

## Negotiation Strategy Overview

- 1) Lead with market context, role scope, and measurable impact.
- 2) Anchor with a clear range, then pause and let the anchor work.
- 3) Trade value for value (timeline, leveling, or scope) instead of discounting your ask.
- 4) Close with next steps and decision timing in writing.

This guide is informational and intended to support preparation.

It is not legal, financial, or employment advice.

## Recommended Ask Range (Illustrative Method)

Build your ask range from three reference points:

- Target percentile from market data (illustrative sample ranges).
- Current total compensation and role responsibilities.
- Replacement cost and business impact evidence.

Suggested format:

Floor: minimum acceptable total compensation.

Target: realistic package based on your evidence.

Stretch: high end used as an initial anchor.

Do not fabricate competing offers or unverifiable claims.

## Email Templates

### Friendly:

Thank you again for the offer. I'm excited about the role and team.

Based on the scope and market benchmarks, I'd like to discuss a package in the X-Y range.

Can we review options on base/equity so we can align on impact and long-term fit?

### Firm:

I'm aligned with the role and timeline. To accept confidently, I need total compensation to reflect market for this scope. I'm targeting X-Y and can sign quickly if we can align.

### Direct:

I'm ready to move forward. If we can bring base to X and equity to Y, I'll accept today.

Opening: 'I'm excited to join. I'd like to review compensation before final acceptance.'

Anchor: 'Given scope and market context, I'm targeting X to Y total compensation.'

Silence: after anchoring, pause 3-5 seconds and let the recruiter respond first.

Close: 'Great. What is the process and timeline for the updated package?'

Counteroffer responses:

- 1) 'I appreciate the movement. If we can adjust base by X, I'm ready to close.'
- 2) 'Could we keep base and improve sign-on/equity to bridge the gap?'
- 3) 'If level is fixed, can we review scope/title to match expected impact?'

If they say no:

- 1) 'Understood. What flexibility exists across other components?'
- 2) 'Can we document a 6-month compensation review with objective milestones?'
- 3) 'If budget changes this quarter, may we reopen this discussion?'