

Pre-proposal for the Master's Thesis Appraisal Form

Student. _____

Checkpoints:

Yes No Points

Contents

1)	Does the pre-proposal carry a descriptive title?	_____	_____	1		
2)	Does pre-proposal carry the author's name?	_____	_____	1		
3)	Is there a clear definition of the audience?	_____	_____	1		
4)	Is there a clear definition of the document purpose?	_____	_____	1		
5)	Does the pre-proposal answer all 5 assignment questions?	_____	_____	1	2	3
6)	Is it clear what problem the candidate is addressing?	_____	_____	1	2	3
7)	Is it convincingly shown why the problem is important?	_____	_____	1	2	3
8)	Is the problem outreach to the specified background described?	_____	_____	1	2	
9)	Does the candidate present reference to relevant work?	_____	_____	1	2	3
10)	Are comments by others cited upon same/similar problems?	_____	_____	1	2	3
11)	Is the candidate's contribution to the field clearly stated?	_____	_____	1	2	3
12)	Does the candidate present own ideas for solving the problem?	_____	_____	1	2	3
13)	Does the candidate describe his/her plan to attack the problem?	_____	_____	1	2	3
14)	Is the main task subdivided into manageable chunks?	_____	_____	1	2	3
15)	Are preliminary results included that the candidate may have obtained?	_____	_____	1	2	3
16)	Is there a description of the resources needed?	_____	_____	1	2	
17)	Is there a rough outline of the Master's Thesis (alternatively, a wildcard)?	_____	_____	1	2	3
18)	Is there a description of the general research context?	_____	_____	1	2	3
19)	Is there a clear research question/thesis statement?	_____	_____	1	2	
20)	Are the delimitations of the Master's Thesis mentioned?	_____	_____	1	2	

Organization and Structure

21)	Is the overall organization of the pre-proposal correct?	_____	_____	1	2	3
22)	Does the pre-proposal follow the suggested proposal pattern?	_____	_____	1	2	3
23)	Are there headings and subheadings for the parts?	_____	_____	1	2	
24)	Is the pre-proposal self-contained and readable?	_____	_____	1	2	

Expression and Format

25)	Is the format appropriate for the purpose?	_____	_____	1	2	
26)	Does the whole pre-proposal have a unity?	_____	_____	1	2	
27)	Does the pre-proposal fit three to four pages?	_____	_____	1		
28)	Does the pre-proposal use 1.5 line spacing as assigned?	_____	_____	1		
29)	Do the paragraphs have a consistent form?	_____	_____	1	2	
30)	Does each paragraph have a unity?	_____	_____	1	2	
31)	Is there coherence between paragraphs?	_____	_____	1	2	
32)	Is each sentence a complete language unit?	_____	_____	1	2	
33)	Is there coherence between sentences?	_____	_____	1	2	
34)	Is the writing style concise, direct, and interesting?	_____	_____	1	2	
35)	Is the tone appropriate (neutral) or conversational/commercial?	_____	_____	1	2	
36)	Are there grammatical errors in the document?	_____	_____	1	2	3
37)	Are there punctuation mistakes in the document?	_____	_____	1	2	3
38)	Are there errors in the usage?	_____	_____	1	2	3
39)	Are there spelling mistakes in the document?	_____	_____	1	2	3

Overall points: