

# Long Beach Fire Department

## Service Awards Report: Revised

Fires are defined as General, Signal 8V, and Signal 33.

Rescues are defined as Sig 9V, Sig 33/9, Sig 99 and Sig 100

Date Range: From 01/01/2024 to 12/31/2024

Personnel Types: VOL,

Companies:

ID	Name	Company	Fires		Rescues		Training	Drills	Standbys	Elected	Meetings	Misc	Mil/Leave	Points NYS
			#Att	Pts	#Att	Pts								
646	Almeyda, Michael	41	174	25	17	0	2	16	1	0	5	6	0	55
1057	Armetta, Samuel	62	15	0	2	0	0	8	0	0	1	1	0	10
974	Babich, Marc	72	241	25	156	25	4	20	1	24	18	8	0	125
1006	Bailey, Tristan	72	74	25	9	0	2	2	2	0	1	4	0	36
978	Bedia, Leigh	FLD	0	0	0	0	0	0	0	0	0	0	0	0
750	Bernstein, Jeremy	RES	31	0	10	0	4	4	0	0	4	1	0	13
976	Biordi, Nicholas	72	302	25	65	25	25	20	10	18	17	15	0	155
770	Brecciano, Michael	41	318	25	23	0	0	14	2	24	16	15	0	96
1010	Brucker, Michael	RES	0	0	0	0	0	1	0	0	0	0	0	1
278	Burkard, Robert	62	347	25	20	0	16	20	9	0	8	15	0	93
821	Camuti, Jillian	RES	102	25	183	25	22	20	10	0	15	10	0	127
891	Capuano, William	72	170	25	27	0	25	20	10	0	5	15	0	100
614	Conson, Harvey	41	0	0	0	0	0	1	0	0	0	0	0	1
588	Corbett, Connor	72	166	25	20	0	21	19	10	0	5	12	0	92
825	Corbett, Richard	72	1	0	0	0	0	1	0	0	1	3	0	5
982	Costigan, William	FLD	191	25	18	0	25	20	4	0	9	2	0	85
980	Cuevas, JR., Antonio	62	4	0	0	0	0	1	0	0	0	0	0	1
518	Davis, Jeffrey	FLD	97	25	15	0	17	20	2	0	16	7	0	87
907	DeFranco, Joseph	42	0	0	0	0	0	1	0	0	0	0	0	1
881	DelPrete, Robert	72	102	25	6	0	2	19	0	0	13	13	0	72
969	DiBari, Eileen	42	60	25	10	0	12	20	0	0	11	10	0	78
567	DiBari, Krystin	42	105	25	22	0	25	20	2	12	20	15	0	119
671	DiBari, Richard	RES	0	0	0	0	0	1	0	0	0	2	0	3
625	DiGiacomo, Dylan	72	60	25	15	0	19	3	10	0	4	6	0	67
887	DiGiacomo, Richard	72	166	25	32	0	25	20	10	24	20	15	0	139
623	Epstein, Cary	RES	49	0	45	0	14	20	3	0	14	3	0	54
911	Fina, Michael	62	0	0	0	0	0	1	0	0	0	0	0	1
883	Foley, Connor	72	144	25	20	0	25	20	10	0	10	12	0	102

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ID	Name	Company	Fires		Rescues		Training	Drills	Standbys	Elected	Meetings	Misc	Mil/Leave	Points NYS
			#Att	Pts	#Att	Pts								
916	Francesco, Vincent	42	86	25	11	0	13	3	3	0	1	6	0	51
684	Fraser, John	FLD	36	0	4	0	3	5	1	0	3	4	0	16
675	Fraser, Stephen	FLD	2	0	0	0	0	1	0	0	1	2	0	4
1033	Gayden, Donna	FLD	24	0	7	0	0	9	0	0	4	0	0	13
761	Geiger, Patrick	RES	37	0	43	0	21	20	5	0	8	7	0	61
1021	Gibaldi, Christopher	41	148	25	10	0	4	20	2	0	7	8	0	66
602	Glazer, Andrew	41	53	25	4	0	0	3	0	18	2	2	0	50
787	Glazer, Scott	RES	0	0	0	0	19	20	3	24	20	12	0	98
534	Goldfarb, Samuel	44	0	0	0	0	0	1	0	0	0	0	0	1
877	Gomez, Walter	42	43	0	4	0	6	9	3	0	4	3	0	25
927	Gomez, Xavier	41	207	25	13	0	5	10	3	0	3	11	0	57
619	Greenhill, Elizabeth	RES	0	0	0	0	5	2	0	0	1	5	0	13
786	Gross, David	RES	0	0	0	0	0	1	0	0	0	0	0	1
611	Grossman, Peter	41	15	0	3	0	0	7	0	0	14	11	0	32
950	Grunther, Zach	44	195	25	68	25	25	20	5	0	12	12	0	124
1016	Guerrisi, Matthew	62	24	0	6	0	2	7	2	0	2	2	0	15
876	Harris, Terrance	RES	93	25	124	25	19	20	3	0	11	5	0	108
618	Hemsley, Howard	62	0	0	0	0	0	1	0	0	0	0	0	1
621	Herbert, George	42	56	25	14	0	3	8	5	18	8	15	0	82
775	Hocheiser, Brian	62	356	25	99	25	25	20	10	18	16	15	0	154
903	Hollingshead, Keith	41	15	0	1	0	0	2	1	0	3	1	0	7
913	Horowitz, Ralph	FLD	0	0	0	0	0	1	0	0	1	1	0	3
1017	Hunt, Jonathan	42	122	25	13	0	25	20	6	0	10	12	0	98
505	Isaacs, Ralph	FLD	312	25	36	0	9	20	0	18	20	6	0	98
712	Jacobi, James	42	188	25	45	0	25	20	8	0	15	15	0	108
833	Kelly, James	41	146	25	13	0	4	16	0	0	6	8	0	59
726	Kemins, Scott	RES	225	25	181	25	21	20	1	12	20	13	0	137
528	Kerr, Michael	FLD	2	0	0	0	0	1	0	0	0	1	0	2

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Personnel Types: VOL,

Companies:

ID	Name	Company	Fires		Rescues		Training	Drills	Standbys	Elected	Meetings	Misc	Mil/Leave	Points NYS
			#Att	Pts	#Att	Pts								
603	King, Danielle	RES	22	0	13	0	4	5	5	0	1	2	0	17
870	Krause, Catherine	RES	0	0	1	0	0	1	0	0	0	1	0	2
796	Krzeminski, George	41	0	0	0	0	0	1	0	0	0	0	0	1
754	Krzeminski Sr, Alexander	62	119	25	35	0	23	20	10	0	15	13	0	106
511	Langstein, Sidney	42	0	0	0	0	0	1	0	0	2	1	0	4
985	Lent, Connor	42	78	25	7	0	25	4	6	18	11	12	0	101
999	Leonard, Patrick	72	174	25	28	0	25	20	10	18	12	15	0	125
850	Llobell, Paul	62	85	25	33	0	13	20	7	12	9	8	0	94
644	Lovrich, Romano	72	110	25	11	0	13	20	6	0	6	11	0	81
610	Maiello, Anthony	RES	68	25	110	25	18	20	10	18	9	6	0	131
652	Maier, George III	62	0	0	0	0	0	1	0	0	0	0	0	1
1028	Maldonado, Gavin	62	26	0	4	0	6	2	0	0	1	1	0	10
805	Malone, Paul	42	23	0	4	0	4	10	1	0	6	7	0	28
709	Marino, John	62	342	25	187	25	12	20	0	24	20	9	0	135
853	Marks, William	42	0	0	0	0	0	1	0	0	0	0	0	1
983	Mastracchio, Salvatore	42	60	25	0	0	6	15	1	12	12	15	0	86
626	Masturzo, Louis	41	0	0	0	0	0	1	0	0	0	0	0	1
689	Matthews, Patrick	72	23	0	0	0	0	3	0	0	0	1	0	4
631	Mazel, Lawrence	41	117	25	13	0	6	20	1	0	8	10	0	70
941	Mazzotti, Chris	41	115	25	13	0	7	15	3	18	10	13	0	91
962	McCullough, Devin	44	41	0	16	0	12	20	1	0	11	7	0	51
624	Miah, Mohammad	62	46	0	13	0	19	15	1	0	2	1	0	38
756	Michaelson, Jeffrey	FLD	0	0	0	0	0	1	0	0	0	0	0	1
886	Miller, Joseph	42	98	25	13	0	19	20	4	24	20	9	0	121
597	Moriarty, James	62	0	0	1	0	0	1	0	0	0	2	0	3
964	Nicpon, Francis	44	298	25	115	25	25	20	10	18	16	13	0	152
612	Norton, Ross	62	262	25	30	0	24	20	8	18	11	12	0	118
664	Notholt, William	FLD	91	25	6	0	3	1	0	0	0	2	0	31

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Companies:

ID	Name	Company	Fires		Rescues		Training	Drills	Standbys	Elected	Meetings	Misc	Mil/Leave	Points NYS
			#Att	Pts	#Att	Pts								
892	Oleynik, Sergey	44	84	25	32	0	9	13	0	0	2	3	0	52
632	Oliver, Robert	62	0	0	0	0	0	1	0	0	0	0	0	1
1009	Paiusco, Gianna	RES	89	25	179	25	22	20	10	0	9	10	0	121
865	Passaro, Marco	72	3	0	1	0	0	2	0	0	0	1	0	3
857	Pelaez, Sydney	RES	18	0	33	0	7	9	5	0	0	1	0	22
922	Pennolino, Carla	44	295	25	83	25	25	20	10	0	18	13	0	136
700	Perez, Robert	44	299	25	63	25	25	20	6	0	17	13	0	131
1034	Phelan, Bruce	62	103	25	30	0	7	15	0	0	1	4	0	52
868	Piccione, Raymond	62	12	0	1	0	5	5	1	0	2	3	0	16
747	Pirrone, Anthony	42	0	0	0	0	0	1	0	0	0	0	0	1
898	Potter, Devon	72	257	25	50	0	25	20	10	0	11	15	0	106
1025	Powers, Brian	41	2	0	0	0	0	1	0	0	0	1	0	2
765	Prophett, Herman	44	148	25	62	25	23	20	0	0	14	7	0	114
620	Quinnie, Devon	44	399	25	114	25	25	20	10	18	20	14	0	157
764	Rabin, Hal	62	0	0	0	0	0	1	0	0	0	2	0	3
836	Ray, Deon	44	406	25	72	25	25	20	10	18	18	13	0	154
828	Ray, Hadrick	44	365	25	226	25	19	20	2	24	20	11	0	146
613	Reinhard, Theodore	62	269	25	146	25	14	18	0	24	17	10	0	133
990	Richards, Connor	72	155	25	29	0	25	15	10	0	5	13	0	93
979	Richards, Jack	72	191	25	32	0	25	20	10	0	14	15	0	109
934	Rivera, David	41	60	25	6	0	2	4	1	0	3	5	0	40
917	Rosamilia, Richard	RES	9	0	19	0	13	8	0	0	4	2	0	27
998	Ross, Joe	FLD	74	25	19	0	20	20	4	0	8	9	0	86
997	Rozycki, Stanley	44	70	25	6	0	6	3	1	0	6	0	0	41
504	Rubin, Charles	62	670	25	196	25	24	20	10	0	20	15	0	139
769	Russo, Ryan	44	155	25	256	25	25	20	10	0	12	14	0	131
943	Salinas, Patricia	44	26	0	3	0	3	6	0	0	0	3	0	12
873	Santoro, Richard	41	6	0	1	0	0	2	0	0	3	2	0	7

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ID	Name	Company	Fires		Rescues		Training	Drills	Standbys	Elected	Meetings	Misc	Mil/Leave	Points NYS
			#Att	Pts	#Att	Pts								
572	Sardo, Joseph	72	48	0	8	0	16	20	5	0	14	7	0	62
643	Scauri, Robert	72	0	0	0	0	0	1	0	0	0	0	0	1
874	Schott, Reid	44	0	0	0	0	0	0	0	0	0	0	0	0
987	Schroeder, Thomas	41	30	0	4	0	0	2	1	0	2	4	0	9
935	Schuh, Richard	42	3	0	1	0	0	1	0	0	0	0	0	1
752	Schwimmer, Joshua	62	9	0	6	0	4	6	1	0	2	0	0	13
973	Seiden, Paul	42	22	0	8	0	4	18	0	0	15	15	0	52
607	Shatri, Blerim	41	54	25	7	0	2	15	1	0	2	9	0	54
834	Shuter, Yosef	RES	141	25	195	25	5	15	10	0	1	3	0	84
988	Silvestri, Isabella	RES	14	0	15	0	18	11	7	0	3	2	0	41
789	Tubbs, Michael	41	20	0	0	0	0	7	0	0	2	3	0	12
977	Tuccillo, Joseph	72	17	0	8	0	6	0	2	0	0	1	0	9
800	Tuccillo, Ralph	72	17	0	1	0	0	11	0	0	1	3	0	15
914	Tuccillo, Robert	72	256	25	28	0	2	16	0	0	4	7	0	54
760	Vais, Joseph	41	484	25	34	0	11	20	5	0	13	15	0	89
869	Vargas, Luis	41	63	25	10	0	0	10	0	0	1	6	0	42
940	Wachs, Michael	RES	44	0	30	0	8	20	8	0	10	8	0	54
790	Wacks, Aidan	41	0	0	0	0	13	11	0	0	1	2	0	27
735	Wagner, David	FLD	102	25	23	0	6	20	4	18	20	9	0	102
1032	Waine, Steven	FLD	97	25	22	0	7	20	3	18	9	10	0	92
945	Walpole, Francis	41	146	25	18	0	0	20	3	0	13	15	0	76
601	Winakor, Mathew	41	50	0	5	0	0	12	0	0	4	2	0	18
852	Wisnieski, Nema	RES	0	0	0	0	2	1	0	0	0	0	0	3
741	Woolfe, David	RES	32	0	87	25	23	5	6	0	8	7	0	74
Total Fire Calls:			1,014		Percent Required:		5.00		Number Needed For		50			
Total Rescue Calls:			777		Percent Required:		7.50		Number Needed For		58			

