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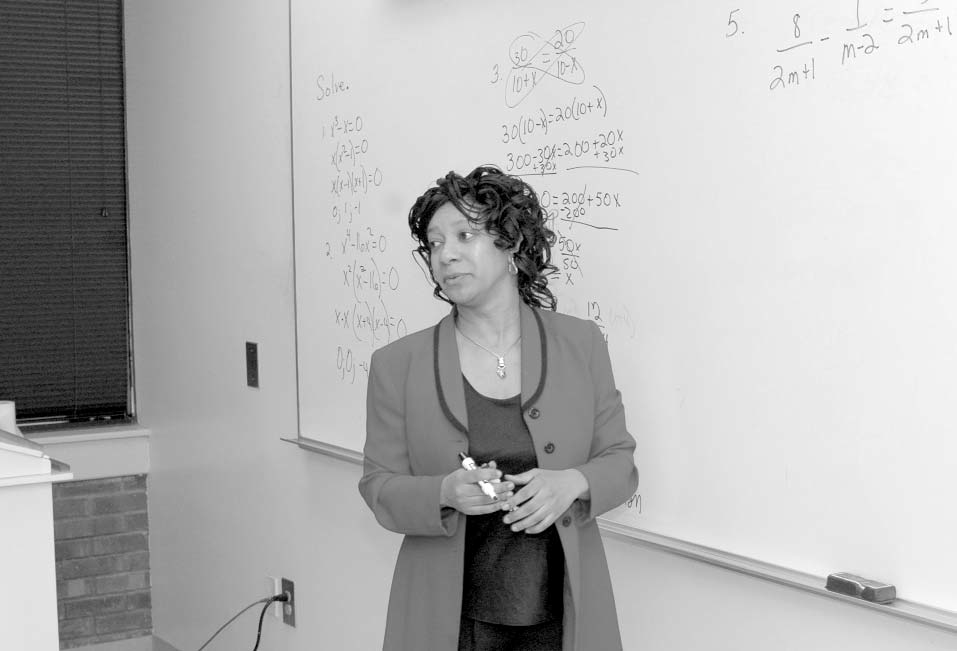
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It is the Mission of the Albany State University Office of Financial aid to provide financial assistance to students and parents for the purpose of financing their education. The Office of Financial Aid Office will serve its customers (actual and potential) by providing proper customer serv- ice, adequate consumer information and also by providing adequate financial aid packages to meet their financial needs, based on their individ- ual eligibility, to meet there cost of attendance (direct and indirect). Albany State University provides financial assistance for promising students who, without such help, would be unable to attend. The University, however, believes that the principal responsibility for financing an education lies with students and their families. Most financial aid programs are based on the financial needs of students. Need is the difference between the cost of education at Albany State University and the amount applicants and their families are expected to contribute toward the cost of education.

**FINANCIAL AID APPLICATION PROCEDURES**

Students desiring financial aid should complete the Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1. Students are urged to complete the FAFSA [online](http://fafsa.ed.gov) at http://fafsa.ed.go[v](http://fafsa.ed.gov). The Albany State University School Code is 001544.

The Office of Financial Aid will be processing completed applications for the academic year as soon as Federal regulations are received and the Board of Regents determines tuition rates for the academic year. A student must be accepted for enrollment (new students and readmits) before he/she can be awarded.

Application processing can take six weeks or longer during peak processing periods. Although the priority deadline is April 15 of each year, application that are not competed by the following deadlines may be processed by the beginning of that semester Fall semester, June 15; spring semester, November 15; summer semester, April 15. If you have not completed the application process (this included providing addi- tional documentations as requested by the Office of Financial Aid) by the dates given above, you should be prepared to pay all educational costs assessed on your fee statement.

**SATISFACTORY ACADEMIC PROGRESS**

Federal regulations require that all students receiving any form of financial assistance make and maintain satisfactory academic progress toward the completion of their degrees in order to remain eligible to receive assistance. Students are evaluated on the basis of GPA (Grade Point Aver- age), credit hour completion, and maximum time frame limitation. Students are considered to be making satisfactory academic progress if they meet the two standards of measurement (Qualitative and Quantitative).

**QUALITATIVE MEASUREMENT**

All students are expected to maintain the same academic standards as outlined in the official catalog of Albany State University. Students receiving financial aid must meet the minimum academic standards. Undergraduates and post baccalaureate students must maintain a 2.0 minimum cu- mulative GPA to remain in good academic standing for financial aid. Graduate students must maintain a 3.0 minimum cumulative GPA to re- main in good academic standing for financial aid. The GPA is evaluated based on the student’s last 2 semesters of enrollment at the end of spring term or at the end of summer term before the aid year that the student is applying for financial aid. Students whose academic standings fall below the minimum prescribed standards will be governed by the following for receiving financial aid:

**UNDERGRADUATES AND POST BACCALAUREATE STUDENTS**

1. Financial Aid Probation status will exist if the student’s last semester’s cumulative GPA is below a 2.00 and the previous semester’s cumulative GPA is above a 2.00.

2. Financial Aid Probation status will exist if the student’s last semester’s cumulative GPA is below a 2.00 and the previous semester’s cumulative GPA is below a 2.00 and the last semester’s term GPA meets the requirements on the graduated scale.

