User Manual Information Management System

Date: 04/20/2020

Welcome and Introduction

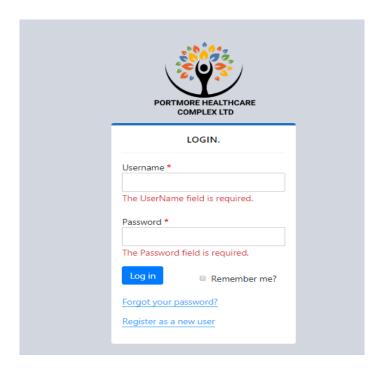
The developers of the Portmore Healthcare Complex Information Management System (IMS) welcomes all users and potential users to enjoy the benefits of this system.

This information management system (IMS) for a healthcare complex was designed to provide patients of healthcare complex with ease when making appointments since the system is a web-based platform.

This system also allows receptionist, nurses and doctors to store information quickly and safely. This system also provides patients with the ability to access their medical history. Patients can also access their prescriptions from the comfort of their homes. Doctors and nurses are also available to select their schedules in advance, which provides significant advantages for patients. The system is maintained by a system administrator who checks the system daily is to ensure it is bug and error-free.

Overview of the functionalities and purpose of the application system General Login

Each user will be shown on this login screen.



Each user is required to enter a valid username to verify their identity.



Each user is required to enter a valid password to verify their identity.



Login button

This button is used to validate the inputted data from the user against data that is already saved in the database.



Remember me checkbox

This feature is provided to save users time when logging in because their credentials are saved and displayed to them. Once they have accessed the website.

Remember me?

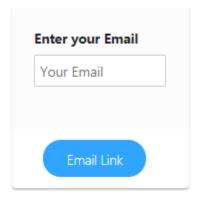
Forget password button

This feature is provided for users who have forgotten their username or passwords and would like to retrieve it.

Forgot your password?

Reset password button

When a person clicks on the forgot password feature, it will lead to this page. Which will require users to enter their email address and a reset username and password will be sent.



Patient Login

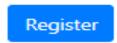
Patients are required to create a user profile using the register a new user feature.

Register as a new user

Patients are required to enter a username, first name, last name, email, password and confirm the password for the system.

REGISTER.			
Username *			
JohnDoe			
First Name *			
John			
Last Name *			
Doe			
Email *			
JohnDoe@gmail.com			
Password *			
Confirm Password *			

The register button is used to save the data into the system from which the user has entered.



This login is provided for patients to enter their username and password.

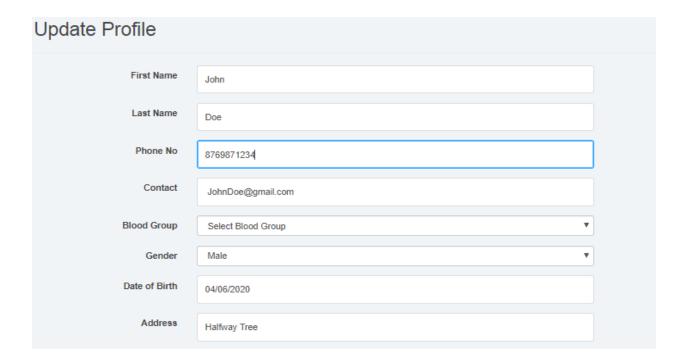


The login button checks login credentials entered by the patient against what is saved in the system database. In order to grant system access to the user.

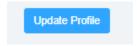


Update profile function

Upon successful login, the patient is shown in the following form. It is required for patients to fill out this form as it aims to collect important information about the patient.

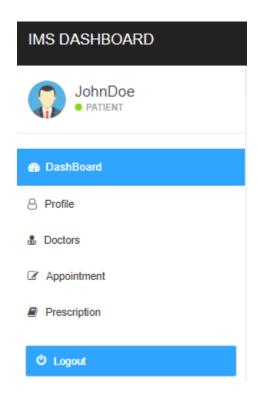


The update button is used to store the information entered by patients into the system's database.



Patients dashboard

Patients will then be shown an Information Management System dashboard which displays useful options.

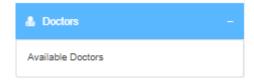


The profile option provided by the Information Management System dashboard is used to update patient information.

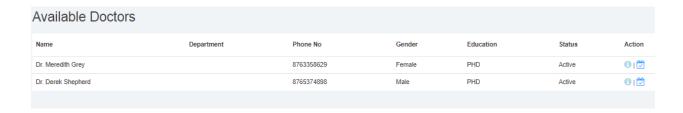


Doctor function

The doctor's option provided by the Information Management System dashboard is used to show the list of available doctors.



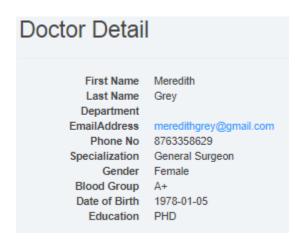
Once the available doctors' options are selected, patients will be shown the doctors that are currently available.



The information icon



Is used to show doctor details.



The calendar icon



Is used to show doctors schedule

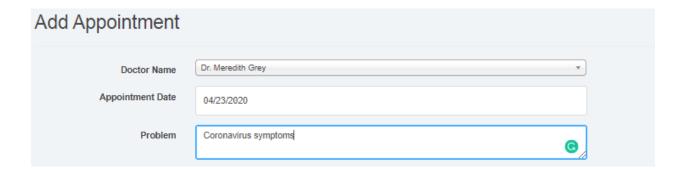


Appointment function

The appointment option provided by the Information Management System dashboard displays the request appointment and appointment options.



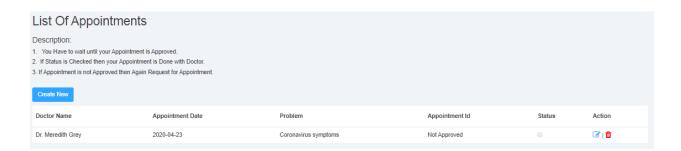
The add appointment feature gives patients the ability to make appointments online.



The request appointment button stores the entered information into the system database so the receptionists and doctors can see that an appointment has been made.



After submitting the appointment, patients can view their list of appointments.



The create new button is used to create a new appointment for patients instantly.



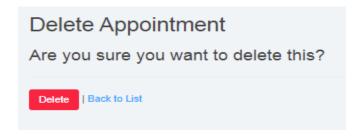
The edit icon is used to edit patients' appointments



The delete icon



Is used by patients to delete appointments

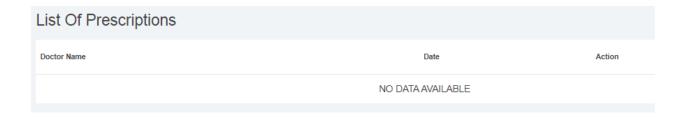


Prescription function

The prescription option provided by the Information Management System dashboard displays patients' prescriptions.



All patients' prescriptions are shown here once issued by doctors.



Logout function

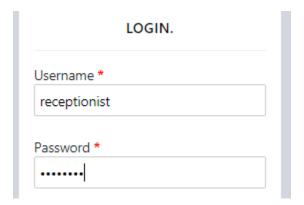
The logout option provided by the Information Management System dashboard gives patients the ability to exit the system properly.



Receptionist

Login function

The login screen for the receptionist

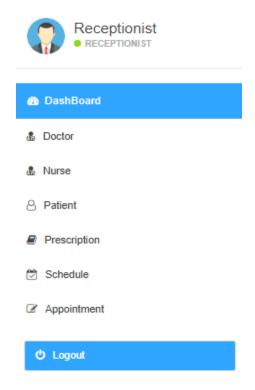


The login button checks login credentials entered by the receptionist against what is saved in the system database. In order to grant system access to the user.



Receptionist dashboard

A receptionist will be shown the following dashboard from which they can select multiple options.

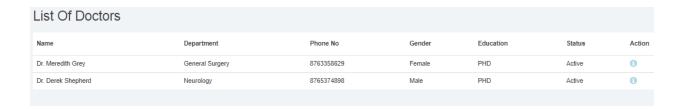


Doctor function

The doctor's feature allows receptionists to view the list of doctors currently on call and also the available doctors.



Once the list of doctor's option is selected, the receptionist will be shown all the doctors that currently work at the medical complex.



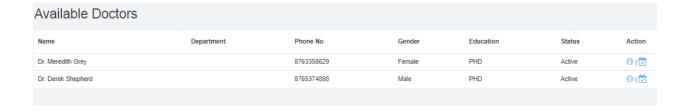
The information icon



Is used to show doctor details.



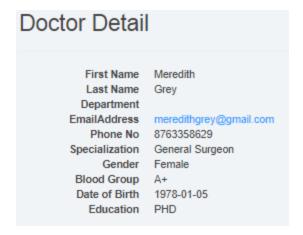
Once the available doctors' options are selected, the receptionist will be shown the doctors that are currently available.



The information icon



Is used to show doctor details.



The calendar icon



Is used to show doctors schedule



Nurse function

The nurse feature allows receptionists to view the list of doctors currently on call and also the available doctors.



Once the list of nurse option is selected, the receptionist will be shown all the nurse that currently work at the medical complex.

List Of Nurses				
Phone No	Gender	Education	Status	
8763547284	Female	phd	Active	
1234567	Male	tertiary	Active	
6453268	Female	tertiary	Active	
	8763547284 1234567	8763547284 Female 1234567 Male	8763547284 Female phd 1234567 Male tertiary	

Once the available nurse options are selected, the receptionist will be shown the nurse that is currently available.

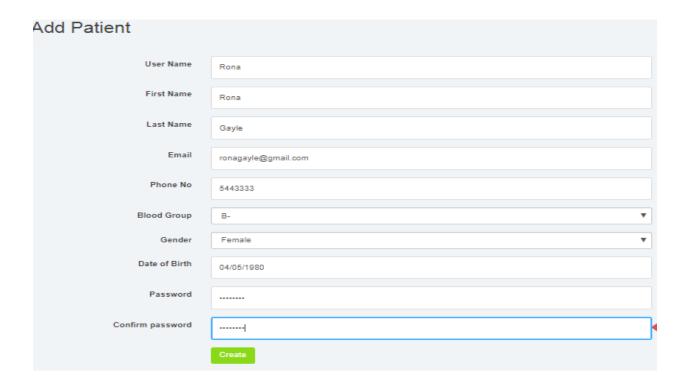


Patient function

The patient function gives nurses the ability to add new patients and also view existing patients.



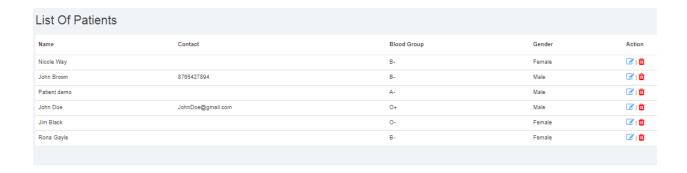
The add patient function is used by nurses to add new patients to the system.



The create button allows the nurse to save the inputted data to the system database.



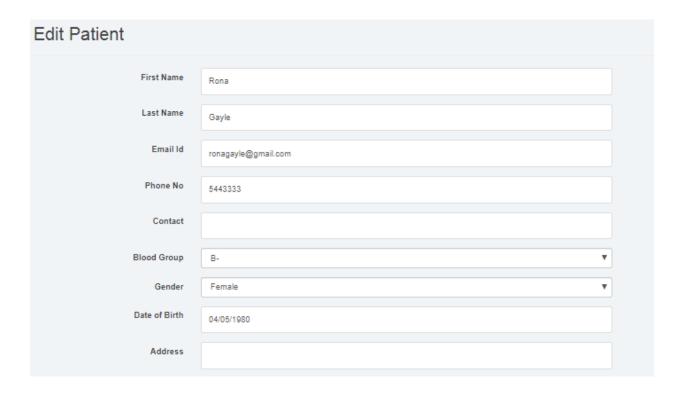
The list of patient's function displays all patients that are stored in the system database.



The edit icon



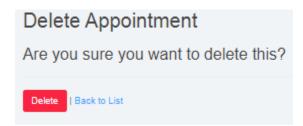
Is used to edit each patient information



The delete icon



Is used to delete appointments from the system database

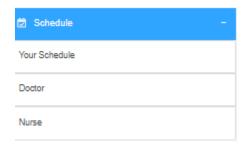


The delete button is used to confirm that the nurse wants to delete an appointment.

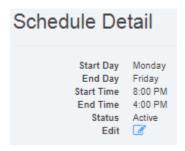


Schedule function

The schedule function allows the receptionist to their schedule, doctors schedule and nurse doctor.



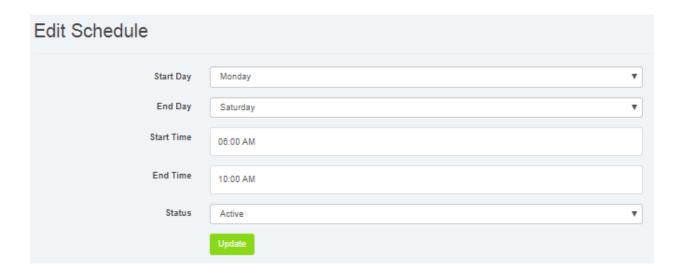
Your schedule function allows the receptionist to view their schedule.



The edit icon



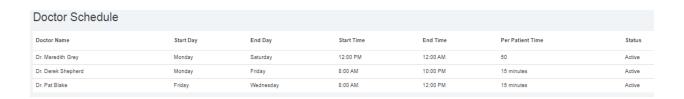
Is used to edit the schedule of each nurse



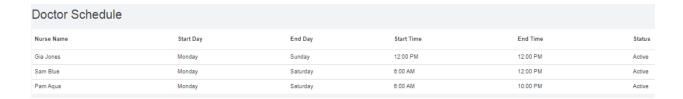
The update button is used to overwrite previous nurse schedules.



The doctor function allows the receptionist to view the doctor's schedule.



The nurse function allows the receptionist to view the nurse schedule.

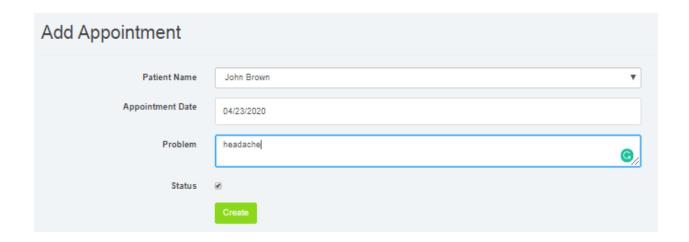


Appointment function

The appointment function allows a receptionist to add appointments, active appointments and pending appointments.



The add appointment function allows the receptionist to add new appointments to the system database.



The status checkbox allows users to confirm the pending appointment.



The create button allows the receptionist to save the appointments to the system database.



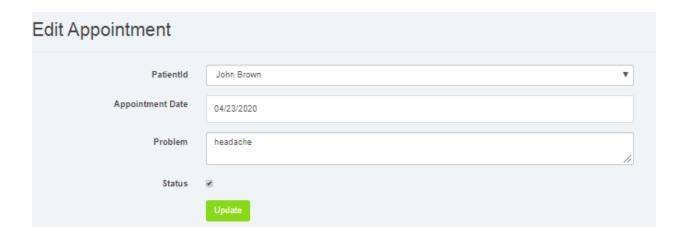
The pending appointments show the appointments that need to be confirmed by the receptionist.



The edit icon



Is used to edit appointment details.



The status checkbox allows users to confirm the pending appointment.



The information icon



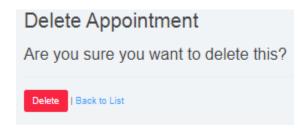
Is used to view appointment details



The delete icon



Is used to delete appointments from the system database



The delete button is used to confirm that the receptionist wants to delete an appointment.



Logout function

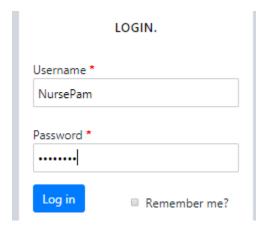
The logout function provides a secure way for users to exit the system.



Nurse

Nurse login

The login process is used to vary the nurse identity before granting system access

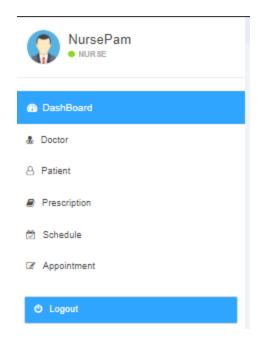


The login button checks login credentials entered by the nurse against what is saved in the system database. In order to grant system access to the user.



