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| **Date:** | 4 October 2019 |
| **Time:** | 7:00 PM – 9:00PM |
| **Venue:** | SIS SR 3.2 |
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| **Attendees:** | Goh Soo Chi, Wong Wei Ling, Lim Jia Yu, Beh Wei Chen, Shermin Tan |
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| **Agenda:** | 1. Plan for the completion of all functions by the end of recess week  2. Split the function into tasks and allocate it evenly to everyone |

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| **No.** | **Task** | **Done by** | **Due Date** |
| 1 | Place bid function (check active bidding round, invalid inputs, bidding round number and timetable clashes) | Soo Chi Wei Ling | 5 October 2019 |
| 2 | Drop bid function | Shermin Jiayu | 5 October 2019 |
| 3 | Determine the critical path of iteration 2 planned schedule | Wei Chen | 5 October 2019 |

It was decided that we will aim to complete all required functionalities by the end of recess week. Debugging sessions will prioritise and be planned for place bid, drop bid and drop section functionalities. Debugging sessions for the remaining functions will be inserted should time allows for it.

**Tentative Functionality/Task Allocation**

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| **Shermin & Jia Yu** | **Soo Chi & Wei Ling** | **Soo Chi & Wei Chen** |
| Drop bid function | Place bid function (check active bidding round, invalid inputs, bidding round number and timetable clashes) | Bid section, drop bid and drop section json checker |
| Place bid function (check prerequisite courses, sufficient e$, bids for same course) | Drop section function | Clear round function (round 2) |
| Start round function (check bidding round and active bidding round) | Clear round function (round 1) | Start round, clear round json checker |

The meeting was adjourned at 9pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Wei Chen

Vetted and edited by,

Wei Ling