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The College of Education in collaboration with the Colleges of Arts and Humanities, Sciences and Health Professions (known as the Profes- sional Education Unit-P.E.U.) are committed to the belief that the preparation of its candidates is a shared responsibility with the P-12 public schools. Together with P-12 partners, in a continuous performance-based learning environment, the P.E.U. has adopted a vision of: teaching for continuous learning and performance-based preparation for all professional educators. As such, the P.E.U. operates from the process of teach- ing for continuous learning and performance based preparation for preparing its candidates as reflective, technologically competent and culturally responsive practitioners who are skilled professional educators (i.e., teachers and other school personnel) to meet the need of all P-12 learners. To achieve this, the P.E.U. faculty nurtures these core values which under-gird the curricula, instructions and professional development/dispo- sitions of all candidates. Hence, these core values and their related processes/indicators are the cornerstones for preparing candidates who are capable of positively impacting the achievement of all P-12 learners.

**Arts & Humanities**

The Leadership Team, referred to as the College of Education Cabinet, coordinates the policies, operations and development of Teacher Edu- cation programs. The following programs are offered:

**Education**

**Business**

|  |  |  |
| --- | --- | --- |
| **Major/Teaching Area** Early Childhood Education Health and Physical Education Middle Grades Education Music Education  Science Education  Special Education – General Curriculum  Special Education – General Curriculum | **Teaching Grades**  P-5  P-12  4-8  9-12  7-12  P-5  4-12 | **Degree**  Bachelor of Science Bachelor of Science Bachelor of Science Bachelor of Science Bachelor of Science Bachelor of Science Bachelor of Science |
| **Major/Non-Teaching Area** Health, Physical Education and Recreation |  | **Degree**  Bachelor of Science |

**ACCREDITATION**

Teacher Education programs are accredited by the Georgia Professional Standards Commission and the National Council for the Accreditation of Teacher Education. Albany State University is fully accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097 – Telephone number 404.679-4501) to award Bachelor’s, Master’s and Education Specialist degrees.

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**CERTIFICATION**

All Teacher Education programs are approved by the Georgia Professional Standards Commission. Upon completing an approved program and with the recommendation of the College of Education, graduates receive State of Georgia Level-4 certification as teachers, the basic credential for teaching in the public school in Georgia. Please note that the approved programs are designed to meet Georgia certification, and that certi- fication requirements of the State of Georgia do change, producing changes in the requirements of the approved programs. Students must com- ply with all changes for degree requirements if the changes impact certification. All Teacher Education students who plan to teach should file applications for Teacher Certification during the first semester of Student Teaching.

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**TEACHER EDUCATION GOVERNANCE AND CURRICULA**

The College of Education is the University’s Teacher Education Unit. All Teacher Education Programs of all departments of Albany State Uni- versity are governed by the policies listed in this section. The Dean of the College for Education is the Official Certification Officer for Teacher Education, with the aid of the College of Education Cabinet.

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**OFFICE OF ADMISSION TO THE PROFESSIONAL EDUCATION UNIT/TEACHER EDUCATION**

Formal admission to the study of Teacher Education is a mandatory requirement. All students pursuing initial Teacher Certification must be admitted to the Professional Education Unit/Teacher Education. This includes students who are pursuing bachelor degrees via an approved Teacher Education Program, and post-baccalaureate students who are seeking initial or additional Level-4 certification as teachers. Students are not eligible to take 3000 and 4000 level Education courses or Student Teach until admitted to the Professional Education Unit/Teacher Education. Students enrolling in 3000 and 4000 level Education courses without having met the admissions requirements to the Professional Education Unit/Teacher Education, will be administratively withdrawn from class(es). Additionally, all education majors and candidates are required to successfully pass a criminal background check.

**APPLICATION FOR ADMISSIONS TO THE PROFESSIONAL EDUCATION UNIT/TEACHER EDUCATION**

An Application for Admission to the Professional Education Unit will be obtained from the College of Education, and completed with the Academic Advisor for processing and submission. Students are encouraged to register for GACE –Basic Skills Examination while in enrolled in EDUC 2110: Invest. Crit./Contemp. Issues in Education. Transfer students who have completed an Introduction to Education course at a previous institution, should apply for Admission to the Professional Education Unit/Teacher Education their first semester of enrollment.

**REQUIREMENTS FOR ADMISSION TO THE PROFESSIONAL EDUCATION UNIT/TEACHER EDUCATION**

The College of Education is a professional college. Therefore, formal action must be taken by the College for students desiring entry into the study of Teacher Education. The following criteria must be met to gain unconditional Admission to the Professional Education Unit/Teacher Education. Teacher Education candidates are expected to model the highest standards mandated by the Professional Standards Commission’s Code of Ethics at all times.