3. Financial Aid Suspension status will exist if the student’s last semester GPA is below a 2.00 and the previous semester’s cumulative

GPA is below a 2.00 and the last semester’s term GPA does not meet the requirements on the graduated scale. Graduated Scale for Undergraduates and Post Baccalaureate Students

**Enrollment Hours GPA**

6 or more 2.50

5 - 3 3.00

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**GRADUATE STUDENTS**

1. Financial Aid Probation status will exist if the student’s last semester’s cumulative GPA is below a 3.00 and the previous semester’s cumulative GPA is above a 3.00.

2. Financial Aid Suspension status will exist if the student’s last semester GPA is below a 3.00 and the previous semester’s cumulative GPA is below a 3.00.

**QUANTITATIVE MEASUREMENT**

In addition to maintaining the required academic standards (grade point average), students’ progress toward completion of an academic degree is measured by three criteria:

1. Students completing a minimum percentage of credit hours attempted each academic year (If a student only has 1 semester of attendance for the current academic year, then the prior semester of attendance will be used to calculate the minimum percentage.)

2. Student completing the requirements for their degree within a maximum number of hours.

3. Students completing mandatory academic remediation coursework within a maximum of 30 attempted hours.

**MINIMUM PERCENTAGE OF CREDIT HOURS COMPLETION**

Students must successfully complete 67% of the courses for which they register each academic year. The grades of A, B, C, D and S count as successful completion of coursework. Students’ completion rates will be reviewed at the end of the spring semester unless enrolling for the sum- mer semester. At the end of the spring semester, those students who have not successfully completed 67% of their courses during the last two terms of enrollment will have their financial aid terminated effective the next fall semester. Students starting spring semester will not be re- viewed until the following spring semester, which will allow the students at least two semesters to prove themselves eligible for financial aid. Re- peated courses will count as hours attempted.

**MAXIMUM TIME FRAME COMPLETION**

The maximum number of hours (time frame) allowed is 150% or the number of semester hours required to earn a degree. For example at Albany State University, the average degree requires 120 to 127 hours for completion and the average graduate degree requires 60 hours for completion; therefore students may not receive financial aid after they have attempted 190 semester hours (undergraduate) and 90 semester hours (graduate). The first 30 semester hours of Learning Support and Regents courses combined are not counted in the maximum number of hours. Transfer cred- its are counted in the maximum number of hours. The purpose of student financial aid is to assist students in earning a degree. Students who have earned enough hours to complete degree requirements are no longer eligible to receive financial aid.

Students who change majors or degree programs may reach their eligibility limits for receiving financial aid before obtaining a degree. Students who elect to change majors or degree programs should do so early to avoid jeopardizing eligibility for financial aid.

**MANDATORY ACADEMIC REMEDIATION COURSEWORK**

Students enrolled in Learning Support and/or Regents courses are eligible to receive financial aid for a maximum of 30 hours of academic credit. If these courses must be taken beyond 30 hours of academic credit, students must enroll at their own expense. If an appeal is granted through the appeal process, then the student may receive financial aid to cover the cost of the remedial classes. Learning Support students’ SAP will begin at the evaluation period following the students’ successful completion of the Learning Support Program.

**REINSTATEMENT OF FINANCIAL AID**

Students may apply for reinstatement of financial aid by achieving one of the following:

• Completing 6 or more semester hours at their own expense with a minimum semester grade point average of 2.50 (undergraduate) and 3.0 (graduate) at Albany State University. Undergraduate students enrolling for 3-5 semester hours must earn a minimum semester grade point average of 3.0.

• Readmitting to the University after an extended break in enrollment (five years or more) will allow the student to be placed on a probationary status.

• Accomplishing a successful appeal through the process described below.

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**APPEALS PROCESS**

An appeals process is available for students who have extenuating circumstances that account for their lack of academic progress. Appeals must be made in writing to the Financial Aid Committee. Students must complete Financial Aid Appeals petitions along with supporting documents to indicate the specific reason(s) for failure to make satisfactory progress. The committee will review the statement and supporting documents, as well as past performance and past academic record. Students will be notified in writing of the committee’s decision. Students that are aca- demically eligible for enrollment and are approved for financial aid through an appeal remain eligible until the next evaluation period.

SOURCES OF FINANCIAL AID

SCHOLARSHIPS

**THE PRESIDENTIAL SCHOLARSHIP**

The Albany State University Foundation recognizes Presidential Scholars each academic year, granting an award which may be up to the student’s cost of attendance. A Presidential Scholar must rank in the upper five percent of his/her graduating high school class and must have a competi- tive SAT/ACT score. In addition to SAT/ACT requirements, valedictorians and salutatorians will be considered. Additionally, applicants will need three letters of recommendation and a 500 word essay. The student who wishes to apply for the Presidential Scholarship should contact the Office of the President or the Office of Financial Aid. Please visit the Financial Aid Website at [www.asurams.ed](http://www.asurams.edu)u for application procedures.

**THE ALBANY STATE UNIVERSITY FOUNDATION SCHOLARSHIP**

The Albany State University Foundation will recognize Foundation Scholars each academic year, granting an award which may be up to $2000 per year. An Albany State University Foundation Scholar must have a competitive SAT/ACT score which should be no less than 1000 SAT or 21

ACT and a 3.0 grade point average. The student who wishes to apply for the Albany State University Foundation Scholarship should contact the

Office of Financial Aid. Please visit the Financial Aid Website at [www.asurams.ed](http://www.asurams.edu)u for application procedures.