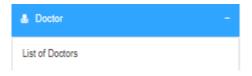
Nurse dashboard

The nurse user interface gives the nurse the option to access prescription, schedule and appointments

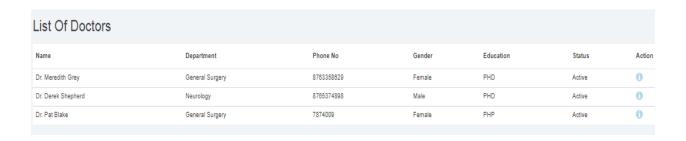


Doctor function

The doctor's function shows a list of all doctors that are employed to the healthcare complex.

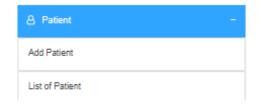


The list of doctors function displays all the available doctors.

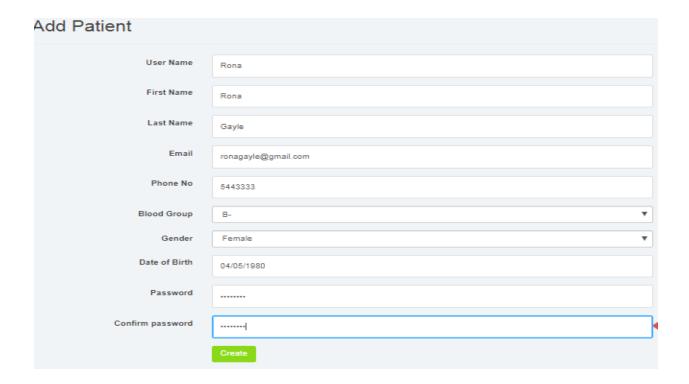


Patient function

The patient function gives nurses the ability to add new patients and also view existing patients.



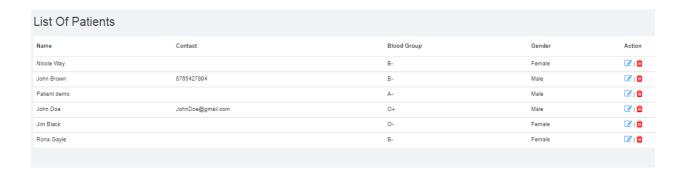
The add patient function is used by nurses to add new patients to the system.



The create button allows the nurse to save the inputted data to the system database.



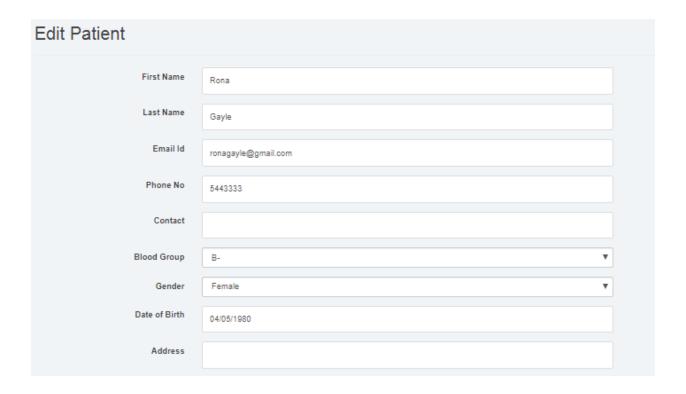
The list of patient's function displays all patients that are stored in the system database.



The edit icon



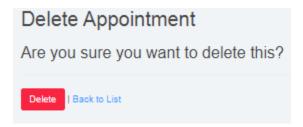
Is used to edit each patient information



The delete icon



Is used to delete appointments from the system database



The delete button is used to confirm that the nurse wants to delete an appointment.

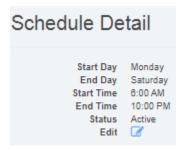


Schedule function

The schedule function shows nurses and doctors schedule.



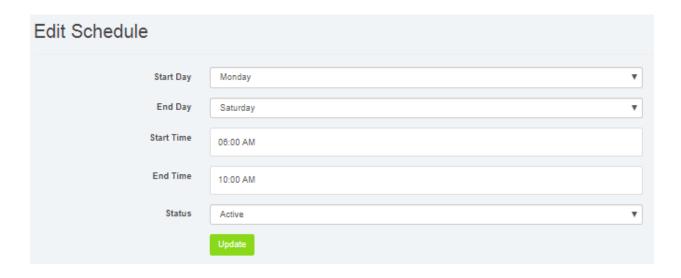
Your schedule function shows details of the nurse schedule.



The edit icon



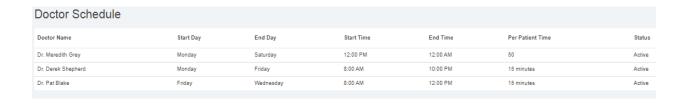
Is used to edit the schedule of each nurse



The update button is used to overwrite previous nurse schedules.



The doctor schedule shows the nurses the schedule of each doctor.

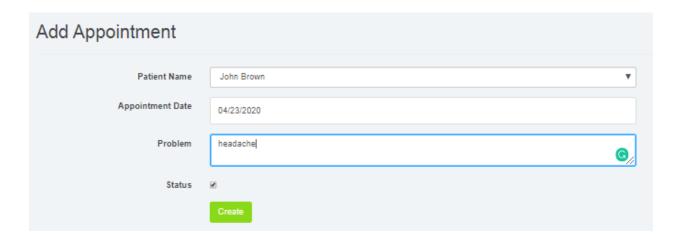


Appointment function

The appointment function allows a nurse to add appointments, active appointments and pending appointments.



The add appointment function allows the nurse to add new appointments to the system database.



The status checkbox allows users to confirm the pending appointment.



The create button allows the nurse to save the appointments to the system database.



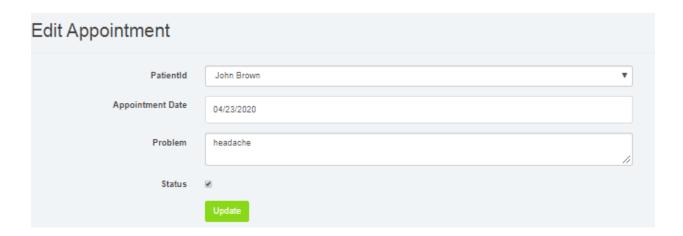
The pending appointments show the appointments that need to be confirmed by the nurse.



The edit icon



Is used to edit appointment details.



The status checkbox allows users to confirm the pending appointment.



The information icon



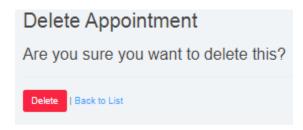
Is used to view appointment details



The delete icon



Is used to delete appointments from the system database



The delete button is used to confirm that the nurse wants to delete an appointment.



Logout function

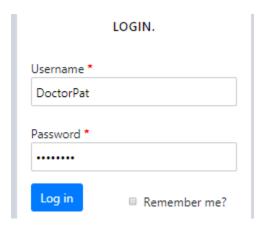
The logout function provides a secure way for users to exit the system.



Doctor

Doctor Login

The login process is used to vary the doctor's identity before granting system access.

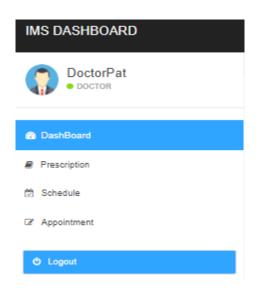


The login button checks login credentials entered by the doctor against what is saved in the system database. In order to grant system access to the user.



Doctor dashboard

The doctor user interface gives doctors the option to access prescription, schedule and appointments.

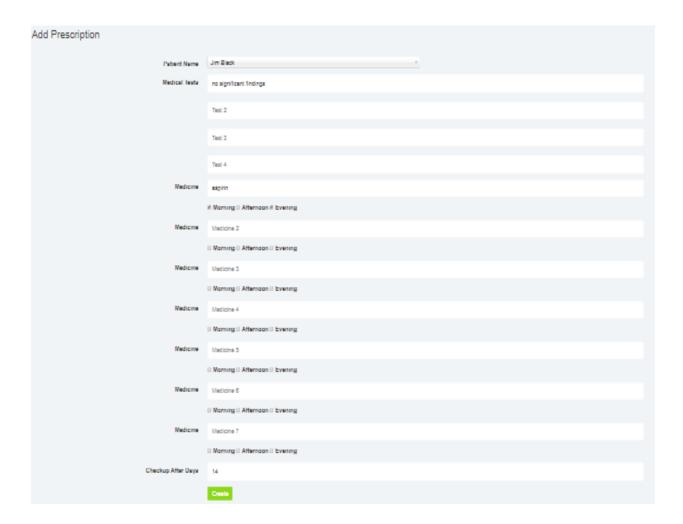


Prescription

The prescription function allows doctors to write prescriptions for patients.



