

LAZARUS FOUNDATION OF MISSISSIPPI

Second Chance Act Community-based Reentry Program

Project Timeline and Key Milestones

Project Period: October 1, 2025 - September 30, 2028 (36 months)

PRE-AWARD PLANNING (July - September 2025)

July - August 2025

- Finalize MOUs with correctional partners
- Update program and policy manuals
- Refine data collection and evaluation protocols
- Prepare staff training materials
- Identify implementation team members

September 2025

- Confirm correctional facility access protocols
- Refine participant recruitment and screening procedures
- Finalize assessment and intake processes
- Prepare program marketing materials
- Conduct initial staff training
- Finalize program registration in GPRS

YEAR 1: IMPLEMENTATION AND INITIAL OPERATIONS (October 2025 - September 2026)

Quarter 1 (October - December 2025)

Month 1: October 2025

- Award received and accepted
- Initial project team meeting conducted
- Project kickoff with key stakeholders and partners
- Begin recruiting and hiring project staff
- Initial budget set up in financial systems

Month 2: November 2025

- Complete hiring of project staff
- Begin comprehensive staff training
- Initial facility visits to establish on-site operations
- Begin development of action plan
- Establish data collection systems

Month 3: December 2025

- Complete comprehensive staff training
- Begin participant recruitment and screening
- Establish regular partner coordination meetings
- Finalize action plan (due within 6 months)
- Submit first quarterly financial report

Quarter 2 (January - March 2026)

Month 4: January 2026

- Submit action plan to BJA
- Begin pre-release services in correctional facilities
- Establish baseline data for evaluation metrics
- Launch participant tracking database
- Finalize participant assessment protocols

Month 5: February 2026

- First cohort of participants engaged in pre-release services
- Begin weekly case management meetings
- Implement quality assurance protocols
- Continue staff development training
- Establish community resource network in each region

Month 6: March 2026

- Begin receiving first participants post-release
- Implement full case management services

- Submit first semi-annual performance report to BJA
- Conduct 6-month partner review meeting
- Submit quarterly financial report

Quarter 3 (April - June 2026)

Month 7: April 2026

- First participants begin transitioning to Lazarus Academy
- Implementation of employment readiness programming
- Begin employer engagement activities
- Conduct first internal process evaluation
- Expand pre-release services to additional facilities

Month 8: May 2026

- Begin workforce development training
- Implement family reunification services
- Launch peer support programming
- Begin community education events
- Refine service delivery based on initial feedback

Month 9: June 2026

- First participants enter employment
- Complete initial housing placements
- Submit quarterly financial report
- Begin monthly success story documentation
- Conduct staff performance reviews

Quarter 4 (July - September 2026)

Month 10: July 2026

- Implement program refinements based on first 9 months
- Expand employer partnerships
- Launch specialized services based on participant needs
- Review data collection and reporting systems

- Begin preparation for year 1 evaluation

Month 11: August 2026

- Conduct participant satisfaction survey
- Review and update MOUs as needed
- Implement additional training for staff
- Expand community partnerships
- Review budget and make adjustments as needed

Month 12: September 2026

- Complete Year 1 program evaluation
- Submit second semi-annual performance report
- Submit quarterly financial report
- Conduct annual stakeholder meeting
- Document lessons learned and best practices

YEAR 2: EXPANSION AND OPTIMIZATION (October 2026 - September 2027)

Quarter 5 (October - December 2026)

Month 13: October 2026

- Begin Year 2 implementation with program refinements
- Expand pre-release services to additional facilities
- Develop advanced training curriculum for staff
- Launch enhanced employment initiatives
- Begin tracking 12-month outcomes for first cohort

Month 14: November 2026

- Implement program improvements based on Year 1 evaluation
- Enhance data collection processes
- Expand housing partnerships statewide
- Increase employer engagement in rural areas
- Begin development of sustainability plan

Month 15: December 2026

- Complete first recidivism analysis
- Submit quarterly financial report
- Implement enhanced family support services
- Conduct mid-year staff training
- Expand digital literacy programming

Quarter 6 (January - March 2027)

Month 16: January 2027

- Review and update participant assessment tools
- Expand substance use and mental health partnerships
- Enhance service delivery in rural communities
- Begin implementation of sustainability strategies
- Launch advanced job training programs

Month 17: February 2027

- Conduct participant focus groups for program feedback
- Refine remote case management protocols
- Expand peer mentor program
- Develop advanced employment supports
- Enhance transportation assistance program

Month 18: March 2027

- Submit third semi-annual performance report
- Submit quarterly financial report
- Conduct 18-month partner review meeting
- Complete mid-year program assessment
- Begin planning for Year 3 operations

Quarter 7 (April - June 2027)

Month 19: April 2027

- Implement enhanced housing strategies
- Expand vocational training options

- Begin developing program replication materials
- Conduct second internal process evaluation
- Enhance virtual service delivery methods

Month 20: May 2027

- Launch entrepreneurship pathway
- Enhance legal services program
- Conduct staff professional development
- Expand community education initiatives
- Begin collecting 24-month outcome data

Month 21: June 2027

- Submit quarterly financial report
- Conduct mid-year budget review
- Update sustainability plan
- Enhance family support services
- Begin planning for Year 3 evaluation