**JAMES H. PORTER ACADEMIC SCHOLARSHIPS**

Porter Academic Scholarships are made possible through a trust fund created by James H. Porter and authorized by the Board of Regents of the University System of Georgia. The scholarships are provided as an incentive to attract academically talented students to the University. Prior- ity will be given to prior recipients for renewal. The scholarship currently pays $3,000 per academic year.

Eligibility requirements are as follows: (1) resident of Georgia; (2) full-time undergraduate student with a composite SAT score of 1100 or a 24 on the ACT or better and with a high school GPA of 3.0 or better; or full-time graduate student with an undergraduate GPA of 3.5 or better and have scores on the GRE of at least 1110, NTE or WCET of 600 or better, or GMAT of 500 or better; (3) meet all other requirements established by the Board of Regents. Please visit the Financial Aid Website at [www.asurams.ed](http://www.asurams.edu)u for application procedures.

**GEORGIA’S HOPE SCHOLARSHIP (HELPING OUTSTANDING PUPILS EDUCATIONALLY)**

If you are a Georgia resident enrolling in a degree program at a Georgia public college, university, or technical college, you may be eligible for the HOPE Scholarship. Funds cover tuition, HOPE-approved mandatory fees, and a book allowance. If you wish to enroll in a Georgia private college, you may be eligible for a $3,000 per academic year scholarship for full-time study or $1,500 for half-time study (6-11 hours).

The HOPE Scholarship Program is funded through the Georgia Lottery. The program will assist entering freshmen graduating from a Georgia high school, with a "B" average in a college preparatory curriculum. The scholarship provides assistance, which includes tuition, mandatory fees and a book allowance up to $150 per semester.

Students who are not academically eligible for a HOPE Scholarship immediately after high school graduation may be eligible for a HOPE Schol- arship after attempting 30, 60 or 90 hours of study, or students who lost HOPE due to not maintaining a 3.0 grade-point average may be eligible to regain HOPE after attempting 60 or 90 hours of study. Eligibility under both categories can be considered by completing the HOPE Evalua- tion Request Form. The assistance from the scholarship is the same as that of a freshman receiving HOPE. For more information on HOPE Schol- arship go to: [http://www.gacollege411.org.](http://www.gacollege411.org)

**THE HOPE TEACHER SCHOLARSHIP PROGRAM**

This program will assist students (teachers) who are seeking an advanced degree in a critical field of study. Financial assistance of up to $10,000 will be awarded toward the cost of attendance. The program will operate as a forgivable loan, which will be repaid by teaching in a Georgia pub- lic school. For more information on HOPE Teacher Scholarship go to: [http://www.gacollege411.org.](http://www.gacollege411.org)

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**THE HOPE PROMISE SCHOLARSHIP PROGRAM**

This program will provide forgivable loans of $3,000 per year to students who commit to teach in a Georgia public school and have a cumula- tive 3.0 or higher grade average after their sophomore year in college. For more information on HOPE Promise Scholarship go to: [http://www.gacollege411.org.](http://www.gacollege411.org)

**THURGOOD MARSHALL SCHOLARSHIPS**

The Thurgood Marshall Scholarship is awarded to entering freshman enrolled in full-time study pursuing a bachelor’s degree. The recipient must have attained a score of 1,100 minimum on the SAT and a score of 24 minimum on the ACT, and a grade point average of 3.0. Additionally, the recipient must be recommended by his/her high school and demonstrate commitment to academic excellence and community service.

**ALBANY STATE UNIVERSITY ATHLETIC SCHOLARSHIPS**

The Director of Intercollegiate Athletics should be contacted for information.

**ALBANY STATE UNIVERSITY MUSIC SCHOLARSHIP**

Interested students should contact the Chairperson of the Department of Fine Arts.

**MARIE H. DIXON SCHOLARSHIP**

The Marie H. Dixon Scholarship is presented by the Albany State University Alumni Association to perpetuate the memory of its president emer- itus. This award is made to one eligible student who is either enrolled at Albany State University or intends to enroll at the institution.

The ASU Alumni Association grants one $1,000 scholarship annually. The recipient must meet the following requirements:

• A minimum 2.5 grade-point average.

• Exhibit outstanding leadership abilities through specific activities and events.

• Demonstrate a financial need.

For more information or to apply, contact the office of Alumni Affairs at (229) 430-4658.

**LAW ENFORCEMENT PERSONNEL DEPENDENTS GRANT**

This grant in the amount of $2,000 per academic year is awarded to eligible Georgia residents who are dependent children of Georgia law en- forcement officers, prison guards or firemen who are permanently disabled or were killed in the line of duty. Students who qualify should con- tact the FAO. For more information go to: [http://www.gacollege411.org.](http://www.gacollege411.org)

**GEORGIA PUBLIC SAFETY MEMORIAL GRANT**

The son or daughter of any Georgia public safety officer who was killed or is permanently disabled in the line of duty is eligible for this grant. The program, which is funded by the Georgia Lottery for Education, covers the Cost of Attendance at a Georgia public post-secondary institu- tion, minus other gift aid received, including the Law Enforcement Personnel Dependents Grant. For more information on Georgia Public Safety Memorial Grant go to: [http://www.gacollege411.org.](http://www.gacollege411.org)

**ROBERT C. BYRD SCHOLARSHIP PROGRAM**

This scholarship program is available to students who demonstrate outstanding academic achievement. The purpose of the program is to pro- mote student excellence and achievement and to recognize exceptionally able student who show promise of continued excellence. The recipi- ent receives a stipend of $1,500 for the academic year. For more information on the Robert C. Byrd Scholarship go to: [http://www.gacollege411.org.](http://www.gacollege411.org)

**TY COBB SCHOLARSHIP**

This scholarship is awarded annually to sophomores, juniors and seniors. Recipients must be a Georgia resident, demonstrate financial need, and possess a 3.0 grade-point average or better. Applications can be obtained by writing: Ty Cobb Foundation, P.O. Box 725, Forest Park, GA

30051.

**ALICE MINOR STUBBS HAWTHORNE SCHOLARSHIP**

This scholarship was established in memory of Mrs. Hawthorne to inspire youths to beat the odds and obtain a college education. The scholar- ship covers tuition and fees at Albany State University. The recipient must meet the following requirements:

• Be enrolled in the ASU College of Business

• Major in marketing or management

• Maintain a grade-point average of 2.5 or better

• Entering junior or senior status

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**EXTERNAL SCHOLARSHIPS**

Numerous Scholarships are available through external sources such as local churches, clubs, professional organizations, private foundations and civic groups. High school students should also check with their high school libraries and guidance counselors. The FAO posts on a continuous basis through ASU-INFO (e-mail) scholarship announcements that are received in the FAO. The World Wide Web is a great and helpful resource when searching for scholarships, and many provide free information. Listed below are some reputable scholarship Web sites.

[www.fastweb.com](http://www.fastweb.com) [www.gacollege411.org](http://www.gacollege411.org) [www.studentaid.ed.gov](http://www.studentaid.ed.gov) [www.dl.ed.gov](http://www.dl.ed.gov)

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[www.dlenote.ed.gov](http://www.dlenote.ed.gov) [www.collegeispossible.org](http://www.collegeispossible.org) [www.collegeboard.org](http://www.collegeboard.org)

[www.freschinfo.com](http://www.freschinfo.com) [www.collegenet.com](http://www.collegenet.com) [www.scholarships.com](http://www.scholarships.com)

The fund makes financial assistance available to eligible students attending approved post-high school institutions. Eligibility and actual amount of aid are determined by the Office of Education. This is a need-based program for undergraduates with no repayment required. Completion of the Free Application for Federal Student Aid (FAFSA) is required. For more information on the Federal Pell Grant go to: <http://www.fafsa.ed.gov> and <http://www.pin.ed.gov>

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**FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (SEOG)**

The Supplemental Educational Opportunity Grant Program is for students with exceptional financial need who, without the grant, would be un- able to continue their education. This is a federally-funded grant program for undergraduate students who have not earned a bachelor's degree. To be eligible, a student must be enrolled at least half-time. The maximum award for an academic year is $4,000; however, because of limited funds, awards generally do not exceed $1,000 per academic year. This award is based on need with no repayment required.

**ACADEMIC COMPETITIVENESS GRANT (ACG)**

An Academic Competitiveness Grant will provide up to $750 for the first year of undergraduate study and up to $1,300 for the second year of undergraduate study to full-time students who are U.S citizens, eligible for a Federal Pell Grant, and who had successfully completed a rigorous high school program, as determined by the state or local education agency and recognized by the Secretary of Education. Second year students must also have maintained a cumulative grade point average (GPA) of at least 3.0. The program will be available for the first time for the 2006-

07 school year for first year students who graduated from high school after January 1, 2006 and for second year students who graduated from high school after January 1, 2005. The Academic Competitiveness Grant award is in addition to the student's Pell Grant award. If you can an- swer YES to all of the following questions, you may potentially be eligible to receive an Academic Competitiveness Grant.

1. Are you a U.S. citizen?

2. Did you graduate from high school after January 1, 2005?

3. Are you eligible to receive a Pell Grant?

4. Will you be enrolled as a full-time first or second year student in a two-year or four-year degree program?

**THE NATIONAL SCIENCE AND MATHEMATICS ACCESS TO RETAIN TALENT GRANT (SMART)**

NATIONAL SCIENCE AND MATHEMATICS ACCESS TO RETAIN TALENT GRANT OR NATIONAL SMART GRANT

A National SMART Grant will provide up to $4,000 for each of the third and fourth years of undergraduate study to full-time students who are U.S. citizens, eligible for a Federal Pell Grant, and majoring in physical, life, or computer sciences, mathematics, technology, or engineering or in a foreign language determined critical to national security. The student must also have maintained a cumulative grade point average (GPA) of at least 3.0 in coursework required for the major. The National SMART Grant award is in addition to the student's Pell Grant award.

To be eligible to receive a National SMART Grant, you must be able to answer YES to all of the following questions:

1. Are you a US citizen?

2. Are you eligible to receive a Pell Grant?

3. Are you enrolled as a full-time third or fourth year student in a baccalaureate degree program?

4. Do you have a 3.0 cumulative grade point average?

5. Are you currently enrolled in an eligible major in one of the following categories: Computer Science, Engineering, Critical Foreign Languages, Life Sciences, Mathematics, Physical Sciences, Technology, or Multidisciplinary Studies?

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**GEORGIA’S LEAP (LEVERAGING EDUCATIONAL ASSISTANCE PARTNERSHIP) GRANT**

**Purpose**

To provide residents of Georgia who demonstrate substantial financial need with grant assistance toward the cost of attendance at eligible public and private colleges/universities and technical colleges in Georgia.

