**Template A: Minutes of Meeting**

**MINUTES OF PROJECT MEETING**

**Date** : 10 Sep 2021

**Time** : 2.00pm – 4:00pm

**Venue** : MS teams Meeting

**Present** : Bhareth Rex Loganathan, Lee Weiyang

**Minuted by** : Bhareth Rex Loganathan

**Vetted by** : Lee Weiyang

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|  | **Items Discussed** | **Action By** |
| **1.** | - Review of Account Creation Implementation Progress  - Review of details the public can view of the app:   1. Home page 2. About page 3. Contact Page 4. Products Page   - Clarifying sprint items for Sprint 4 |  |
| **2.** | To be done:   * Set up Sign-up Key for account registration * Finish up routing for public view pages * Start work on Product Service Catalogue Page. |  |
| **5.** | Next meeting will be on 15th September 2021. |  |