**Section 1983 Chicago Police Department Lawsuits Codebook**

**General Notes**

**Data Types**

* String
  + In excel this is the general type
* Number
  + In excel this is the number type.
  + **Do not include** commas or any character besides numbers/period
* Boolean
  + In excel this is the general type
  + For this write either yes if true or no if false. Nothing else
* Fixed options
  + In excel this is the general type
  + It will depend upon the variable but that means there are a fixed number of values this variable can be
* Date
  + In excel this is the date type
  + It follows the MM/DD/YYYY format

**General**

* When you have multiple people, dates, etc. unless told otherwise separate them with |
* In the codebook when it says put ‘<something>’ DO NOT INCLUDE THE QUOTATION MARKS. Those are just to denote that the thing inside should be placed, not the quotation marks

If you have questions let me know ASAP. If you notice anything interesting or confusing make a note in the docket notes variable. Also place comments on the specific cell if it is more specific.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Column Letter** | **Variable** | **Description** | **Coding As** | **Notes/Example** |
| A | Docket Number | Case docket number | String | **Example:**  59C329 |
| B | Case Name | Name of the case | String | **Example:**  Monroe v. Pape |
| C | Presiding\_Judge | Judge presiding over the case. Typically listed at top of docket sheet   * If case is re-assigned to a different judge put ‘<r>’ by former judges. Place judge names in order they were assigned, so first judge first, last judge last. | String | **Example:**  Barnes<r>|Miner<r>|LaBuy |
| D | Plaintiff\_Names | Names of the plaintiff separated with a | and no space.   * ‘<d>’ next to the name with no space if the plaintiff was dismissed. * ‘<add>’ if the plaintiff was added via an amended complaint * If a plaintiff is deceased then put <dead> next to their name * If a plaintiff is a minor put ‘<m>’ next to their name. Usually the plaintiff is explicitly referred to as a minor and they are referred to as plaintiff x (the minor) by person z their next best friend. * If the plaintiff has multiple names just put it as on the docket sheet for example | String | **Example of multiple plaintiffs**   * John Doe|Jane Roe|Tom Smith   **Example of dismissed plaintiff**   * John Doe<d>   **Example of deceased plaintiff**   * Jane Smith<dead>   **Example of plaintiff with multiple names on docket sheet**   * John (Jack) Guizk   **Example of plaintiff adding during amended complaint**   * Jane Smith<add> |
| E | Pro se | Whether or not plaintiff was filing pro se (representing themselves). | Boolean | * Yes – if pro se * No – if not |
| F | Plaintiff\_Lawyer | Lawyers representing the plaintiff   * If multiple lawyers separate them with a | and no space * If lawyers withdrew then put ‘<w>’ next to their name * If the plaintiff is pro-se put their address in | String | **Example of multiple lawyers**   * Donald Moore|Charles Pressman|Ernst Liebman   **Example of lawyer who withdrew**   * John Doe<w> |
| G | Plaintiff\_Lawyer\_Address | Address(es) of the plaintiff lawyer, separated with a | if multiple.   * Enter the address exactly as it is on the docket, do not fill in any details the docket didn’t include * Even if a lawyer withdrew enter their address just put <w> next to the address * Enter the address for as many times as there are lawyers. So even if there are three lawyers with the same address then enter the same address three times | string | **Example of 2 lawyers with same address**   * 123 Main Street|123 Main Street   **Example of address of lawyer who withdrew**   * 123 Main Street<w> |
| H | Plaintiff\_Lawfirm | Lawfirms representing the plaintiff   * If multiple lawfirms separate them with a | and no space * If lawfirm withdrew then put ‘<w>’ next to its name | string | See Column F for example |
| I | Plaintiff\_Lawfirm\_Address | Same convention as G | string | **See column G for examples** |
| J | Defendant\_Names | Names of the defendants separated with a | and no space.   * ‘<d>’ next to the name with no space if the defendant was dismissed. * ‘<add>’ if the defendant was added via an amended complaint * If a defendant is deceased then put <dead> next to their name * If the defendant has multiple names just put it as on the docket sheet for example | string | See Column D for an example  **NOTE:**   * **If badge numbers are listed on the docket sheet for officers do not inlucde them, just make a note in Docket notes cell** |
| K | Defendant\_Lawyer | Same convention as F | string |  |
| L | Defendant\_Lawyer\_Address | Same convernation as G | string |  |
| M | Basis\_of\_Action | Basis of action stated on the docket sheet. Just copy the text verbatim. | string |  |
| N | Initial\_Monetary\_Demand | Initial monetary demand of the plaintiff. Typically listed near the basis of action on docket sheet. | number | Leave blank if no number stated |
| O | First\_Complaint\_Date | Date of filing for the initial complaint. Almost always the date of the first entry on the docket (second page). | date | Format like MM/DD/YYYY |
| P | Dismissed | Whether or not the case was dismissed | Fixed options | Yes – If dismissed  No – If not dismissed  Reinstated – If case was dismissed and reinstated later |
| Q | Dissmissal\_Order | If the case was dismissed enter the text of the dismissal entry, even if the case was reinstated.   * If there are multiple dismissal orders just separate them with a | | string |  |
| R | Dismiss\_Date | If the case was dismissed enter the date of dismissal even if the case is reinstated   * If there are multiple dismissal order dates just separate them with a | | Date | Format like MM/DD/YYYY |
| S | Reinstatement\_Order | If the case was reinstated enter the text of the reinstatement entry even if the case was later dismissed   * If there are multiple reinstatement orders just separate them with a | | string |  |
| T | Reinstatement\_Date | If the case was reinstated enter the date of reinstatement even if the case is reinstated   * If there are multiple reinstatement dates just separate them with a | | Date | Format like MM/DD/YYYY |
| U | Jury\_Impaneled | Whether or not a jury was impaneled (sworn) in the case  NOTE: A case can have a jury impaneled without the jury rendering a verdict. So, this is true even if there is a mistrial or directed verdict | Boolean | Yes – if jury impaneled  No – if no jury impanaled |
| V | Jury\_Trial\_Start | The first day the jury was impaneled, if there are multiple dates separate them with a |. Put the start date even if it ends in a mistrial | date | Format like MM/DD/YYYY |
| W | Jury\_Trial\_End | The last day the jury was impaneled, if there are multiple dates separate them with a |. If it ends in a mistrial put the date of the mistrial. | date | Format like MM/DD/YYYY |
| X | Number\_of\_Mistrials | The number of mistrials in the case | number | **Leave blank if a jury was never impaneled** |
| Y | Mistrial\_Text | Enter the text of any mistrial entries on the docket | String |  |
| Z | Jury\_Verdicts\_Text | Put the text of the docket entry for all verdicts delivered by the jury.   * If the jury returns at least one guilty verdict then the verdict should also be entered in the applicable judgement\_text columns (initial or final depending on the case) * Even if the jury returns all not guilty verdicts it should be entered here | String |  |
| AA | Initial\_Liability | For each non dismissed officer put their name and then ‘<g>’ if they were found guilty or liable for at least one charge (essentially if there was a judgement awarded against them), ‘<ng>’ if found not guilty/liable on all charges. Separate names with a ‘|’   * If there are multiple initial judgements before the final judgement then separate these with “~”   NOTE: If an officer was dismissed do not include them in this | string | **If defendant is found guilty or liable**   * Frank Pape<g>   **If defendant is found not guilty or not liable**   * John Bray<ng>   **If there are multiple initial judgements**   * John Bray<ng>|Frank Pape<ng>~ John Bray<g>|Frank Pape<ng> |
| AB | Initial\_Judgements | Put the initial amount awarded against each officer found guilty for each plaintiff. Format like plaintiffs>defendants>amount and separate the parts of the judgement with a ‘|’   * If there are multiple defendants for a specific part of the judgement then separate with ‘;’ (SEE EXAMPLE OF MULTIPLE defendants * If it just lists total judgement, not specific officers or plaintiffs then put then put ALL\_PLAINTIFFS>ALL\_DEFENDANTS>amount | string | **For specific plaintiff and defendant**   * John Doe>Frank Pape>500   **Award for all plaintiffs against specific defendant**   * ALL\_PLAINTIFFS>defendant>500   **Award for all plaintiffs against multiple defendants but not all of them**   * ALL\_PLAINTIFFS>Frank Pape;Edward Bray>500   **Award for specific plaintiff against all defendants**   * John Doe>ALL\_DEFENDANTS>500   **If no one found guilty**   * ALL\_PLAINTIFFS>ALL\_DEFENDANTS>0 |
