

# Citing Data

# Tables - Single source

## Above the table

- Include the word *Table* with its number next to it
- Give a title which describes the contents of the table

## Below the table

- Include the word *Note*. before your citation.
- The information that should appear in the *Note*. below the table must include the following: Reprinted from Title of Work, by Author. Retrieved from ... Date of Copyright by Copyright Holder.
- This work **must** have a full bibliographic entry in your **Reference List** even though the information in the *Note* field uses a lot of the same information.

## Example

**Table 1.**

Hot sauce consumed in Canadian households January 2010 – June 2010

Answer	(000)	%
Yes	10,737	36.9
No	14,917	51.2
Not stated	3,463	11.9

*Note.* Reprinted from *Groceries, hot sauce: Used in household/past 6 months*, by Kantar Media, retrieved from <http://www.pmb.ca> . Copyright 2010 by Print Management Bureau.

# Tables - compiled from variety of sources

## Above the table

- Include the word *Table* with its number next to it
- Give a title which describes the contents of the table

## Below the table

- All sources that have been used to create the table's data need to be cited in a *Note*. below the table. You do not need to give the full bibliographic citation - Author (date) is sufficient.
- Use the term "Adapted" instead of "Reprinted" if you have altered the table.
- When using *multi-source data* you want to describe what data is coming from where. If you have *multiple kinds of data* (population figures, consumer information, etc...) in one table you would describe each set of data.
- All the sources **must** have a full bibliographic entry in your **Reference List** even though the information in the *Note*. field uses a lot of the same information.

## Example

**Table 2.**

The number of thousands of litres of hot sauce consumed in the United States, Canada, and Great Britain 2007-2012

	2007	2008	2009	2010	2011	2012
United States	57	64	66	72	74	69
Canada	12	18	13	22	19	18
Great Britain	15	16	15	18	21	19
Total Litres	89	98	94	112	114	106

*Note.* Data for hot sauce consumption in the United States from Kantar Media (2010), for Canada from Statistics Canada (2011), and for Britain from Euromonitor International (2010b).

# Figures - Single source

## Below the figure

- Place the **Figure #, caption** which describes the contents, then end with the citation information (if reproduced from another source)
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## Example