1. Completion of a minimum of 36 semester hours from areas A, B, C, D and E of the Core and a cumulative grade point average of

**Education**

2.5 or above.

2. Completion of EDUC 2110, ENGL 1101 and 1102 and MATH 1111 (or equivalent) with grades of “C” or above and successful completion of the Regents’ Examination and GACE Basic Skills.

3. Proficiency in oral communications as demonstrated in EDUC 2110, EDUC 2120, EDUC 2130.

4. An acceptable history of mental, emotional and physical health.

5. Demonstration of computer proficiency by completing EDUC 3210 or GACE Computer Test.

6. Satisfaction of unique requirements of the specific program applied to and approval by the corresponding program coordinator. This may include specific achievement tests or physical performance requirements.

Admissions to the Professional Education Unit/Teacher Education is a pre-requisite to enrollment in professional Teacher Education courses at the 3000 or 4000 level. The course, EDUC 3210, Technology/Media for Teachers, is a pre-requisite for most 3000 and 4000 level courses. Students who do not meet the requirements for admission will not be approved for enrollment in such course. Students enrolling in 3000 and

4000 level Education courses without having met the admissions requirements to the Professional Education Unit/Teacher Education, will be administratively withdrawn from class(es).

**Transition Status:** Transfer students are granted a waiver for one semester ONLY to fulfill all requirements for admission to Teacher Education.

\*ADVISEMENT ACADEMY

**Albany State**

**ADVISEMENT ACADEMY OBJECTIVES**

**Advisement Academy**

The College of Education developed the Advisement Academy to provide an organized approach to assure that all students interested in education would receive timely, accurate information and advisement about college programs and procedures. The specific objectives of the Advisement Academy are as follows:

**Arts & Humanities**

• To assure that freshman students receive knowledgeable advice and counsel about college education programs.

• To increase students’ retention during their first two years and ultimately enhance students’ matriculation to graduation and beyond.

• To provide an advisement home for those students who are interested in education but who have not yet been formally accepted into the Teacher Education Program.

• To provide leadership for the development of early advisement strategies for intended education majors.

• To screen prospective teacher education majors and offer advice regarding alternative pathways when it is determined that they are ineligible for admission to Teacher Education.

**Business**

• To provide support, learning activities, and directions for students to successfully pass the GACE Basic Skills examination, using

Mastery Learning classes, and other advisement strategies.

• To collect and maintain data on students who participate in Advisement Academy activities.

**Education**

**PRE-EDUCATION MAJORS/ADVISEMENT ACADEMY**

**Pre-education majors are declared education majors not admitted to TE.**

Students being advised in the Advisement Academy will not be permitted to enroll in 3000 and 4000 level Education courses.

Students who have successfully exited the Advisement Academy will be advised by a program advisor. The GACE - Basic Skills Test is re- quired for Student Teaching, and The GACE Content Test is required for graduation.

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**GUIDELINES FOR GACE – BASIC SKILLS EXAMINATION TESTING PROGRAM**

The College of Education has established the following guidelines regarding GACE Basic Skills examination:

1. Students must complete 15 hours of test preparation while enrolled in EDUC 2110: Invest. Crit/Contemp. Issues in Education.

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2. Students should successfully pass the GACE Basic Skills assessments or students must schedule an additional 15 hours of intensive

GACE Basic Skills preparation in targeted areas of weakness.

3. Upon recommendation of the advisor, students will be permitted to take the GACE Basic Skills examination.

4. The students have the responsibility of reporting in writing their GACE scores to their Academic Advisor.

**ADVISEMENT ACADEMY ACTIVITIES**

The Advisement Academy provides the following support services and activities to students who intend to major in Teacher Education.

**Instruction and Guidance-** Assist students with course selection required for admission to Teacher Education Core requirements according to

**Course**

**Descriptions**

Catalog and Program of Study Check Sheets.

**Regents’ Testing Policies (new revised) –** Regents’ Test Policy Regarding Regents’ Remediation Courses

All first-time enrollees must take the Regents Test the first semester of enrollment.

Students with 45 hours or more MUST register to take the Regents’ Exam and MUST register for the requisite Regents’ Classes. Students

MUST register for the requisite class(es) in the semester immediately following the semester he or she earns 45 hours.

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**Penalty for Non-Compliance**

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Students, regardless of hours accumulated, who register for but willfully do not take the Regents’ Exam will be placed in the requisite remedial class(es) in the following semester, and will NOT be allowed to take additional courses. Second time violators of this regulation will be suspended for a minimum of one semester.

Students who have 45 hours or more who willfully do not register for the requisite Regents’ Courses will be placed in the requisite remedial class(es) in the following semester, and will NOT be allowed to take additional courses. Second time violators of this regulation will be suspended for a minimum of one semester.