The add prescription function allows a doctor to give a prescription to patients



The create button allows the doctor to save the inputted data to the system database.

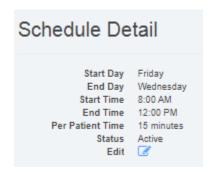


Schedule function

The schedule function allows the doctor to view their schedule.



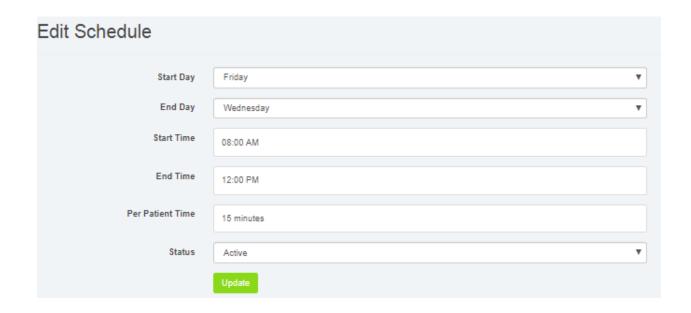
Your schedule function displays doctors scheduled time and days.



The edit icon



Is used to edit the schedule of each doctor



The update button is used to overwrite previous doctor schedules.

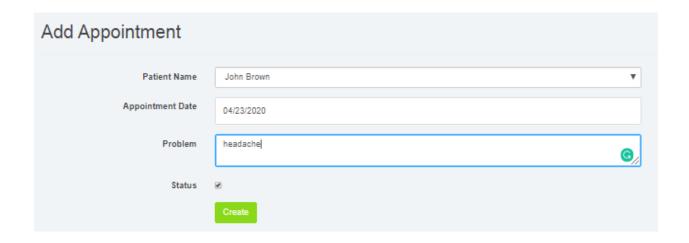


Appointment function

The appointment function allows doctors to add appointments, active appointments and pending appointments.



The add appointment function allows the doctors to add new appointments to the system database.



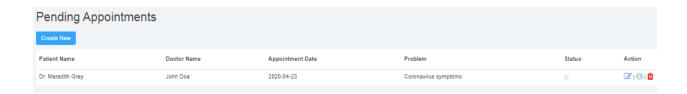
The status checkbox allows users to confirm the pending appointment.



The create button allows the administrator to save the appointments to the system database.



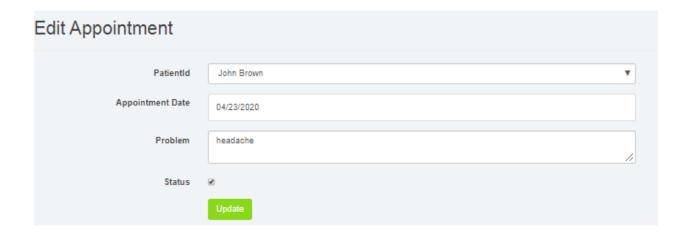
The pending appointments show the appointments that need to be confirmed by the receptionist.



The edit icon



Is used to edit appointment details.



The status checkbox allows users to confirm the pending appointment.



The information icon



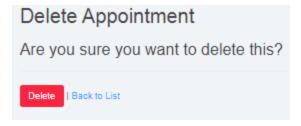
Is used to view appointment details



The delete icon



Is used to delete appointments from the system database



The delete button is used to confirm that the administrator wants to delete an appointment.



Logout function

The logout function provides a secure way for users to exit the system.



Admin

Admin login function

The login process is used to verify the admins' identity before granting system access.

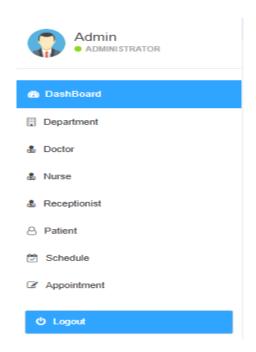


The login button checks login credentials entered by the administrator against what is saved in the system database. In order to grant system access to the user.



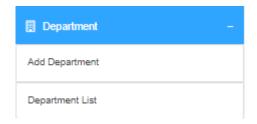
Admin dashboard

The administrator will be shown the following dashboard from which they can select multiple options.



Department function

This feature allows the administrator to add or view the different departments currently in the health complex.



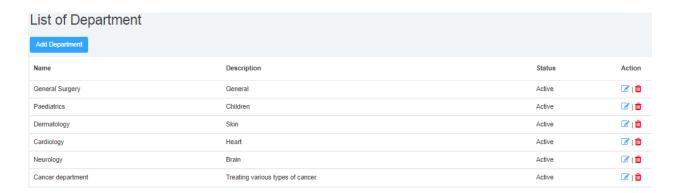
The add department function allows the administrator to add new departments.



The create button allows the administrator to save the inputted data to the system database.



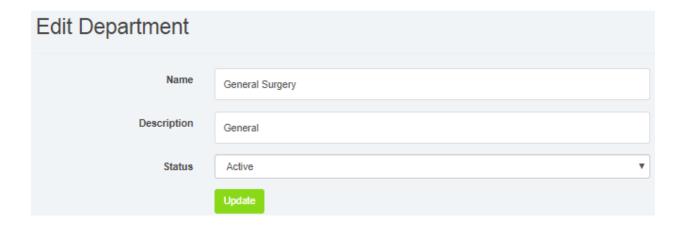
The list of available departments which are shown to the administration.



The edit icon



Is used to edit data for each department



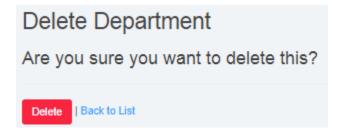
The update button is used to overwrite department information.



The delete icon



Is used to delete department information

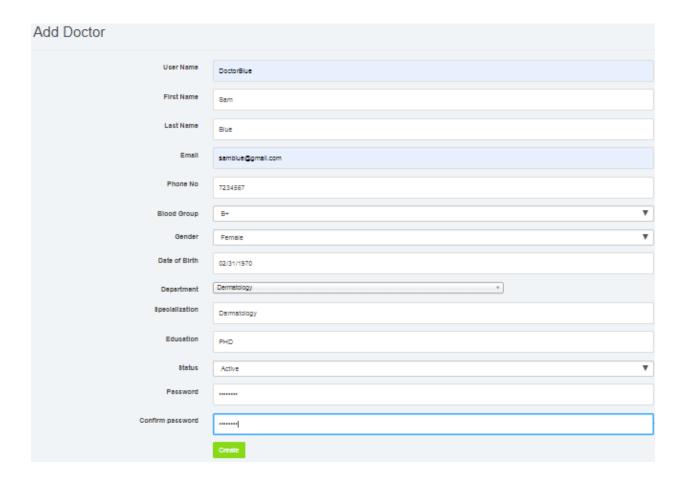


Doctor function

The doctor feature allows the administrator to add a doctor to the system and view all the doctor that currently work in the health complex.



The add doctor function allows the administrator to add new doctors to the system.



The create button allows the administrator to save the doctor's data to the system database.



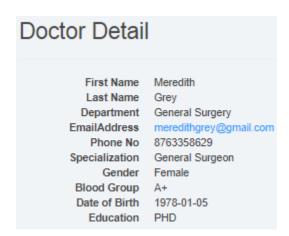
The list of doctor's function allows the administrator to view all doctors that are currently employed by health complex.