**Eligibility**

1. Demonstrate substantial financial need, as determined by federal need-analysis methodology;

2. Apply for and be eligible to receive the Federal Pell Grant;

3. Be enrolled in an eligible Georgia public college, university, or technical college as an undergraduate student seeking a college degree or technical certificate/diploma;

4. Be at least a half-time (6 hours per term) student;

5. Be a legal resident of Georgia;

6. Be a U.S. citizen or national of the U.S. or have evidence from INS of eligible permanent resident alien status;

7. Be in compliance with Selective Service registration requirements;

8. Be in compliance with the Georgia Drug-Free Postsecondary Education Act of 1990;

9. Not be in default or owe a refund on a student financial aid program;

10. Maintain satisfactory academic progress, as defined by the college.

EMPLOYMENT

**FEDERAL WORK-STUDY PROGRAM**

The Federal Work-Study Program provides jobs for students who need financial aid and who must earn a part of their educational expenses. Stu- dents must be enrolled at least half-time. In arranging a job and determining how many hours per week a student may work under this program, the student's financial need, class schedule and academic progress will be taken into account. This program is based on need.

**INSTITUTIONAL WORK PROGRAM**

A limited amount of funds is provided under this program primarily for students who are proficient in certain skills and who are not eligible for the College Work-Study Program.

**LOAN PROGRAMS**

**GEORGIA STUDENT FINANCE AUTHORITY (GSFC) SERVICE CANCELABLE LOANS**

Legal residents of Georgia may apply for service cancelable loan assistance for professions in which there is a critical manpower shortage in Geor- gia. Currently the area in which Albany State University participates is the Health Field - nursing. The maximum loan amount per academic year is $2,000.

**FEDERAL PERKINS LOAN (FORMERLY NDSL)**

Funds are provided to the University for the purpose of making low-interest, long-term loans available to students who demonstrate need. Loans are available to both graduate and undergraduate students. Repayment of a Perkins Loan begins nine months after the student leaves college, graduates or drops below half-time. The interest rate is 5%. Free Application for Federal Student Aid (FAFSA) form is required.

**WILLIAM D. FORD FEDERAL DIRECT SUBSIDIZED LOAN**

These loans are for students who demonstrate financial need. The federal government is the lender. The institution administers the program. The interest rates are variable and adjusted each year. The interest rate will never be greater than 8.25 percent. Subsidized means the federal gov- ernment pays the interest of these loans while the student is in school on at least a half-time basis. A loan fee of 3% is deducted from each dis- bursement. The federal government retains this amount as an origination fee, which reduces the cost of supporting low-interest loans. Payment begins six months after the student leaves college. Free Application for Federal Student Aid (FAFSA) form is required.

**WILLIAM D. FORD FEDERAL DIRECT UNSUBSIDIZED LOAN**

The unsubsidized loan is not based on financial need. The government does not pay the interest on these loans. Same terms and conditions as the subsidized loan. Free Application for Federal Student Aid (FAFSA) form is required.

**WILLIAM D. FORD FEDERAL DIRECT PLUS LOAN (UNDERGRADUATES AND GRADUATES)**

Federal PLUS loans are for parents with good credit histories who want to borrow to help pay for their dependent students' education. The first payment on a PLUS Loan is due within 60 days after the final loan disbursement. The interest rates are variable and adjusted each year. The in- terest rate is capped at 9%. A loan fee of 4% is deducted from each disbursement. Free Application for Federal Student Aid (FAFSA) form is required.

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**VETERANS ASSISTANCE PROGRAMS**

Veterans, active duty personnel, and eligible dependents are encouraged to take full advantage of benefits available through the Veterans Ad- ministration. Those students eligible for benefits should apply for Admissions to the University and complete the Admissions process. An ap- plication for VA Education Benefits should be completed prior to entering the institution. The Veteran or other eligible persons are advised to have money available to cover the first semester's tuition and fees at the time of enrollment. Albany State University does not participate in advanced payment with the VA. Interested persons should contact the Veterans Affairs component of the Registrar's Office for information and assistance pertaining to eligibility and application for Veterans Educational Benefits at (229) 430-4638.

**REFUND POLICY FOR FINANCIAL AID RECIPIENTS**

**RETURN OF TITLE IV FUNDS**

As cited in section 484B of the Higher Reauthorization Act of 1998 (1965) and section 668.22 of the Federal Register, for students who receive Title IV grant or loan funds, and withdraws from a school after beginning attendance, the amount of Title IV grant or loan assistance earned by the student must be determined, and if necessary, return the calculated unearned portion, to the Department of Education. You may also be sub- ject to Albany State University’s Satisfactory Academic Progress guidelines.

Title IV grants and loans include:

1. Pell Grant

2. Academic Competitiveness Grant

3. National SMART Grant

4. Supplemental Education Opportunity Grant

5. Unsubsidized Stafford Loan

6. Subsidized Stafford Loan

7. Perkins Loan

8. Parent Plus (Graduate Student)

9. Parent Plus Loan (Parent)

Students who receive all “F” Grades are determined to have “Unofficially” withdrawn from Albany State University. A student “Officially” with- draws from the university by completing a Withdrawal Application which is received and processed by the Registrar’s Office.

The Return of Title IV Funds (Return) regulations do not dictate an institutional refund policy. Instead, a school is required to determine the earned and unearned Title IV aid a student has earned as of the date of the student ceased attendance based on the amount of time the student spent in attendance.



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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Number of Semester Hours | In State Tuition | Activity Fee | Athletic Fee | Health Fee | Special Institutional Fee | Student Center Facility Fee | Technology Fee | Access Card Fee | Total Fees GA Resident Returning Student | Out-of-State Tuition Returning Student | Total Fees GA Residents Guaranteed Tuition\*Students Enrolled Fall 2007 | Total Fees Out-of-State Guaranteed Tuition\* Students Enrolled Fall 2007 | Total Fees GA Residents Guaranteed Tuition\*Students Enrolled Fall 2008 | Total Fees Out-of-State Guaranteed Tuition\* Students Enrolled Fall 2008 |
| 1 | $ 143.00 | $ - | $ - | $ - | $134.00 | $100.00 | $ - |  | $143.00 | $530.00 | $120.00 | $478.00 | $130.00 | $517.00 |
| 2 | $ 286.00 | - | - | - | $134.00 | $100.00 | - |  | $286.00 | $1,060.00 | $240.00 | $956.00 | $260.00 | $1,034.00 |
| 3 | $ 429.00 | - | - | - | $134.00 | $100.00 | - |  | $429.00 | $1,590.00 | $360.00 | $1,434.00 | $390.00 | $1,551.00 |
| 4 | $ 572.00 | - | - | - | $134.00 | $100.00 | - |  | $572.00 | $2,120.00 | $480.00 | $1,912.00 | $520.00 | $2,068.00 |
| 5 | $ 715.00 | - | - | - | $134.00 | $100.00 | - |  | $715.00 | $2,650.00 | $600.00 | $2,390.00 | $650.00 | $2,585.00 |
| 6 | $ 858.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $858.00 | $3,180.00 | $720.00 | $2,868.00 | $780.00 | $3,102.00 |
| 7 | $1,001.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,001.00 | $3,710.00 | $840.00 | $3,346.00 | $910.00 | $3,619.00 |
| 8 | $1,144.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,144.00 | $4,240.00 | $960.00 | $3,824.00 | $1,040.00 | $4,136.00 |
| 9 | $1,287.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,287.00 | $4,770.00 | $1,080.00 | $4,302.00 | $1,170.00 | $4,653.00 |
| 10 | $1,430.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,430.00 | $5,300.00 | $1,200.00 | $4,780.00 | $1,300.00 | $5,170.00 |
| 11 | $ 1,573.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,573.00 | $5,830.00 | $1,320.00 | $ 5,258.00 | $ 1,430.00 | $ 5,687.00 |
| 12 | $ 1,716.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,716.00 | $6,360.00 | $1,434.00 | $ 5,736.00 | $ 1,549.00 | $ 6,195.00 |
| 13 | $ 1,859.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,859.00 | $6,890.00 | $1,434.00 | $5,736.00 | $ 1,549.00 | $ 6,195.00 |
| 14 | $ 2,002.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $2,002.00 | $7,420.00 | $1,434.00 | $ 5,736.00 | $ 1,549.00 | $ 6,195.00 |
| 15 | $ 2,137.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $2,137.00 | $7,944.00 | $1,434.00 | $ 5,736.00 | $ 1,549.00 | $ 6,195.00 |

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The calculation of Title IV funds earned by the student has no relations to the student’s incurred institutional charges.

**WITHDRAWAL DATE**

For official withdrawals, the date you withdraw from classes is the date of record for Return of Title IV Funds calculations, unless your intent to withdraw on an alternate date is documented. If you are not going to continue to attend school, you need to complete an official withdrawal as soon as you decide to leave.

In the case of an unofficial withdrawal where the student did not complete the semester, and took no action to official withdraw from the university;

the university will determine the withdrawal date.

Federal Regulations mandate that Albany State University must calculate earned and unearned portions of financial aid if necessary, return those funds to the student or the Department of Education whether the student “Officially” withdraws or “Unofficially” withdraws from the Univer- sity.

**Number of**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Number of Semester Hours | In-State Tuition | Activity Fee | Athletic Fee | Health Fee | Special Institutional Fee | Student Center Facility Fee | Technology Fee | Access Card | Total Fees | Out-of-State Tuition | Total Fees Out-of-State |
|  |  |  |  |  |  |  |  |  |  |  |  |
| 1 | $143.00 | - | $ - | $ - | $134.00 | $100.00 |  |  | $377.00 | $530.00 | $764.00 |
| 2 | $286.00 | - | - | - | $134.00 | $100.00 |  |  | $520.00 | $1,060.00 | $1,294.00 |
| 3 | $429.00 | - | - | - | $134.00 | $100.00 |  |  | $663.00 | $1,590.00 | $1,824.00 |
| 4 | $572.00 | - | - | - | $134.00 | $100.00 |  |  | $572.00 | $2,120.00 | $2,354.00 |
| 5 | $715.00 | - | - | - | $134.00 | $100.00 |  |  | $949.00 | $2,650.00 | $2,884.00 |
| 6 | $858.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,438.00 | $3,180.00 | $3,760.00 |
| 7 | $1,001.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,581.00 | $3,710.00 | $4,290.00 |
| 8 | $1,144.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,724.00 | $4,240.00 | $4,820.00 |
| 9 | $1,287.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $1,867.00 | $4,770.00 | $5,350.00 |
| 10 | $1,430.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $2,010.00 | $5,300.00 | $5,880.00 |
| 11 | $1,573.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $2,153.00 | $5,830.00 | $6,410.00 |
| 12 | $1,716.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $2,296.00 | $6,360.00 | $6,940.00 |
| 13 | $1,859.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $2,439.00 | $6,890.00 | $7,470.00 |
| 14 | $2,002.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $2,582.00 | $7,420.00 | $8,000.00 |
| 15 or more | $2,137.00 | $64.00 | $176.00 | $56.00 | $134.00 | $100.00 | $45.00 | $5.00 | $2,717.00 | $7,944.00 | $8,524.00 |

A late fee of $50 will be charged on the first day of later registration. There will be an additional $100 charge for registration during drop/add and/or a $150 late registration fee for reinstatement of classes.

Note: The following charges should be added for all students staying in the following residence halls.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Resident Hall** | **Room** | **Board\*\*** | **Laundry** | **Total** |
|  |  |  |  |  |
| East | $1,534.00 | $1,120.00  $1,424.02 | $45.00 | $3,003.02 |
| Gibson | $1,299.00 | $1,424.02 | $45.00 | $2,768.02 |
| North | $1,534.00 | $1,424.02 | $45.00 | $3,003.02 |
| South | $1,534.00 | $1,424.02 | $45.00 | $3,003.02 |
| Wiley | $1,299.00 | $1,424.02 | $45.00 | $2,768.02 |
| 4 BR Suite (Halls 1 & 2) | $2,034.00 | $1,424.02 | $45.00 | $3,503.02 |
| 4 BR Apart. (Halls 3 & 4) | $2,375.00 | $517.73 | $45.00 | $2,937.73 |

\*Information on guaranteed tuition can be found at [htttp://www.usg.edu/news/2007/050207.phtml](http://www.usg.edu/news/2007/050207.phtml)

**REPAYMENT OBLIGATIONS**

If you do not attend classes, you need to repay all financial aid funds. If you do not attend classes, you have not established eligibility for the fi- nancial aid you received and all financial aid funds MUST be repaid within 30 days.

If you attend classes, the University will calculate your repayment based on federal regulations. The repayment calculation is based on the time you attended the program, the withdrawal date, and the type and amount of financial aid you received. The calculations identify the financial aid you earned for the semester and the amount the University and you must return to the Department of Education.

**PROCEDURES FOR RETURN OF TITLE IV FUNDS (R2T4)**

If the total amount of Title IV grant and/or loan funds that the student earned is less than the amount received by the student, the difference be- tween these amounts must be returned to the Title IV program (Department of Education) in the following order of priority (not to exceed the amount originally disbursed):

1. Pell Grant

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2. Academic Competitiveness Grant

3. National SMART Grant

4. Supplemental Education Opportunity Grant

5. Unsubsidized Stafford Loan

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6. Subsidized Stafford Loan

7. Perkins Loan

8. Parent Plus (Graduate Student)

9. Parent Plus Loan (Parent)

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The school and the student share the responsibility for returning Title IV funds. The school returns the “unearned” Title IV funds that have been paid to the school to cover the student’s institutional charges received from Title IV grant and/or loan programs. The student is responsible to repay any unpaid institutional charges resulting from the Return of Title IV Funds Calculation.

The school must return Title IV funds due to the Department of Education no later that 30 days after the date the school determines the student withdrew. Due to the time necessary to research the last date of enrollment from students who unofficially withdraw from the university (must investigate by contacting all professors), notification of the unearned portion may be notified to the student well after the violation (unofficially withdrawn semester).

If the student owes funds back to the Department of Education, the university will advise the student within 30 days of determining that the stu- dent withdrew: The student has 45 days from the date of notification from the university to take action on the overpayment. If the student’s por- tion of unearned Title IV funds includes a federal grant, the student has to pay no more than 50% of the initial amount that the student is responsible for returning.

PLEASE NOTE: Students who completely withdraw from the University will be subject to Financial Aid Satisfactory Academic Progress (SAP) Guidelines. Please visit the SAP guidelines that refer to Minimum Percentage of Credit Hours Completion at <http://asuweb.asurams.edu/finan-> cialaid/sap.html

FINANCIAL INFORMATION

Albany State University receives the major portion of its operating funds through appropriations from the State of Georgia. This arrangement en- ables the University to offer high quality educational programs to its students at a minimal cost. The fiscal year for the University consists of three semesters–summer, fall and spring–and student fees are assessed on this basis. Fees are charged in accordance with the regulations and schedules set forth in this section, the basis of which is a 12 semester hour minimum load. Since fees are due and payable as an integral part of registration, students must pay all assessed fees during the process.

**STUDENT FEE SCHEDULE**

The University reserves the right to change, without previous notice, its fees, charges, rules and regulations at the beginning of any semester; how- ever, this right will be exercised cautiously. It is the student’s responsibility to know the fees which are in effect each semester for which he/she enrolls.