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646	Almeyda, Michael	41	174	25	17	0	2	16	1	0	5	6	0	55
1057	Armetta, Samuel	62	15	0	2	0	0	8	0	0	1	1	0	10
974	Babich, Marc	72	241	25	156	25	4	20	1	24	18	8	0	125
1006	Bailey, Tristan	72	74	25	9	0	2	2	2	0	1	4	0	36
978	Bedia, Leigh	FLD	0	0	0	0	0	0	0	0	0	0	0	0
750	Bernstein, Jeremy	RES	31	0	10	0	4	4	0	0	4	1	0	13
976	Biordi, Nicholas	72	302	25	65	25	25	20	10	18	17	15	0	155
770	Brecciano, Michael	41	318	25	23	0	0	14	2	24	16	15	0	96
1010	Brucker, Michael	RES	0	0	0	0	0	1	0	0	0	0	0	1
278	Burkard, Robert	62	347	25	20	0	16	20	9	0	8	15	0	93
821	Camuti, Jillian	RES	102	25	183	25	22	20	10	0	15	10	0	127
891	Capuano, William	72	170	25	27	0	25	20	10	0	5	15	0	100
614	Consor, Harvey	41	0	0	0	0	0	1	0	0	0	0	0	1
588	Corbett, Connor	72	166	25	20	0	21	19	10	0	5	12	0	92
825	Corbett, Richard	72	1	0	0	0	0	1	0	0	1	3	0	5
982	Costigan, William	FLD	191	25	18	0	25	20	4	0	9	2	0	85
980	Cuevas, JR., Antonio	62	4	0	0	0	0	1	0	0	0	0	0	1
518	Davis, Jeffrey	FLD	97	25	15	0	17	20	2	0	16	7	0	87
907	DeFranco, Joseph	42	0	0	0	0	0	1	0	0	0	0	0	1
881	DelPrete, Robert	72	102	25	6	0	2	19	0	0	13	13	0	72
969	DiBari, Eileen	42	60	25	10	0	12	20	0	0	11	10	0	78
567	DiBari, Krystin	42	105	25	22	0	25	20	2	12	20	15	0	119
671	DiBari, Richard	RES	0	0	0	0	0	1	0	0	0	2	0	3
625	DiGiacomo, Dylan	72	60	25	15	0	19	3	10	0	4	6	0	67
887	DiGiacomo, Richard	72	166	25	32	0	25	20	10	24	20	15	0	139
623	Epstein, Cary	RES	49	0	45	0	14	20	3	0	14	3	0	54
911	Fina, Michael	62	0	0	0	0	0	1	0	0	0	0	0	1
883	Foley, Connor	72	144	25	20	0	25	20	10	0	10	12	0	102

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684	Fraser, John	FLD	36	0	4	0	3	5	1	0	3	4	0	16
675	Fraser, Stephen	FLD	2	0	0	0	0	1	0	0	1	2	0	4
1033	Gayden, Donna	FLD	24	0	7	0	0	9	0	0	4	0	0	13
761	Geiger, Patrick	RES	37	0	43	0	21	20	5	0	8	7	0	61
1021	Gibaldi, Christopher	41	148	25	10	0	4	20	2	0	7	8	0	66
602	Glazer, Andrew	41	53	25	4	0	0	3	0	18	2	2	0	50
787	Glazer, Scott	RES	0	0	0	0	19	20	3	24	20	12	0	98
534	Goldfarb, Samuel	44	0	0	0	0	0	1	0	0	0	0	0	1
877	Gomez, Walter	42	43	0	4	0	6	9	3	0	4	3	0	25
927	Gomez, Xavier	41	207	25	13	0	5	10	3	0	3	11	0	57
619	Greenhill, Elizabeth	RES	0	0	0	0	5	2	0	0	1	5	0	13
786	Gross, David	RES	0	0	0	0	0	1	0	0	0	0	0	1
611	Grossman, Peter	41	15	0	3	0	0	7	0	0	14	11	0	32
950	Grunther, Zach	44	195	25	68	25	25	20	5	0	12	12	0	124
1016	Guerrisi, Matthew	62	24	0	6	0	2	7	2	0	2	2	0	15
876	Harris, Terrance	RES	93	25	124	25	19	20	3	0	11	5	0	108
618	Hemsley, Howard	62	0	0	0	0	0	1	0	0	0	0	0	1
621	Herbert, George	42	56	25	14	0	3	8	5	18	8	15	0	82
775	Hocheiser, Brian	62	356	25	99	25	25	20	10	18	16	15	0	154
903	Hollingshead, Keith	41	15	0	1	0	0	2	1	0	3	1	0	7
913	Horowitz, Ralph	FLD	0	0	0	0	0	1	0	0	1	1	0	3
1017	Hunt, Jonathan	42	122	25	13	0	25	20	6	0	10	12	0	98
505	Isaacs, Ralph	FLD	312	25	36	0	9	20	0	18	20	6	0	98
712	Jacobi, James	42	188	25	45	0	25	20	8	0	15	15	0	108
833	Kelly, James	41	146	25	13	0	4	16	0	0	6	8	0	59
726	Kemins, Scott	RES	225	25	181	25	21	20	1	12	20	13	0	137
528	Kerr, Michael	FLD	2	0	0	0	0	1	0	0	0	1	0	2

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			#Att	Pts	#Att	Pts								
603	King, Danielle	RES	22	0	13	0	4	5	5	0	1	2	0	17
870	Krause, Catherine	RES	0	0	1	0	0	1	0	0	0	1	0	2
796	Krzeminski, George	41	0	0	0	0	0	1	0	0	0	0	0	1
754	Krzeminski Sr, Alexander	62	119	25	35	0	23	20	10	0	15	13	0	106
511	Langstein, Sidney	42	0	0	0	0	0	1	0	0	2	1	0	4
985	Lent, Connor	42	78	25	7	0	25	4	6	18	11	12	0	101
999	Leonard, Patrick	72	174	25	28	0	25	20	10	18	12	15	0	125
850	Llobell, Paul	62	85	25	33	0	13	20	7	12	9	8	0	94
644	Lovrich, Romano	72	110	25	11	0	13	20	6	0	6	11	0	81
610	Maiello, Anthony	RES	68	25	110	25	18	20	10	18	9	6	0	131
652	Maier, George III	62	0	0	0	0	0	1	0	0	0	0	0	1
1028	Maldonado, Gavin	62	26	0	4	0	6	2	0	0	1	1	0	10
805	Malone, Paul	42	23	0	4	0	4	10	1	0	6	7	0	28
709	Marino, John	62	342	25	187	25	12	20	0	24	20	9	0	135
853	Marks, William	42	0	0	0	0	0	1	0	0	0	0	0	1
983	Mastracchio, Salvatore	42	60	25	0	0	6	15	1	12	12	15	0	86
626	Masturzo, Louis	41	0	0	0	0	0	1	0	0	0	0	0	1
689	Matthews, Patrick	72	23	0	0	0	0	3	0	0	0	1	0	4
631	Mazel, Lawrence	41	117	25	13	0	6	20	1	0	8	10	0	70
941	Mazziotti, Chris	41	115	25	13	0	7	15	3	18	10	13	0	91
962	McCullough, Devin	44	41	0	16	0	12	20	1	0	11	7	0	51
624	Miah, Mohammad	62	46	0	13	0	19	15	1	0	2	1	0	38
756	Michaelson, Jeffrey	FLD	0	0	0	0	0	1	0	0	0	0	0	1
886	Miller, Joseph	42	98	25	13	0	19	20	4	24	20	9	0	121
597	Moriarty, James	62	0	0	1	0	0	1	0	0	0	2	0	3
964	Nicpon, Francis	44	298	25	115	25	25	20	10	18	16	13	0	152
612	Norton, Ross	62	262	25	30	0	24	20	8	18	11	12	0	118
664	Notholt, William	FLD	91	25	6	0	3	1	0	0	0	2	0	31

# Long Beach Fire Department

## Service Awards Report: Revised

Fires are defined as General, Signal 8V, and Signal 33.

Rescues are defined as Sig 9V, Sig 33/9, Sig 99 and Sig 100

Date Range: From 01/01/2024 to 12/31/2024

Personnel Types: VOL,

Companies:

ID	Name	Company	Fires		Rescues		Training	Drills	Standbys	Elected	Meetings	Misc	Mil/Leave	Points NYS
			#Att	Pts	#Att	Pts								
892	Oleynik, Sergey	44	84	25	32	0	9	13	0	0	2	3	0	52
632	Oliver, Robert	62	0	0	0	0	0	1	0	0	0	0	0	1
1009	Paiusco, Gianna	RES	89	25	179	25	22	20	10	0	9	10	0	121
865	Passaro, Marco	72	3	0	1	0	0	2	0	0	0	1	0	3
857	Pelaez, Sydney	RES	18	0	33	0	7	9	5	0	0	1	0	22
922	Pennolino, Carla	44	295	25	83	25	25	20	10	0	18	13	0	136
700	Perez, Robert	44	299	25	63	25	25	20	6	0	17	13	0	131
1034	Phelan, Bruce	62	103	25	30	0	7	15	0	0	1	4	0	52
868	Piccione, Raymond	62	12	0	1	0	5	5	1	0	2	3	0	16
747	Pirrone, Anthony	42	0	0	0	0	0	1	0	0	0	0	0	1
898	Potter, Devon	72	257	25	50	0	25	20	10	0	11	15	0	106
1025	Powers, Brian	41	2	0	0	0	0	1	0	0	0	1	0	2
765	Prophett, Herman	44	148	25	62	25	23	20	0	0	14	7	0	114
620	Quinnie, Devon	44	399	25	114	25	25	20	10	18	20	14	0	157
764	Rabin, Hal	62	0	0	0	0	0	1	0	0	0	2	0	3
836	Ray, Deon	44	406	25	72	25	25	20	10	18	18	13	0	154
828	Ray, Hadrick	44	365	25	226	25	19	20	2	24	20	11	0	146
613	Reinhard, Theodore	62	269	25	146	25	14	18	0	24	17	10	0	133
990	Richards, Connor	72	155	25	29	0	25	15	10	0	5	13	0	93
979	Richards, Jack	72	191	25	32	0	25	20	10	0	14	15	0	109
934	Rivera, David	41	60	25	6	0	2	4	1	0	3	5	0	40
917	Rosamilia, Richard	RES	9	0	19	0	13	8	0	0	4	2	0	27
998	Ross, Joe	FLD	74	25	19	0	20	20	4	0	8	9	0	86
997	Rozycki, Stanley	44	70	25	6	0	6	3	1	0	6	0	0	41
504	Rubin, Charles	62	670	25	196	25	24	20	10	0	20	15	0	139
769	Russo, Ryan	44	155	25	256	25	25	20	10	0	12	14	0	131
943	Salinas, Patricia	44	26	0	3	0	3	6	0	0	0	3	0	12
873	Santoro, Richard	41	6	0	1	0	0	2	0	0	3	2	0	7

# Long Beach Fire Department

## Service Awards Report: Revised

Fires are defined as General, Signal 8V, and Signal 33.

Rescues are defined as Sig 9V, Sig 33/9, Sig 99 and Sig 100

Date Range: From 01/01/2024 to 12/31/2024

Personnel Types: VOL,

Companies:

ID	Name	Company	Fires		Rescues		Training	Drills	Standbys	Elected	Meetings	Misc	Mil/Leave	Points NYS
			#Att	Pts	#Att	Pts								
572	Sardo, Joseph	72	48	0	8	0	16	20	5	0	14	7	0	62
643	Scauri, Robert	72	0	0	0	0	0	1	0	0	0	0	0	1
874	Schott, Reid	44	0	0	0	0	0	0	0	0	0	0	0	0
987	Schroeder, Thomas	41	30	0	4	0	0	2	1	0	2	4	0	9
935	Schuh, Richard	42	3	0	1	0	0	1	0	0	0	0	0	1
752	Schwimmer, Joshua	62	9	0	6	0	4	6	1	0	2	0	0	13
973	Seiden, Paul	42	22	0	8	0	4	18	0	0	15	15	0	52
607	Shatri, Blerim	41	54	25	7	0	2	15	1	0	2	9	0	54
834	Shuter, Yosef	RES	141	25	195	25	5	15	10	0	1	3	0	84
988	Silvestri, Isabella	RES	14	0	15	0	18	11	7	0	3	2	0	41
789	Tubbs, Michael	41	20	0	0	0	0	7	0	0	2	3	0	12
977	Tuccillo, Joseph	72	17	0	8	0	6	0	2	0	0	1	0	9
800	Tuccillo, Ralph	72	17	0	1	0	0	11	0	0	1	3	0	15
914	Tuccillo, Robert	72	256	25	28	0	2	16	0	0	4	7	0	54
760	Vais, Joseph	41	484	25	34	0	11	20	5	0	13	15	0	89
869	Vargas, Luis	41	63	25	10	0	0	10	0	0	1	6	0	42
940	Wachs, Michael	RES	44	0	30	0	8	20	8	0	10	8	0	54
790	Wacks, Aidan	41	0	0	0	0	13	11	0	0	1	2	0	27
735	Wagner, David	FLD	102	25	23	0	6	20	4	18	20	9	0	102
1032	Waine, Steven	FLD	97	25	22	0	7	20	3	18	9	10	0	92
945	Walpole, Francis	41	146	25	18	0	0	20	3	0	13	15	0	76
601	Winakor, Mathew	41	50	0	5	0	0	12	0	0	4	2	0	18
852	Wisnieski, Nema	RES	0	0	0	0	2	1	0	0	0	0	0	3
741	Woolfe, David	RES	32	0	87	25	23	5	6	0	8	7	0	74
Total Fire Calls:			1,014		Percent Required:		5.00		Number Needed For		50			
Total Rescue Calls:			777		Percent Required:		7.50		Number Needed For		58			

## **Services Agreement**

This Services Agreement (this "**Agreement**"), dated as of March \_\_\_, 2025 (the "**Effective Date**"), is entered into by and between the City of Long Beach, a New York municipal corporation, with offices located at 1 West Chester Street, Long Beach, New York 11561 (the "**City**"), and Direct Technology Holding Inc. D/B/A Yodel Pass, 515 Madison Avenue, Suite 8146, New York, NY 10022 ("**Service Provider**"), (City and Service Provider, may be referred to collectively as "Parties", and each a "Party").

WHEREAS, Service Provider has the capability and capacity to provide certain Electronic Beach Passes and associated services as outlined in the City's Request for Proposals titled "Request for Proposals for Beach Park Access Control Services," RFP# 2024-153, dated December 4, 2024; and

WHEREAS, City desires to retain Service Provider to provide the said services under the terms and conditions hereinafter set out, and Service Provider is willing to perform such services;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Service Provider and City agree as follows:

**1. Services**. Service Provider shall provide to the City Beach Park Access Control Services (the "**Services**"), in accordance with the standards and requirements as set forth in the Request for Proposals titled "Request for Proposals for Beach Park Access Control Services," RFP# 2024-153, dated December 4, 2024 ("**RFP**") and the Service provider's response thereto ("**RFP Response**"), attached hereto collectively as **Exhibit A**.

1.1 In the event of any conflict terms, provisions, and/or obligations set forth in the RFP, the RFP Response and this Agreement, the RFP shall prevail, followed by this Agreement, and then the Service Providers RFP Response.

**2. Service Provider Obligations**. Service Provider shall:

2.1 Appoint representatives to the following positions after obtaining City's consent, which consent shall not be unreasonably withheld:

(a) A primary contact to act as its authorized representative with respect to all matters pertaining to this Agreement (the "**Service Provider Contract Manager**").

(b) A sufficient number of employees to perform the Services set out in the RFP and RFP Response, each of whose names, positions, and respective levels of experience and relevant licenses shall be set out in the respective Statement of Work (collectively, with Service Provider Contract Manager, "**Provider Representatives**").

2.2 Pre-load all printed passes into the Yodel system in a manner that identifies the type of pass with an assigned barcode and numbers. The barcoded and numbered passes must be capable of being scanned allowing City staff to validate the subject passes.

(a) The City shall provide Yodel with the extracted data from the approximate 80,000 that will be printed. Said data may be sent in excel or csv and shall contain the pass name(s) with barcode and/or associated numbers. Daily passes will also require an effective date and an expiration date.

(b) Yodel shall be responsible for loading the passes with associated data such as barcodes and numbers into the system with defined effective and expiration dates. Therefore permitting City staff to scan the passes and determine, in real time, whether the pass(es) are valid

2.3 Assign only qualified, legally authorized Provider Representatives to provide the Services.

2.4 Comply with all applicable laws and regulations in providing the Services.

2.5 Comply with all City rules, regulations, and policies of which it has been made aware, in its provision of the Services.