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Students enrolled in Regents’ classes who miss six (6) class sessions or more and as a result are not recommended by their instructor to take the Regents’ examination will be placed in the requisite remedial class(es) in the following semester, and will NOT be allowed to take additional courses. Second time violators of this regulation will be suspended for a minimum of one semester.

**Mandatory Regent Prep Sessions**

Counsel time test takers students as to when they should enroll in Regents’ Test Prep Sessions. All Regents’ Test Applicants are required to participate in Regent’s Test Prep Sessions in Simmons Hall Room 101 and the Writing Lab Courses in Holley Hall.

**Be Informed Stay Informed**

Advise COE students that they are required to attend two mandatory meetings each semester with the Department Chairperson and Advisors to share important information and address students’ concerns. These meetings keep students current on program and certification information.

**Business**

**Early Experience**

Advise students who are interested in education to participate in early experiences where they have opportunities to work with children in a supervised setting.

Transfer Students

Advise transfer students as to the appropriate actions needed to gain unconditional admission to the Teacher Education Program.

**Professional Development Workshops**

**Education**

Advise students to attend professional development workshops when provided.

**Mission:**

*Our mission is to produce professional educators who engage in continuous professional development, meet all professional expectations such as punctuality, professional organizations, attend conferences, presentations, and demonstrate professional standards and ethical behaviors.*

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**ALL PROFESSIONAL EDUCATION COURSES**

All professional education courses in the department of Teacher Education requires authentic field experiences.

\*Junior Year and Senior Year Clinical Experiences

The following senior year experiences are required of all baccalaureate Teacher Education students.

**BEGINNING OF SCHOOL EXPERIENCE**

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All students are required to spend two weeks in a public school to observe/participate at the beginning of the school year. Students must apply for the Beginning School Experience during the spring semester prior to the academic year they are scheduled to student teach, whether Stu- dent Teaching in the fall or the spring. They must complete this non-paid volunteer experience as a staff member in a public school setting. Approval and arrangements for the Beginning School Experience are made with the public school by the Director of Clinical Experiences. Service for one year as a paraprofessional may substitute for the Beginning School Experience.

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**STUDENT TEACHING**

Student Teaching is the capstone experience of the entry level baccalaureate programs and is conducted in select public schools. Students are advised against taking additional classes while doing their Student Teaching. Students must apply for admission to Student Teaching by at- tending the Pre-Student Teaching Seminar in the preceding semester. – (EDUC 4400 - Prep for Teaching)

**The Student Teacher must comply with the participating school’s dress code.**

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**ADMISSION REQUIREMENTS FOR STUDENT TEACHING**

For all Teacher Education programs, Admissions to Student Teaching requires that the student:

Be fully admitted to the Professional Education Unit/Teacher Education and is in good standing (G.P.A. of 2.5 or better).

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Has completed the required specialty area (teaching content) and professional courses including EDUC 4400: Preparation for Student

**Arts & Humanities**

Teaching/Internship.

Has applied for Admission to Student Teaching by attending the Pre-Student Teaching seminar the preceding semester.

Has filed an Application for Teacher Certification after completing the Student Teaching Experience.

Is covered by Professional Liability Insurance. (Inexpensive insurance coverage is usually acquired through Professional Association

Membership and proof of medical insurance).

Has passed the GACE Basic Skills examination, including unconditional admission to Teacher Education.

Has completed Clinical Experience (30 hours) prior to Student Teaching (EDUC 4400 Prep for Teaching).

**Business**

Has completed a full year of Student Teaching prior to Graduation.

**INTERNSHIP AND PRACTICUM COURSES**

All internship and practicum courses taken in lieu of Student Teaching are governed by Student Teaching policies and all Student Teaching requirements are applicable to these courses.

**Education**

\*Students who have not been formally admitted to the Professional Education Unit/Teacher Education will not be permitted to enroll in the

Clinical Experience.

**MINOR IN EDUCATION**

Requirements for Admission to the Minor:

Completion of core courses with no less than a grade of “C” in English 1101, 1102.

Grade point average of 2.50 or better.

Successful completion of the Regent’s Test.

Successful completion of the GACE Basic Skills Test.

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**School**

Written recommendation by the student’s advisor.

Student must be admitted to the Professional Education Unit/Teacher Education.

**THE DEPARTMENT OF TEACHER EDUCATION**

The Department of Teacher Education offers the Bachelor of Science degree in Early Childhood Education, Middle Grades Education and Special Education. (Please see the Graduate Catalog for information about the graduate degrees offered). Each degree program is approved and leads to Level-4 Teacher Certification by the Georgia Professional Standards Commission.

**Course**

**Descriptions**

A Minor in Education is offered to select students who are not Education Majors. Twenty-one semester hours of designated study is required. All students who are seeking initial Level T-4 Certification must apply for Admission to the Professional Education Unit/Teacher Education

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and are governed by all of the general Teacher Education policies as stated here under the section titled College of Education.

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