

Criteria	Ratings					Pts
Abstract	8 Pts Very Satisfactory A concise summary covering all aspects of the report is provided.	6 Pts Satisfactory A partial summary covering the majority of aspects of the report is provided.	4 Pts Adequate An incomplete summary covering less than half of aspects of the report is provided.	2 Pts Unsatisfactory A summary of the report is not provided.	0 Pts Very Unsatisfactory Abstract is missing	8 pts
Personal perspective Writes comfortably in the first person. Faces self-assessment.	12 Pts Very Satisfactory Use of excellent and relevant discussion, with examples from literature where applicable.	9 Pts Satisfactory Use of very good and relevant discussion with examples from literature where applicable.	6 Pts Adequate Includes some relevant, but limited discussion with limited examples from literature.	3 Pts Unsatisfactory Includes some discussion and minimal examples from literature where applicable	0 Pts Very Unsatisfactory No discussion and no examples from literature.	12 pts
Course content • Is able to identify the key concepts covered and assimilated through this semester's study. • Demonstrates a grasp of how the concepts will be applied in the work environment.	12 Pts Very Satisfactory Use of excellent and relevant discussion, with examples from literature where applicable.	9 Pts Satisfactory Use of very good and relevant discussion with examples from literature where applicable.	6 Pts Adequate Includes some relevant, but limited discussion with limited examples from literature.	3 Pts Unsatisfactory Includes some discussion and minimal examples from literature where applicable	0 Pts Very Unsatisfactory No discussion and no examples from literature.	12 pts
Group assignment	12 Pts Very Satisfactory	9 Pts Satisfactory	6 Pts Adequate	3 Pts Unsatisfactory	0 Pts Very Unsatisfactory	12 pts

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<p>interactions</p> <ul style="list-style-type: none"> Identifies the key processes that governed team activities. Identifies and takes responsibility for personal input to team processes. 	Use of excellent and relevant discussion, with examples from literature where applicable.	Use of very good and relevant discussion with examples from literature where applicable.	Includes some relevant, but limited discussion with limited examples from literature.	Includes some discussion and minimal examples from literature where applicable	No discussion and no examples from literature.	
<p>Personal Effectiveness</p> <ul style="list-style-type: none"> Takes responsibility for own learning. Identifies where activities and interactions could have been more effective and what could have done to impact on them. Identifies areas requiring more personal and professional development 	12 Pts Very Satisfactory Use of excellent and relevant discussion, with examples from literature where applicable.	9 Pts Satisfactory Use of very good and relevant discussion with examples from literature where applicable.	6 Pts Adequate Includes some relevant, but limited discussion with limited examples from literature.	3 Pts Unsatisfactory Includes some discussion and minimal examples from literature where applicable	0 Pts Very Unsatisfactory No discussion and no examples from literature.	12 pts
Forward perspective	12 Pts Very Satisfactory	9 Pts Satisfactory	6 Pts Adequate	3 Pts Unsatisfactory	0 Pts Very Unsatisfactory	12 pts

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Identifies what will be done differently as a result of team experience in order to make future interactions more effective.	Use of excellent and relevant discussion, with examples from literature where applicable.	Use of very good and relevant discussion with examples from literature where applicable.	Includes some relevant, but limited discussion with limited examples from literature.	Includes some discussion and minimal examples from literature where applicable	No discussion and no examples from literature.	
Research	8 Pts Very Satisfactory Evidence exists that a broad range of significant and relevant literature was sourced to arrive at the problem and seek solutions.	6 Pts Satisfactory Multiple relevant sources were used to identify the problem and support the choice of problem and solutions.	4 Pts Adequate A number of sources were used to identify the problem but could benefit from some more relevant sources.	2 Pts Unsatisfactory There are only limited sources cited to identify the problem or sources, these are used poorly with large sections of cut and paste.	0 Pts Very Unsatisfactory Few to no use of references/or simply mass chunks of cut and paste used to identify the problem and solution.	8 pts
Written Communication Skills	8 Pts Very Satisfactory Readability of the written work is enhanced by facility in language use/word choice, excellent mechanics, and syntactic variety; uses language conventions effectively.	6 Pts Satisfactory Readability of the written work is enhanced by facility in language use/word choice, very good mechanics, and syntactic variety; mostly uses language conventions correctly (e.g., spelling,	4 Pts Adequate Written work displays fair word choice, language conventions, and mechanics with multiple minor errors in spelling, grammar, sentence structure, and/or punctuation; errors do present some	2 Pts Unsatisfactory The written work exhibits errors in grammar, sentence structure, and/or spelling; inadequate writing skills (e.g., weaknesses in language facility and mechanics) hinder readability and contribute to an	0 Pts Very Unsatisfactory Very poor written work, many errors.	8 pts

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		punctuation, sentence structure, paragraphing, grammar, etc.).	distraction or obscure meaning.	ineffective article.		
Presenting information related to the topic in a logical, systematic and integrated manner	8 Pts Very Satisfactory Appropriate, consistent report structure. Good spacing. Pages clearly laid out and numbered. Clear title and table of contents.	6 Pts Satisfactory Appropriate report structure with some consistency. Mostly good spacing. Pages well laid out and numbered. Good title and table of contents.	4 Pts Adequate Uses elements of report structure, inconsistently.	2 Pts Unsatisfactory Some attempt at report structure (such as headings).	0 Pts Very Unsatisfactory No use of headings or sub-headings.	8 pts
Conclusion	8 Pts Very Satisfactory Conclusion summarizes the key findings, addresses the aims, and cites sources of error, highlight the significant elements from your report, an evaluation the importance of the topic, future research and recommendations.	6 Pts Satisfactory One component of conclusion missing: summary, aims, errors.	4 Pts Adequate Two components of conclusion missing: summary, aims, errors.	2 Pts Unsatisfactory Three or more components of conclusion missing: summary, aims, errors.	0 Pts Very Unsatisfactory No conclusion present	8 pts
Total points: 100						