2.6 Maintain complete and accurate records relating to the provision of the Services under this Agreement in such form as City shall approve. During the Term (as defined in Section 7.1) and for a period of six years thereafter, upon City's written request, Service Provider shall allow City or City's representative to inspect and make copies of such records and interview Provider Representatives in connection with the provision of the Services; provided that City provides Service Provider with at least 10 business days advance written notice of the planned inspection, and any such inspection shall take place during regular business hours.

### **3. City Obligations. City shall:**

3.1 Designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the "**City Contract Manager**"), with such designation to remain in force unless and until a successor City Contract Manager is appointed, in City's sole discretion.

3.2 Require that the City Contract Manager respond promptly to any reasonable requests from Service Provider for instructions, information, or approvals required by Service Provider to provide the Services.

### **4. Fees and Expenses.**

4.1 In consideration of the Services to be performed under this Agreement, the City shall pay to Service Provider as follows:

(a) For uploading the data associated with the 80,000 passes, the City shall pay yodel a one-time fee of sixteen thousand dollars (\$16,000.00).

4.2 Convenience Fees paid by customer:

(a) \$0.90 convenience fee for daily pass sold through the platform (Resident and Non-Resident).

(b) \$1.00 convenience fee for every other pass sold through the platform.

4.3 All merchant fees will be paid by the City or compensated to the Service Provider by the City or passed on to the end customer as per the City's choice.

4.4 All fees specified in Article 4, shall be invoiced to the City monthly by the Service Provider.

**5. Intellectual Property.** The City acknowledges that the Service Provider retains ownership of its intellectual property rights in the software, services, and systems to be provided. The City is hereby granted a license to use Service Provider's intellectual property (e.g., source code), however, ownership of the software, documentation, and other intellectual property provided as part of the service remains exclusively vested in the Service Provider. The duration of the license is limited to the term of this Agreement for the purposes described in the RFP and this Agreement. Service Provider is providing the software, services, and systems to be provided exclusively by granting the City access to the Service Provider's platform hosted on servers owned or controlled by the Service Provider. Any use of the intellectual property in a manner inconsistent with this Agreement is unauthorized and constitutes a breach of this Agreement.

**6. Confidentiality.** All non-public, confidential, or proprietary information of the City ("**Confidential Information**"), including, but not limited to, any trade secrets, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, City lists, pricing, discounts, or rebates, disclosed by City to Service Provider, whether disclosed orally or disclosed or accessed in written, electronic, or other form or media, and whether or not marked, designated, or otherwise identified as "confidential," in connection with this Agreement is confidential, solely for Service Provider's use in performing this Agreement and may not be disclosed or copied unless authorized by City in writing. Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Service Provider's breach of this Agreement; (b) is obtained by Service Provider on a non-confidential basis from a third party that was not legally or contractually restricted from disclosing such information; or (c) Service Provider establishes by documentary evidence, was in Service Provider's possession prior to City's disclosure hereunder. Service Provider shall maintain the Confidential Information with the same degree of care Service Provider uses to maintain its own Confidential Information, and, in all events, Service Provider shall maintain the Confidential Information with no less than commercially reasonable care. Upon City's request, Service Provider shall promptly return all documents and other materials received from City. City shall be entitled to injunctive relief for any violation of this Section. The Service Provider is responsible for ensuring that appropriate security measures, features, mechanisms, and assurances are in place to safeguard all of the City's information assets.

**7. Term, Termination, and Survival.**

7.1 This Agreement shall commence as of the Effective Date and shall continue thereafter for a period of three (3) years, with an option to renew at the sole discretion of the City, for two (2) additional one-year terms, based on the same terms and conditions, including user fees. Unless sooner terminated pursuant to Sections [7.2](#).

7.2 The Parties may terminate this Agreement, in whole or in part, at any time without cause, and without liability except for required payment for services rendered, and reimbursement for authorized expenses incurred, prior to the termination date, by providing at least 30 days' prior written notice to Service Provider.

7.3 Upon expiration or termination of this Agreement for any reason, Service Provider shall promptly:

- (a) Deliver to City all documents, work product, and other materials, whether or not complete, prepared by or on behalf of Service Provider in the course of performing the Services for which City has paid.
- (b) Return to City all City-owned property, equipment, or materials in its possession or control.
- (c) Remove any Service Provider-owned property, equipment, or materials located at City's locations.
- (d) Deliver to City, all documents and tangible materials (and any copies) containing, reflecting, incorporating, or based on City's Confidential Information.
- (e) Provide reasonable cooperation and assistance to City in transitioning the Services to an alternate service provider.
- (f) On a pro rata basis, repay all fees and expenses paid in advance for any Services which have not been provided.
- (g) Permanently erase all of City's Confidential Information from its computer systems.
- (h) Certify in writing to City that it has complied with the requirements of this Section 3.

7.4 The rights and obligations of the Parties set forth in this Section 7, Section 5, Section 6, Section 8, Section 9, Section 10, Section 12, Section 14, Section 21, and Section 22, and any right or obligation of the Parties in this Agreement which, by its nature, should survive termination or expiration of this Agreement, will survive any such termination or expiration of this Agreement, and with respect to Confidential Information that constitutes a trade secret under applicable law, the rights and obligations set forth in Section 6 hereof will survive such termination or expiration of this Agreement until, if ever, such Confidential

Information loses its trade secret protection other than due to an act or omission of Service Provider or its affiliates and its or their employees, officers, directors, shareholders, partners, members, managers, agents, independent contractors, service providers, sublicensees, subcontractors, attorneys, accountants, and financial advisors.

**8. Independent Contractor.**

8.1 It is understood and acknowledged that the Services which Service Provider will provide to City hereunder shall be in the capacity of an independent contractor and not as an employee or agent of the City. Service Provider shall control the conditions, time, details, and means by which Service Provider performs the Services. The City shall have the right to inspect the work of Service Provider as it progresses solely for the purpose of determining whether the work is completed according to the applicable Statement of Work.

8.2 Service Provider has no authority to commit, act for or on behalf of the City, or to bind the City to any obligation or liability.

8.3 Service Provider shall not be eligible for and shall not receive any employee benefits from City and shall be solely responsible for the payment of all taxes, FICA, federal and state unemployment insurance contributions, state disability premiums, and all similar taxes and fees relating to the fees earned by Service Provider hereunder.

**9. Indemnification.** Service Provider shall indemnify, defend, and hold harmless the City and its officers, directors, managers, shareholders, members, partners, employees, agents, affiliates, successors, and permitted assigns (collectively, "**Indemnified Party**") against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including attorneys' fees, fees, and the costs of enforcing any right to indemnification under this Agreement, and the cost of pursuing any insurance providers, incurred by Indemnified Party (collectively, "**Losses**"), relating to any claim of a third party or City arising out of or occurring in connection with Service Provider's negligence, willful misconduct, or breach of this Agreement. Service Provider shall not enter into any settlement without City's and/or Indemnified Party's prior written consent.

**10. Remedies.**

10.1 If the Service Provider violates any provision of this Agreement, the City shall, in addition to any damages to which it is entitled, be entitled to immediate injunctive relief against the Service Provider prohibiting further actions inconsistent with the Service Provider's obligations under this Agreement.

10.2 In the event Service Provider fails to satisfactorily perform any of the Services on a timely basis, the City shall have the right, without prejudice to any other rights or remedies it may have under this Agreement or any applicable Statement/Scope of Work, to take one or more of the following steps:

- (a) Suspend Service Provider's right and obligation to complete its performance of the Services until such time as the Service Provider is able to demonstrate to City's reasonable satisfaction that it can satisfactorily meet its obligations under this Agreement;
- (b) Itself provide and/or engage a replacement service provider to provide any or all of the delayed or unsatisfactory Services;
- (c) Assign one or more of its representatives to supervise and work with the Service Provider to correct and mitigate the effects of the Service Provider's breach;
- (d) Withhold payment of any amounts otherwise due to the Service Provider in a sufficient amount to set off against any damages awarded by a court of competent jurisdiction as a consequence of the Service Provider's breach.

10.3 To the extent a Party is required to seek enforcement of this Agreement or otherwise defend against an unsuccessful claim of breach, the unsuccessful Party shall be liable for all attorney's fees and costs incurred by the successful party to enforce the provisions of this Agreement to the fullest extent provided for by New York state law.

10.4 Except for a breach of Section 6, all rights and remedies provided in this Agreement are cumulative and not exclusive, and the exercise by either Party of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, in any other agreement between the Parties, or otherwise. Despite the previous sentence, the Parties intend that the Service Provider's exclusive remedy for City's payment breach shall be its right to damages equal to its earned but unpaid fees.

11. Compliance with Law. Service Provider is in compliance with and shall comply with all applicable Federal, State and Local laws, regulations, and ordinances. Service Provider has and shall maintain in effect all the licenses, permissions, authorizations, consents, and permits that it needs to carry out its obligations under this Agreement.

12. Insurance. For a period of two years after the Effective Date, Service Provider shall, at its own expense, maintain and carry insurance in full force and effect with financially sound and reputable insurers, that includes, but is not limited to, commercial general liability with limits no less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate, including bodily injury and property damage and completed operations and advertising liability, which policy will include contractual liability coverage insuring the activities of Service Provider under this Agreement, and workers' compensation insurance to the extent required by law. Upon City's request, Service Provider shall provide City with a certificate of insurance from Service Provider's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name City as an additional insured. Service Provider shall provide City with 30 days' advance written notice in the event of a cancellation or material change in Service Provider's insurance policy. Except where prohibited by law, Service Provider shall require its insurer to waive all rights of subrogation against City's insurers and City or the Indemnified Parties.

If it shall have any employees providing services for City, Service Provider shall also provide workers' compensation insurance covering those employees in compliance with New York State Law and shall provide a certificate of insurance to City evidencing such coverage within 30 days of the effective date of this Agreement.

**13. Entire Agreement.** This Agreement, including and together with any related Statements of Work, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

**14. Notices.** All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "Notice") must be in writing and addressed to the other Party at its address set forth below (or to such other address that the receiving Party may designate from time to time in accordance with this Section). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier, or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 14.

Notice to City:            1 West Chester Street  
                                  Long Beach, NY 11561  
  
                                  Attention: Corporation Counsel

Notice to Service Provider:        515 Madison Avenue, Suite 8146  
    New York, NY 10022  
  
    Attention: \_\_\_\_\_

**15. Severability.** If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

**16. Amendments.** No amendment to, or modification of this Agreement is effective unless it is in writing, identified as an amendment to this Agreement and signed by an authorized representative of each Party.

**17. Waiver.** No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege

hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

**18. Assignment.** Service Provider shall not assign, transfer, delegate, or subcontract any of its rights or obligations under this Agreement without the prior written consent of the City. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve the Service Provider of any of its obligations hereunder.

**19. Successors and Assigns.** This Agreement is binding on and inures to the benefit of the Parties and their respective successors and permitted assigns.

**20. No Third-Party Beneficiaries.** This Agreement benefits solely the Parties and their respective successors and permitted assigns and nothing in this Agreement, express or implied, confers on any third party any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

**21. Choice of Law.** This Agreement and all related documents including all exhibits attached hereto, and all matters arising out of or relating to the making or performance of this Agreement, whether sounding in contract, tort, or statute are governed by, construed in accordance with and enforced under the laws of the State of New York (including its statutes of limitations).

**22. Choice of Forum.** Each Party irrevocably and unconditionally agrees that it will not commence any action, litigation, or proceeding of any kind whatsoever against the other Party in any way arising from or relating to this Agreement, including all exhibits, schedules, attachments, and appendices attached to this Agreement, and all contemplated transactions, including, but not limited to, contract, equity, tort, fraud, and statutory claims, in any forum other than the courts of the State of New York sitting in Nassau County, and any appellate court thereof. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

**23. Counterparts.** This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. Notwithstanding anything to the contrary in Section 14, a signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

**24. Force Majeure.** No Party shall be liable or responsible to the other Party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such Party's (the "Impacted Party") failure or delay is caused by or results from the following force majeure events ("Force Majeure Event(s)":) (a) acts of God; (b) flood, fire, earthquake, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order, law, or action; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; and (g) other similar events beyond the reasonable control of the Impacted Party.. Notwithstanding the foregoing, Service Provider's

financial inability to perform, changes in cost or availability of materials, components or services, market conditions, or supplier actions or contract disputes will not excuse performance by Service Provider under this Section.

The Impacted Party shall give notice within 10 days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of 10 consecutive days following written notice given by it under this Section, the other Party may thereafter terminate this Agreement upon 14 days' written notice, subject to the provisions of Section 7

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date by their respective officers thereunto duly authorized.

THE CITY OF LONG BEACH

By \_\_\_\_\_  
Name: Daniel Creighton  
Title: City Manager

DIRECT TECHNOLOGY HOLDING INC.  
D/B/A YODEL PASS

By \_\_\_\_\_  
Name:  
Title:

## **EXHIBIT A**

### **RFP and RFP RESPONSE**



## **City of Long Beach Purchasing Department**

ONE WEST CHESTER STREET  
LONG BEACH, NEW YORK 11561  
TEL: (516) 431-1006  
FAX: (516) 431-1839

PURCHASING DEPARTMENT

JANUARY 7, 2025

### ***Request for Proposals For Beach Park Access Control Services RFP#2024-153***

#### ***Addendum No. 1***

Please be advised that this solicitation has been extended and the return date has been moved to January 24, 2025 at 11:00 a.m.

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Accordingly, Page 2, 2<sup>nd</sup> Paragraph should read:

#### **NOTICE TO PROPOSERS**

**SEALED REQUESTS FOR PROPOSALS** will be received by the Purchasing Department of the City of Long Beach, on the 24<sup>th</sup> day of January, 2025, at 11:00 am (the “Submission Date”), or as extended, for:

#### **Beach Park Access Control Services**

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Page 4, 3<sup>rd</sup> paragraph should read:

- To be considered, an original and five (5) hard copies of the proposal, with any attachments, addenda, etc. and one (1) electronic copy of the same *must* be received the Purchasing Department, City of Long Beach, 1 West Chester Street, Room 509, Long Beach, New York 11561 **by 11:00 a.m. on January 24, 2025**. The City reserves the right to reject any or all proposals submitted.
- 

Page 7, Section III should read:

### **III. TIME REQUIREMENTS**

#### **A. *Proposed Calendar***

The following is a list of key dates up to and including the date proposals must be submitted:

RFP Issued	December 3, 2024
Last Day for Questions	January 3, 2025
Due Date for proposal submissions	January 24, 2025

#### **B. *Notification and Contract Dates***

Selected Firm Notified	On or about	January, 2025
Contract Date	On or about	February, 2025

**C.** The City reserves the right, as best serves its interest, to change any of the projected dates set forth in this RFP including, but not limited to, the due date for receipt of proposals.

**D.** The City anticipates entering into a three (3) year agreement with the option to renew, at the sole discretion of the City, for two (2) additional one-year terms on the same terms and conditions, including user fees.

