

COURSE NAME: Survey of Calculus (MATH 2043C)

Instructors:

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Welcome to Survey of Calculus! We are looking forward to a great semester! If you have questions or concerns, please ASK!

REQUIRED MATERIALS:

- **MLP SOFTWARE/TEXTBOOK:** The homework, quizzes, exams, and the final exam will all be done on the computer using MyLabsPlus (MLP) software that correlates to the textbook, Calculus with Applications, Lial/Greenwell/Ritchey, 11th edition. The textbook is recommended, but not required, as **an electronic version of the textbook is available in the MLP software**. Web address is www.uark.bb.mylabsplus.com. Temporary access is available for 14 days after your first login.
- **TURNING TECHNOLOGIES:** The Turning Technologies audience response system will be used during class for routine in-class quizzes and/or attendance. *To register your device visit blackboard and use the link to the left of the screen. You can also find some helpful information on registering your clicker at clickers.uark.edu. You must register your clicker device in order to receive clicker credit. If you do not register your clicker, you will receive a zero for your clicker grade.*

CALCULATORS:

Each student will need a calculator. Any ACT approved calculator may be used for tests. However, a TI-83 or TI-84 is strongly encouraged. If you have any questions about whether or not your calculator is ACT approved, please contact your instructor. **TI-85 or higher calculators, laptops, cell phones, and other mobile devices are NOT acceptable calculators.** **For all tests that are taken in the Testing Lab, you will be allowed to use your own approved calculator with the cover removed or you may use one of the Math Department calculators.** You should be familiar working with these calculators as the proctors cannot answer questions about the operation of the calculator during a quiz, test, or the final exam.

COURSE ENTRY QUIZ:

You must score 100% on the course entry quiz before you can complete any other assignments in MLP. If you have questions about the quiz content, you should contact your instructor.

GRADING:

Homework and Pre-Class Assignments	12%
Online Quizzes	10%
Pre-Assessment	2.5%
Exam 1	14%
Exam 2	14%
Exam 3	14%
Final Exam	20%
Lab Minutes	5%
Clicker Quiz Grade	8.5%

Grading Scale:

The final letter grade is based on the following percentage scale:

A = 90.0%-100%; B = 80.0%-89.9%; C = 70.0%-79.9%; D = 60.0%-69.9%; F = 0-59.9% or 0% on Final exam.

The MLP gradebook can take up to 12 hours to update your scores. Therefore, you must have the required prerequisite assignments completed at least 12 hours before you plan to take a quiz or exam. Grades in MLP are approximations of your actual grade. Official grades will be kept in the MLP gradebook, NOT the blackboard gradebook.

Accessing your MRTC MATH Course through Blackboard:

- You will find link to MLP on your course's Blackboard page.
- If there is ever a time when Blackboard is NOT working, see the section below to access MLP directly.

Accessing your MRTC MATH Course directly using MyLabsPlus:

- Log into the University of Arkansas MyLabsPlus site <http://uark.bb.mylabsplus.com>
- Find and click the "Forgot your password?" link
- Enter in the first part of your uark email address in the box labeled "username". For example, if your email is mathstudent@uark.edu, you would enter "mathstudent".
- You will shortly receive an email message with subject "Password Reset Information" from PasswordReset@ResetCredentials.com. Follow the directions in the email.
- You should now be able to log into your account at <http://uark.bb.mylabsplus.com>

Problems with Software: If you cannot access your MLP course:

- Be sure the website is correct: <http://uark.bb.mylabsplus.com>
- Read the F.A.Q. at <http://mrtc.uark.edu>
- Search articles on your browser in Pearson's online knowledgebase at <http://247support.custhelp.com>
- Try a different browser
- Try a different computer

PRE- ASSESSMENT:

The pre-assessment exam is worth 2.5% of your final grade and covers only basic algebra skills that should be mastered *before* attempting to successfully complete a calculus course. You will be allowed to take the pre-assessment exam up to 3 times and your highest score will be the only one counted. There is no pre-requisite for the first attempt, which must be taken in the testing center. The 2nd and 3rd attempts do not need to be taken in the testing center.

Prerequisite for 2nd Pre-Assessment attempt:

In order to take the pre-assessment a 2nd time, you must have earned a score of 50% on the U1L1 homework.

Prerequisite for 3rd Pre-Assessment attempt:

In order to take the pre-assessment a 3rd time, you must have earned a score of 75% on the U1L1 homework.

If after studying and using all three attempts, you are still unable to attain a grade greater than 70% on the pre-assessment, you should consider dropping back into an algebra course. Discuss this option with your advisor.

