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### ***Reviews***

*Basically no words to clarify. Of course, it is perform, still an amazing and interesting literature. Its been printed in an exceptionally basic way which is only soon after i finished reading through this ebook where actually altered me, change the way i really believe.*

***(Newton Runolfsson)***

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paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 14414 Publisher: Beijing Publishing House Kehai electronic Pub. Date: 2009 - 12. and this tutorial to solve common problems in practical work as the goal. not only sub-topics Detailed Excel application. also designed to share experiences. common problems. expert coaching and human resources applications unit. to help readers understand better and faster content. to seize the essence. in order to better work. 18 tutorial is divided into three chapters. The first one based articles. including data entry fast and efficient. easy to do forms. flexible and efficient data organization. graphical visualization of performance data shown. using the formula functions quickly solve the problem. the concept of linear programming and applications with macros and control to improve office efficiency 7. As an example the first two articles. focuses on how to use Excel to solve common in human resources issues. specifically including recruitment and hiring. personnel file management. the company employs more latitude structural analysis. attendance and leave management. overtime management. staff training . employee performance evaluation. accounting and payroll summary. payroll statistics and analysis. company personnel turnover rate of flow analysis with 10 chapters. The first three papers to work together to introduce a shared workbook in Excel. import data in other formats. e-mail and hyperlinks. The contents of DVD discs supporting tutorial is extremely rich. in addition to containing all instances of the original file and can be directly applied to the final document. there are 256 instances of key operating video teaching video. the playback time of up to 10 and a half hours. with a very high learning value and use value. More Contents: that learning is practical application of human resources with excel...



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