

9787113130176 (textbook) basic computer(Chinese Edition)

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paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date: 2011-08-01 Pages: 316 Publisher: China Railway Press title: (textbook) University Computer Basic Original Price: 32.00 yuan Author: Tong Lung is editor of Press: China Railway Press Publication Date: 2011-8-1ISBN: 9787113130176 Words: 495.000 yards: 316 Edition: 1 Binding: Paperback: 16 Weight: Editor's Choice SUMMARY The book is based on the Ministry of Education basic computer courses teaching Steering Committee formulated the University basic computer teaching development strategy research report basic computer course teaching the basic requirements of a description is written as a guide. combined with the current computer technology development and student computer application level of status quo computer basics and application materials. The book content organizations and arrangements in accordance with the taskdriven method. students learning by example can quickly master the basics. the basic operating skills. and a variety of typical use of the software. The main contents of this book include: Computer and Information Technology. the Windows operating system. computer network technology. Word2003 word processing. Excel 2003 spreadsheet. PowerPoint 2003 presentation. PhotoshopCS4 image processing / web design and production. a common tool software...





Reviews

I actually started looking over this publication. It really is rally interesting through studying period. Once you begin to read the book, it is extremely difficult to leave it before concluding.

-- Dana Hintz

Good electronic book and valuable one. It really is basic but unexpected situations in the 50 percent in the pdf. You wont really feel monotony at at any moment of your time (that's what catalogues are for concerning when you ask me).

-- Elisa Reinger