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Page 22, Label should read:

**SEALED RFP ENCLOSED**

City of Long Beach  
Purchasing Department

Proposer's Name: \_\_\_\_\_

\_\_\_\_\_  
Name:

*RFP2024-153 Beach Park Access Control Services*

Due Date: January 24, 2025

(If extended: \_\_\_\_\_)



## City of Long Beach

### INTEROFFICE MEMO

To: Daniel Creighton City Manager  
Inna Reznik, Comptroller  
Steven Pambianchi, Asst. Corporation Counsel

From: Ken Arnold, Secretary to Labor Relations

Subject: Request for City Council Resolution – Transfer of Funds  
(North Shore Critical Infrastructure)

Date: March 14, 2025

Please prepare a Resolution for the regularly scheduled April 1, 2025 City Council meeting amending the budget as follows:

**Increase Revenue: H0040-44097**

**Increase Expense: H1021-52298**

On December 20, 2022 the City has been awarded \$39,139,237.81 under the FEMA 404 Hazard Mitigation Program for the work required for the North Shore Critical Infrastructure Protection Project.

Work has commenced and the City has requested and received remittance in the amount of \$1,336,545.34 from NYSDHSES

The intent is to return the funds to the Capital Budget line to pay the balance of the aforementioned project.

Thank you

A handwritten signature in black ink, appearing to read "Ken Arnold".

Ken Arnold  
Secretary to Labor Relations

cc: KA/rb



## New York State Parks, Recreation and Historic Preservation

KATHY HOCHUL  
Governor

RANDY SIMONS  
Commissioner *Pro Tempore*

December 23, 2024

Daniel Creighton  
City Manager  
City of Long Beach  
1 West Chester  
Long Beach, NY 11561-2016

Dear Daniel Creighton:

Thank you for your application under the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) through the Regional Economic Development Councils (REDC) and the Consolidated Funding Application (CFA) Round 14 Initiative.

The New York State Office of Parks, Recreation and Historic Preservation (OPRHP) is proud to have contributed over \$26 million to this year's CFA. I am pleased to inform you that a matching grant of up to \$390,775 has been reserved from the EPF for the Sherman Brown Park Rehabilitation project.

OPRHP recognizes the vital role this project will play in enhancing the parks, environment, character, quality of life, and economic vitality of your community, and we are delighted to be able to provide a grant award for the project. OPRHP is grateful to the Governor and state legislators for their commitment to funding this program year after year.

Our agency will contact you in the near future to clarify specific details about the project, including those elements of the proposed scope and budget that have been accepted for funding. The future communication will describe grantee next steps, reimbursement terms, employment requirements, environmental and historic preservation review requirements, and other terms and conditions. I urge you to work closely with our program staff and caution you to not begin work on your project until all appropriate contract conditions have been satisfied.

If you applied for funding from other programs or other State agencies, you will receive information from those programs/agencies separately.

Our Grants Office looks forward to working in partnership with you to successfully advance your project.

Congratulations,

  
Randy Simons  
Commissioner Pro Tempore



**KATHY HOCHUL**  
Governor

**LISA GOMEZ**  
Chair

**ROBERT J. RODRIGUEZ**  
President & CEO

November 27, 2024

**VIA EMAIL**

Tyler Huffman  
Director of Community Development & Grants Coordinator  
City of Long Beach  
City Hall  
Long Beach, New York 11561

Re: *State and Municipalities ("SAM")*  
*City Hall Renovations*  
*Project ID: 27782*

Dear Tyler Huffman:

As you know, the State has awarded the City of Long Beach ("Grantee") a State and Municipalities ("SAM") grant for the above-referenced project in the amount of \$100,000.00 (the "Grant").

This letter outlines the documentation you will need to complete and return to DASNY in order to start the Grant Administration process.

- *Please return the completed documentation electronically, as described below within thirty (30) days. If you are not able to meet this timeframe, please send an email to [callcenter@dasny.org](mailto:callcenter@dasny.org) with your requested timeline for submission.*
- *If the information is not returned in a timely manner, or documentation is incomplete, your Grant will be delayed as DASNY generally reserves the right to request updated documentation throughout the administrative process to ensure the required reviews are based on accurate information.*
- *If there are any changes to the contact information for the primary contact for your organization, the authorized officer contact information, or change in your organizational address – please email ([callcenter@dasny.org](mailto:callcenter@dasny.org)).*

***Please also read the attached Frequently Asked Questions (FAQs) as it relates to the following requested documents and other questions that you may have regarding the Grant Process.***

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**ALBANY (HEADQUARTERS):** 515 Broadway, Albany, NY 12207 | 518-257-3000

**BUFFALO:** 6047 Transit Road, Suite 103 East Amherst, NY 14051 | 716-884-9780

**NEW YORK CITY:** 28 Liberty Street, Fl 55, New York, NY 10005 | 212-273-5000

**ROCHESTER:** 3495 Winton Place, Building C, Suite 1, Rochester, NY 14623 | 585-450-8400

**DORMITORY AUTHORITY STATE OF NEW YORK**

**WE FINANCE, DESIGN & BUILD  
NEW YORK'S FUTURE.**

[www.dasny.org](http://www.dasny.org)

The following documents must be completed and returned to DASNY so the required reviews can be conducted and State approvals obtained. Once the Call Center obtains the following documentation and all requested additional information, a processor will be assigned as your primary contact:

- Completed Grantee Certification signed by two (2) authorized officers;
- Completed Project Certification signed by an authorized officer;
- Evidence of Site Control:
  - o Certificate of Municipal Site Control
- Financial documentation
  - o Financial Review Checklist
  - o Financial Review Template (Tab 1 and Tab 2 of attached excel)
  - o Quotes/Estimates and/or invoices from vendors on company letterhead, or estimate provided on letterhead by licensed professional, dated within 1 year of submission. **Note:** There should be supporting documentation for each line item on budget.

Please return all of the requested documentation above, as well as a copy of this letter with the following Authorized Officer information completed:

- o Authorized Officer #1: Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext: \_\_\_\_\_
- o Authorized Officer #2: Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext: \_\_\_\_\_

Please note as per State policy, updated due diligence paperwork is required throughout the grant administration process. Upon the return of documentation and review by the Processor, your status will be assessed, and if needed additional documentation will be sent to you for completion. Please refer to page 2 in the FAQs for more information.

If your organization is a not-for-profit please also see the 'Prior to Final Approval' section in attached FAQs for information regarding the prequalification requirement through NY State Financial System (SFS).

Grantees are also advised that grant-funded projects are subject to the State Environmental Quality Review Act (SEQRA) and State Historic Preservation Act (SHPA). Information regarding the SEQRA and SHPA process is included in the FAQs.

Should you have any questions concerning the enclosed documentation please either call (518) 257-3177 or email [callcenter@dasny.org](mailto:callcenter@dasny.org) and a member of the Call Center Team will assist.

Sincerely,

*Grants Administration*

**GRANTEE CERTIFICATION**  
**City of Long Beach**  
City Hall Renovations  
Project ID: 27782

WE HEREBY WARRANT, REPRESENT AND CERTIFY TO DASNY that:

- The City of Long Beach has applied for a State and Municipalities ("SAM") Grant in the amount of \$100,000.00. This Grant will be used for the City Hall Renovations. We understand that the Grant funds may be used only for certain community improvement purposes as set forth in the enabling legislation.
- As Authorized Officers of the City of Long Beach, we hereby certify the following in connection with the Project to be financed by the Grant:
  - No portion of the Project financed with grant proceeds shall be used for any of the following purposes: sectarian instruction or study, or as a place of devotional activities or religious worship, or as a facility used primarily in connection with any part of the program of a school or department of divinity for any religious denomination, or the training of ministers or other similar persons in the field of religion.
  - The Project or program shall be open to all individuals eligible to avail themselves of the Project or program without regard to religious affiliation, ethnicity, race, or sexual preference.
  - The Grantee shall take affirmative steps to ensure that information regarding the Project or program is widely disseminated to the public, which information shall include a statement that the Project or program is funded in whole or in part with public funds and that the Project or program shall be open to all eligible persons without regard to religion, ethnicity, race, or sexual preference.
- All exceptions to the above statements shall be explained in detail on a separate document.

Check here if City of Long Beach is submitting additional detail in a separate document.

- We understand that the State of New York, DASNY and other entities that may be involved in the Grant process are relying on the above information in making the determination whether to award a SAM Grant to the City of Long Beach.
- We have the authority to submit this certification on behalf of the City of Long Beach.
- By signing these documents, I certify that I am an authorized officer for the Grantee.

Please sign and return this document to DASNY by either signing pen to paper and sending the pdf OR by typing your full name into signature line(s) below as indicated. Please return these documents to DASNY from the Grantee's organizational email address and retain the original copies for production to DASNY if requested. By providing electronic signature(s), the Grantee's designee will be providing validly binding legal documents, just the same as a pen-and-paper signature.

---

Authorized Officer (sign or type)

---

Printed Name (print or type)

---

Title (print or type)

---

Dated

---

Authorized Officer (sign or type)

---

Printed Name (print or type)

---

Title (print or type)

---

Dated

**PROJECT CERTIFICATE OF THE  
City of Long Beach**  
State and Municipalities (the "SAM")  
For the City Hall Renovations  
(Project ID: 27782)

I, the undersigned, an Authorized Officer of City of Long Beach (the "Grantee"), DO HEREBY CERTIFY that:

- All contractors and vendors retained to perform services in connection with the City Hall Renovations (the "Project") shall be authorized to do business in the State of New York and shall possess and maintain all professional licenses and/or certifications required to perform the tasks undertaken in connection with the Project.
- To the extent that SAM Grant proceeds are used to reimburse the Grantee for the cost of any portion of the Project noted above, the Grantee certifies that no other external funding source, including but not limited to, State or Federal restructuring loans, State or Federal grants, or grants, loans, or other funding from any other public or private source (currently or within the last six (6) years), will be used for substantially the same Project costs at the same location as described in the Preliminary Application or Project Information Sheet provided to DASNY.
- Tax credits will not be applied to the same Project costs as Grant Proceeds, and any tax credits or prior tax-exempt bonds outstanding applied to Project or Project location have been fully disclosed to DASNY.
- If the Project includes vehicle purchase(s), removable equipment, or furnishings including but not limited to, computer hardware and software, air conditioning units, lab equipment, security cameras, office furniture and telephone systems, the Grantee has or will develop, implement, and maintain an inventory system for tracking such items, and items will be installed, stored, or secured on property owned by and/or under the control of the Grantee; the Grantee has or will develop, implement, and maintain a usage policy for items in compliance with all State and Federal regulations or privacy laws, including use, retention, storage, or deletion of any data, images, or videos stemming from Grant funded purchase of such items if applicable.
- The Grantee has informed DASNY via the Preliminary Application, Project Information Sheet, or other correspondence if Grantee is a state related entity, or if the Project location is owned by a state related entity. Furthermore, if the status of the Grantee or Project location changes, the Grantee will inform DASNY of any changes that would impact the tax-exempt status of the Grant.
- The Grantee acknowledges that Grant proceeds cannot be utilized to pay for:
  - Deposits advance payments, or progress payments until work is completed, or goods received by Grantee;
  - to pay down long term debt;
  - internal labor costs;
  - rental or leased equipment, or equipment with an anticipated useful life of less than three (3) years;
  - stockpiled materials;
  - recurring software costs, including licensing or maintenance fees;
  - materials and/or services provided by another entity other than a licensed contractor or vendor.
- The Grantee will maintain accurate books and records through Project completion/payout of the Grant as well as for six (6) years from the date the Project is completed and will make those books and records available to DASNY, its agents, officers and employees during the Grantee's business hours upon reasonable request.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

By signing these documents, I certify that I am an authorized officer for the Grantee.

**Please sign and return this document to DASNY by either signing pen to paper and sending the pdf OR by typing your full name into signature line(s) below as indicated. Please return these documents to [callcenter@dasny.org](mailto:callcenter@dasny.org) from the Grantee's organizational email address and retain the original copies for production to DASNY if requested. By providing electronic signature(s), the Grantee's designee will be providing validly binding legal documents, just the same as a pen-and-paper signature.**

By (sign or type):\_\_\_\_\_

Name (print or type):\_\_\_\_\_

Title (print or type) \_\_\_\_\_

## CERTIFICATE OF MUNICIPAL SITE CONTROL

We, the undersigned, an Authorized Officer of the City of Long Beach and the Municipal Attorney for City of Long Beach under the penalties of perjury, hereby certify, warrant, represent and confirm to the DORMITORY AUTHORITY OF THE STATE OF NEW YORK ("DASNY"), the following:

- 1) The City of Long Beach is a municipal corporation constituting a county, town, city or village within the meaning of §2 of Article 1 of the General Municipal Law.
- 2) The City of Long Beach has applied for a Grant and acknowledges that Grant funds may be used only for certain purposes as set forth in the Grant's enabling legislation.
- 3) The Grant Disbursement Agreement (GDA) to be entered into by and between the City of Long Beach and DASNY shall require the Grantee to certify that City of Long Beach has the requisite control over the Project Site.
- 4) The Grant project will be located at the following **Project Site**:

**Name:** *City Hall*  
**Street Address:** *1 W Chester St*  
**Town / Village** *Long Beach*  
**County:** *Nassau*

- 5) The fee title of the Project Site is owned by the Grantee (**choose one**):

- Pursuant to deed identifying the Grantee as the fee owner, which deed was recorded in the Office of the Clerk of the County of \_\_\_\_\_.
  - Pursuant to Executive or Legislative action granting title. **Provide citation:** \_\_\_\_\_
  - As referenced by a copy of the most recent tax bill provided by the tax assessor's office which indicates ownership of the Project Site is vested in the Grantee, **attached hereto**.
  - The Project Site will be located within a right of way or easement under the jurisdiction of the Grantee.
- 6) The Grant project to be constructed, built, reconstructed and/or operated and located on the Project Site is permitted by, does not and will not conflict with, or result in a breach of any of the terms or provisions of, or constitute a default under any deed restriction, encumbrance, restrictive covenant, agreement, easement and/or other lien. The Grant project shall comply in all respects with any and all applicable governmental laws, rules, regulations and ordinances.

- 7) Grantee further warrants and represents:
- a. There are no actions pending or threatened which may affect title to the Project Site or which may affect Grantee's ability to complete the Grant project;
  - b. There are no judgments filed against the Grantee or any liens filed against the Project Site or any portion thereto; and
  - c. There are no facts or circumstances which could affect title to the Project Site that have not been set forth herein.
- 8) We understand and agree that it is the Grantee's responsibility to comply with all deed restrictions, restrictive covenants, encumbrances, easements and other liens and any applicable laws, rules, regulations or ordinances concerning the Project Site.
- 9) We understand that the State of New York, DASNY and other entities that may be involved in the Grant process are relying on the above representations in making the determination whether to award a Grant to the Grantee and as an inducement to enter into the Grant Disbursement Agreement (GDA).
- 10) We have the authority to submit this certification on behalf of the Grantee.

Please sign and return this document to DASNY by either signing pen to paper and sending the pdf OR by typing your full name into signature line(s) below as indicated. Please return these documents to [callcenter@dasny.org](mailto:callcenter@dasny.org) from the Grantee's organizational email address and retain the original copies for production to DASNY if requested. By providing electronic signature(s), the Grantee's designee will be providing validly binding legal documents, just the same as a pen-and-paper signature.

