**TEAM MEMBER EVALUATION FORM**

The following evaluation of your team members is a tool to help improve your experience with group work. Its purpose is to determine those who have been active and cooperative members as well as to identify those who did not participate. Be consistent when evaluating each group member’s performance by using the guidelines below.

This evaluation is confidential.

TEAM NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1 -2 – never 3-4 – rarely 5-6 – sometimes 7-8 – usually 9-10 – always

Name of team member being evaluated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rate from 1-10 for each question

|  |  |
| --- | --- |
| Has this member attended team meetings as required? |  |
| Has the member made a serious effort at assigned work before the team meetings/due dates? |  |
| Has the member made a serious effort to fulfill his/her team role responsibilities on assignments? |  |
| Has the student notified a teammate if he/she would not be able to attend a meeting or fulfill a responsibility? |  |
| Does the member attempt to make contributions in group meetings? |  |
| Does the member listen to his/her teammates’ ideas and opinions respectfully and give them careful consideration? |  |
| Does the member cooperate with the group effort? |  |
| Does this member prepare work in a quality manner? |  |

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| Does this member prepare work in a quality manner? |  |

Think of the following ratings a A or A+, B or B+, etc.

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