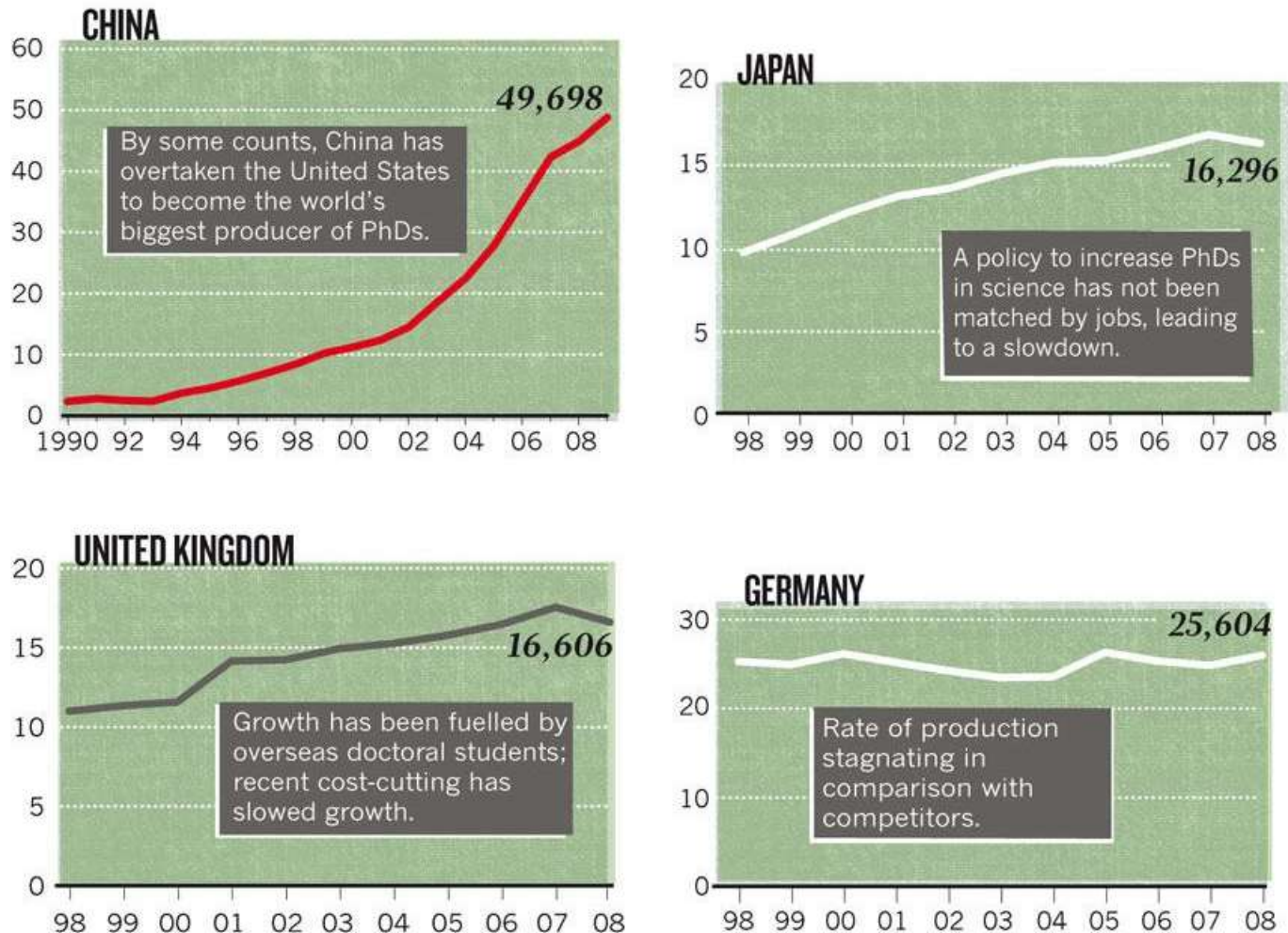


Figure 1. Patterns of PhD production. Trends in annual PhD graduation across all disciplines. All figures given in thousands of PhDs. Reprinted from *The PhD factory*, by Cyranoski, D., Gilbert, N., Ledford, H., Nayar, A. & Yahia, M. 20 April 2011, retrieved from Nature 472, 276-279 (2011) doi:10.1038/472276a. Copyright 2011 by Macmillan Publishers Ltd.

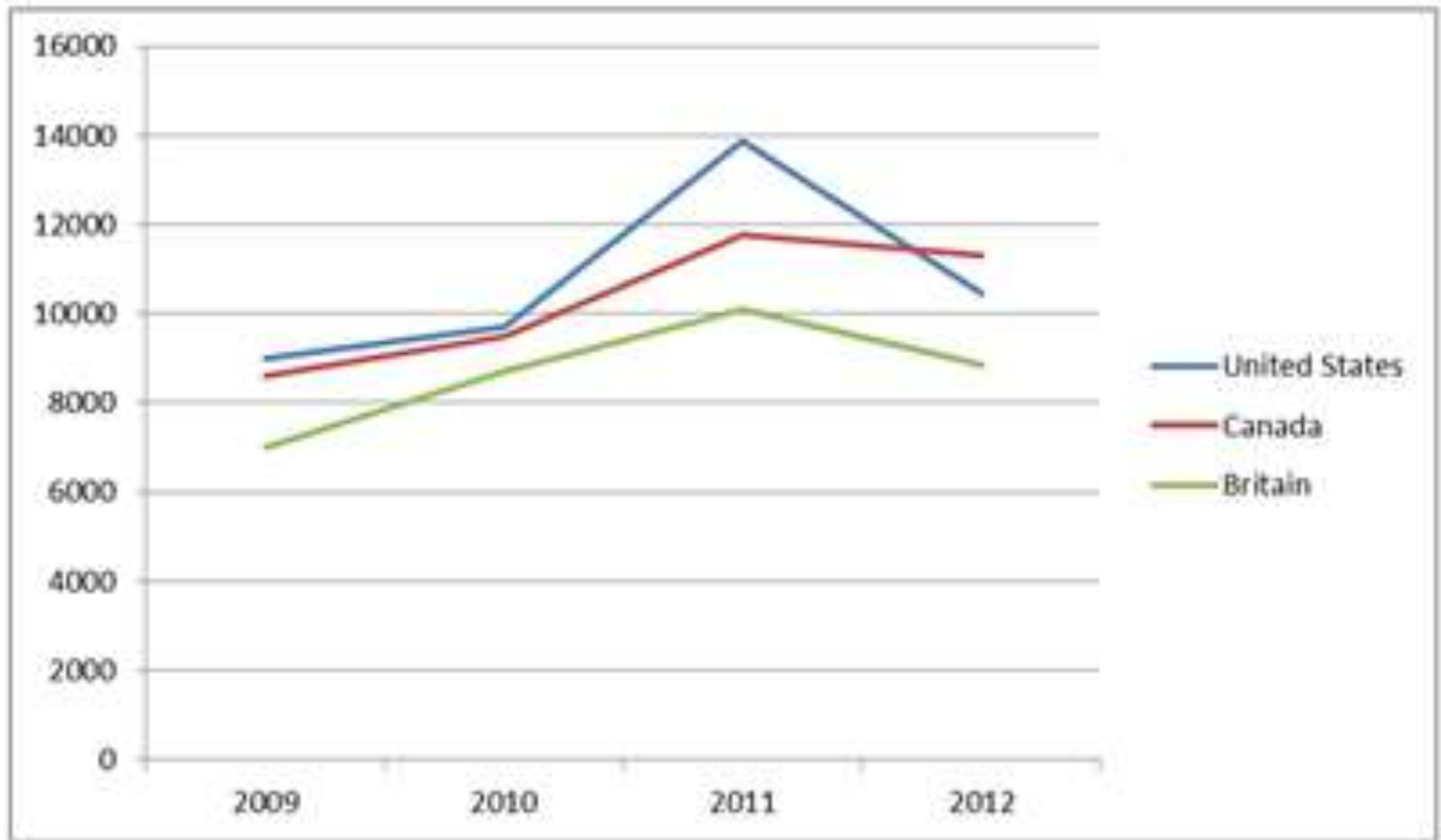
# Figures - compiled from variety of sources

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- All the sources must have a **full bibliographic entry** in your **Reference List**.
- If publishing in a journal or as thesis, then before you reproduce any image in your paper it may be necessary to **get copyright permission** to do so from the original copyright holder and place the wording Reprinted with permission at the end of your citation.



## Example



*Figure 1.* Sale of luxury goods in the United States, Canada, and Britain by value 2009-2012. Data for the United States from Euromonitor (2013), for Canada from Statistics Canada (2012), and for Britain from Kurtzman (2013).