**Grantee: City of Long Beach**

By:

Name (sign or type): \_\_\_\_\_

Name (print or type): \_\_\_\_\_

**Title: Authorized Officer**

Dated: \_\_\_\_\_

By:

Name (sign or type): \_\_\_\_\_

Name (print or type): \_\_\_\_\_

**Title: Municipal Attorney**

Dated: \_\_\_\_\_

STATE OF NEW YORK

**DEPARTMENT OF STATE**

ONE COMMERCE PLAZA  
99 WASHINGTON AVENUE  
ALBANY, NY 12231-0001  
[HTTPS://DOS.NY.GOV](https://dos.ny.gov)

KATHY HOCHUL  
GOVERNOR

WALTER T. MOSLEY  
SECRETARY OF STATE

February 3, 2025

Honorable Daniel Creigton  
City Manager  
City of Long Beach  
1 West Chester  
Long Beach, NY 11561

Dear Daniel Creigton:

Thank you for applying to the Environmental Protection Fund Local Waterfront Revitalization Program through Round 14 of the 2024 Consolidated Funding Application. On behalf of Governor Hochul, I am pleased to inform you that funding has been tentatively awarded to the City of Long Beach to undertake the following project(s):

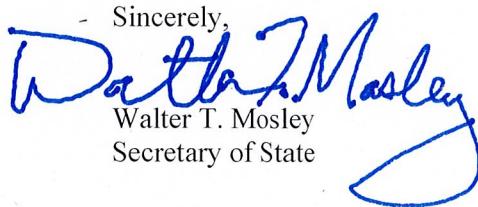
- CFA #141195 - \$170,000.00  
Bayfront Resiliency Planning Study

Please be advised this award is contingent upon approval by the Office of the State Comptroller. Staff from the NYS DOS Office of Planning, Development & Community Infrastructure will contact your office regarding the next steps in developing a contract work plan, Minority and Women-owned Business Enterprise (MWBE) utilization goals, and other contract terms and conditions. I am pleased the State of New York is able to assist in your efforts to improve your community.

If you have any questions, please send an email message with the subject line "LWRP Inquiry for CFA #141195" to [LWRP@dos.ny.gov](mailto:LWRP@dos.ny.gov). If you applied for funding from other programs through the REDC Round 14 Initiative, you will receive information regarding those applications separately.

Congratulations and we look forward to working with you.

Sincerely,

  
Walter T. Mosley  
Secretary of State

cc: Cara Longworth, REDC Regional Director  
Patricia Bourne, Director of Economic Development and Planning, City of Long Beach  
Tyler Huffman, Grants Coordinator, City of Long Beach



**Department  
of State**

## OFFICE OF THE COMMISSIONER

New York State Department of Environmental Conservation  
625 Broadway, 14th Floor, Albany, New York 12233-1010  
P: (518) 402-8545 | F: (518) 402-8541  
[www.dec.ny.gov](http://www.dec.ny.gov)

DEC 12 2024

Daniel Creighton  
City Manager  
City of Long Beach  
1 West Chester  
Long Beach, NY 11561

Re: Water Quality Improvement Project Number 141196  
Long Beach Salt Barn Construction

Dear Daniel Creighton:

The New York State Department of Environmental Conservation (DEC) Water Quality Improvement Project (WQIP) program provides important support to communities to protect and restore water resources. DEC is proud to have made more than \$222 million available in this year's Consolidated Funding Application (CFA) and we appreciate your application for this vital program.

We are pleased to inform you that the Long Beach Salt Barn Construction project has been selected to receive up to \$600,000 through the WQIP program. If you applied for funding from other programs or other State agencies, you will receive information from those programs/agencies separately.

The Office of State Comptroller (OSC) must approve DEC's documentation of the project solicitation and review process before we can begin the steps to execute a contract with you. When we receive OSC's approval, we will provide additional information to assist you in getting a contract in place. Upon receipt of this additional information, DEC and OSC expect that contracts will be executed within 90-120 days. Contracts for WQIP projects will be completed through the New York State Financial System (SFS). You will receive separate instructions on how to access this system and begin the contracting process.

The earliest contract start date for this round of WQIP projects (other than Land Acquisition for Source Water Protection projects) is May 13, 2024. For Land Acquisition for Source Water Protection projects, the earliest start date is August 1, 2022.



Please note that the work plan and budget for the contract must be consistent with your application. However, any costs/activities in your application that are ineligible (as listed by project type in the 2024 WQIP Program Overview) should not be included. Ineligible costs will not be reimbursed, which may impact your actual funding amount. The 2024 WQIP Program Overview can be viewed at: <https://dec.ny.gov/sites/default/files/2024-05/wqiprfa2024.pdf>.

We look forward to working with you on this important water quality project. If you have any questions about your award, please contact the WQIP program staff at [user.water@dec.ny.gov](mailto:user.water@dec.ny.gov).

Sincerely,



Sean Mahar  
Interim Commissioner

Building on the momentum of the State's successful Downtown Revitalization Initiative (DRI), the \$100 million NY Forward program adopts the same "Plan-then-Act" strategy as the DRI to support a more equitable downtown recovery for New York's smaller and rural communities. NY Forward investments are part of the Governor's ongoing efforts to revitalize the economy and create more opportunities on Long Island.

**The Four Long Beach NY Forward Projects, totaling \$4.5 Million, include:**

**Redesign Kennedy Plaza (\$2,150,000)**

Renovation to the civic space of Kennedy Plaza and the surrounding area by using a combination of urban design elements such as paving patterns, landscaping, wayfinding, lighting and enhanced pedestrian crossings.

**Improve Streetscape and Pedestrian Conditions (\$1,209,000)**

Implementation of a two-part project to improve walkability and pedestrian safety through upgrades of sidewalks, crosswalks and the overall public realm conditions, with a focus on the train station area.

**New Commercial Building with Performance Space (\$941,000)**

Remediation of a contaminated site and construction of a new commercial building with four retail spaces at ground floor and performance spaces on the second floor.

**Convert Five Single-Family Homes into Two-Family (\$200,000)**

Conversion of five single-family homes to two-family homes with workforce housing components to increase the supply of affordable housing in the North Park neighborhood.

**The Seven Lindenhurst NY Forward Projects, totaling \$4.5 Million, include:**

**Expand and Enhance Village Square as a Center of Downtown Activity (\$2,300,000)**

Expand and redesign Village Square to provide a focal point for downtown events, with enlarged public space, a bandshell structure and enhanced amenities.

**Renovate and Expand the BACCA Arts Center Building on North Wellwood Avenue (\$90,000)**

Renovate the BACCA multi-use arts center, including interiors and façade improvements and a rear expansion to create additional rehearsal and practice spaces.

**Create the Lindenhurst Greenway (\$639,000)**

Create a Greenway/Walking Trail to better link Village Park to the LIRR Station, as the first phase of a longer-term greenway network. This will include improving pedestrian infrastructure and expanding walkways through the Heling Boulevard median and the commuter parking lot along the creek.

**Establish a Small Project Fund to Support Local Businesses (\$300,000)**

Create a fund to support small businesses and property owners in improving their properties. Fund could be used for interior/exterior renovations, major equipment, public art, handicapped accessibility and green building measures.

**Improve Pedestrian Streetscapes with a Focus on Hoffman and Wellwood Avenues (\$765,000)**

Complete streetscape enhancements along Hoffman and Wellwood Avenues to improve pedestrian safety, connectivity and overall aesthetics.

**Upgrade Façade of 101-109 North Wellwood Avenue (\$322,000)**



# CITY OF LONG BEACH

KENNEDY PLAZA  
LONG BEACH, NEW YORK  
FIRE DEPARTMENT

**Joseph F. Miller**  
Fire Commissioner

(516) 431-2434  
FAX (516) 431-1432  
[jmiller@longbeachny.gov](mailto:jmiller@longbeachny.gov)

March 18, 2025

Subject: Long Beach Fire Department Length of Service Award Program (LOSAP)

The Long Beach Fire Department LOSAP program is an award program that offers benefits to the volunteer firefighters and EMS personnel of the department pursuant to General Municipal Law, Section 216.

As per New York State General Business Law, Article 11-A, Section 217, one year of firefighting service must be credited under a service award program for each calendar year in which an active volunteer firefighter accumulates at least 50 points. These points include member's attendance in alarms, drills, standbys, meetings and training classes, throughout the calendar year. To be eligible to receive these benefits members must reach the age of 65 years old and have had 20 years of active service in the department.

I ask that the City Council approve the list of names that has been provided and certified as to reaching the 50 point requirement for the calendar year of 2024.

Respectfully,  
*Joseph F Miller*  
Joseph F Miller  
Fire Commissioner



CITY OF LONG BEACH  
1 WEST CHESTER STREET  
LONG BEACH, NEW YORK 11561  
(516) 431-1001  
FAX: (516) 431-1389

**MEMO:**

March 25, 2025

**TO:** Dan Creighton, City Manager  
Inna Reznik, City Comptroller  
Frank Dikranis, Corporation Counsel

**FROM:** Patti Bourne, Director of Economic Development and Planning  
Tyler Huffman, Director of Community Development

**RE:** Request for City Council Resolution – Acceptance of Six (6) Grant Awards

---

After speaking with Dan, we are requesting the followings items be placed on the agenda for the next available City Council Meeting:

1. **Acceptance of \$100,000 grant from the Dormitory Authority of New York State (DASNY) to fund renovation to the LBPD Headquarters vestibule.**
  - i. Grant Award: \$100,000
  - ii. Local Match: \$100,000
  - iii. Total Project Cost: \$200,000 (this is an estimate - a competitive bid will need to be done to finalize the exact cost)
  - iv. Grant Type: Reimbursement
  - v. Project Description: To fund the renovation of the Long Beach Police Dept Headquarters front vestibule.
  - vi. Budget Line: Funding will be made available in the FY26 Capital Budget.
2. **Acceptance of \$600,000 grant from the NYS Dept of Environmental Conservation (DEC) for construction of a salt storage dome**
  - i. Grant Award: \$600,000
  - ii. Local Match: \$535,500
  - iii. Total Project Cost: \$1,135,500 (this is an estimate - a competitive bid will need to be done to finalize the exact cost)
  - iv. Grant Type: Reimbursement
  - v. Project Description: To fund the construction of a salt storage dome (as required by DEC) that will cover the City's road salt, protect it from the elements, and reduce brine runoff.
  - vi. Budget Line: Funds are available in Capital Budget Line H-53078 (Salt Storage Dome). As reimbursements are received, they will be used to pay down capital project debt.

**3. Acceptance of \$390,775 grant Award from the NYS Office of Parks, Recreation, & Historic Preservation (OPRHP) for upgrades to Sherman Brown Park**

- i. Grant Award: \$390,775
- ii. Local Match: \$390,775
- iii. Total Project Cost: \$781,550
- iv. Grant Type: Reimbursement
- v. Project Description: To fund the rehabilitation of Sherman Brown Park.
- vi. Budget Line: Funds are available in Capital Budget Line H-52057 (Playgrounds). As reimbursements are received, they will be used to pay down capital project debt.

**4. Acceptance of \$170,000 grant from the NYS Dept. of State (DOS) for a bayfront planning study**

- i. Grant Award: \$170,000
- ii. Local Match: \$30,000
- iii. Total Project Cost: \$200,000
- iv. Grant Type: Reimbursement
- v. Project Description: To fund a study of the bayfront that will provide recommendations for sustainable land use, resiliency, and development.
- vi. Budget Line: Funding will be made available in the FY26 Capital Budget. As reimbursements are received, they will be used to pay down capital project debt.

**5. Acceptance of \$1,450,000 grant from Empire State Development (ESD) for boardwalk upgrades**

- i. Grant Award: \$1,450,000
- ii. Local Match: \$1,450,000
- iii. Total Project Cost: \$2,900,000
- iv. Grant Type: Reimbursement
- v. Project Description: To fund the construction of two new concessions stands and three boardwalk extensions; locations to be determined after community engagement.
- vi. Budget Line: Funding will be made available in the FY26 Capital Budget. As reimbursements are received, they will be used to pay down capital project debt.

**6. Acceptance of \$3,359,000 NY Forward grant from Empire State Development (ESD) for upgrades to Park Avenue and Kennedy Plaza**

- i. Grant Award: \$3,359,000
- ii. Local Match: none
- iii. Total Project Cost: \$3,359,000
- iv. Grant Type: Reimbursement
- v. Project Description: Grant funds are awarded through the ESD's NY Forward Grant program. Out of the total \$3.359 million, \$1,209,000 is allocated for Park Avenue streetscape improvements, and \$2,150,000 is allocated for renovation to Kennedy Plaza and the surrounding area.
- vi. Budget Line: Funding is available in H1025-52384 (Eco Dev New York Forward). As reimbursements are received, they will be used to pay down capital project debt.

Cc: Steven Pambianchi, Esq., Assistant Corporation Counsel  
Ken Arnold, Secretary to Labor Relations  
Russell Darress, Dept of Public Works  
Rich DePalma, Acting Police Commissioner



## **CITY OF LONG BEACH INTER-OFFICE MEMO**

TO: Daniel Creighton, City Manager  
Phil Ragona, Deputy City Manager  
Frank Dikranis, Corporation Counsel  
John McNally, Director of Public Relations  
Joseph Brand, Commissioner of Parks & Recreation  
Nichole Landry, Beach Park  
FROM: Rosemary Alton, Purchasing Agent

SUBJECT: ***RFP#2024-153 Beach Park Access Control***

DATE: March 21, 2025

As you may be aware, the City issued the above RFP which was returnable on 24<sup>th</sup> of January, 2025. We received 2 responses. As a result, an Evaluation Committee was formed to review and evaluate the proposals. The Committee then met to discuss and it ascertained that the proposal submitted by Direct Technology Holdings Inc. d/b/a Yodel Pass, 515 Madison Avenue, Suite 8146, New York, NY 10022, was a better solution in meeting the City needs as well as a more favorable pricing structure for the general public.

I have attached the RFP along with Yodel's response for your convenience. The Commissioner of Parks & Recreation will provide the budget line for the fees to be paid to Yodel.

Present at the opening for the City of Long Beach were Lauren DeVito and myself.

Please advise.

Thank you!

Cc: Steven Pambianchi, Assistant Corporation Counsel

## **STATEMENT OF UNDERSTANDING**

By signing in the space provided below, the undersigned certifies, under penalty of perjury, as follows:

1. I am duly authorized to submit this Bid/Proposal on behalf of the below listed sole proprietorship/company/partnership/corporation.
2. That he/she will furnish any and all items upon which prices are bid at the price set forth for each item bid with a **CASH DISCOUNT OF NA %, IF ANY.**
3. That he/she has the capacity to and will abide by all terms and conditions pursuant to this bid, including but not limited to the Bid Documents, Bid Specifications, General Conditions, and bid prices hereto.
4. That he/she agrees to make or accept payment in accordance with the requirements of the Bid Documents, Bid Specifications, General Conditions, and bid prices hereto; and
5. That he/she will, if his/her Bid/Proposal is accepted, enter into a Contract with the City of Long Beach pursuant to the terms and conditions set forth in the Bid Documents, Bid Specifications, General Conditions, and bid prices hereto.
6. That he/she certified that his/her sole proprietorship/company/partnership/corporation will carry all types of insurance specified in the contract.
7. Is the response that you are providing compliant with the instructions set forth in this solicitation for bids?

Yes       No

The undersigned further stipulates that the information in this Proposal is, to the best of its knowledge, true and accurate.

*Tony Alex*

Signature

Tony Alex  
Direct Technology Holdings Inc dba Yodel Pass

Name of Bidder

Sworn to and subscribed on

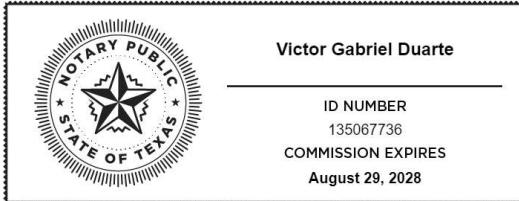
this 20th day of January, 20 25



(Notary Public)

President

Title of Person Signing



Electronically signed and notarized online using the Proof platform.

