Wenxuan Zhang

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EDUCATION

Michigan State University   **MI, US**
B.A. in Supply Chain Management   Graduated 08/2020
➢ Overall GPA: 3.64/4.0; Core GPA: 3.75/4.0
➢ Relevant courses: College Algebra, Procurement and Supply Management, Quantitative Business Research Methodology, Logistics and Transportation Management, Manufacturing Plan and Control, Procurement Contracting, Supply Chain Decision Modeling, Supply Chain Cost Management

University of Michigan (current)   **MI, US**
Master of Science in Information   Expected 08/2022
➢ Overall GPA for first semester: 4.0/4.0
➢ Relative courses: Programming, Intro statistics, Interactive web applications (SQL, database design), R language, HTML and CSS design, NLP, Data harvesting, aggregation, analysis.

RELEVANT EXPERIENCE

Beijing Haidian Hospital   **Beijing, China**
Volunteer, Information Center   12/2019
➢ Performed administrative duties under the direction of supervisor, including documenting a variety of electronic-format information, taking and distributing effective meeting minutes and ordering office and clinical supplies
➢ Fulfilled financial tasks such as processing billing statements and verifying patient insurance coverage
➢ Collaborated with health care specialists to improve the quality and accuracy of documentation of patient medical and payment records
➢ Gained exposure to hospital departmental operations, as well as innovative operations research methodologies to achieve higher level of efficiency

JD Finance   **Beijing, China**
Intern   05/2018 - 06/2018
➢ Delivered professional analytical administrative support to management teams
➢ Collected, understood and processed information related to GTB (global transaction banking), created a presentation to inform the audience about the possibility for JD to promote GTB
➢ Assisted in the development and implementation of management practices
➢ Maintained a working knowledge of industry-specific techniques and computer applications including spreadsheets and databases to deal with confidential information

Rural Credit Banks Funds Clearing Center   **Beijing, China**
Intern, Department of CloudPay   05/2017 - 06/2017
➢ Served as a key member in tasks related to WeChat banking, shared online banking and shared mobile banking system
➢ Collected information about enterprises that implement CloudPay from various sources and conducted feasibility analysis respectively
➢ Followed up on the services functional testing and operation to effectively track project progress
➢ Put forward constructive suggestions on marketing strategy and innovation

ADDITIONAL INFORMATION

➢ **Language:** Mandarin (native); English (professional working proficiency)
➢ **Computer Skills:** Python, R, Tableau, HTML, CSS, Microsoft Word, Excel, PowerPoint
➢ **Interests:** Flute, singing, billiards