

# MANSI SHARMA

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## PROFESSIONAL SUMMARY

Legal professional consistently able to take initiative and persevere in routine complex cases. Analytical in approaching legal questions and developing solid solutions based on precedents. Critical thinker with analytical mindset and good public speaking skills. Manages complex cases and produces results to tight deadlines. Outstanding at document control, negotiation and deep-dive research.

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## EXPERIENCE

**Legal Officer, 09/2021 - Current**

**SHRIRAM GENERAL INSURANCE COMPANY - Jaipur, India**

- In SGIC core dealing in MACT Claims (High Value Claims above 20 Lacs) & Arbitration.
- And looking after 5 states i.e. Gujarat, Uttarakhand, Bihar, Jharkhand and Daman and Diu.
- Here, working majorly in Motor Vehicle Act i.e. Road Accidents and in which we receive death claims/Compensation and defend/contest the case of the Insurance Company.
- Moreover, attending proceedings in MACT Tribunals, drafting, Police Interactions, Investigations in the Fraud Claims.
- Compliance and Criminal Litigation.
- Presented complex arguments relating to defence cases contesting the in front of courts, tribunals and committees.
- Advised clients on legislation and case law change affecting their case.
- Advocated for clients in their absence on preliminary matters, representing clients views and opinions accurately.

**Legal Associate, 03/2021 - 07/2021**

**KEDIA CORPORATES AND ADVISORS - Jaipur, India**

- In Kedia Corporates dealing was in RERA Tribunal basically dealing in Real Estate and in the same it was moreover drafting as in Land Agreements, Power of Attorney, Rent Agreements.
- Further, there was tribunal visits Client dealing field work as in Project visits.
- And Labour Law related work too.
- Reviewed and analysed litigation files to brief colleagues and clients.
- Worked to tight deadlines on real estate cases to meet client needs and maintain high levels of effective and efficient case management.
- Gave advice to clients at conclusion of matters regarding firm's policies including retention and destruction of papers.

## CONTACT

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## CORE QUALIFICATIONS

- Legal Research
- Leadership
- Teamwork
- Problem Solving
- Filing
- Project Management

- Undertook research and analysis on documents and case law to guarantee accurate guidance and methods.
- Verified paperwork to check for authenticity before signing and implementing.

#### **Legal Associate, 08/2020 - 02/2021**

##### **KASLIWAL CHAMBERS AND ASSOCIATES - Jaipur, India**

- As a Legal Associate working in DRT matters and assisting in Civil and Criminal matters too.
  - Drafting petition, writs and Applications and Cheque Bounce.
  - Reviewed and analysed litigation files to brief colleagues and clients.
  - Worked to tight deadlines on civil cases to meet client needs and maintain high levels of effective and efficient case management.
  - Responded to inquiries, delivered general legal advice and determined next steps for cases.
  - Handled caseloads, developing client loyalty through the competent management and completion of projects in line with client needs.
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## **EDUCATION**

**LLM, Corporate Law, 2022**

**NIMS UNIVERSITY** - Jaipur, RJ

**BA.LLB, 2020**

**MODY UNIVERSITY** - Jaipur, RJ

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## **CERTIFICATIONS**

Spanish Language Diploma and Certification

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## **ADDITIONAL INFORMATION**

#### **Internship and Training:**

- Training on: High Court Advocate  
Organization: High Court  
Brief: Criminal Lawyer (Mr. A.K. Gupta)
- Training on: Rajasthan State Commission for Women, Jaipur  
Organization: Women commission  
Brief: Family Law (Mrs. Suman Sharma)
- Training on: Singhi and Singhi Law Chambers  
Organization: Corporate Law firm, Jaipur  
Brief: Civil and Company Law (Mr. Anuroop Singh)
- Training on: District and Session Court  
Organisation: District and Session Court, Jaipur  
Brief: Miscellaneous Civil and Criminal (Mr. Alok Sharma)