## **DISCLOSURE FORM**

*The signatory of this questionnaire certifies under oath the truth and correctness of all statements and of all answers to interrogatories hereinafter made.*

Provide answers to each of the following and supporting documentation, where necessary:

1. **Adverse Equal Opportunity Determinations:** Identify all adverse determinations against your Company/Corporation/Partnership, or its employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints concerning violations of federal, state or municipal equal opportunity laws or regulations.

N/A

2. **Convictions and Unscrupulous Practice:** Has your Company/Corporation/Partnership, or any of its employees present or past, or anyone acting on its behalf, ever been cited for unscrupulous practice, or been convicted of any crime or offense arising directly or indirectly from the conduct of your Company/Corporation/Partnership's business, or has any of your Company/Corporation/Partnership's officers, director or persons exercising substantial policy discretion ever been convicted of any crime or offense involving business/financial misconduct or fraud? If so, describe the convictions and surrounding circumstances in detail.

NO

3. **Pending or Threatened Actions/Suits:** Describe any past or present action, suit, proceeding or investigation pending or threatened against your Company/Corporation/Partnership including, without limitation, any proceeding known to be contemplated by government authorities, private parties, or current or former clients.

NO

4. **Criminal Misconduct:** Has your Company/Corporation/Partnership, or any of its employees, or anyone acting on its behalf, been indicted or otherwise charged in connection with any criminal matter arising directly or indirectly from the conduct of your Company/Corporation/Partnership's business which is still pending, or has any of the Company/Corporation/Partnership's officers, directors or persons exercising substantial policy discretion been indicted or otherwise charged in connection with any criminal matter involving business or financial misconduct or fraud which is still pending? If so, describe the indictments or charges and surrounding circumstances in detail.

NO

5. **Survey Forgery (If applicable):** Has your Company/Corporation/Partnership, or any of its employees present or past, or anyone acting on its behalf, ever signed and sealed surveys for which your Company/Corporation/Partnership has not actively participated in the production thereof; or been investigated by the New York Department of State for such activity? If so, describe the circumstances in detail.

N/A

6. **Conflicts of Interest:** disclose any of the following, and describe any procedures your Company/Corporation/Partnership has, or would adopt, to assure the City that a conflict of interest would not exist in the future):

(a) Any material financial relationships that your Company/Corporation/Partnership or any Company/Corporation/Partnership employee has that may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the City.

NONE

(b) Any family relationship that any employee of your Company/Corporation/Partnership has with a member, employee, or official of the City or that may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the City.

NONE

(c) Any other matter that your Company/Corporation/Partnership believes may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the City.

NONE

7. **Financial Disclosure:** Submit with this Disclosure Statement Form, any one of the following three items:
- (a) a financial statement, prepared on an accrual basis, in a form which clearly indicates: Bidder's (1) assets, liabilities and net worth; (2) date of financial statement; and (3) name of firm preparing statement.
  - (b) a letter of credit reference from a recognized bank or financial institution; or
  - (c) a certified copy of a credit report from a recognized credit bureau, such as Dun and Bradstreet or TRW.

**THE CITY RETAINS THE ABSOLUTE RIGHT TO REJECT ANY BID/PROPOSAL THAT FAILS TO INCLUDE COMPLETE DISCLOSURE STATEMENT FORM.**

Dated at 9:00 am, this 7 day of January, 20 25.

(Signature, if Individual)

By: Tony Alex

(Seal, if corporation)

(Signature)

Print Name: Direct Technology Holdings Inc dba Yodel Pass

(Legal Business Name of Company/Partnership/Corporation)

Print Title: President

**[MANDATORY AFFIDAVIT(S) AND ACKNOWLEDGMENT APPEARS ON FOLLOWING PAGE]**

-----**(Affidavit for Individual)**-----

Tony Alex being duly sworn, deposes and says, under penalty of perjury, that: a) he/she is an authorized representative of the Bidder/Proposer; b) he/she has read all statements and answers to this DISCLOSURE STATEMENT FORM, including the attached letter of credit/certified copy of credit report or financial statement submitted pursuant to interrogatory number 7 Financial Disclosure; c) the attached letter of credit/certified copy of credit report or financial statement, taken from his/her books, is a true and accurate statement of his/her financial condition as of the date thereof; and b) all of the foregoing qualification information is true, complete, and accurate.

-----**(Affidavit for Partnership)**-----

Tony Alex being duly sworn, deposes and says, under penalty of perjury, that: a) he/she is a member of the partnership of \_\_\_\_\_, b) he/she has read all statements and answers this DISCLOSURE STATEMENT FORM, including the attached letter of credit/certified copy of credit report or financial statement submitted pursuant to interrogatory number 7 Financial Disclosure; c) he/she is familiar with the books of said partnership showing its financial condition; c) the attached letter of credit/certified copy of credit report or financial statement, taken from the books of said partnership, is a true and accurate statement of the financial condition of the partnership as of the date thereof; and d) all of the foregoing qualification information is true, complete and accurate.

-----**(Affidavit for Corporation)**-----

Tony Alex being duly sworn, deposes and says, under penalty of perjury, that: a) he/she is President of Direct Technology Holdings Inc dba Yodel Pass(Full Legal Name of Corporation); b) he/she has read all statements and answers this DISCLOSURE STATEMENT FORM, including the attached letter of credit/certified copy of credit report or financial statement submitted pursuant to interrogatory number 7 Financial Disclosure; c) he/she is familiar with the books of said corporation showing its financial condition; c) the attached letter of credit/certified copy of credit report or financial statement, taken from the books of said corporation, is a true and accurate statement of the financial condition of said corporation as of the date thereof; and d) that all of the foregoing qualification information is true, complete and accurate.

-----**(Acknowledgement)**-----

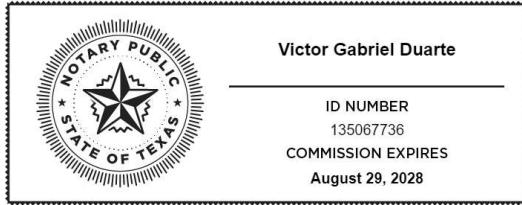
Tony Alex being duly sworn, deposes and says, under penalty of perjury, that he/she is President of Direct Technology Holdings Inc dba Yodel Pass (Name of Bidder) that he/she is duly authorized to make the foregoing affidavit and that he/she makes it on behalf of ( ) himself/herself: ( ) said partnership; ( ) said corporation.

Sworn to before me this 20th day of January, 20 25, in the County of Harris, State of Texas.



My commission expires: 08/29/2028

(Notary Public)



Electronically signed and notarized online using the Proof platform.

## **NONCOLLUSIVE BIDDING CERTIFICATION**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

I, hereby certify under the penalties of perjury that the foregoing statement is true.

By: Tony Alex

Bidder's Signature  
Direct Technology Holdings Inc dba Yodel Pass

Print Name Tony Alex  
Direct Technology Holdings Inc dba Yodel Pass

Legal Name of Individual or Business Name of  
Company/Partnership/Corporation  
515 Madison Avenue, Suite 8146, New York, NY 10022

Address

01.07.2025

Date  
President

Title  
85-2102892

Bidder's Federal Tax Identification # (Do Not Use SS#)  
sales@yodelpass.com

Email Address

**[MANDATORY ACKNOWLEDGMENT APPEARS ON FOLLOWING PAGE]**

-----**(Acknowledgment for Individual)**-----

Texas  
STATE OF ~~New York~~  
Harris ss.:  
COUNTY OF ~~New York~~

On 20th January, 2025 before me personally came Tony Alex to me known, and known to me to be the individual(s) described in, and who executed the foregoing NONCOLLUSIVE BIDDING CERTIFICATION, and duly acknowledged to me that s/he executed the same.

  
My commission expires: 08/29/2028

(Notary Public)

-----**(Acknowledgment for Partnership)**-----

STATE OF New York )  
ss.:  
COUNTY OF New York )

On \_\_\_\_\_, 20\_\_\_\_ before me personally came \_\_\_\_\_ to me known, who, by me duly sworn, did depose and say that deponent resides at \_\_\_\_\_; that deponent is a member of the partnership described in and which executed the foregoing NONCOLLUSIVE BIDDING CERTIFICATION; deponent is authorized to sign the foregoing NONCOLLUSIVE BIDDING CERTIFICATION.

My commission expires: \_\_\_\_\_

(Notary Public)

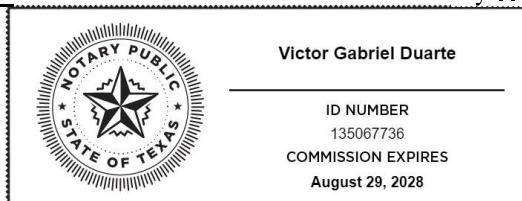
-----**(Acknowledgement for Corporation)**-----

Texas  
STATE OF ~~New York~~  
Harris ss.:  
COUNTY OF ~~New York~~

On 20th January, 2025 before me personally came Tony Alex to me known, who, by me duly sworn, did depose and say that deponent resides at 15 william street, new york, NY that deponent is the President of the corporation described in, and which executed the foregoing NONCOLLUSIVE BIDDING CERTIFICATION, that deponent knows the seal of the corporation, that the seal affixed to the NONCOLLUSIVE BIDDING CERTIFICATION, is the corporate seal, that it was affixed by order of the board of DIRECTORS of the corporation; and that deponent signed deponent's name by like order.

  
My commission expires: 08/29/2028

(Notary Public)



Electronically signed and notarized online using the Proof platform.

## INSURANCE CERTIFICATION

### TO BE COMPLETED BY AN AUTHORIZED INSURANCE AGENT

#### INSTRUCTIONS:

Please complete this Insurance Certification and attach copies of proof of insurance as follows:

- (a) **Commercial General Liability/Automobile Liability:** ACCORD-25 FORM.
- (b) **Worker's Compensation:** Certificates or affidavits approved by the State Workers' Compensation Board pursuant to State Workers' Compensation Law § 57 (2) evidencing proof of workers' compensation insurance *or* proof of Bidder not being required to secure same.
- (c) **Disability Benefits Insurance:** Certificates or affidavits approved by the State Workers' Compensation Board pursuant to State Workers' Compensation Law § 220 evidencing proof of disability benefits insurance *or* proof of Bidder not being required to secure same.
- (d) **Business Interruption Insurance:** Certificates evidencing same.

*This form and all supporting documentation must be submitted with this Bid/Proposal even if said information is on-file with the City in connection with another bid, project or contract.*

Direct Technology Holdings Inc dba Yodel Pass

(Name and Address of Bidder)  
515 Madison Avenue, Suite 8146, New York, NY 10022

Name of Bid: Beach Park Access Control Services Bid Number: RFP #2024-153

(1) Commercial General Liability with completed operations (plus X.C.U. when applicable), to which the City of Long Beach has been added as additional insured, and Automobile Liability: \$ 2,000,000.00 Combined single limit (bodily and personal injury/property damage).

Insurance Carrier (Commercial General Liability): The Continental Ins. Co.

Policy Number(s): 7012548049

(2) Worker's Compensation:

Insurance Carrier: The Phoenix Ins. Co. Policy Number(s): UB7R269980

(3) The above insurance is effective with New York State admitted insurance companies, and is A rated or equivalent to A rated.

(4) Policy cancellation or non-renewal shall be effective only upon thirty (30) days prior notice by certified mail to:

*City of Long Beach, Corporation Counsel, 1 West Chester Street, Room 402, Long Beach, New York 11561*

Authorized Insurance Agent's Signature and Title:

Name, Insurance Affiliation and Address:

Acrisure Insurance Partners Services of NY LLC      2001 Marcus Av., Suite W180, Lake Success, NY 11042  
DATED: 1/7/25

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM**

The bidder hereby acknowledges that he/she has received and that he/she has considered in the preparation of his/her bids, all requirements in the following Addenda to this Bid/Proposal/Contract:

**Note: This acknowledgement shall be signed by the person executing the Statement of Understanding.**  
**Insert additional pages, as necessary.**

ADDENDUM NUMBER	DATE OF ADDENDUM	ACKNOWLEDGEMENT
Addendum No. 1	January 7, 2025	Yodel Pass acknowledges the Addendum No.1, for RFP #2024-153, Beach Park Access Control Services.

**NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID/PROPOSAL/CONTRACT.**

ACKNOWLEDGEMENT: Holly Haughey

***IMPORTANT NOTICE:***

**THIS FORM MUST BE COMPLETED AND SUBMITTED BY ALL BIDDERS. IF NO ADDENDA ARE RECEIVED,  
CHECK THE "NO ADDENDUM" BOX ABOVE AND SIGN THE ACKNOWLEDGMENT.**

**THE CITY RETAINS THE ABSOLUTE RIGHT TO REJECT ANY BID/PROPOSAL THAT FAILS TO  
INCLUDE THIS ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM.**



# CITY OF LONG BEACH

**Response to Proposal Number: # 2024-153**

**Due date January 24, 2025**

## BEACH PARK ACCESS CONTROL SERVICES

**Direct Technology Holdings Inc dba Yodel Pass**

Jeremy Crowley  
Senior Business Development Manager  
[jcrowley@yodelpass.com](mailto:jcrowley@yodelpass.com)  
(320) 761-1373



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# Technical Proposal

A signed letter of transmittal stating the proposer's understanding of the services to be performed, a statement why the firm believes it to be best qualified to perform the engagement, the firm's past history in providing these or other services for municipalities, resumes of individuals who would be working with the City, visual examples of other displays produced by the proposer and a statement that the proposal is a firm and irrevocable offer. Such a technical proposal must include, in addition to the above, all information and documentation described in Section II (A) and (B).

## 1. Letter of Transmittal

Dear City of Long Beach City Council,

Yodel Pass is pleased to submit a proposal that meets the requirements for the City of Long Beach's Beach Park Access Control Services RFP.

We understand the services to be performed and we can provide a solution that meets all the requirements for these services. Section 3 has details of how we can provide a solution for the Scope of Services. Here is a summary of how we can provide a solution for the general requirements.

**Requirement:** The City is desirous of implementing a new control service that would allow the user an efficient experience to enjoy the City's waterfront area while providing a more effective measure to beach pass validity and payment compliance.

**Solution:** Since 2021 Yodel Pass has provided The City of Long Beach Digital Beach Pass Portal. This Portal has been well received by staff and patrons. To enhance payment compliance and to provide a more effective measure to beach pass validity, our solution includes wristbands that are given to patrons when they display their pass. These wristbands need to be worn by patrons so that police and staff can have a way to visually confirm compliance of the patrons on the beach. If the patron has lost or does not have a wristband, then they would need to display their pass on a mobile device.

**Requirement:** The beach park access control services solution should allow the visitor/customer (the "user") to purchase a pass from any web-enabled device, such as a smartphone, tablet or computer.

**Solution:** The Portal is a responsive progressive web app (PWA) and it can be accessed by a URL and saved to the user's home screen. The Portal is also available for download from the Apple App Store and Google Play. Users are able to purchase beach passes from any web-enabled device, such as a smartphone, tablet, or computer via the Portal. The City of Long Beach Digital Beach Pass Portal has had this functionality since 2021.

**Requirement:** The solution should collect only the minimum amount of information required to complete the financial transaction and/or address the City's other needs. All data is owned by the City of Long Beach and shall not be used for any third-party purpose.

**Solution:** We take a minimalist approach to collecting customer data and have built in Personal Identifiable Information (PII) protection into the system design. To create a personal profile, users need to provide their name, mobile phone number, and email address. Users need to enter a credit card for purchases and have the option to store their payment card for future purchases.

**Requirement:** Reporting of pass purchases and usage to the City is required.

**Solution:** Yodel Pass proves comprehensive reporting of pass purchase and usage via the Yodel Admin. We have provided this information to the City since 2021. We have also provided Long Beach with QuickSite reports that have a sales dashboard used to give insights on sales and usage as well as searchable real time reports on sales transactions, refunds, and beach pass holders.

Yodel Pass is headquartered in New York City and our team has a good understanding of the requirements for the operation at the beach. We are committed to providing the City with the best solution as a local partner.

We are genuinely excited about the opportunity to continue to partner with the City of Long Beach.

Sincerely,



Senior Vice President, Operations  
Direct Technology Holdings Inc. dba Yodel Pass

## 2. Vendor Experience and Qualification

**Best Qualified** A statement why the firm believes it to be best qualified to perform the engagement.

### Best Qualified

Direct Technology Holdings Inc dba Yodel Pass has focused entirely on providing customer-facing transaction solutions for government agencies at the county, state, and federal levels. We take pride in being problem solvers. Over the course of our team's twenty-plus years of experience we have enjoyed success in partnering with clients to leverage the latest proven technologies to solve very specific and unique passes/ticketing challenges.

Yodel Pass has provided The City of Long Beach Digital Beach Pass Portal since 2021. During this time the solution has been fine tuned to meet the requirements of the City.

In 2025 we will introduce some enhancements for the Portal such as translation of the Portal into 11 languages and an automated chatbot on the Yodel Admin that can address staff questions.

As a solution for enhancing Beach Park Access Control Services, we propose that the current The City of Long Beach Digital Beach Pass Portal continues to be used as it has been well received and customers and staff are familiar with how the system operated. In addition to the Portal, we propose the addition of wristbands for clear identification of pass holders on the beach.

We believe that our experience with The City of Long Beach and our experience as problem solvers makes Yodel Pass the best qualified.

**Past History** The firm's past history in providing these or other services for municipalities.

### Past History

#### 1. Agency Name: City of Long Beach, New York

a. Agency name and address	Suffolk County Industrial Development Agency (IDA), Long Beach, New York
b. Brief project summary with operational dates	Provide an electronic pass solution for innovative and state-of-the-art alternative ways for residents/visitors to pay for and use beach passes with no additional fee to the City. These "electronic entrance passes" allow the resident/visitor to purchase a season or daily pass.  Season pass permits include application for adult,

	<p>senior, veteran, child, and access passes sold in both resident and non-resident varieties that require users to make an application.</p> <p>Yodel Portal and Document Verification System is used for making applications, review of the documents and sales of permits. In addition, the City sells economy passes (10 packs) for both resident and non-resident daily passes.</p> <p><b>Operational dates:</b> 2021 - Ongoing</p>
c. Contact name and Title	John McNally, Associate Director
d. Phone number	(917) 498-5619
e. Email address	jmcnally@longbeachny.gov

## 2. Agency Name: Massachusetts DCR

a. Agency name and address	<p>Department of Conservation and Recreation, Commonwealth of Massachusetts, 10 Park Plaza Suite 6620. Boston, Massachusetts 02116</p>
b. Brief project summary with operational date	<p>Massachusetts State Parks, the ninth largest park system in the US, needed a Pay by plate approach for over 50 parks that collect fees. The Yodel Portal is used for the sales of Resident, Non-Resident and Bus Daily passes as well as Annual Resident and Lifetime Senior passes. Daily and Annual passes are digitally delivered to the user's Yodel Wallet on their mobile device.</p> <p>The Senior parking permit requires proof of age and the Yodel Document Verification System is used for the application, review of the documentation. Patrons are notified of the application status updates realtime via email.</p> <p>Passes are validated via license plate scan with the Yodel Ranger. The solution has also helped Mass DCR provide a contactless method of application, fee collection and validation providing a safe and seamless experience to their patrons.</p> <p><b>Operational dates:</b> 2021 - Ongoing</p>

c. Contact name and Title	Louis W. Covino, Programme Manager
d. Phone number	(857) 383-8100
e. Email address	louis.covino@mass.gov

### 3. Agency Name: Town of Babylon

a. Agency name and address	Town of Babylon Parks & Recreation 151 Phelps Lane, North Babylon, NY 11703
b. Brief project summary with operational dates	<p>Yodel Pass digitized the beach permit application, sales, and validation process for the Town of Babylon, NY. The Yodel Pass solution includes the Yodel Automated AI Documentation Verification System for Resident /Non Resident, Senior, Veteran/Active Military, and Volunteer Fire Department Beach Permits.</p> <p>These services provide patrons with the ability to buy passes on devices of their choice eliminating long lines at the Point of Sale (POS) system.</p> <p>Yodel admin helps Town of Babylon by providing better financial controls and improved experience for their patrons as well as the staff.</p> <p>Operational dates: 2023 - Ongoing</p>
c. Contact name and Title	Marcella Repetto; Recreation Specialist
d. Phone number	631-893-2118
e. Email address	mrepetto@townofbabylon.com

### 4. Agency Name: New York Racing Association

a. Agency name and address	New York Racing Association 110-00 Rockaway Blvd, Jamaica, NY 11417
b. Brief project summary with operational dates	Yodel Pass implemented a comprehensive digital transformation for New York Racing Association (NYRA) for the Belmont Stakes that introduced solutions that enhanced both customer convenience and operational

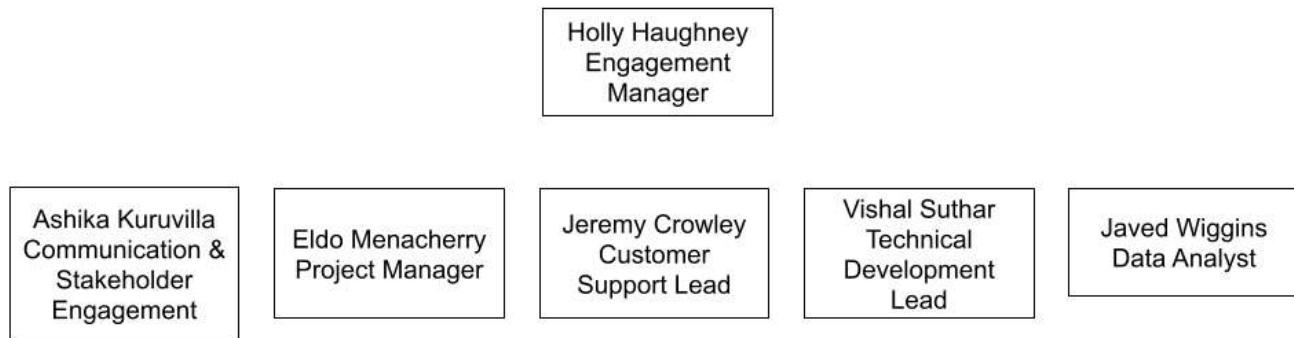
	<p>efficiency. The Yodel app runs on 16 different Clover Flex devices for sales, scanning, and printing on the go.</p> <p>People can park at the Belmont Stakes by purchasing advanced sales on Yodel or Ticketmaster, having a NYRA employee badge, having a digital VIP pass, or buying a parking pass on site. Staff are able to use a single Clover device with the Yodel app to handle all the various scenarios staff could encounter, which allowed for a streamlined operation and tracking of every vehicle that entered the Belmont Stakes.</p> <p>Operational dates: 2023 - Ongoing</p>
c. Contact name and Title	Yafreis Perez, Sr. Manager, Revenue Operations
d. Phone number	718.641.4700
e. Email address	YPerez@Nyrainc.com

<b>5. Agency Name: State of Alaska DOT (Anton Anderson Memorial Tunnel)</b>	
a. Agency name and address	State of Alaska DOT (Anton Anderson Memorial Tunnel) 5300 East Tudor Road Anchorage, Alaska 99507
b. Brief project summary with operational dates	<p>The Anton Anderson Memorial Tunnel, managed by Alaska DOT, requires a one way ticket. The Yodel Portal is used for sales of single and multiple tickets for different vehicle categories.</p> <p>The pricing of the tickets varies based on the ticket quantity sold. Tickets are sold at the tunnel with the Yodel Mobile Cashier. Seasonal tickets are also sold via the Yodel Mobile Cashier. Corporate clients use the Portal so that they can provide tickets to their drivers at no charge.</p> <p>Operational dates: 2023 - Ongoing</p>
c. Contact name and Title	Gordon Burton, Facility Manager, Alaska Department of Transportation
d. Phone number	(907) 472-2584
e. Email address	gordon.burton@alaska.gov

**Resumes** resumes of individuals who would be working with the City,

## Resumes

The team that will be engaged in this project report to Holly Haughney, Senior Vice President of Operations. Here is an organization chart; resumes are below.



### Holly Haughney, Customer Engagement, Governance & Finance

Holly joined Yodel Pass in 2022 and is responsible for operations, which includes customer engagement, project governance and finance. She is the former Vice President, Business Transition at Pall Life Sciences which is a business of Danaher, a global science and technology innovator. Danaher Business Systems (DBS) is a proven approach for business processes and continuous improvement. Holly has over 30 years' experience in project management.

#### Experience

##### **Yodel Pass**

###### **Senior Vice President, Operations**

**January 2022 to present**

- o Project Management of Operations, including responsibility for customer engagement, finance, marketing, and project governance.

###### **Pall Corporation / Danaher**

**1990 to 2022**

###### **Vice President, Business Transition**

**2019 to 2022**

- o Project Management of a variety of projects. This included technical, marketing and business projects.

###### **VP, Continuous Bioprocessing Program Leader, Pall Biopharmaceuticals**      **2015 to 2019**

- o Development of all new processes for a product line with matrix leadership of a cross functional team, which included Marketing, Sales, R&D, Manufacturing, Supply Chain, Technical Support and Quality.

###### **VP, Strategy and Business Development, Pall Life Sciences**      **2007 - 2015**

- o Project management of strategic planning process, acquisition and divestiture activities for Pall Life Sciences, a > \$1 Billion business. This included two divestitures and six acquisitions.
- o Management of training programs, public relations, contract management, and marketing communications.

### **Education**

- o Chemical Engineering, Ph.D., RPI, Troy, NY, 1983 - 1989.
- o Chemical Engineering, B.E., The Cooper Union for the Advancement of Science and Art, New York, NY 1979 - 1983.

### **Eldo Menacherry, Project Manager**

Eldo joined Yodel Pass in June, 2023. Over the last few years, Eldo has worked on various projects both for profit and nonprofit. He finds it rewarding to work with people who are passionate about their projects and to engage with teams to accomplish objectives and goals.

### **Experience**

#### **Yodel Pass**

##### **Project Manager**

**June 2023 to Present**

Responsible for project management with the City of Long Beach, California State Parks, Massachusetts State Parks, Buntzen Lake, and Town of Babylon.

- Communicating project scope and progress to clients, managing the written communication during contract.
- Project implementation, scheduling client meetings to discuss project issues, ensuring project deliverables are met within the timelines.
- To support and provide assistance to the client's project representatives.
- Serve as the contact point regarding questions, problems.
- Confer with representatives of the client regarding any non-performance or unsatisfactory performance; follow through to assure that all non-performance or unsatisfactory performance is performed/corrected promptly.
- Review and certify invoices in accordance with invoicing instructions of the contract. Maintain a file with copies of these documents.
- Review and evaluate Contractor's deliverables; take action to correct performance issues.

#### **Streetgooser Pvt Ltd**

##### **Project Implementation and Training Manager**

**July 2021 to December 2022**

A SaaS cloud-based accommodation management provider, responsible for ensuring project deliverables. Advising and training the company's clients. Monitoring operational performance – analyzing performance KPIs and metrics. Liaising with the human resources department to interview and hire new talent.

- Conceived and delivered training program as part of project implementation within targeted skills.
- Developed e-learning content.
- Created training materials with a focus on specific training goals.

### **Education**

M.A. Management - University of Wolverhampton, UK (2008)

## **Jeremy Crowley, Customer Support Lead**

### **Experience:**

#### **Yodel Pass**

##### ***Customer Support Manager***

***Sept 2023 to Present***

- Project manager to manage all aspects of the project and lead communication with all stakeholders
- Successfully implementations of
  - Yodel Portal and Yodel Mobile Cashier for transit tickets for the Anton Anderson Memorial Tunnel (AAMT)
  - Yodel Portal and Yodel Mobile Cashier for parking passes New York Racing Association. The system was used at the Belmont Stakes at Saratoga.

#### **Tyler Technologies / US eDirect**

##### ***Project and Implementation Manager***

***May 2018 to Sept 2023***

- Implemented and managed the following state park departments California, Ohio, Florida, Virginia, Arizona, and Nevada.
- Worked in many different job capacities to include Client Success, Implementation Consultant, Business Analysis, Product Owner, and Project Manager.
- Implement large scale SDLC projects for new clients with my primary focus on large state agencies that have the most complex projects or problems that need to be solved.
- Managed software implementations (POS, payments, and e-commerce) from the planning, analysis, and execution phases to leading QA, training, and into operations.

#### **Miami-Dade Parks, Recreation and Open Spaces**

##### ***Chief of Business Information Systems***

***2018***

***Sept 2014 - April***

- Business Architect to modernize Parks and Recreation by improving the sales systems, financial dashboards, network infrastructure, Wi-Fi, and other process improvements.

#### **Miami-Dade Parks, Recreation and Open Spaces**

##### ***POS Systems Administrator / Project Manager***

***2014***

***March 2013 - Sept***

### **Education / Certifications:**

- Master of Business Administration, Barry University, 2012
- Master of Science in Sports Management, Barry University, 2012
- PMP Certification

## Vishal Suthar, System Architect & Website Development

### Experience

#### Yodel Pass

##### **Senior Project Manager July 2019 to present**

- Responsible for technical architecture design, project planning and management, development, deployment with clients, and technical support for Yodel Pass Suite of products, including
  - iOS and Android Yodel and Yodel Ranger apps
  - Yodel Admin for backend
  - Client Portal websites

#### Nexuslink Service PVT. LTD.

##### **Senior Project Manager October 2015 to July 2019**

- Lead development team for a scheduling and retail management software solution that included:
  - Modules for scheduling of site reservations, event tickets, classes/program bookings.
  - Point of sale (POS) that manages batches, SKU inventory, payments, and cashiers.
  - Portal website
  - Feature rich administrative application.

#### Vagaro India PVT. LTD.

##### **Senior Technical Leader June 2014 to September 2015**

- Responsible for requirement analysis, technical design and staff assignments for a web-based appointment booking system for the salon industry that included: a website, an iOS and Android app, and employee, payroll, and business intelligence report modules.

#### Silvertouch Technologies

##### **Technical Leader November 2008 to June 2014**

- Responsible for requirement analysis, technical design, and staff assignments for a variety of projects.

