



American Samoa Power Authority

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ISSUANCE DATE: **December 15, 2020**

RFP NO.: **RFP No. ASPA21.002 A/E WW Collection System – Matuu/Faganeanea**

SUBJECT: **Addendum No. 1**

The American Samoa Power Authority hereby issues Addendum No. 5 to amend Request for Proposals (RFP) requirements. This addendum is issued pursuant to the conditions of the RFP documents and is hereby made part of the RFP. The addendum serves to clarify, revise, and supersede information contained in the RFP. The Offeror must acknowledge receipt of this addendum in the appropriate space provided in the Addendum Form. Failure to do so may subject the Offeror to disqualification.

1. The closing date for this tender has been extended as follows:

Closing Date: Monday, February 8, 2020 at 2:00PM

Bids received prior to this date will not be opened until the bid has officially closed on the date listed above.

2. Responses to inquiries received regarding this tender are listed on the following page.

Should you have any questions or need clarification, please call me at (684) 699-3057 or procurement@aspower.com.

Sincerely,

Renee Leotele Togafau Mata'utia
Procurement Manager

Please sign and date below to acknowledge receiving Addendum 1. You may return this document via email at bids@aspower.com or procurement@aspower.com, or the ASPA Procurement Office.

ACKNOWLEDGEMENT OF RECEIVING ADDENDUM 1

Received by _____, this _____ day of _____ 2020.

Company _____ Title _____

Fax No. _____ Email Address _____

| ASPA21.003 WW A/E WW COLLECTION SYSTEM - MATUU/FAGANEANE | | |
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| No. | Question | Answer: |
| 1 | Requesting a 30 day extension | Yes. New Closing date is February 8, 2020 at 2:00PM. |
| 2 | Bid Bonds & Performance Bond- Can you clarify if this is needed as this is not a construction project? | Only the Bid Bond, no Performance Bond. |
| 3 | Is ASPA not considering its own procurement code in promoting local business participation to help circulate the money here locally vs giving it to off-island companies who have no local interest or invest in our local community? ASG has this included as part of their evaluation criteria to encourage local participation. Can ASPA do the same? | ASPA promulgated its own procurement code, separate from ASG. ASPA's procurement code does not have any language that provides a preference for local companies. Such change would have to be approved by the ASPA Board of Directors. |
| 4 | The Geotechnical Evaluation requirement will most definitely increase the cost for this design work but is not necessarily needed for a small gravity sewer project like this. Will ASPA consider removing this requirement to save on cost? | Geotechnical Evaluation will remain |
| 5 | Because of the CV-19 circumstances we would like to ask if you would also accept electronic submission due to CV-19 circumstances on the due date with hardcopies send on the same day. | Yes, we will accept electronic copies. However, the e-copy must be time stamped by the closing date specified in the bid. Proposals received a minute late, will not be accepted. Please refer to Question #1 for revised closing date. |
| 6 | We would like to inquire whether the following RFP "No. ASPA21.003.WW A/E Service for Design & Permitting of a Community WW Collection System, and Upgrades to Existing Pumping Facilities-Matuu/Faganeanea" is addressed to a consultant or contractor: We initially thought it would be for a consultant, but after reading about the "Bid Bond From (Attachment G)" and the required American Samoa business license, it could refer to a contractor procurement. | ASPA requires a valid business license from all of our vendors |
| 7 | Is there a page limit for this submittal? | No |
| 8 | Tab 2, 3.4 Staff Qualifications (pg 10) requests, "the qualifications of the staff that you will assign to this project after your firm is selected". This information is also similarly requested in Attachment C (pg 33). Which of these sections should we include this information in? | These 2 sections - Attachment C and Staff Qualifications are meant to be complementary |
| 9 | Both Tab 2, 3.5 Firm Experience and Capabilities (pg 10) and Attachment C (pg 33) request project experience (examples below): "(Tab 2, 3.5 Firm Experience and Capabilities) Proposal shall include profiles of similar projects that the firm(s) and proposed team members have completed the last fifteen (15) years including project name, date, description and capacity of project, location, construction cost, and client reference including phone number. For each project, indicate which proposed team members worked on the project and describe the role/work they performed and their levels of involvement." "(Attachment C) 10. List all projects of similar scope and extent to which the Offeror has conducted within the past five-years; provide the dollar value contract amount for each project. And list project owner contact information for reference inquiries. " Which of these sections should we include this information? | All of this information is meant to be complementary. In your proposal, if you have already submitted the information, you can simply write "Refer to Section XX on Page XX". |
| 10 | Tab 2, 3.6 Project Schedule (pg 11) requests the project schedule that conforms to the Project Specifications (Attachment I). However, Attachment I (pg 42) is the Performance Bond Form. Please clarify the correct attachment for this requested information. | This is an error and should reference "Attachment B - Scope of Work" rather than Attachment I |

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| 11 | <p>Tab 2, 3.7 Proposal Price (pg 11) states: "The bid price shall include everything necessary for the prosecution and completion of the work and fulfillment of the Contract including, but not limited to, furnishing all materials, equipment, tools, plant and other facilities and all management, superintendents, labor and services, and field design, except as may be provided otherwise in the Contract Documents. Estimated quantities, if any, set forth on the Form of Bid are estimates only, being given only as a basis for the comparison of bids, and ASPA does not warrant, expressly or by implication, that the actual amount of Work will correspond to the estimated quantities. ASPA reserves the right to increase or decrease the amount of any class or portion of the Work and to make changes in the Work as ASPA may deem necessary or appropriate. The basis of payment for unit price bid items for which estimated quantities were set forth on the Form of Bid shall be the actual number of unit items provided or performed under this Contract. All prices shall be in legible figures written in ink or typed. Lump sum bid items and unit price bid items shall be stated in United States of America dollars and cents omitting digits more than two places to the right of the decimal point (e.g., \$720.74). "Are the "Estimated quantities" requested applicable to a design project?</p> | <p>No, please disregard this.</p> |
| 12 | <p>Tab 2, 3.8 Confirmation of Subcontractors (pg 11), Do we need a letter of intent from all Subconsultants?</p> | <p>Letter(s) of intent are preferred, but not required. Proposals should, however, include a list of all subcontractors the primary contractor intends to use for the project.</p> |
| 13 | <p>Tab 2, 3.9 References (pg 12) and Tab 2, 3.5 Firm Experience and Capabilities (pg 10) are asking for similar items. Please clarify which section Projects and Client information needs to be listed in. Or clarify that is needs to be listed multiple times, as stated in the RFP.</p> | <p>No need to list it multiple times. If you have already included this information elsewhere in your proposal, that will suffice</p> |
| 14 | <p>Is there a possibility for an extension on this submittal's deadline due to the upcoming holidays and required mail time?</p> | <p>Please refer to Question #1 above for time extension. Electronic copies will be accepted as stipulated in Question #5</p> |