



# Wes du Toit

Physical Address: 12 Blackrock, 221 Main Road, Three Anchor Bay, Cape Town

Contact Phone: 082 552 0536

Contact Email: wes.dutoit@nauntons.co.za

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## WORK EXPERIENCE

**Period:** 2001 - 2012 (12 Years)  
**Company:** CQS (CaseWare Africa)  
**Position:** Facilitator (Software Trainer)  
**Type:** Full Time Employment  
**Industry:** Information Technology  
**Clientele:** Audit Firms, Corporates, Government Agencies

**Responsibilities:** *2011 - 2012 (2 Years)*

*Training Manager*

- Responsible for the development, implementation and management of all training programs in the audit software division
- Evaluated effectiveness of all training programs
- Cross-departmental collaboration with Sales, Support, Development and Training to improve products and user experience
- Also conducted training and consulting mentioned below from 2011 - 2012

*2002 - 2012 (11 Years)*

*Case Ware Working Papers Trainer & Consultant*

- Conducted national and international training sessions for the company's flagship software.
- Delivered training courses to all skill levels (Beginner, Intermediate, Advanced)
- Consulted with clients and implemented software on-site

*2001 (1 Year)*

*CQS BackOffice Trainer*

- Conducted training of company's BackOffice Suite (3 products) software

**References:**

Kindly contact the following people for references:

- Ross Hampton  
Former Director  
+1 647 896 3268 (Canadian Number - WhatsApp Only)  
hamptonross02@gmail.com
- Mari Coertzen  
Former Operations Manager  
082 050 6768  
mari.coertzen@momentum.co.za

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<b>Period:</b>	2013 - 2025 (12 Years)
<b>Company:</b>	TDR Caterers
<b>Position:</b>	Director
<b>Type:</b>	Self Employed
<b>Industry:</b>	Hospitality
<b>Clientele:</b>	Bridal Couples, Corporate Conferences, Accommodation Guests
<b>Responsibilities:</b>	<i>Sales &amp; Marketing of Wedding Business, Guest House &amp; Conferencing</i> <ul style="list-style-type: none"><li>• Directed operations for a revenue stream generating R5 million annually</li><li>• Advised wedding clients through personalised consultation sessions</li></ul> <i>Finance &amp; HR</i> <ul style="list-style-type: none"><li>• Managed daily bookkeeping using Sage Accounting</li><li>• Process month-end and financial year-end reporting using Sage Accounting</li><li>• Process monthly salaries using Sage VIP Payroll</li></ul> <i>Events Management</i> <ul style="list-style-type: none"><li>• Coordinated the logistics and scheduling of all weddings and conferences</li><li>• Directed all aspects of large events (100–400 guests), from execution to oversight, including weddings and corporate conferences</li></ul>
<b>References:</b>	Kindly contact the following people for references: <ul style="list-style-type: none"><li>• Rose du Toit Director 082 679 4610 rose.dutoit@nauntons.co.za</li><li>• Courtney Francis Guest House Manager 064 940 0667 courtney.francis@nauntons.co.za</li></ul>

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## SKILLS

### Soft Skills:

#### Presentation Skills:

- Delivered presentations and facilitated sessions for audiences of 5 to 500

#### Behavioural Skills:

- Exceptional attention to detail
- Analyse and resolve complex challenges
- Excellent communication skills
- High Emotional Intelligence and empathetic

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## Technical Skills:

### Software Proficiency:

- Microsoft Office & Teams
- Sage Accounting & Sage VIP Payroll
- Zoho One (Zoho CRM, Zoho Desk, Zoho Campaigns, Zoho Projects)
- Salesforce CRM
- Google Docs, Google Sheets & Google Slides
- Interactive Brokers Trader Workstation & TradingView
- Canva Designs

### Languages:

- English, Afrikaans & French

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## EDUCATION

### Tertiary Education

- B.Com - Human Resources Management (Undergraduate)  
1998 - 2000  
University of Pretoria  
Pretoria, South Africa

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### Post Secondary Education

- Rotary Exchange Student - France  
1997  
Selestat, France

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### Secondary Education

- Maritzburg College (High School)  
1992 - 1996  
Average A Aggregate with 3 Distinctions (Accounting, Economics and Afrikaans)  
Pietermaritzburg, KZN, South Africa

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## OTHER INFORMATION

Full Legal Name: Wesly John du Toit  
Age & Gender: 46 & Male  
Drivers License Code: EB

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## ABOUT ME

*After 12 exciting years in the world of hospitality, I'm ready to return to my first love - client relations. People have always been at the heart of everything I do. My career has been defined by a people-first approach, where I find immense satisfaction in connecting with individuals and unlocking their potential. My strength lies in breaking down complicated issues into simple, practical steps—and doing it in a way that connects. People are my purpose.*

*As I step into this next chapter of my life, I bring with me a wealth of experience, a knack for problem-solving, and an unwavering dedication to empowering those around me. Stepping back into the corporate world feels like coming home, and I'm excited to do what I do best—help people succeed.*