



West Ada School District
Student Tour, Excursion, or Overnight Trips
Request for Approval Form
(To be completed by Advisor/Coach)

School: Mountain View HS Date: 10.31.24

Name of Organization: Mountain View Varsity Baseball

Travel Destination: Phoenix, AZ

Trip Purpose: Varsity Baseball Tournament

Departure Date: March 18th Return Date: March 23rd

Will students be departing from school? ☐ Yes OR ☒ No

• If yes, please indicate departure time from school: _____ Number of school days missed: 0

Estimated total cost (**out-of-pocket and fund raised**) per participant: \$ 603.25

Number of "Activity Leave" days requested: Students: 0 Staff: 0

Mode of Transportation: ☒ Airplane ☐ Charter Bus ☐ School Bus ☐ Other: _____

Please Note:

- The activity and daily itinerary must be submitted as an attachment to this approval form. All water activities, including but not limited to swimming in hotel pools, must be included in the itinerary.
- Any deviations from the approved activity and daily itinerary must be approved by the building administrator.

Additional Information and/or Comments (Attach additional documentation as applicable, i.e., overview of trip purpose, goals, logistics, budget, itinerary, ties to curriculum, etc.):

[Signature] Date: 10.31.24
Advisor/Coach Signature

[Signature] Approved: Yes ☒ or ☐ No Date: 10.31.24
Building AD Signature

[Signature] Approved: Yes ☒ or ☐ No Date: 10.31.24
Building Administrator Signature

[Signature] Approved: Yes ☐ or ☐ No Date: 10-1-24
Director of Accountability Signature

Form Routing:

- Advisor/Coach completes the form and submits it to the building principal along with any other supporting documentation, including the activity and daily itinerary.
- If the building AD and administrator approves, the form is sent to the Director of Accountability for review and approval.
- If approved by the Director of Accountability, the form is submitted to the Clerk of the Board for review and approval at the next regularly scheduled board meeting.

When applicable:

Clerk of the Board Signature _____ Approved: Yes ☐ or ☐ No Date: _____

- ✓ Spring Break: This spring the varsity team will be traveling to Arizona to chase the warm sunshine. The cost per player on this will be \$615. Teams will not be picked until March 1. We will be taking the varsity coaches and 16-18 players. Currently we have reserved motel rooms and rental cars. We will also have some fun on the days that we do not play and also the days we do play. The plan is to take the team to 2-3 spring training games/college games. We will also provide some meals while we are down there also. We will be providing more information as we get closer. JV will be playing in a tournament on March 17 and 18 as well.

- **Flight Information**

- Southwest Airlines**

- March 18

- Flight #: 1314

- Departs Boise @ 4:40 PM

- Arrive in Phoenix @ 5:45 PM

- March 23

- Flight #: 3725

- Departs Phoenix @ 7:10 AM

- Arrive in Boise @ 10:25 AM

- **Motel Information**

- Hampton Inn and Suites

- 8408 W. Paradise Lane

- Peoria, AZ 85382

- **Continental Breakfast and Free Parking

- ✓ Dinner Auction this year will be on Saturday, March 29th. Location is the same. More details will come later as well. Same format: 3 team parent reps; Club, JV, and Varsity. JV and Varsity players/families will be responsible for 4 tickets each and the Club team players/families will receive 2 with their fees that get paid. Club team fees have not been set as of yet.

Arizona 2025

Flights	Tickets	Cost	Comments	Paid to Date
Players	\$423.65	\$7,202.05		\$1,150 flight deposit
Coaches	423.65	\$2,541.90		
Lodging	Rooms	Cost	Comments	
Players	5	\$7,500	Assume \$300/night (\$269+tax) for 5 nights	
Coaches	3	\$4,500	Assume \$300/night (\$269+tax) for 5 nights	
Car Rental	# of vehicles	Cost	Comments	
15 passenger van	1	\$1,418.65	Reserved through National Car Rental	
mini-van	2	\$962.68	Reserved through National Car Rental	
gas	3	\$300	Reserved through National Car Rental	
Meals	Per Day	Cost	Comments	
Players	\$40	\$3,400	Assume 5 days	
Coaches	\$40	\$1,200	Assume 5 days	
Spring Training Games	Ticket	Cost	Comments	
Players	\$40	\$680	Assume 2 tickets + College Game	
Coaches	\$40	\$240	Assume 2 tickets + College Game	
Tourney Fee	Casteel High School	\$1,650	March 20-22 (Deposit \$159.57 paid)	
Total Cost	\$31,754.28			
Boosters Covering	(\$21,250)			
Remaining Total	\$10,254.85			
Divided by # of players	\$603.25			
Players	17			
Coaches	6		Boosters Remaining Amount: \$20,100	
Days	5			
Nights	5			