**Template A: Minutes of Meeting**

**MINUTES OF PROJECT MEETING**

**Date** : 5 August 2021

**Time** : 9AM to 1PM

**Venue** : MS Teams Meeting

**Present** : Bhareth Rex Loganathan, Lee Weiyang

**Minuted by** : Lee Weiyang

**Vetted by** : Bhareth Rex Loganathan

|  |  |  |
| --- | --- | --- |
|  | **Items Discussed** | **Action By** |
| **1.** | User management:   1. How user creation should be handled.    1. Option a: only allow users with the sign up key to create an account    2. Option b: only admin is able to create accounts 2. Customers will be unable to create an account. |  |
| **2.** | Future work:   1. Mockup of user management page 2. Mockup of product cards 3. Finalise the following:    1. Functional requirements    2. Additional deliverables    3. Project architecture    4. Tech stack (e.g. database, frontend, backend) |  |
| **3.** | Next meeting will be on 10th August 2021. |  |