

GUIDE

❖ 1.0 Greeting.

Welcome to Text Editor guide! In this document, you'll see information for program's various buttons, features and how to use them correctly. Please take a look at the following info in next paragraph.

❖ 1.1 Buttons and their functions.

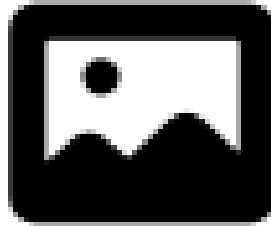
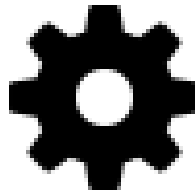


Image insert. This button is responsible for input of images inside your document. Formats PNG, JPG and JPED are accepted.



Settings. This button is will navigate you to settings menu.



Zoom. These two little buttons on the bottom of the window help you to increase/decrease scale of the text by 1%.

Font

Cascadia Mono

Font. This button allows you to change the font of your text. Choose one you like in the menu.

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Font size. Found in the same section as font button. Increases/reduces size of font.

Font color

Font color. This button allows you to change the foreground color of your font. Available colors: Black, Red, Blue, Green, Orange, Yellow, Navy blue, Pink.

Background color

Background color button. This button allows you to change the background color of your font. Available colors: Black, Red, Blue, Green, Orange, Yellow, Navy blue, Pink.

A^

a^

Font size buttons. Increases(A^)/reduces(a^) size of font.





B

/

U

Text formats button. Pick various formats for your text! You can choose **Bold(B)**, *Italic(I)* or Underlined(U).



Text Alignment. These four buttons allow you to align your text to various directions. Use  for aligning your text to the left. Use  for aligning your text to the center. Use  for aligning your text to the right. Use  for justified text.



Bullet list. Helps you to set the key points in the text.



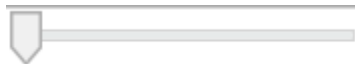
View button. View various files in Text Editor by pressing this button.





Save Button. It lets you save your text document.



Rotate button. Auto rotate based on text.



Scale Slider. An alternative to   buttons. Allows you to quickly increase/reduce scale of the text.

File

File button. You can find it on top of your screen. This button allows you to do view and pick various operations with your file,

such as **New** (for creation of text file inside of Text Editor),

Open (For viewing text files in Text Editor), **Save** (For saving

your files as txt.), **Save As...** (For saving your files as txt. or rtf.),

Close File (For closing your files) and **Exit** (For exiting the File menu).

Edit

Edit button. Located near the File button. This buttons allows you to

edit your text file with various operations, such as **Find** (Find necessary words or numbers inside of your text document),

Format (Pick various formats for selected text, such as **Bold**, *Italic*, Underlined), **Lists** (Lets you pick Numbered or Bullet list types for your text), **Insert** (Allows you to insert image of PNG. JPG. JPEG formats in your text document).

❖ Ending.

And that's it. Thank you for reading this guide! We hope you found this information useful and enjoy using Text Editor 😊