

Pre-proposal for the Master's Thesis Appraisal Form

Student. _____

| Checkpoints: | Yes | No | Points |
|--|------------|-----------|---------------|
| Contents | | | |
| 1) Does the pre-proposal carry a descriptive title? | ____ | ____ | 1 |
| 2) Does pre-proposal carry the author's name? | ____ | ____ | 1 |
| 3) Is there a clear definition of the audience? | ____ | ____ | 1 |
| 4) Is there a clear definition of the document purpose? | ____ | ____ | 1 |
| 5) Does the pre-proposal answer all 5 assignment questions? | ____ | ____ | 1 |
| 6) Is it clear what problem the candidate is addressing? | ____ | ____ | 1 |
| 7) Is it convincingly shown why the problem is important? | ____ | ____ | 1 |
| 8) Is the problem outreach to the specified background described? | ____ | ____ | 1 |
| 9) Does the candidate present reference to relevant work? | ____ | ____ | 1 |
| 10) Are comments by others cited upon same/similar problems? | ____ | ____ | 1 |
| 11) Is the candidate's contribution to the field clearly stated? | ____ | ____ | 1 |
| 12) Does the candidate present own ideas for solving the problem? | ____ | ____ | 1 |
| 13) Does the candidate describe his/her plan to attack the problem? | ____ | ____ | 1 |
| 14) Is the main task subdivided into manageable chunks? | ____ | ____ | 1 |
| 15) Are preliminary results included that the candidate may have obtained? | ____ | ____ | 1 |
| 16) Is there a description of the resources needed? | ____ | ____ | 1 |
| 17) Is there a rough outline of the Master's Thesis (alternatively, a wildcard)? | ____ | ____ | 1 |
| 18) Is there a description of the general research context? | ____ | ____ | 1 |
| 19) Is there a clear research question/thesis statement? | ____ | ____ | 1 |
| 20) Are the delimitations of the Master's Thesis mentioned? | ____ | ____ | 1 |
| Organization and Structure | | | |
| 21) Is the overall organization of the pre-proposal correct? | ____ | ____ | 1 |
| 22) Does the pre-proposal follow the suggested proposal pattern? | ____ | ____ | 1 |
| 23) Are there headings and subheadings for the parts? | ____ | ____ | 1 |
| 24) Is the pre-proposal self-contained and readable? | ____ | ____ | 1 |
| Expression and Format | | | |
| 25) Is the format appropriate for the purpose? | ____ | ____ | 1 |
| 26) Does the whole pre-proposal have a unity? | ____ | ____ | 1 |
| 27) Does the pre-proposal fit three to four pages? | ____ | ____ | 1 |
| 28) Does the pre-proposal use 1.5 line spacing as assigned? | ____ | ____ | 1 |
| 29) Do the paragraphs have a consistent form? | ____ | ____ | 1 |
| 30) Does each paragraph have a unity? | ____ | ____ | 1 |
| 31) Is there coherence between paragraphs? | ____ | ____ | 1 |
| 32) Is each sentence a complete language unit? | ____ | ____ | 1 |
| 33) Is there coherence between sentences? | ____ | ____ | 1 |
| 34) Is the writing style concise, direct, and interesting? | ____ | ____ | 1 |
| 35) Is the tone appropriate (neutral) or conversational/commercial? | ____ | ____ | 1 |
| 36) Are there grammatical errors in the document? | ____ | ____ | 1 |
| 37) Are there punctuation mistakes in the document? | ____ | ____ | 1 |
| 38) Are there errors in the usage? | ____ | ____ | 1 |
| 39) Are there spelling mistakes in the document? | ____ | ____ | 1 |

Overall points: