WILFRED OCHUKO

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PERSONAL PROFILE

Results-oriented professional with expertise in both data analysis and academic writing. Proven ability to conduct thorough research, analyze complex datasets, and communicate findings effectively through clear and detailed writing. Adept at managing multiple projects simultaneously and delivering high-quality results within deadlines.

PROFESSIONAL EXPERIENCE

Freelance Ghostwriter | 2018 – 2019

- Crafted original content for diverse clients across various genres, including fiction, non-fiction, memoirs, and blog posts.

- Conducted in-depth research to ensure accuracy and authenticity of written materials.

- Adhered to strict deadlines and client specifications while maintaining confidentiality and anonymity.

- Successfully adapted writing style and tone to match individual client voices and resonate with target audiences.

- Developed strong client relationships through effective communication and responsiveness.

- Successfully completed multiple ghostwriting projects, consistently meeting or exceeding client expectations.

Freelance Academic Writer | 2019 – Present

- Provided comprehensive academic writing support to students and researchers, including essays, research papers, dissertations and literature reviews.
- Conducted rigorous research using academic databases and scholarly sources to support arguments and analyses.
- Formatted documents according to various citation styles (APA, MLA, Harvard and Chicago) and institutional guidelines.
- Ensured originality and plagiarism-free content through careful research and citation practices.
- Maintained consistent communication with clients to clarify requirements and provide updates on project progress.
- Developed expertise in diverse academic disciplines, including social sciences, health sciences, humanities and finance.
- Consistently received high client satisfaction ratings for the quality and timeliness of delivered work.

Freelance Data Analyst | 2021 – Present

- Collected, cleaned, and processed data from various sources using tools such as Excel, SPSS and Python.
- Performed statistical analysis and data visualization to identify trends, patterns, and insights.
- Developed reports and presentations to communicate findings to clients in a clear and concise manner.
- Collaborated with clients to understand their business needs and translate them into actionable data-driven solutions.
- Applied predictive modeling and market research techniques

Research Assistant to Legal Practitioner and Researcher | Sept 2023 - April 2024

- Supported the Legal Practitioner and Researcher by conducting legal research, analyzing case law, and preparing legal documents.
- Gathered and organized relevant information from legal databases, statutes, and scholarly articles.

- Assisted in drafting legal opinions, memoranda, and other research-based documents.
- Assisted in drafting business proposals and grants proposals.
- Maintained confidentiality and adhered to ethical research practices.

Academic Support Specialist | Livingston Research | February 2023 - June 2024

- Provided academic support to students across diverse fields, completing a wide range of assignments including essays, research papers, problem-solving tasks, and multimedia projects.
- Conducted in-depth research using various sources to ensure accuracy, relevance, and originality of all delivered content.
- Adapted writing style and tone to meet specific assignment requirements and academic levels, from high school to postgraduate studies.
- Created original video content, including presentations, tutorials, and explainer videos, to supplement written materials and enhance student understanding.
- Adhered to strict deadlines and client guidelines, maintaining consistent communication with students and platform administrators.
- Successfully assisted students with their academic assignments, with consistently high rating.

Data Analyst | Edo State Government House | May 2024 - November 2024

- Collected, cleaned, and analyzed data related to government programs and initiatives.
- Developed dashboards and reports to visualize key performance indicators (KPIs) and track progress towards strategic goals.

Volunteer Experience

Research and Academic Writing Seminar | *June 2024.*

- Conducted a free seminar on research and academic writing for 50 participants.

- Developed and delivered presentations covering key aspects of research methodologies, academic writing styles, and effective communication techniques.
- Provided individual feedback and guidance to participants on their writing samples and research projects.
- Created and distributed supplementary learning materials, such as handouts and resource lists.
- Facilitated interactive discussions and Q&A sessions to address participant questions and foster a collaborative learning environment.

EDUCATION

UNIVERSITY OF BENIN – Edo State, Nigeria.

- Doctor of Optometry. April, 2024.

SKILLS

- Proficiency in English Language
- Microsoft Office
- Academic writing and editing (APA/MLA/Chicago/Harvard Style formatting)
- Technical writing
- Critical thinking
- Good time management
- Information literacy
- Communication and interpersonal skills
- Teamwork and collaboration
- Data cleaning, visualization, storytelling, communication, collection and statistical analysis (Excel, SPSS & Python)

PERSONAL DATA

Gender: Male

Marital Status: Single

Nationality: Nigerian

REFERENCES

Available on request.