The icon button



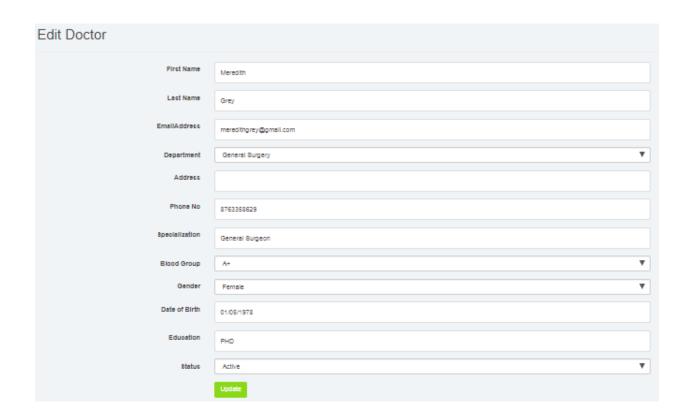
Is used to view details about doctors



The edit button



Allows the administrator to edit the doctor's information



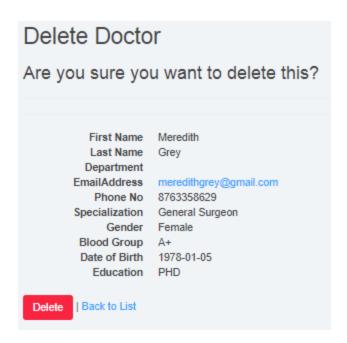
The update button is used to overwrite the doctor's information in the system's database.



The delete button



Allows the administrator to delete the doctor's information.

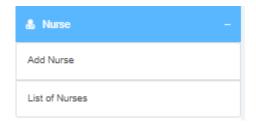


The delete button is used to confirm that the administrator wants to delete doctor information.

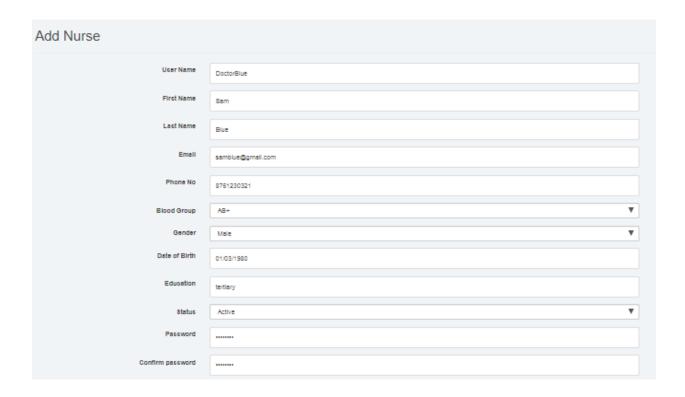


Nurse function

The nurse feature allows the administrator to add a nurse to the system and view all the nurses that currently work in the health complex.



The add nurse feature allows the administrator to add new nurses to the system.



The register button is used to store information in the database which was entered in the form.



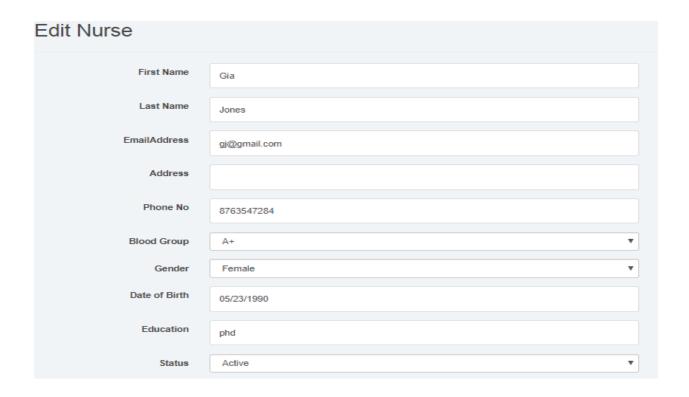
The list of available nurses shows the system administrator all nurses that are currently employed at the medical complex.



The edit icon



Is used to edit nurse's information



The update button is used to override the nurse's information in the system database.



The information icon



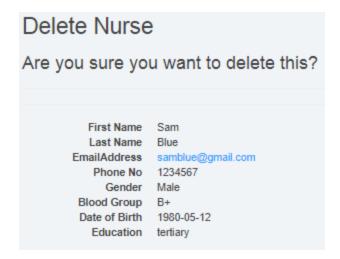
Is used to view information about nurses



The delete icon



Is used to delete nurses from the system database

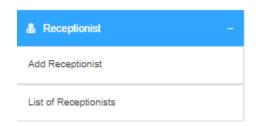


The delete button is used to confirm that the administrator wants to delete nurse information.

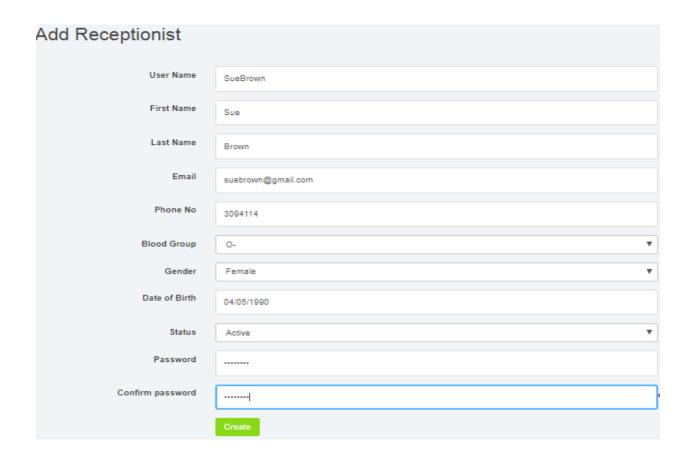


Receptionist function

The receptionist feature allows the administration to add receptionists and view the list receptionists.



The add receptionist feature allows the administrator to add a new receptionist to the system.



The create button allows the administrator to save the receptionists details to the system database.



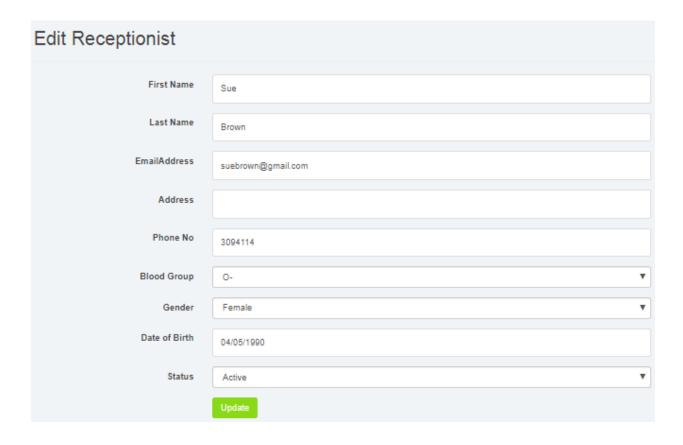
The list of receptionists allows the administrator to view all receptionists currently employed to the health complex.



The edit icon



Is used to edit nurse's information



The update button is used to overwrite the nurse's information in the system database.



The information icon



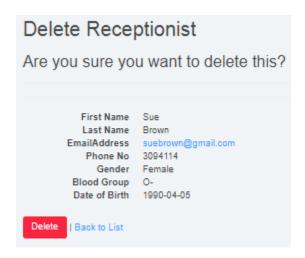
Is used to view information about nurses



The delete icon



Is used to delete nurses from the system database

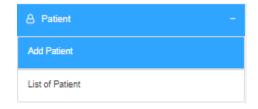


The delete button is used to confirm that the administrator wants to delete nurse information.

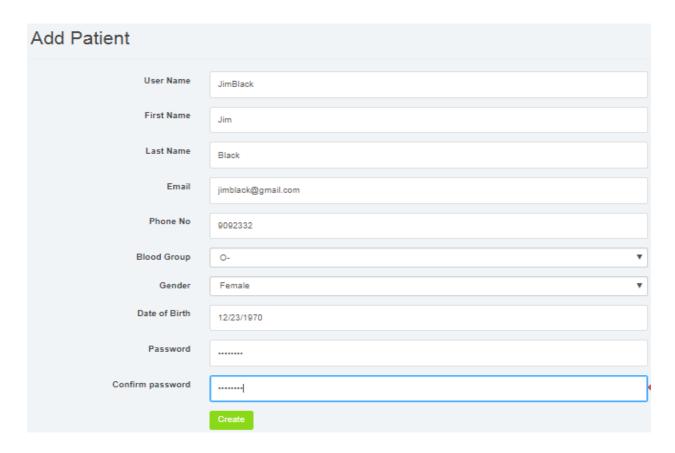


Patient function

The patient function allows the administration to add patient and view the list of patients.



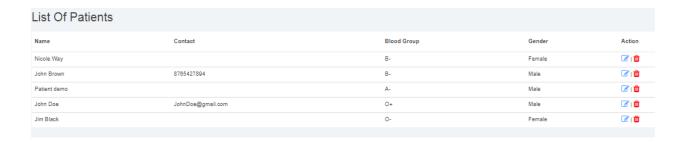
The add patient function allows the administration to add new patients to the system database.