CLICKER QUIZ:

You are expected to attend and be prepared for every class. In-class points will be administered during each class period via clickers. You must register your clicker device in order to receive clicker credit. **If you do not register your clicker, you will receive a zero for your clicker grade. Any graded work during class time cannot be made up due to missing class or forgetting your clicker.** If you are absent, it is your responsibility to determine what we did in class by asking another class member and to be prepared for the next class meeting. **If you forget your clicker or you are late and miss a clicker question, you miss those points for the day, regardless of the excuse.** A few days' worth of clicker points will be dropped at the end of the semester.

If you click in for another student, or another student clicks in for you, this is considered academic dishonesty. You will receive a zero for your clicker quiz grade.

LAB MINUTES:

Lab minutes account for 5% of your final grade. You are required to earn 700 lab minutes this semester. If you do not complete the total lab requirement (700 minutes), then your lab grade will be prorated based upon the number of minutes completed. **You may earn a maximum of 50 minutes per day.** There are no "rollover minutes".

Lab minutes may be acquired in the MRTC teaching center, CHPN 326. Lab minutes are monitored by a computer program. **You MUST login to the program by using your university ID and then you MUST logout when leaving the lab.** Always check the monitor to make certain you have logged in or out correctly. If you fail to login, you will not receive credit for those minutes in lab. If you fail to logout, you will not receive credit for any minutes for that lab session. It is your responsibility to remember to login and to logout. If you need to leave the lab room for any reason you MUST logout and then you will have to login again when you return. You are only permitted to work on your mathematics course while in the labs. Failure to abide by these rules is a violation of the University's Academic Integrity Policy.

HOMEWORK:

Homework assignments and pre-class assignments account for 12% of your final grade and will be completed in MLP. You may work on each assignment to improve your grade until it is due by clicking on the navigational tab “Homework” on the opening page of the course. After the assignment is due, MLP will allow you access to the homework in order to review your homework at any time without changing your grade by clicking on the “Gradebook” navigational tab. You must pass each homework section with 90% in order to take the quiz for the corresponding section.

Pre-Class Assignments will be due on the day BEFORE the section is covered in class and will be open for one week prior to the due date. You should check MLP for due dates and times. **There are no make-ups for pre-class assignments. However, you may continue to work on Pre-Class assignments after the due date for half credit.**

QUIZZES:

Quizzes make up 10% of your final grade. Quiz #1 will cover the course syllabus and the MRTC master syllabus. This quiz must be printed and handed in to your instructor. All other quizzes will be completed in MLP and may be taken at home or in the Teaching Center. **You must have a 90% on each of the corresponding homework assignments in order to open the quiz.** With the exception of Quiz #1, you may take each quiz a total of three times. Your best quiz score will be recorded in the MLP gradebook. Be aware that the questions will change for each attempt and the time is limited. Therefore, it is best to study before taking the quiz. At the end of the semester, the two lowest quiz scores will be dropped.

There are no make-ups for missed quizzes or late quizzes. You are responsible for making sure your internet/computer is functioning properly. Do not wait until the last minute to take your quizzes.

TESTING CENTER POLICY:

See the Testing Center Guidelines, which is a separate document at <http://fulbright.uark.edu/departments/math/mrtc/mrtc-policy-procedure.pdf>

EXAMS:

Three unit exams and a final exam are scheduled in the Testing Center, CHPN 327. **Each unit test requires a score of 90% on all homework assignments for the unit as well as a score of 85% on the unit review.** The tentative testing dates are listed below and if changes are made you will be notified via email and on the homepage of the MLP course. The hours of operation for the Testing Center will be posted outside the Testing Center and at the website <http://mrtc.uark.edu/>. There are a limited number of computers in the testing center and are available on a first-come-first-served basis, so don't wait until the last minute.

If you score less than a C on a unit exam, contact your instructor to set up a time when you can meet. This provides an opportunity for your instructor to help you formulate a plan for better preparing yourself for subsequent exams.

The final exam is required! If you do not take the final, you fail the course regardless of your average.

The only things you need to bring to the Testing Lab are a calculator, a pencil and your University ID. **You must show your University issued ID in order to take a test.** Scratch paper will be provided. You are not allowed any assistance of any kind on the tests and quizzes. Academic dishonesty is a violation of University's Academic Integrity Policy.

MAKE-UP TEST POLICY:

You will have one opportunity to makeup/retake one exam this semester. **There will be no partial credit or pink sheets for a make-up/retake exam.** Your make-up/retake score will be counted toward your final grade even if it is lower than your original score. Taking a make-up/retake test may be more difficult than taking the regularly scheduled test. Prior to the make-up test date, you will be required to complete a make-up test agreement. You are also responsible for making sure that you have completed the prerequisites for the make-up exam.

Prerequisites for the Make-up/Retake Exam:

In order to make up/retake an exam, you will need to complete the make-up test agreement in MLP. You will need 90% on each homework assignment for the particular unit exam you are making up/retaking, as well as a 85% on the unit review. You will also need a score of 85% on the Unit Make-up/Retake Assignment.

