

# Employee Management Website

## 1. Overview

This website allows users to manage employee records and view sales performance reports. It is designed for ease of use, with clear navigation and intuitive controls.

## 2. Access

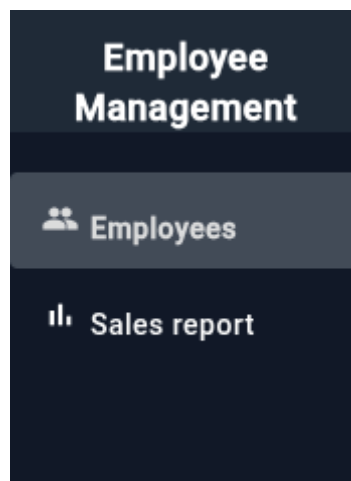
No login is required. All features are available directly from the homepage.

## 3. Main Features

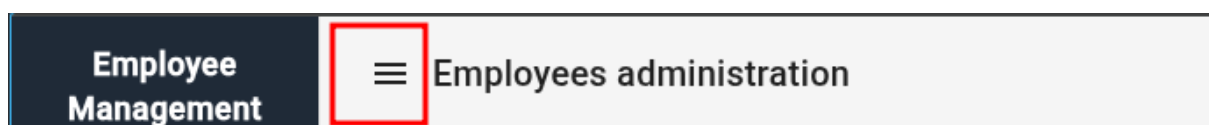
### Navigation Menu

The application includes a collapsible side menu that provides access to the main sections:

- **Employees**
- **Sales Report**



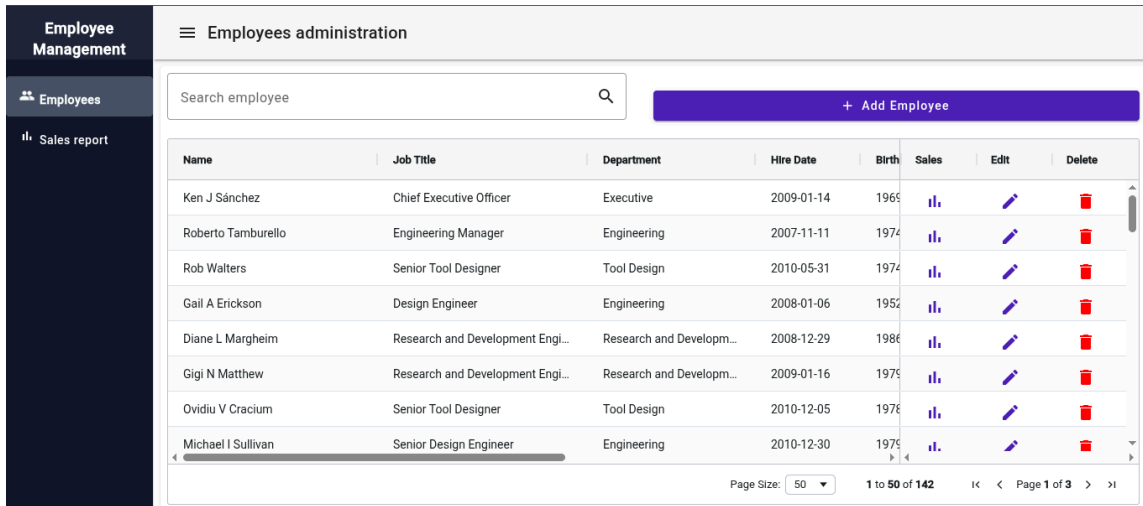
Users can show or hide the side menu by clicking the **menu icon** located in the top toolbar. This allows for a cleaner interface when working within a specific section.



## Employees page

The **Employees** page displays a list of all currently active employees in a grid. On this page, you can:

- Display a list of all currently active employees in the system.



The screenshot shows the 'Employees administration' page. It features a sidebar with 'Employee Management', 'Employees', and 'Sales report'. The main area has a search bar, an 'Add Employee' button, and a table of employees. The table columns are Name, Job Title, Department, Hire Date, Birth, Sales, Edit, and Delete. The table lists 8 employees, with the last one, Michael I Sullivan, highlighted. A pagination bar at the bottom shows 'Page Size: 50', '1 to 50 of 142', and 'Page 1 of 3'.

Name	Job Title	Department	Hire Date	Birth	Sales	Edit	Delete
Ken J Sánchez	Chief Executive Officer	Executive	2009-01-14	1965	11		
Roberto Tamburello	Engineering Manager	Engineering	2007-11-11	1974	11		
Rob Walters	Senior Tool Designer	Tool Design	2010-05-31	1974	11		
Gail A Erickson	Design Engineer	Engineering	2008-01-06	1952	11		
Diane L Margheim	Research and Development Engi...	Research and Developm...	2008-12-29	1986	11		
Gigi N Matthew	Research and Development Engi...	Research and Developm...	2009-01-16	1975	11		
Ovidiu V Cracium	Senior Tool Designer	Tool Design	2010-12-05	1978	11		
Michael I Sullivan	Senior Design Engineer	Engineering	2010-12-30	1975	11		

- Add a new employee using the **Add Employee** button.