The create button allows the administrator to save the patients details to the system database.



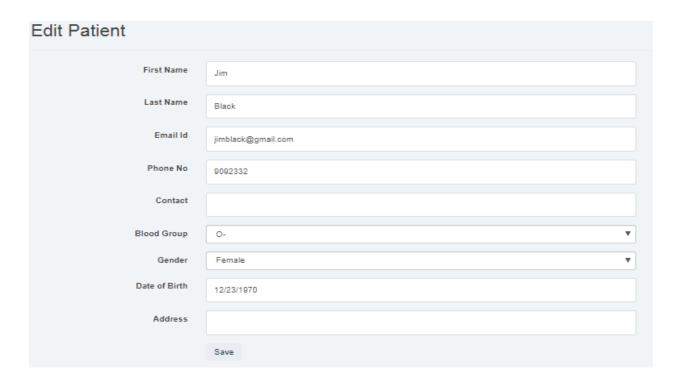
The list of patients allows the administrator to view all patients currently saved in the system database.



The edit icon



Is used to edit patient's information



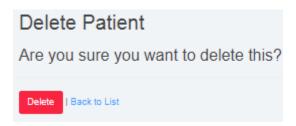
The save button allows the administrator to save patients information to the system database.



The delete icon



Is used to delete patients from the system database

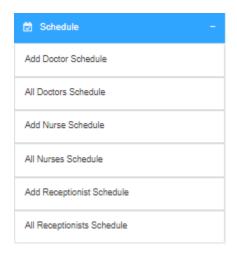


The delete button is used to confirm that the administrator wants to patient's information.

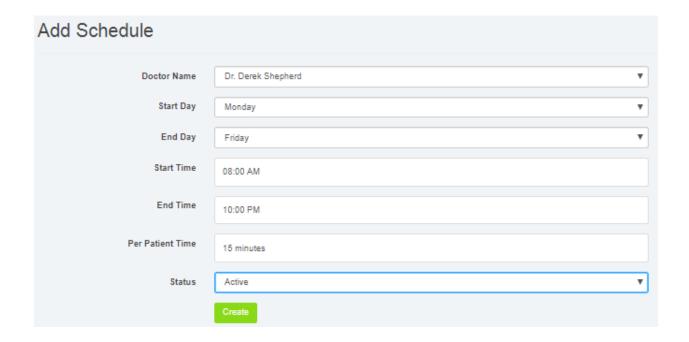


Schedule function

The schedule function allows the administrator to add a schedule and view all schedule stored in the system database.



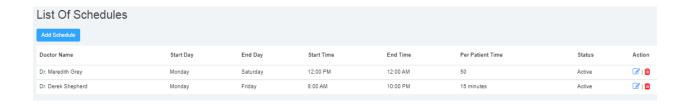
The add doctor schedule allows the administrator to create schedules for doctors.



The create button allows the administrator to save doctors from scheduling to the system database.



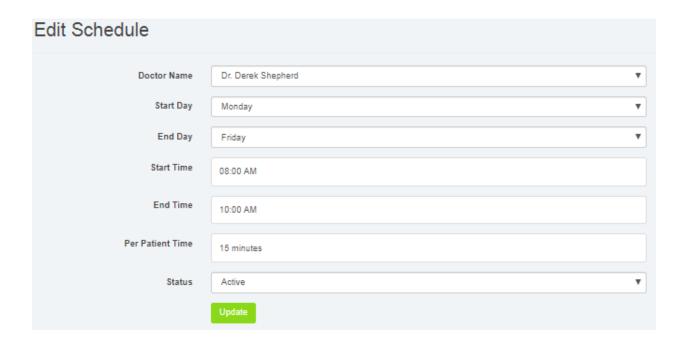
The list of doctor schedule allows the administrator to view the schedules for each doctor.



The edit icon



Is used to edit doctor schedule



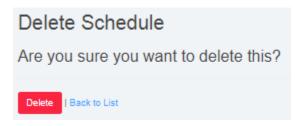
The create button allows the administrator to save doctors schedule to the system database



The delete icon



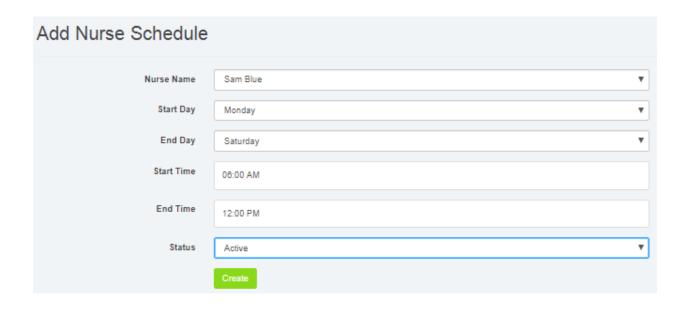
Is used to delete doctor schedule from the system database



The delete button is used to confirm that the administrator wants to delete doctor schedule.



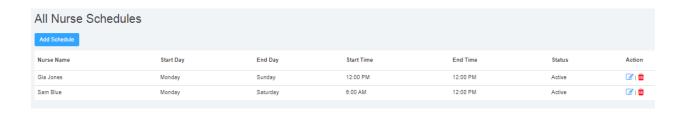
The add nurse schedule allows the administrator to create schedules for the nurse.



The create button allows the administrator to save the nurse schedule to the system database.



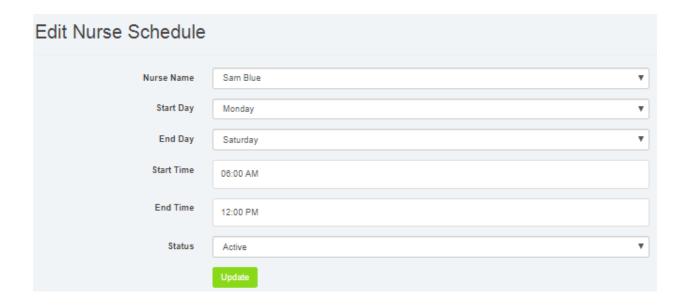
The list of nurse schedule allows the administrator to view the schedules for each nurse.



The edit icon



Is used to edit nurse schedule



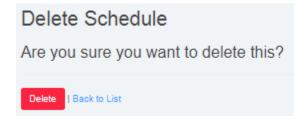
The create button allows the administrator to save nurse schedule to the system database



The delete icon



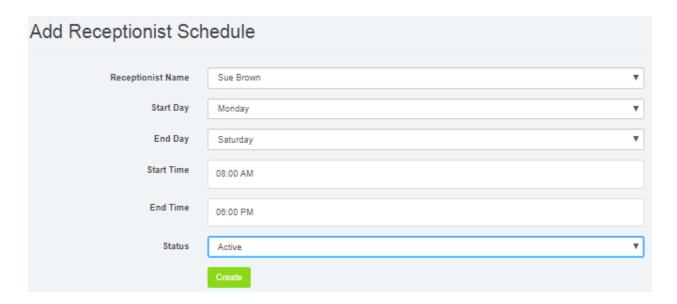
Is used to delete nurse schedule from the system database



The delete button is used to confirm that the administrator wants to delete the nurse schedule.



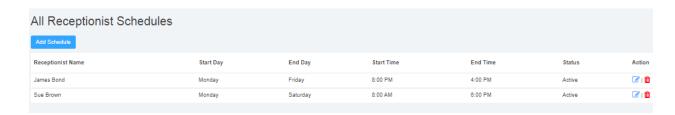
The add receptionists schedule allows the administrator to create schedules for the nurse.



The create button allows the administrator to save receptionists schedule to the system database.



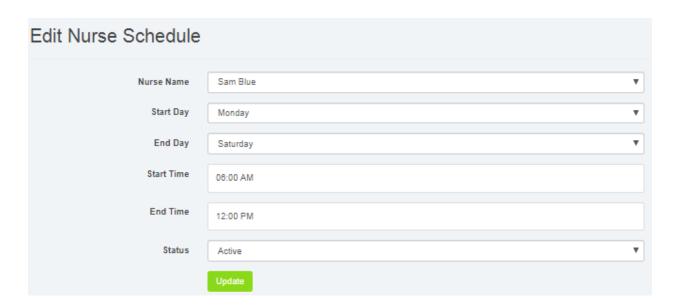
The list of receptionist's schedule allows the administrator to view the schedules for each receptionist.



