

CASEY MATTHEWS

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Attn: Kaylie
Royal Canadian Mounted Police (RCMP)
1200 Vanier Parkway
Ottawa, Ontario
K1A0R2

Dear Hiring Manager:

I am writing to express my interest in working at the RCMP for a 4-month Summer 2022 co-op position as a Junior Programmer Analyst. With a background in Anthropology, I am a diligent and efficient coder who is determined to evolve into an organized and poised programmer. My previous and current education blend well to prepare me for this job. I work well in a team, as attested by my retail experience, but can also be a focused, efficient worker on my own.

As indicated in my resume, I am currently in my third year of pursuing a diploma in Computer Programming that will lead to an Honours degree in Computer Science with Lakehead University and Georgian College. I expect to graduate in 2023. My coursework gives me the foundation to understand many programming languages and best practices to establish myself as a competent and practiced coder. I love to learn and am determined to be a well-rounded scholar. In addition to my courses, I have participated in online classes to learn more about languages like Python that are not included in my curriculum. I also represented Georgian College in the Skills Ontario Coding competition and placed fifth.

My technical expertise currently includes several programming languages, knowledge of frameworks, methodologies, and best practices (including Object-Oriented Designs, MVC, and unit testing) across Windows and MacOS. I am currently taking courses in Operating Systems, Computer Architecture, Cryptography and Network Security, and Big Data.

Information security is also of great interest to me. Along with my experience with discretion as a retail manager, my previous projects have had to comply with the human research ethics board standards. The current assignments I work on must include considerations for accessibility. I understand how critical it is to protect data for morality and confidentiality.

My technological skills combine with my analytical mindset to make me a methodical, detailed, and valuable employee. I would gain great experience from a co-op with your establishment. Thank you for your consideration and time. I look forward to hearing from you if you require more information. Please contact me at 1(705)-739-3135 or wilanamattthews@gmail.com

Sincerely,

Wilana (Casey) Matthews