

dharanidp266@gmail.com



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Banglore,Karnataka

SKILLS

ERP: SAP MM



Vendor management



Sub-contracting



Logistic planning



Customer service



Supplier relations



Record-keeping



Microsoft Excel / Spread



Communication skills



Time management skills



LANGUAGES

English,Hindi,Kannada -

Dharanendra Shedbal

Purchase executive

Resourceful Procurement Executive, experienced in high-volume, dynamic purchasing environments. Dedicated to exceeding expectations and bringing exceptional business results and passionate about delivering outstanding quality and service.

WORK EXPERIENCE

Purchase Executive

Bharat Fritz Werner Ltd

September, 2022 - present,

Banglore,Karnataka

- Creating PO's according to the purchasing plan
- Handling the Sub-contracting materials
- Creating delivery challans for material movement
- Releasing Purchase Orders for suppliers according to monthly schedule
- Vendor follow up
- Manage day-to-day orders
- Following up the suppliers consignment & material quality
- Ensureing GRN for supplier's invoices
- Keep tracking of the inwarded materials and invoices
- Coordinate with multiple vendor's to ensure there are no communication gaps
- Control and monitor delivery processes
- Support procurement managers and suppliers in various logistics operations
- Maintained inventory supplies and equipment to ensure products are available

EDUCATION

Bachelor of Engineering

K.L.S Gogte institute of technology

August, 2019 - July, 2022

*Belagavi
7.06*

Aeronautical Engineering

Diploma

Acharya Polytechnic

2014 - , 2018