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(509) 430-5367
[Today's Date]

Hiring Manager
City of Green Bay
Green Bay, WI

Dear Hiring Manager,

I am writing to express my interest in the Sewer Maintenance Worker position with the City of Green Bay. With a strong background in plumbing, facilities upkeep, and hands-on maintenance coordination, I bring the practical skills and reliability needed to support your team and ensure the community's infrastructure remains safe and efficient.

My career began in plumbing, where I worked as both a Service Plumber with Mr. Rooter Plumbing and in new construction plumbing. In these roles, I gained direct experience operating drain snakes, fiber-optic inspection cameras, and high-powered water jetting systems to maintain and repair pipelines. This foundation gave me a solid understanding of underground utility work, system troubleshooting, and safety practices.

Most recently, as a Facilities & Maintenance Coordinator at Chick-fil-A, I managed day-to-day facility operations, ensuring all systems—from plumbing and drainage to equipment and general upkeep—were kept in working order. This role required not only technical ability, but also organizational skills, teamwork, and the ability to respond quickly to unexpected issues, all of which are critical in sewer system maintenance.

I am confident that my combination of plumbing expertise and facility management experience makes me well-suited for this role. I take pride in working hard, following safety procedures, and contributing to the well-being of the community.

I would welcome the opportunity to discuss how my background aligns with the City of Green Bay's needs. Please feel free to contact me at (509) 430-5367 or wilbur6689@gmail.com to schedule a time to talk.

Thank you for your time and consideration. I look forward to the possibility of contributing to your team.

Sincerely,
Phillip Willis