



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF LABOR AND EMPLOYMENT
PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION

NO POEA-PEOS-0000295528-DW



PRE - EMPLOYMENT ORIENTATION SEMINAR

NAME RECOPUERTO, MAE JOY SANGCO

COMPLETION DATE January 13, 2021

2021010962631

Villamor Ventura S. Plan
VILLAMOR VENTURA S. PLAN

DEPUTY ADMINISTRATOR
WELFARE AND EMPLOYMENT

DECLARATION

I declare that:

I have read and understood all the learning modules of the POEA - PEOS Online; and
I have completed all the modules without the help of anybody else.

I attest to the truth of the foregoing declaration.

(sgd). MAE JOY SANGCO RECOPUERTO

10 REMINDERS TO AVOID ILLEGAL RECRUITMENT

1. APPLY ONLY WITH LICENSED RECRUITMENT AGENCIES. DO NOT APPLY CONSULTANCY FIRMS, TRAINING CENTERS, TRAVEL AGENCIES, AND FOUNDATIONS THAT PROMISE JOBS ABROAD.
2. CHECK WITH POEA WHETHER THE POSITION YOU ARE APPLYING FOR HAS AN APPROVED JOB ORDER.
3. TRANSACT ONLY WITH AUTHORIZED REPRESENTATIVE OF A LICENSED AGENCY.
4. TRANSACT BUSINESS ONLY AT THE REGISTERED ADDRESS OF THE AGENCY.
5. PAY ONLY THE ALLOWABLE PLACEMENT FEE. IT SHOULD BE EQUIVALENT TO ONE MONTH SALARY, EXCEPT IN CASES WHERE CHARGING OF PLACEMENT FEES IS PROHIBITED.
6. PAY THE PLACEMENT FEE ONLY AFTER YOU HAVE SIGNED AN EMPLOYMENT CONTRACT. DEMAND AN OFFICIAL RECEIPT REFLECTING THE ACTUAL AMOUNT PAID AND PURPOSE FOR WHICH PAYMENT WAS MADE.
7. BE WARY OF JOB OFFERS THROUGH THE INTERNET THAT REQUIRE APPLICANTS TO REMIT IMMEDIATELY PAYMENT FOR INTENDED VISA, AIRFARE, AND PROCESSING COSTS.
8. BE WARY OF ADS OR BROCHURES REQUIRING YOU TO REPLY AND TO ENCLOSE PAYMENT FOR APPLICATION FORMS AND PROCESSING OF PAPERS.
9. MAKE SURE THAT YOU HAVE THE APPROPRIATE WORK / PERMIT, BE WARY OF JOB OFFERS USING TOURIST OR VISIT VISAS.
10. TRANSACT DIRECTLY WITH GOVERNMENT OFFICES / PERSONNEL, NEVER DEAL WITH FIXERS.