

## Alesha Sloane

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### EDUCATION

**Barnard College of Columbia University** | New York, NY

May 2021

**BA** Comparative Literature | **GPA:** 3.84

### WRITING AND EDITING EXPERIENCE

**Blue Lagoon Media** (New York, NY)

May- August 2019

*Acquisitions Intern*

- Wrote script coverage on pilots and films considered for distribution in preparation for weekly pitch meetings
- Tracked box office trends and acquisitions deals at competing firms
- Performed administrative tasks (incl. answering high volume of phone calls, greeting clients, answering questions, etc.)

**Bullet Train Film** (New York, NY)

January-May 2019

*Development Intern*

- Provided editorial input on scripts at all stages of development
- Wrote script coverage on projects considered for production
- Press-tracked company talent and followed current media trends relevant to company projects

**Poet Heroes** (New York, NY)

September- December 2018

*Post-Production Research Intern for CNN television show "Morgan Spurlock: Inside Man"*

- Fact-checked and edited documentary scripts
- Conducted research for topics in development
- Procured, archived, and transcribed footage and stills used in post-production

**Chowdah Sketch Comedy, Columbia University** (New York, NY)

September 2017- December 2019

*Writer and Actor*

- Wrote and edited comedic sketches on campus related topics
- Worked on a team of 15 students brainstorming new humorous content
- Wrote and directed 1 minute long promotion videos for upcoming shows

### PROFESSIONAL EXPERIENCE

**Fiore Pizza** (Stamford, CT and Brooklyn, NY)

December 2018 -March 2020

*Server*

- Responsible for training new servers about the culture, mechanics, and specific method of hospitality
- Promoted as a server in the front of house staff within 2 weeks
- Provided high-quality customer service that created a meaningful experience and catered to the desires of each guest

**Buena Vista Country Club** (Wilton, CT)

May- August 2018

*Server*

- Developed valuable communication skills to accommodate members and provide a fine-dining experience
- Worked as a server on the dining staff in the club restaurant and outdoor patio
- Worked as a cocktail waitress for events hosted at the club, including banquets and private parties

### LEADERSHIP EXPERIENCE

**Barnard New Student Orientation Program** (New York, NY)

August 2019

*Orientation Leader*

- Led and supported 9 first-year students during their transition to life at Barnard with a 100% matriculation rate
- Served as a facilitator of social justice workshops and sexual violence preventative programs
- Provided warm and welcoming guidance about academics, campus life, and off-campus opportunities

### SKILLS AND INTERESTS

**Skills:** Microsoft Office, G Suite, iMovie, Social Media, Public Speaking, Research

**Languages:** Chinese (basic), French (basic)

**Interests:** Historical books and films, hospitality, communication, creative writing, long-distance running



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