Quarter 8 (July - September 2027)

Month 22: July 2027

- Implement program refinements based on 18-month data
- Expand employer partnerships to new industries
- Enhance services for participants with special needs
- Begin developing transition plan for grant-funded staff
- Launch enhanced peer support initiatives

Month 23: August 2027

- Conduct second participant satisfaction survey
- Review and update all program materials
- Update MOUs with all partners
- Begin preparing Year 2 evaluation report
- Review sustainability strategies

Month 24: September 2027

- Complete Year 2 program evaluation
- Submit fourth semi-annual performance report
- Submit quarterly financial report
- Conduct annual stakeholder meeting
- Document expanded best practices and lessons learned

YEAR 3: SUSTAINABILITY AND TRANSITION (October 2027 - September 2028)

Quarter 9 (October - December 2027)

Month 25: October 2027

- Begin Year 3 implementation with program refinements
- Implement sustainability strategies
- Expand and diversify funding sources
- Launch advanced employment initiatives
- Begin 36-month outcome tracking

Month 26: November 2027

- Implement program improvements based on Year 2 evaluation
- Finalize sustainability plan
- Strengthen community partnerships
- Enhance data systems for long-term tracking
- Begin developing program continuation plan

Month 27: December 2027

- Complete comprehensive recidivism analysis
- Submit quarterly financial report
- Begin planning for post-grant operations
- Enhance transition support services
- Conduct sustainability-focused staff training

Quarter 10 (January - March 2028)

Month 28: January 2028

- Implement final program refinements
- Secure ongoing funding commitments
- Enhance community transition strategies
- Begin developing final program report
- Conduct partner sustainability planning

Month 29: February 2028

- Begin transition to sustainable funding model
- Develop post-grant staffing plan
- Conduct final process improvement analysis
- Begin compiling program success stories
- Enhance long-term follow-up protocols

Month 30: March 2028

- Submit fifth semi-annual performance report
- Submit quarterly financial report
- Conduct 30-month partner review meeting
- Begin preparation of final evaluation
- Develop post-grant service delivery model

Quarter 11 (April - June 2028)

Month 31: April 2028

- Begin implementing post-grant continuity plan
- Conduct final internal process evaluation
- Begin transition to sustainable funding streams
- Launch enhanced community partnership model
- Begin preparing closeout documentation

Month 32: May 2028

- Conduct final participant satisfaction survey
- Begin compilation of program impact data
- Finalize post-grant staffing structure
- Begin preparation of grant closeout materials

- Conduct staff transition planning

Month 33: June 2028

- Submit quarterly financial report
- Begin drafting final report
- Implement transition strategies for active participants
- Conduct final budget review
- Begin post-grant sustainability implementation

Quarter 12 (July - September 2028)

Month 34: July 2028

- Complete transition to sustainable funding
- Prepare success stories and program highlights
- Begin final data analysis
- Compile program accomplishments
- Begin grant closeout procedures

Month 35: August 2028

- Conduct final program evaluation
- Prepare final financial documentation
- Complete participant transition planning
- Finalize post-grant operations plan
- Conduct staff transition meetings

Month 36: September 2028

- Complete final program evaluation
- Submit final performance report
- Submit final financial report
- Conduct final stakeholder meeting
- Complete grant closeout process
- Transition to post-grant operations

KEY PERFORMANCE MILESTONES

Year 1

- Action plan submitted and approved (by Month 6)
- 150 participants enrolled in pre-release services
- 120 participants engaged in post-release services
- 75 participants placed in stable housing
- 60 participants securing employment
- 90 participants completing cognitive-behavioral programming
- Recidivism rate 35% below baseline for first cohort

Year 2

- 300 cumulative participants enrolled in pre-release services
- 240 cumulative participants engaged in post-release services
- 150 cumulative participants placed in stable housing
- 120 cumulative participants securing employment
- 180 cumulative participants completing cognitive-behavioral programming
- Sustainability plan developed and implementation begun
- Recidivism rate 40% below baseline for all participants

Year 3

- 450 cumulative participants enrolled in pre-release services
- 360 cumulative participants engaged in post-release services
- 225 cumulative participants placed in stable housing
- 180 cumulative participants securing employment
- 270 cumulative participants completing cognitive-behavioral programming
- Successful transition to sustainable operations
- Recidivism rate maintained at 40% below baseline for all participants
- Final evaluation documenting program impact completed

REPORTING SCHEDULE

Financial Reports (Quarterly)

- Q1: Due January 30, 2026
- Q2: Due April 30, 2026

- Q3: Due July 30, 2026
- Q4: Due October 30, 2026
- Q5: Due January 30, 2027
- Q6: Due April 30, 2027
- Q7: Due July 30, 2027
- Q8: Due October 30, 2027
- Q9: Due January 30, 2028
- Q10: Due April 30, 2028
- Q11: Due July 30, 2028
- Q12: Due December 29, 2028 (final report)

Performance Reports (Semi-Annual)

- Report 1: Due March 30, 2026
- Report 2: Due September 30, 2026
- Report 3: Due March 30, 2027
- Report 4: Due September 30, 2027
- Report 5: Due March 30, 2028
- Report 6: Due December 29, 2028 (final report)