TENTATIVE TESTING DATES:

	Group A	Group B
Exam #1	Sep. 14 th and 15 th	Sep. 15 th and 16 th
Exam #2	Oct. 5 th and 6 th	Oct. 6 th and 7 th
Exam #3	Nov. 9 th and 10 th	Nov. 10 th and 11 th

The make-up exam is scheduled for 11/29/2016.

The comprehensive final exam is scheduled for 12/11/2016 and 12/12/2016 and will be taken on MLP in the Testing Lab, CHPN 327. NOTE: **The exam time for this course is not based upon the time the class meets.** **You must show your university issued ID in order to take the exam.**

Academic Honesty Statement:

“As a core part of its mission, the University of Arkansas provides students with the opportunity to further their educational goals through programs of study and research in an environment that promotes freedom of inquiry and academic responsibility. Accomplishing this mission is only possible when intellectual honesty and individual integrity prevail. Each University of Arkansas student is required to be familiar with and abide by the University's Academic Integrity Policy which may be found at honesty.uark.edu/policy. Students with questions about how these policies apply to a particular course or assignment should immediately contact their instructor.”

Accommodations:

Under University policy and federal and state law, students with documented disabilities are entitled to reasonable accommodations to ensure they have an equal opportunity to perform in class. If you have such a disability and needs special academic accommodations, please report to Center for Educational Access (CEA). Reasonable accommodations may be arranged after CEA has verified your disability. You must meet with your instructor or Dr. Cleaveland (CHPN 314) at least a week before you take a test/online quiz/exam to receive accommodation. Do not hesitate to contact your instructor if any assistance is needed in this process.

Copyright Information:

Tape-recording and/or any other form of electronic capturing of lectures is expressly forbidden. Transcripts of lectures may be made available on Blackboard or through the ECHO 360 system. Be aware that this is a legal matter involving intellectual property rights as described below: State common law and federal copyright law protect our syllabi and lectures. They are our own original expressions and we may record our lectures at the same time that we deliver them in order to secure protection. Whereas you are authorized to take notes in class thereby creating derivative work from our lectures, the authorization extends only to making one set of notes for your own personal use and no other use. You are not authorized to record our lectures, to provide your notes to anyone else or to make any commercial use of them without expressed, prior permission from the University of Arkansas Math Resource and Teaching Center. (Revised 1/15/2016)

Persons authorized to take notes for the Center for Educational Access, for the benefit of students registered with the Center, will be permitted to do so, but such use still is limited to personal, non-commercial use. Similarly, you are permitted to reproduce notes for a student in this class who has missed class due to authorized travel, absence due to illness, etc. However, to be clear, any class notes must not be sold or made available for any commercial use.

Inclement Weather:

Instructors make every effort to hold class. If you feel that travel is too hazardous due to weather conditions, inform your instructor by email. If the university is officially closed, alternate methods of instruction will be communicated to you through an MLP announcement or university email. You will be notified of schedule changes for the Teaching and Testing Center in Champions Hall by email, announcements in MLP or Blackboard or via Twitter at @UarkMRTC.

Emergency Procedures: Many types of emergencies can occur on campus; instructions for specific emergencies such as severe weather, active shooter, or fire can be found at emergency.uark.edu.

Severe Weather (Tornado Warning):

- Follow the directions of the instructor or emergency personnel
- Seek shelter in the basement or interior room or hallway on the lowest floor, putting as many walls as possible between you and the outside
- If you are in a multi-story building, and you cannot get to the lowest floor, pick a hallway in the center of the building.
- Stay in the center of the room, away from exterior walls, windows, and doors.

Violence / Active Shooter (CADD):

- CALL- 9-1-1

- AVOID- If possible, self-evacuate to a safe area outside the building. Follow directions of police officers.
- DENY- Barricade the door with desk, chairs, bookcases or any items. Move to a place inside the room where you are not visible. Turn off the lights and remain quiet. Remain there until told by police its safe.
- DEFEND- Use chairs, desks, cell phones or whatever is immediately available to distract and/or defend yourself and others from attack.

ETIQUETTE:

Every student is expected to help foster a positive learning environment in this class. Distractive behavior (talking, ringing cell phones, etc.) will not be tolerated. Please wait until class is over before packing up your belongings. Be supportive of your fellow students when they have questions.

When communicating with your instructor, be sure to use appropriate language for an educational environment. Appropriate language includes using complete sentences, proper spelling and grammar, uncommon abbreviations, and obscene language. **When emailing your instructor, you must include your complete name as well as your class name and lecture time.** Including these items in your email makes it much easier for your instructor to correspond with you.

NOTE: We reserve the right to make changes to the syllabus. You will be notified of changes in class, on the MLP/BB Announcement pages, and/or via university email.

OTHER ISSUES: In the event some unforeseen issue arises, please contact your instructor or the course coordinator as appropriate.