| AC | Initial\_Judgement\_Text | The text describing the judgement order on the docket sheet (complete this for jury trials or other trial types)   * In the case of a mistrial include the text of the mistrial entry as an initial judgement   NOTE: If the Jury rendered a verdict, even if it was all not guilty include the text of the verdict here | string |  |
| AD | Initial\_Judgement\_Date | Date of the initial judgement order in the case   * In the case of a mistrial count the mistrial as an initial judgement | date | MM/DD/YYYY |
| AE | Initial\_Judgement\_Type | The type of the initial judgment(s). Generally, there are three options: jury verdict, jury waived, and other.  NOTE – Only fill this out if there is a relevant judgement | Fixed options | Jury verdict – if a jury returned a guilty verdict  jury waived – if the judgement entry explicitly says both parties waived trial by jury  Other – If a jury did not return a verdict but the order does not explicitly mention waiving trial by jury. |
| AF | Motion\_To\_Reduce\_Judgement | Whether or not the defendants filed a motion to reduce judgement in the case | Fixed options | Not filed – if no motion filed  Successful – if motion is filed and granted  Not Successful – if motion is filed and denied |
| AG | Reduce\_Judgement\_Order\_Text | If the motion to reduce judgement was successful then put the text of the order there | string |  |
| AH | Judgement\_Change | Whether or not there was a change between the initial judgement and final judgements. | Boolean | Yes – if there was a change  No – if there was no change |
| AI | Final\_Liability | For each non dismissed officer put their name and then ‘<g>’ if they were found guilty or liable for at least one charge (essentially if there was a judgement awarded against them), ‘<ng>’ if found not guilty/liable on all charges. Separate names with a ‘|’  NOTE: If an officer was dismissed do not include them in this | string | **If defendant is found guilty or liable**   * Frank Pape<g>   **If defendant is found not guilty or not liable**   * John Bray<ng> |
| AJ | Final\_Judgement | The final amount awarded against each officer found guilty after any award reductions by the judge. Format like column Initial\_Judgements column | string | See column Z for formatting example |
| AK | Final\_Judgement\_Text | The text describing the final judgement order on the docket sheet after any reductions (complete this for jury trials or other trial types) | string |  |
| AL | Final\_Judgement\_Date | Date of the final judgement order in the case | date |  |
| AM | Final\_Judgement\_Type | The type of the final judgment. Generally there are three options: jury verdict, jury waived, and other. | Fixed options | Jury verdict – if a jury returned a guilty verdict  jury waived – if the judgement entry **explicitly** says both parties waived trial by jury  Other – If a jury did not return a verdict and the order does not explicitly mention waiving trial by jury. |
| AN | Satisfaction\_of\_Judgement\_Date | If applicable the date of a satisfaction of judgement. If multiple then enter multiple separated by | | Date |  |
| AO | Satisfaction\_of\_Judgement\_Text | Text of satisfaction of judgement entries, if multiple separate by |s. | string |  |
| AP | Assignment\_of\_Judgement\_Date | If applicable the date of an assignment of judgement. If multiple then enter multiple separated by | | Date |  |
| AQ | Assignment\_of\_Judgement\_Text | If applicable the text of the assignment of judgement entry | string |  |
| AR | Third\_Party\_Intervention | Whether or not a third party tried to intervene. Usually a government agency trying to take some of plaintiff’s award | boolean | Yes – if some third party tried to intervene or became involved.  No – if not |
| AS | Appealed | Whether or not any party appealed any aspect of the case at any time | boolean | Yes – if any party in the case appealed  No – if not |
| AT | New\_Trial\_Motion | Whether or not the either party filed a motion for a new trial. | Fixed options | * “Failed” if motion filed but was unsuccseful * “Successful” if filed successfully * Leave blank if no motion |
| AU | Last\_Legal\_Action | Date of the last entry on the docket sheet | date |  |
| AV | Docket\_Notes | Any interesting or relevant info you noticed for the case | string |  |