The edit icon



Is used to edit receptionists schedule



The create button allows the administrator to save receptionists schedule to the system database



The delete icon



Is used to delete receptionists schedule from the system database

Delete Schedule Are you sure you want to delete this? Delete | Back to List

The delete button is used to confirm that the administrator wants to delete the receptionist's schedule.

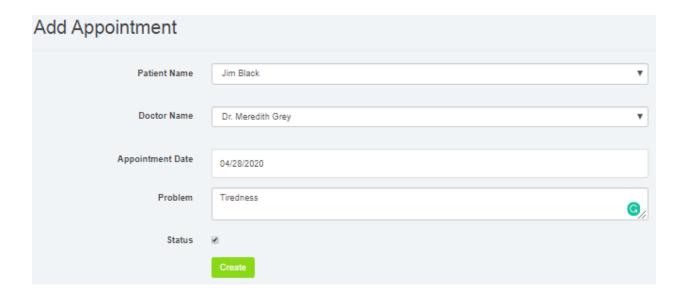


Appointment feature

The appointment function allows the administrator to add appointments, active appointments and pending appointments.



The add appointment function allows the administration to add new appointments to the system database.



The create button allows the administrator to save the appointments to the system database.



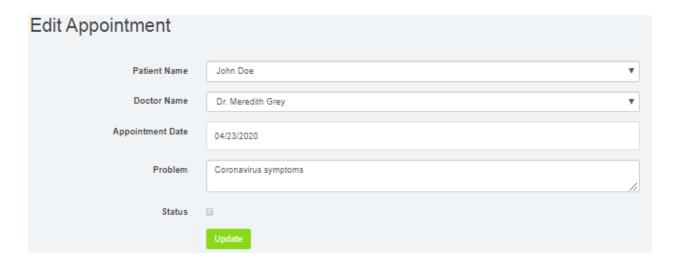
The pending appointments show the appointments that need to be confirmed by the receptionist.



The edit icon



Is used to edit appointment details.



The status checkbox allows users to confirm the pending appointment.



The information icon



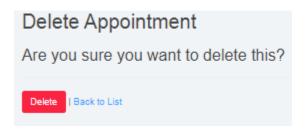
Is used to view appointment details



The delete icon



Is used to delete appointments from the system database



The delete button is used to confirm that the administrator wants to delete an appointment.



Logout function

The logout function provides a secure way for users to exit the system.



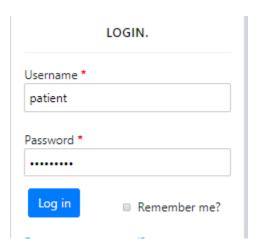
Illustrated walkthrough of the subsystem

Patient Management Subsystem

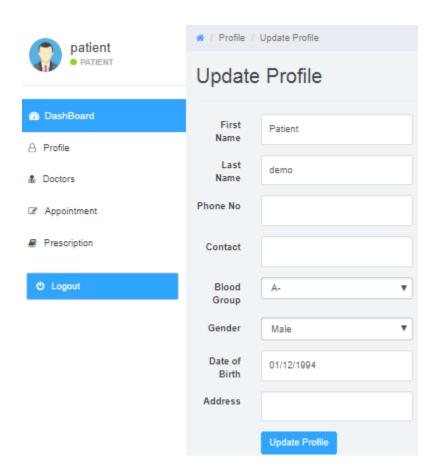
Login page

Login Successful

If a patient already have a user profile they can enter their credential and gain access to the website.

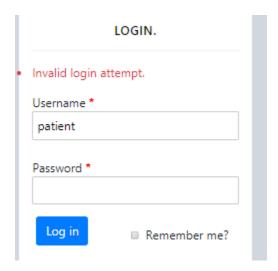


If a patient credentials were correct, they will be shown the following screen after a successful login.



Login Unsuccessful

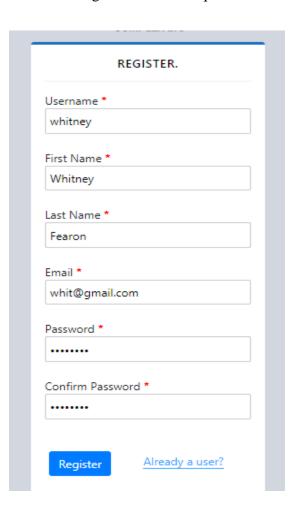
If a patient's credentials are incorrect, they will be shown the following screen.



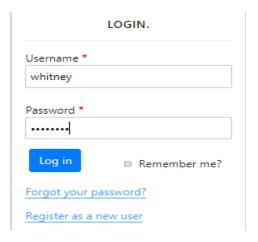
Register page

Registration Successful

The following fields are all required to be filled out in order to meet registration requirements.

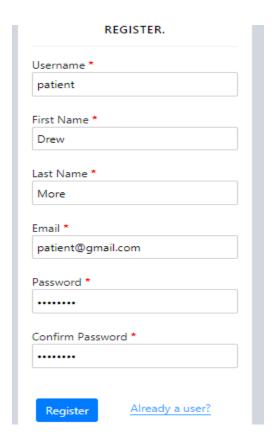


After a successful registration patient will be shown the following screen. In which they can use to log into the system.

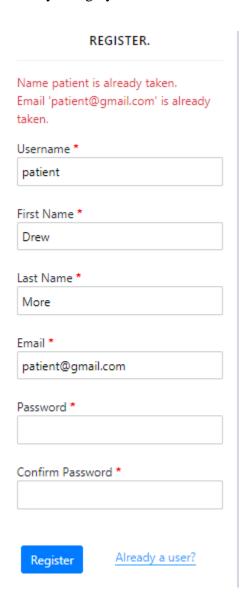


Registration Unsuccessful

The required fields to register as a new user.



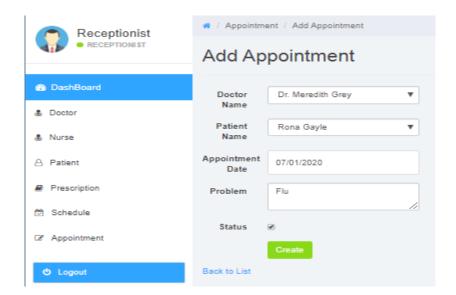
Patients will be shown the following screen when registering. If they were information that is already being by another user.



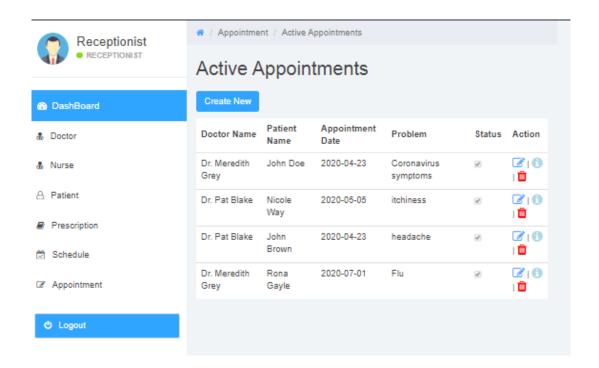
Add appointment

Appointment Successfully Requested

A receptionist will be shown the following screen to make an appointment for a patient.

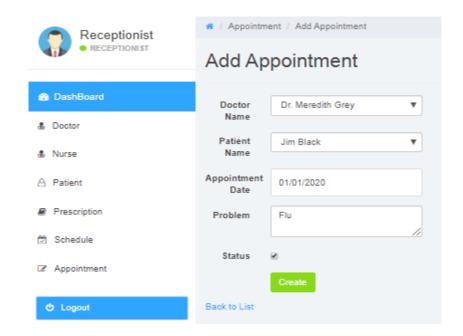


A receptionist will be shown the following screen once the appointment was successful.



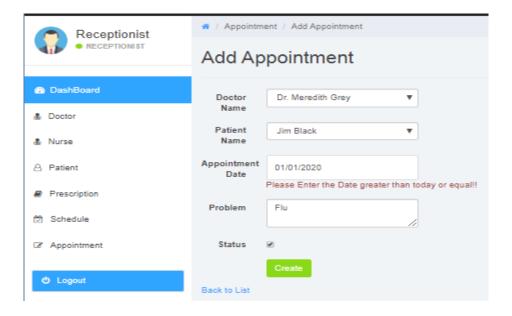
Add Appointment Unsuccessful

A receptionist will be shown the following screen to make an appointment for a patient.