**DEFINITION OF FULL-TIME STUDENT**

A student with an academic schedule of 12 or more semester hours is considered a full-time student. A student with less than 12 semester hours is considered a part-time student. With this status, a student pays all semester fees, in full, except the tuition, which is paid on a per-semester hour basis. The fee per semester hour is as follows:

|  |  |  |
| --- | --- | --- |
|  | Undergraduate | Graduate |
| In-state Tuition | $143.00 | $170.00 |
| Out-of State Tuition | $530.00 | $678.00 |

|  |  |  |
| --- | --- | --- |
| **Other Fees and Charges** | Undergraduate | Graduate |
| Graduation Fee | $30.00 | $40.00 |
| Applied Courses | $ 100.00 | $ 100.00 |
| Books and Supplies–estimate per semester | $ 500.00 | $ 500.00 |
| Laboratory Fees (For noted courses) | $ 25.00 | $ 25.00 |
| Late Fee | $50.00 | $50.00 |
| Re-instatement Fee | $150..00 | $150.00 |

• Graduation fees are only payable during the student’s senior year.

• Books and supply purchases are handled directly through the campus bookstore.

• Late fee is charged when one fails to complete the registration process by the date noted on the academic calendar.

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**CITIZENS OF GEORGIA 62 AND OLDER**

Georgians 62 years of age and older are eligible to enroll as undergraduate or graduate students on a “space available” basis without paying most of the normal fees or tuition. For complete eligibility requirements and application information, contact the Admissions Office.

**AUDIT (NON-CREDIT) FEE**

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Fees for attending class on an audit or non-credit basis are calculated on the same schedule as regular academic fees.

**PAYMENT OF FEES AND CHARGES**

ALL FEES AND CHARGES ARE PAYABLE AT THE TIME OF REGISTRATION. Fees to the University are to be paid by Cash, Money Order, Certified Check, Cashier’s Check, Traveler’s Check, Visa or MasterCard–ONLY. Remittance should be made payable to Albany State Univer- sity and addressed to the Office of Fiscal Affairs. Remittance should be for the EXACT AMOUNT of the fees due per semester. When fees are sent by mail, the full name and the social security number of the student for whom payment is intended should be provided. Personal checks (sub- ject to approval). COUNTER CHECKS ARE NOT ACCEPTED.

**GENERAL REFUNDS**

In accordance with the refund policy of the Board of Regents, refunds will be made on institutional charges and other mandatory fees upon a stu- dent’s total withdrawal from the institution. The refund amount for a student withdrawing from the institution shall be based on a pro rate per- centage, determined by dividing the number of calendar days in the semester that the student completed by the total calendar days in the semester. The total calendar days in a semester will include the weekends, but will exclude scheduled breaks of five or more days in which a student was on an approved leave of absence.

A student is only eligible to retain the percentage of Title IV aid disbursed that is equal to the percentage of the enrollment period completed by the student. The unearned Title IV aid must be returned to the appropriate federal aid program(s). Students who withdraw from the institution when the calculated percentage of completion is greater than 60% are not entitled to a refund of any proportion of institutional charges and no Title IV aid needs to be returned. When one withdraws prior to the first day of class, he/she is entitled to a 100% refund. A refund of all tuition and other mandatory fees shall be made in the event of death of a student at any time during the academic year.

The student is responsible for returning the unearned Title IV Program assistance for which the school is not required to return. The amount to be returned is the net amount disbursed from each source in the same order required by the school (Unsubsidized FFEL/Direct Stafford Loan, Subsidized FFEL/Direct Stafford Loan, Perkins Loan, FFEL/Direct PLUS, Pell Grant, FSEOG and other Title IV programs) less the portion re- turned to the respective source(s) by the school. Loan proceeds are returned in accordance with the terms of the promissory note, while only 50 percent of the grant assistance (Pell Grant and/or FSEOG) is the responsibility of the student to pay. The grant overpayment must be paid or pay- ment arrangements should be made up to 45 days after being sent notification from the school or following the date the school was required to notify the student. Failure to act will result in the reporting of the overpayment to the Department of Education, where it will be referred for collection and loss of eligibility for Title IV funds until overpayment is paid in full.

Any student who wishes to withdraw from the University must secure a withdrawal form from the Registrar’s Office, complete it and have it ap- proved by the Registrar, Director of Financial Operations, Vice President for Student Affairs and Director of Financial Aid. The student must file a copy in each office and will then be eligible for a refund of fees in accordance with the above policy.

**ROOM AND BOARD REFUNDS**

Refunds for room and board will be made on a pro-rata basis. The student will be charged for each day of the semester for which he/she remains in the dormitory and uses the dining hall and laundry services. Any student who wishes to withdraw from the dormitory must secure a Housing Release Contract Form from their respective resident hall director. The completed form and key to the dormitory room must be submitted to the resident hall director and the identification card must be returned to the RamCard Office prior to the issuance of a refund.

**BOARDING STUDENT FEES**

Students from outside of the Albany area are expected to live on the campus. The following rates include room rental, meals, tuition, technology, health, activity, athletics and laundry fees for in-state undergraduate students enrolled for 12 or more hours.

**Double Occupancy Triple Occupancy Quad Occupancy Apartment Occupancy**

Andrews, Wiley and Gibson Halls $3,755.00

North, South and East Halls $3,922.00

Andrews Hall(Limited number of rooms) $3,057.00

4 Bedroom Suite $4,342.00

4 Bedroom Apartment $3,925.00

Students who do not have accommodations in the residence halls may secure their meals in the University dining hall by purchasing the board plan or making deposits to a pre-paid RamBucks Account. The board plan costs $950.00 per semester. The deposits made to the RamBucks Ac- count may vary, yet the credited funds can be used at the various campus dining locations.

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