

WENDELL C. HERNANDEZ

Sickness of a Family Member

Your wife suddenly feels sick. She could not stand up due to a headache and dizziness. She needs to lie down and needs assistance when going to the bathroom or when eating. You have just finished a meeting and a task needs to be completed within the day.

1. What would be your plan in this situation?

My plan would be to call a family member or hire a helper immediately to help out. Then immediately inform my supervisor and teammates about the situation.

2. What would you do if helping your wife means you won't be able to complete all the tasks for the day?

I will find out a way to find someone who can help her instead of me doing everything. Either by calling a family member or hiring a helper

3. How should you communicate this with your supervisor and with your teammates?

I hope this message finds you well. I am writing to inform you of a personal emergency. My wife is unwell and requires immediate attention, as she is experiencing severe headaches and dizziness. I am committed to completing my tasks, and I am trying my best to find a solution to my problem as fast as possible. I will do my best to complete tasks during this time and will keep you updated on my progress. Thank you for your understanding during this challenging time. I will keep you informed of any changes or developments.