

RESUME

Dilip Sunar
C/o Sebastián Horo, Christian Para
Krishnagar, chandmari
Guwahati-781003
Assam

Objectives

Aiming to achieve a challenging position in it.

Industry where I can make significant contribution to the organization using the knowledge that I have gained .To learn move and gain new skills to give the organization my best of efforts.

Educational Qualification

- *MBA from Mahatma Gandhi University , Meghalaya in 2018**
- *+3(B.A) from North Eastern Hill University, Shillong in 2006**
- * +2(HSLC) from Meghalaya Board of School Education, Shillong in 2003**
- * 10th (SSLC) from Meghalaya Board of School Education in 2001**

Professional Courses

- 1) Computer literacy programme from IGNOU**
 - 2) Tally 7.2 & 8.1 from Computer Training Institute Guwahati**
 - 3) Hardware & Networking**
 - 4) Mcse(2003)**
- From Zoom Technology (P) Ltd, Hyderabad, India.**

Technical Skills:

- Knowledge of installing, configuring win 98, win xp, Vista, server 2000, sever 2003**
- Assembling & Troubleshooting Pc's**
- Securing Server**
- RAID Level and LVM**
- Creating and Administrating the users, group accounts policy.**
- Mounting File Systems and devices.**
- Backup File System and Data**
- Quotas.**
- Start up and Shut Down Scripts**
- Software Package Administration.**

Software Skills

- OS Windows 98, XP SP2, Vista, XP 2000P, Server 2000, 2003**
- Basic Knowledge MS Office, Tally , Internet Surfing**

Work Experience

- **Survey Bureau:** Worked in Indian Market Research Bureau Guwahati For One Year
- **Technical Consultant:** Worked as a Sales and technical consultant for Kaspersky Antivirus under Korazon Technologies Pvt Ltd, Guwahati since, June 2008 - 2010
- **Channel Development Officer:** Worked as Market Representative under Elixir Softech Pvt Ltd, Noida since, August 2010- August 2020.
- **Area Sales Manager:** Worked as Area Sales manager under Busy Infotech Pvt Ltd, Noida since, February 2021 to April 2022

Current Ctc: 25000 /month

Personal Profile

Date of Birth : 10-03-1984
Father's Name : Shri Bhoktu Sunar
Sex : Male
Marital Status : Married
Nationality : Indian
Religion : Hindu
Languages Known : Hindi, English, Khasi, Nepali, and Assamese
Residential Address : Lower Lumparing, Laban Shillong-4
Present Address : Amiyanagar, Krishnagar, Chandmari, Guwahati-3
Hobbies : Reading Books, Listening Music, Collecting Coins, Singing.

Key Strengths

Hard Working, Honest, Sincere, Leadership Quality

Constraints: No

Declaration

I consider myself familiar with Information Technology aspect. I'm also confident of ability to work in a team. I hereby declare that Information furnished above is true to the best of my knowledge.

Date: 21/7/2022

Yours Faithfully

Place: Guwahati

Dilip Sunar

