

# Daniel Welchance

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Hardworking and motivated incoming Accounting major. Robust organizational skills, cleanliness skills, attention to detail, and customer service skills.

## EDUCATION

### **University of Minnesota Duluth, Duluth, MN — Bachelor of Accounting**

- Expected graduation date: May 2028
- Honors: UMD Best in Class Scholarship

### **Ridgewater College, Willmar, MN — Liberal Arts & Sciences, AA Degree**

- Graduation date: May 2025
- GPA: 4.0
- Honors/Awards: Dean's List, graduated with Highest Honors as a PSEO student

### **BOLD High School, Olivia, MN**

- Graduation date: May 2025
- GPA: 4.0
- Honors/Awards: A Honor Roll, awarded the Bird Island Lions and HomeTown Bank Scholarships
- Activities/Groups: Student Council Member, National Honor Society Member, BOLD Football Videographer

## RELEVANT EXPERIENCE

### **B&D Market, Olivia, MN — Evening/Weekend Manager**

July 2021 - August 2025 (employed as a stockboy from July 2021 until promotion to manager in August 2022)

- Facilitate customer support by cashiering for at least 100 people daily, facilitating numerous phone calls daily, responding to questions or concerns from customers, and completing and recording grocery orders
- Arrange lottery ticket sales for customers and record lottery ticket numbers at the conclusion of the day
- Assist in cleaning duties throughout the store, including cleaning and dusting checkout tills, pulling all garbage and recycling daily, sweeping trash from the floors, and mopping any spilled liquids from customers

### **Renville County Food Shelf, Olivia, MN — Volunteer**

June 2023 - August 2025

- Collaborate with food shelf clients in receiving food and respond to inquiries effectively and accurately
- Collaborate with fellow volunteers to relocate roughly 10,000 pounds of food from food delivery trucks
- Assist in various cleaning duties, including washing carts in preparation for new clients, pulling trash and recycling daily, cleaning and wiping any residue from coolers, and occasional vacuuming of floors

### **UMD Department of Education, Duluth, MN — Student Office Assistant**

- Assist students and faculty by answering various questions, retrieving needed office supplies, copying documents as needed, and directing students and faculty to various department employees
- Assist in various administrative duties, including responding to emails, creating field experience badges for students upon request, and answering phone calls
- Aid in the scanning and creation of digital records of documents, in an effort to shift to digitized records

**UMD Housing Custodial Department, Duluth, MN — Project Relief Student Worker**

- Assist in various custodial projects as assigned and fill in for fellow student workers in cleaning on-campus apartments and residence halls
- Engage in cleaning duties of on-campus apartments and residence halls, including vacuuming hallways, cleaning soap spills and dryer ducts in the laundry room, and washing windows, handrails, tables, and chairs
- Remove and replace full trash bags from apartments and residence halls, and sweep and mop floors

**ADDITIONAL SKILLS**

- Excellent communication and professional skills with fellow employees, superiors, and the general public
- Reliable and punctual in tasks, ensuring tasks are completed to the highest quality possible
- Strong attention to detail in minute details, ensuring everything is well-polished and of the highest quality