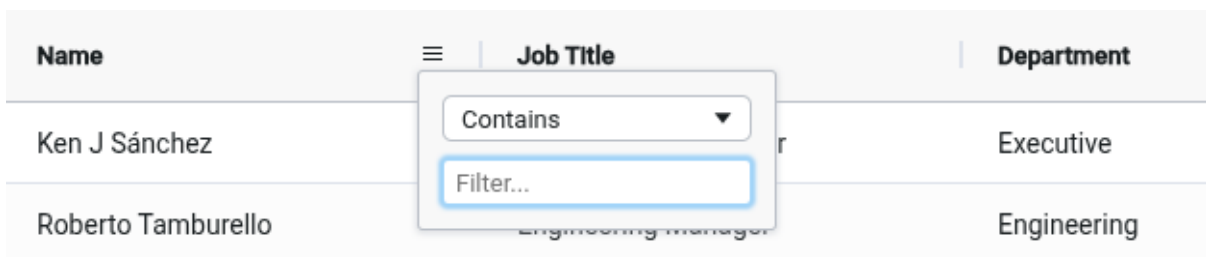


- Use the **search input** to quickly find specific employees



A search input field with the placeholder text 'Search employee' and a magnifying glass icon on the right.

- Filter or sort data within the grid for easier navigation.



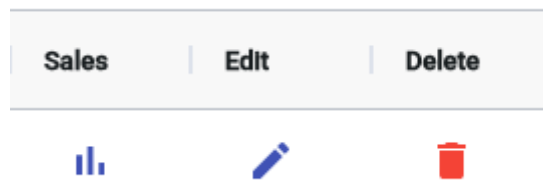
The screenshot shows a table with columns 'Name', 'Job Title', and 'Department'. A dropdown menu is open over the 'Job Title' column, showing 'Contains' and 'Filter...'. The table lists Ken J Sánchez (Executive) and Roberto Tamburello (Engineering Manager).

Name	Job Title	Department
Ken J Sánchez	Chief Executive Officer	Executive
Roberto Tamburello	Engineering Manager	Engineering

- Navigate between pages using the **pagination controls** at the bottom of the grid.

Page Size: 50 ▼
1 to 50 of 142
I< < Page 1 of 3 > >I

- Grid Action Buttons: Each employee row in the grid includes the following action buttons:
  - Sales: Opens the employee's individual sales report, displaying data from the most recent month in which they had recorded sales.
  - Edit: Opens the employee's information in update mode.
  - Delete: Removes the employee from the system (a confirmation dialog is shown before completing the action) .



## Add / Edit page

This page allows you to create a new employee or update the information of an existing one. The form is divided into three sections:

### 1. Personal Information

- First Name \*
- Middle Name
- Last Name
- Birthdate \*
- Phone Number \*
- Email Address \*

Personal data

First name\*

Middle name

Last name\*

Birthdate\*

Phone number\*

Email\*

### 2. Job Information


- Department \*
- Shift \*
- Job Title \*
- Start Date \*

Job

Department\*

Shift\*

Job title\*

Start date\* 

### 3. Address Information

- Country \*
- State \*
- City \*
- Postal Code \*
- Address Line 1 \*
- Address Line 2

Address

Country\*

State\*

City\*

Postal code\*

Address line 1\*


Address line 2

Fields marked with an asterisk (\*) are required. If left empty, the field will be highlighted in red to indicate that input is needed.

First name\*

The fields **Birthdate** and **Start date** include a calendar picker that can be opened by clicking the calendar icon inside the input box:

Birthdate\*



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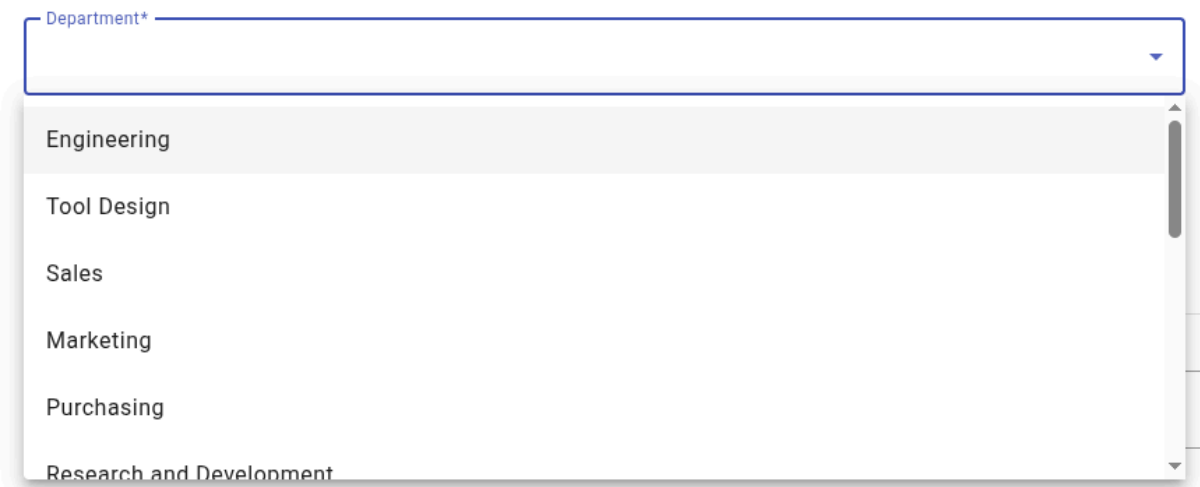
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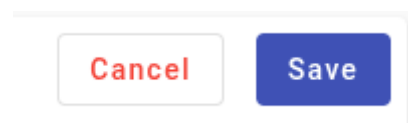
The fields **Department**, **Shift**, **Country**, and **State**, use dropdown menus that allow users to select from a list of options:



Fields such as **Phone Number** and **Email** are automatically validated to ensure they contain valid values.

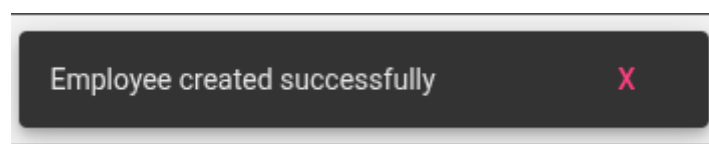


The **Cancel** and **Save** buttons are located in the top-right corner. It cancels the operation and returns you to the employee list without saving changes. The **Save** button becomes active only when all required fields are correctly filled.



When clicked the button save:

- The employee record is saved
- A success message appears
- The system returns to the employee list



## Sales Report page

This section displays a detailed sales report for a selected employee. The user must first enter the required information in the search area:

- Start and end date: Define the date range for the report.
- Employee code: Identifies the employee whose sales will be displayed.

The search button becomes active once all required fields are filled. If the user accessed this page from the Employee management screen, a **Back to admin** button will also be visible next to the Search button.

Start date\*

5/1/2014

End date\*

5/31/2014

Employee code\*

281

Shu Ito

Search sales

Back to admin

Once a valid search is submitted, two summary indicators are displayed:

- Total Sales: The total amount of sales for the selected date range.
- Average of sales per day: The average daily sales over the period.

Total sales	Avg. Sales/Day
\$248,058.19	\$8,001.88

Below the summary, a table (grid) displays the list of sales transactions within the selected period. Each row includes the following information:

Order date	Status	Account #	Bill to Address	Subtotal	Tax	Freight cost	Total
05/01/2014 12:00 AM	Shipped	10-4020-000509	6500 East Grant Road	28,733.58	2,766.42	864.50	32,364.50
05/01/2014 12:00 AM	Shipped	10-4020-000473	Prime Outlets	2,567.05	252.89	79.03	2,898.96
05/01/2014 12:00 AM	Shipped	10-4020-000293	Sports Store At Park City	26,261.24	2,544.51	795.16	29,600.91
05/01/2014 12:00 AM	Shipped	10-4020-000672	4635 S. Harrison Blvd.	45,786.98	4,442.09	1,388.15	51,617.22
05/01/2014 12:00 AM	Shipped	10-4020-000059	70259 West Sunnyview ...	12,563.68	1,206.72	377.10	14,147.50
05/01/2014 12:00 AM	Shipped	10-4020-000311	Mountain Square	19,322.03	1,863.98	582.49	21,768.50
05/01/2014 12:00 AM	Shipped	10-4020-000624	25250 N 90th St	28,139.25	2,707.72	846.16	31,693.13
05/01/2014 12:00 AM	Shipped	10-4020-000023	60025 Bollinger Canyon ...	6,653.26	626.54	195.80	7,475.60
05/01/2014 12:00 AM	Shipped	10-4020-000005	482505 Warm Springs Bl...	9,003.91	858.36	268.24	10,130.51
05/01/2014 12:00 AM	Shipped	10-4020-000648	Corp Ofc Accts Payable	40,248.86	3,929.66	1,228.02	45,406.54
05/01/2014 12:00 AM	Shipped	10-4020-000113	25472 Marlay Ave	845.34	83.41	26.06	954.81

At the bottom of the table, a **totals row** is shown, summarizing all numeric columns.

Total	220,125.18	21,282.30	6,650.72	248,058.19
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