

# Keith J Francis

---

4245 Boardwalk Drive D5, Fort Collins, Co 80525 | 970-779-2967 | keith.francis83@gmail.com

## Objective

- To obtain an internship within the computer science field through the summer of 2019, preferably in Full Stack Web Development or within the Human Centered Concentration field. I am seeking this internship in the Denver, CO area and willing to travel to other nearby locations.

## Education

### **BACHELOR OF SCIENCE | CURRENT ENROLLMENT – GRAD DEC 2019 | COLORADO STATE UNIVERSITY**

- Major: Computer Science – Human Centered Concentration
- GPA: 2.75/4.00
- Java, Python, C/C++, HTML5, CSS, JavaScript, PHP
- Golden Key member

### **CERTIFICATE | CURRENT ENROLLMENT | THE APP BREWERY – UDEMY**

- Full Stack Web Development
- Front End: HTML5, CSS3, JavaScript ES6, BOOTSTRAP, DOM, jQuery
- Back End: Node.js, Express.js, Git/Github/Version Control, APIs, SQL, MongoDB, Mongoose

### **BACHELOR OF SCIENCE | TRANSFERRED | DEVRY UNIVERSITY**

- Major: Electronics Engineering Technology-Renewable Energy
- GPA: 3.0/4.0
- Electrical/Electronic troubleshooting, Electrical/Electronic repair, C++ programming, calibration experience

## Hard Skills

- Lean Six Sigma: certified Green Belt, trained Black Belt
- Certified Instructor with 4 years teaching experience
- Microsoft office experience
- Applied Mathematics

## Soft Skills

- Critical Thinking and Problem Solving
- Adaptable/Flexible
- Creative
- Organized/Detail Oriented
- Fast Paced
- Team and Individual workload focused
- Leadership Experience
- Life Long Learner

## Experience

### **Colorado State University (Feb 2016 - Current)**

Ram Zone Operations Manager (July 2018 – Current)

Ram Zone-Stadium Store Manager (May 2016 – Current)

Manage student workers in line with store operations (including scheduling, training and vacation authorization), merchandising sales, displays and preparations for upcoming athletic games and other events. Provide customer service to walk-in customers and call-in customers, stock shelves with CSU merchandise, create and submit inventory orders, conduct opening and closing procedures including money counting and data recording, maintain a clean and orderly store floor.

Peer Mentor (Bridges to Baccalaureate (B2B) Program (Feb 2016 – April 2016)

Work directly under B2B program coordinator to assist in development of programs useful to transfer students, contact transfer students to inform them of B2B activities, function as a peer mentor to new transfer students.

### **United States Marine Corps (Jun 2002 – Dec 2014) - Honorable discharged (medical) Dec 2014**

Lean Six Sigma Training Manager (August 2010 – December 2014) (Held Secrete Clearance)

Provide Lean Six Sigma Yellow Belt training to Marines within local commands. Track and report training objectives and create training plans to improve overall training process and effectiveness. Function as a Lean Six Sigma practitioner, providing guidance to team leads, just in time training to project and event teams, and function as a data analyst to identify project and event opportunities to improve mission readiness.

Avionics Training Manager (June 2009 - August 2010) (Held Top Secret Clearance)

Scheduled technical and tactical training sessions while tracking training readiness and availability of personnel. Developed physical security plans and create security rosters for the Avionics compound. Developed message traffic on behalf of the Avionics department and established a dynamic working rapport among the remaining departments within command.

Precision Measurement Equipment Technician (June 2007 – June 2009) (Held Top Secret Clearance)

Perform calibration and repair on aircraft diagnostic and repair equipment. Conduct technical training sessions on calibration standards and electronic analysis equipment. Provide mentorship and supervision to junior laboratory technicians to enhance technical abilities.

Training Manager (December 2006 – June 2007) (Held Top Secret Clearance)

Coordinate and supervised all internal and external training sessions to include field exercises in preparation for Operation Iraqi Freedom 06-08 campaign. Tracked training objectives and provided training documentation/reports to higher leadership. Managed the Body Composition Program (BCP), individualized portfolios, and provided nutritional and physical activity training sessions.

Precision Measurement Equipment Technician (September 2003 – December 2006) (Held Secret Clearance)

Managed calibration work load and established a load leveling system based on technical proficiency. Supervised the calibration and repair processes to ensure high quality and performance of technicians. Provided mentorship and supervision to junior technicians to enhance technical abilities. Conducted technical training sessions on calibration standards and electronic analysis. Performed calibration and repair on aircraft diagnostic and repair equipment. Conducted technical training sessions on calibration standards and electronic analysis.

Student / Recruit (June 2002 – September 2003)

Attended basic military training, intermediate electronics analysis, and precision measurement equipment training.

## References

Rod Gerald  
Colorado State University  
CSU Bookstore – Ram Zone / Athletics  
Fort Collins, Colorado 80523  
(970) 692-9844

Michelle Staley  
Colorado State University  
CSU Bookstore – Apparel  
Lory Student Center  
Fort Collins, Colorado 80523  
(970) 491-6444

Zach Akau  
Fort Collins, Colorado 80523  
(720) 646-4068