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| **Date:** | 17 October 2019 |
| **Time:** | 7:00 PM – 8:00PM |
| **Venue:** | SIS Projectway |
|  |  |
| **Attendees:** | Beh Wei Chen, Shermin Tan |
|  |  |
| **Agenda:** | 1. Handover PM responsibilities 2. Update Shermin on the project progress for Iteration 2  (e.g. bugs, functions, scheduling) 3. Brief Shermin on the bugs/functions that will have to be worked on moving forward in Iteration 3 |

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| --- | --- | --- | --- |
| **No.** | **Task** | **Done by** | **Due Date** |
| 1 | Get everyone’s availabilities and plan for the start of iteration 3 group meeting | Shermin | 18 October 2019 |

**Iteration 2 Bugs**

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*Note that Bug No. 8 – 12 are still unresolved at the end of iteration 2 and should be tackled after the completion of the clear round function in Iteration 3.*

**Iteration 2 Completed Functions**

1. Place bid
2. Drop bid
3. Drop section
4. Bid section, drop bid and drop section json checker
5. Start round
6. Clear round (FOR ROUND 1 ONLY)

**Iteration 3 To-Be Completed Functions**

1. Clear round (FOR ROUND 2)
2. View bidding
3. Start round, stop round json checker
4. Dump table, user, bid, section json checker

*Note that we plan to complete all functionalities by the end of Iteration 3 and focus on debugging/UI in Iteration 4.*

The meeting was adjourned at 8pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Shermin

Vetted and edited by,

Wei Chen