A receptionist will be shown the following screen if a date is entered that has already passed.

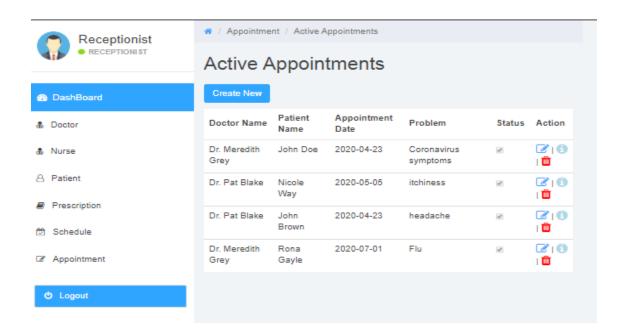
Thus, resulting in failure. Hence appointment dates can only be future dates and not past dates.



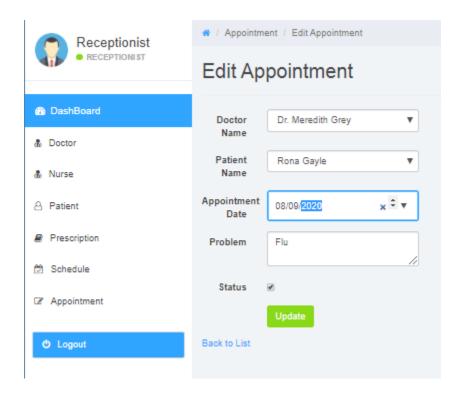
Edit appointment

Appointment Successfully Updated

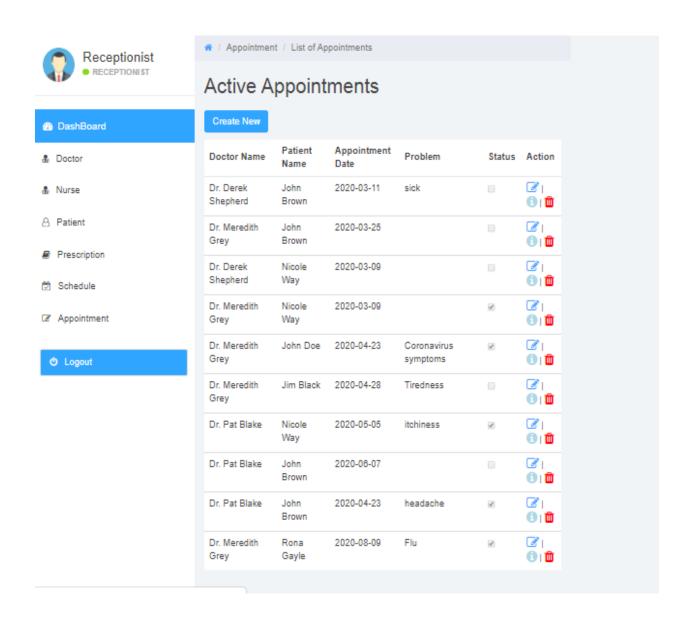
A receptionist will be shown the following screen when attempting to edit an appointment.



The required fields for editing an appointment.

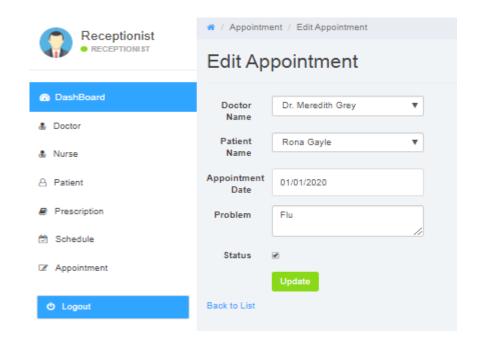


The following screen will be shown to the user once the appointment was successfully edited.

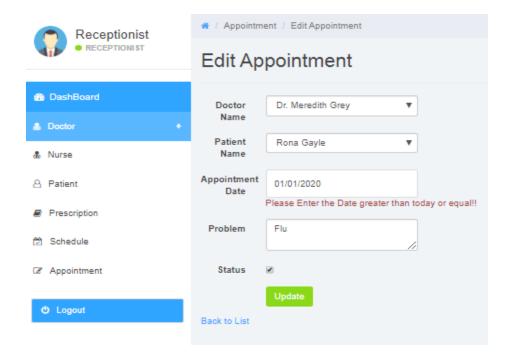


Appointment Unsuccessfully Updated

The required fields for editing an appointment.



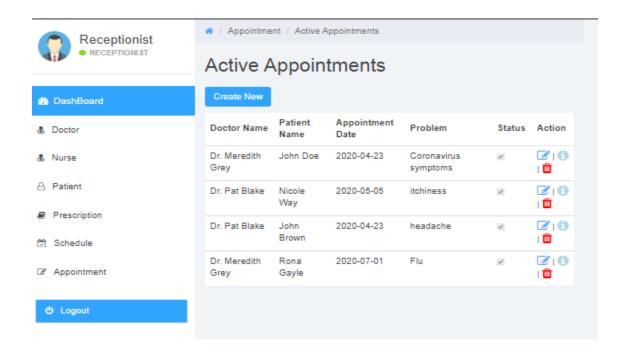
Users will be shown the following message if they enter a date that has already passed.



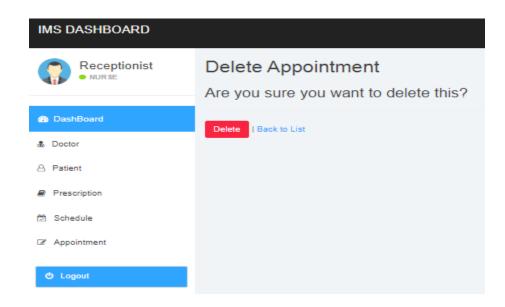
Delete appointment

Appointment Successfully Deleted

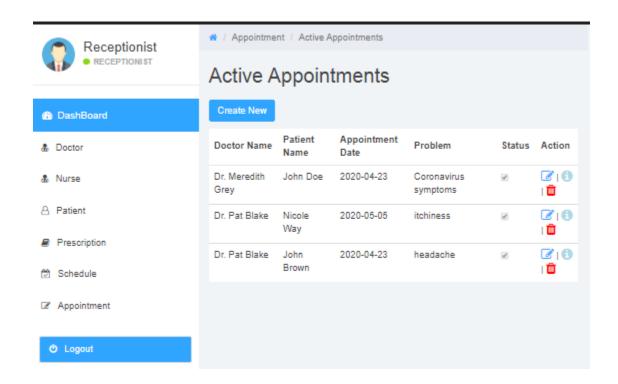
Active appointments that are shown to the receptionist



The receptionist will be shown the following option to select delete to successfully deleted an appointment.

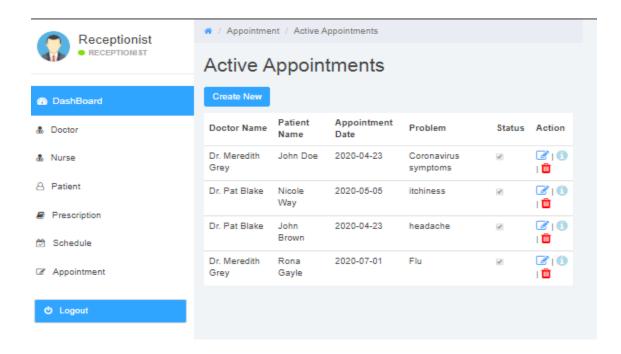


The following screen will be displayed after an appointment was successfully deleted. Rona Gayle appointment was successfully deleted.

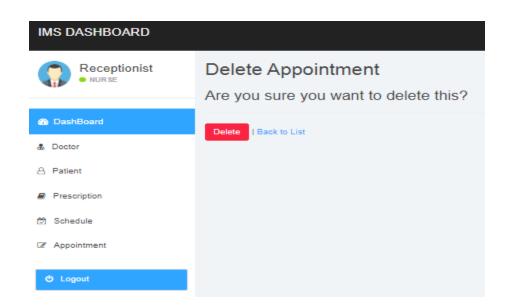


Appointment Unsuccessfully Deleted

Active appointments that are shown to the receptionist



The receptionist will be shown the following option to select back to list to return to previous page. This button will not delete the appointment.



Active appointments that are shown to the receptionist. Hence is still four active appointments because the deletion process was unsuccessful.