### Education and Certifications

- Bachelor of Engineering Information Technology (2005)
- Microsoft Certified Professional (Developer Web Developer) 2007

Microsoft Certified Technology Specialist (.Net Framework 2.0: Web Applications) 2007

## Ashika Kuruvilla, Marketing & Communications Manager

### Experience

#### Yodel Pass

***Marketing & Communications Manager******Feb 2022 to present***

- o Responsible for visual identity and marketing activities of the company
- o Provides support for all customer promotional activities

**The Skin Deep*****Head of Design******Sept 2018 to Feb 2022***

- o Maintained and evolved the visual identity of the umbrella company and its sub-brands across all its channels while managing two Junior Designers.
- o Directed and operated camera on productions of the Emmy award- winning Documentary series and sub-brand.

**VaynerMedia*****Art Director******July 2017 to June 2018***

- o Assisted Senior Art Directors on the Entertainment team with optimizing and creating digital content for up to 16 shows for the USA and Syfy networks.
- o Contributed as the main Art Director for five major accounts in various industries including food, alcohol, telecommunications, etc.

**Education**

- o Master of Fine Arts, MFA - Film , The City College of New York, 2018 - 2020
  - o Recipient of John Grist Documentary Scholarship
- o Bachelor of Arts, BA - Graphic Communications, Baruch College, New York, 2013 - 2017.

**Javed Wiggins, Data Analyst**

Results-driven professional with a strong background in data analysis and machine learning. Proven track record of developing innovative solutions to optimize document processing and enhance client insights. Skilled in SQL query optimization and proficient in utilizing machine learning techniques to streamline operations and make predictions. Committed to driving efficiency and delivering exceptional results.

**Experience****Yodel*****Data Analyst******April 2024 - Present***

- Developed Quicksite dashboards and reports that have been well received by clients . These Dashboards provide trends on relevant allow clients to make meaningful decisions about their business
- Conduct comprehensive data collection, ensuring accurate and reliable datasets for analysis.
- Analyze sales data to identify trends, discrepancies and opportunities for improvement.
- Manage data related to digital pass issuance, usage and validation.
- Provide real-time data insights to enhance the decision making process.
- Contribute to the optimization of operational work flows through data-driven insights.

**Brightfield  
Data Analyst**

**Apr 2022 - June 2023**

- Developed a machine learning-based script to streamline document processing by 90%.
- Managed and oversaw the portfolios of 8 clients, delivering data-driven insights through impactful data visualizations tailored for non-technical audiences.
- Created insightful reports for clients, leading to cost savings of up to 40% in contingent workforce management.
- Improved query performance by 15% through effective utilization of SQL queries.
- Processed structured and unstructured data for over 20 clients on a weekly cadence, employing efficient Extract, Transform, Load (ETL) processes.
- Captured and documented various organization's taxonomy structure.
- Reviewed and assessed job role classifications and leveling.
- Compared assignment rates to market rate data for benchmarking.
- Collaborated with stakeholders to establish a new, aligned workforce taxonomy.

**Erasmus High School  
Python / Mathematics Teacher (K-12)**

**Sept 2017 - Apr 2022**

- Improved students' Regents scores by 30% by developing and executing annual mathematics curriculum for 100+ students.
- Assessed students' progress through weekly online progress reports to plan and modify lessons effectively.
- Created a Python/Data Analytics curriculum, enabling students to apply mathematical concepts and make data-driven decisions.

**Education**

**Baruch College, New York, NY**

**May 2017**

*BA in Mathematical Science; Minor in Information Technology & Social Responsibility*

**Relevant Experience & Skills:** Microsoft Office Suite, Python, SQL, Tableau, Sisense, R, Machine Learning, Data Visualization, Problem solving, Collaboration and Communication

**Visual Examples** visual examples of other displays produced by the proposer

## Visual Examples

Detailed visual examples of the Yodel Pass solution are provided in the Appendix. There are also examples in Section 3. (Scope of Services).

**Firm Offer** a statement that the proposal is a firm and irrevocable offer.

## Firm Offer

This proposal is a firm and irrevocable offer.

## 3. Scope of Services

### A. Statement of Work - Ability to Meet City's Needs

Yodel Pass provides a multi-channel platform to buy, sell, and validate annual, daily, and timed entrance passes to beaches, parks, parking lots, events and attractions. Yodel provides real time reports and dashboards that can help in monitoring crowd capacity and understanding purchase and attendance trends.

Yodel has multiple components which enables customers to purchase a pass using a channel of their preference. Yodel supports the online purchase of passes via the Yodel Portal as well as onsite purchase via the Yodel Mobile Cashier which enables rapid sale of passes at the gate and provides staff with mobility as they do not need to be in a fixed location to sell passes. These rapid sales mean that congestion at the gate is reduced and users do not need to go to a kiosk to purchase a pass.

We have provided the Yodel Portal solution to Long Beach since 2021. This includes the following:

1. **Yodel Portal** - for customers to purchase passes online. This includes passes that require an application and document verification via the Yodel Document Verification System.
2. **Yodel Admin** - for set up and management of passes and access to reports and the Document Verification System.
3. **Yodel Validator** - the Validator is used on mobile devices to scan passes.

In addition to the above, we recommend the use of wristbands that can be given to passholders for quick visual confirmation that they have a pass.

Below is a detailed explanation of how our solution meets the requirements of the Scope of Services.

#### 1. The beach park access control solution should:

Be "user friendly" to afford a minimal amount of staff training.

The Yodel Pass modules for the beach park access control solution include the Yodel Portal, Yodel Document Verification System, Yodel Admin, and Yodel Validator. These modules are currently used by the City of Long Beach staff and patrons. They have been designed with an intuitive and user-friendly interface that requires no/minimal training for staff and patrons.

Ensure seamless access entry management.

Beach pass holders can gain access by showing the validation screen of their purchased pass to staff at the entrance. Staff then scan the pass using the Yodel Validator installed on a mobile phone to confirm that it is valid.

Provide ease of identification of valid beach pass holders.

Beach Pass holders can be identified in two ways:

- **Wristband** - Users with valid beach passes can be given a wristband upon check-in that they need to wear while on the beach. This allows for police or staff patrolling the beach to quickly scan the crowd to determine if any users do not have a wristband. The use of wristbands also allows users to leave the beach and return without needing to use their phone to regain entry. Instead, they can show their wristband to staff at the entry.

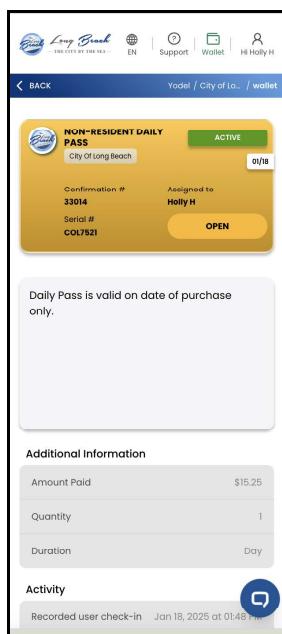
For daily passes, the wristbands would be a wide variety of different colors so that users cannot reuse the bands as they would not know the color in advance.

Season pass holders would be issued 5 wristbands per pass with Annual printed on the band. They would be given their band the first time that they check in during the season. Additional Bands will be issued as per agencies decision

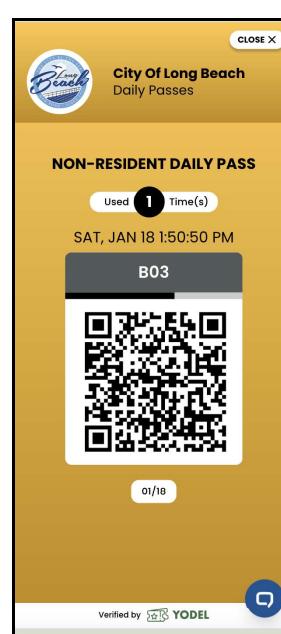
For any wristband wearer, if there is any doubt about the validity of their pass, then staff could request the wearer to display their pass on their mobile device.

- **Beach Pass on Mobile Device** - Each beach pass holder can access their Yodel Wallet on their mobile phone to display their beach pass. Below is an example of a Pass in a Yodel Wallet and the Activation Screen. To display their beach pass, the user would go to the pass in their Yodel Wallet and click on the Open button to display their pass. Staff can confirm that it is a valid pass by the following information:
  - Correct pass color, logo, enterprise name, and pass name
  - Moving (animated) QR Code
  - Correct date and time
  - Changing color and code on pass. (this is the same for all users with a valid pass, so a group can be asked to hold up their phones and multiple users can be validated at the same time)

## Pass in Yodel Wallet



## Activation Screen



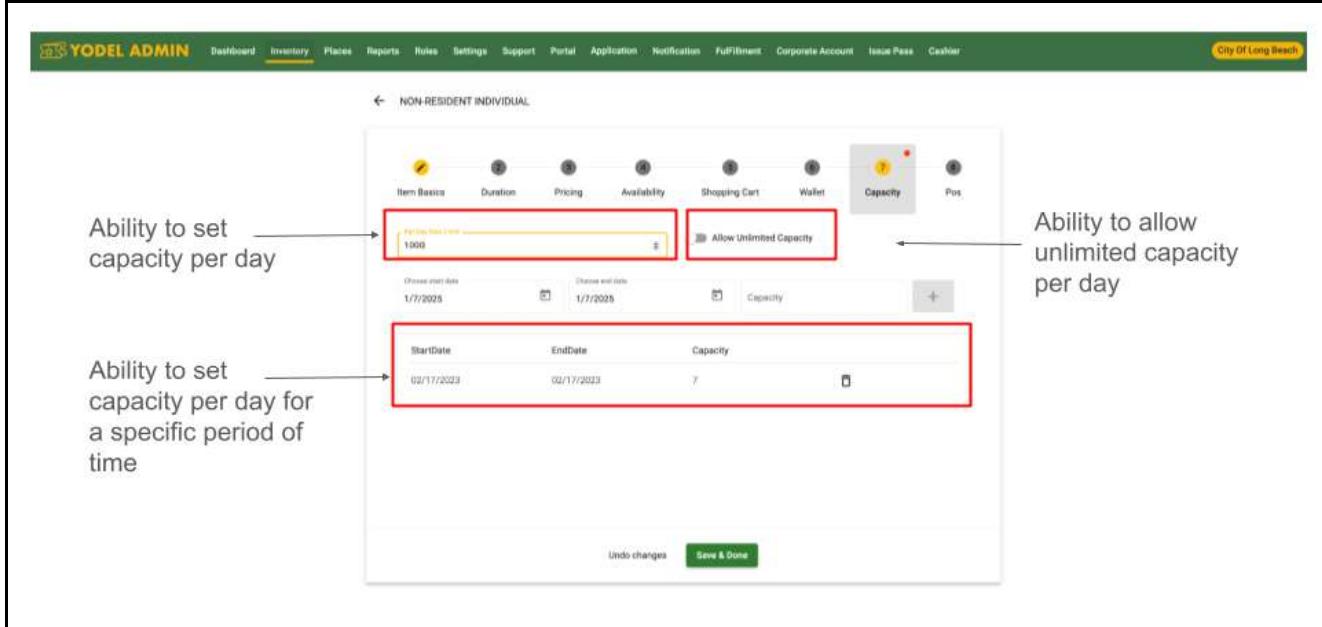
If a user lost their wristband and has not gotten a replacement or if there is any doubt that the user has a pass, then the user could be asked to display their beach pass.

The solution must have the ability to set the maximum number of passes available to sell and a warning system to alert the user and the City that the maximum number of passes available is approaching. Similarly, the system must have the ability to limit the number of seasonal passes sold to each household.

The maximum number of passes can be set up in the Yodel Admin.

Yodel can send notifications to the City that the maximum number of passes available is approaching and also can limit the number of seasonal passes sold to a household.

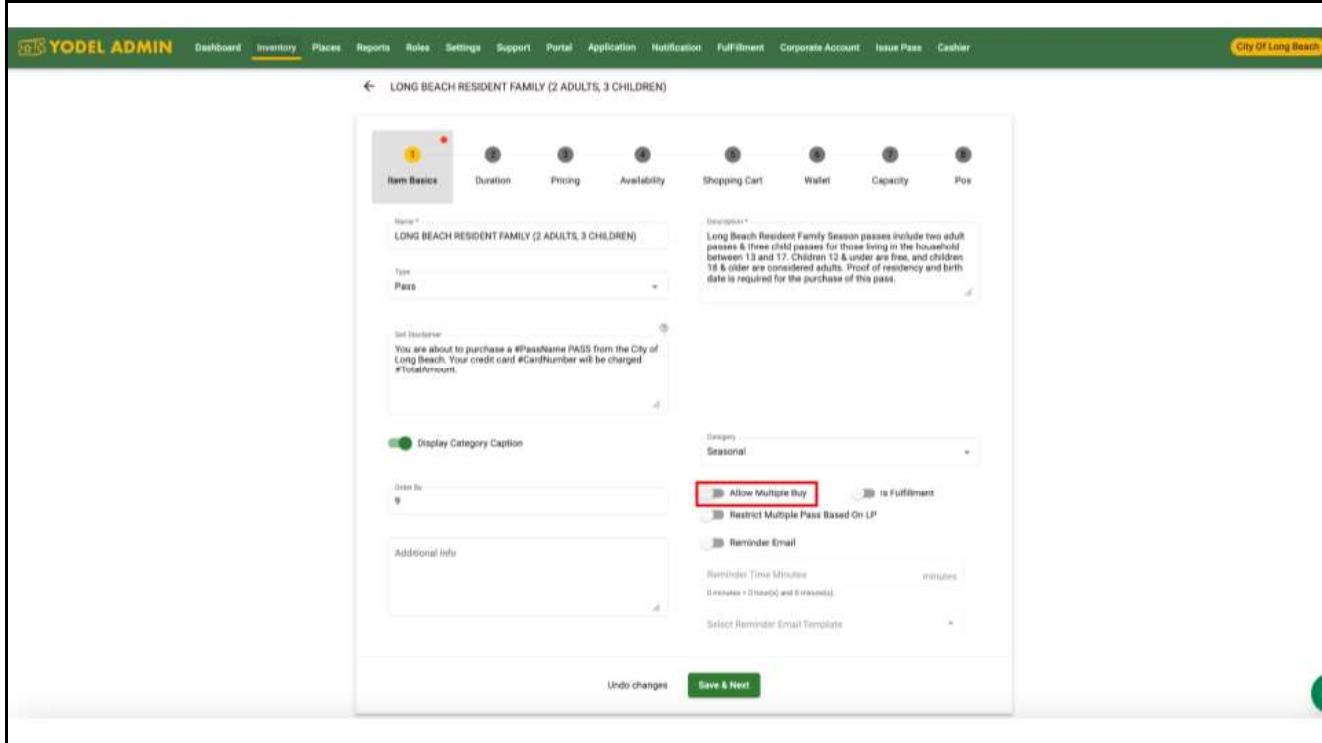
This screen shows how capacity can be set for a daily pass using the Yodel Admin:



Seasonal family passes are set up for Two Adults, Two Adults / One Child, Two Adults / Two Children, Two Adults /Three Children, and Two Adults / Four Children.

Patrons need to apply for these passes on the Yodel Portal by uploading documents to prove City of Long Beach residency and, when needed, proof of the age of children. This capability is the Yodel Document Verification System. Once Staff has reviewed and approved the documents, the patron can purchase the family pass.

The purchase of this pass can be restricted in the Yodel Admin so that the pass can only be purchased once. The below screen shows that Allow Multiple Buy is toggled off so that the pass can be purchased only once.

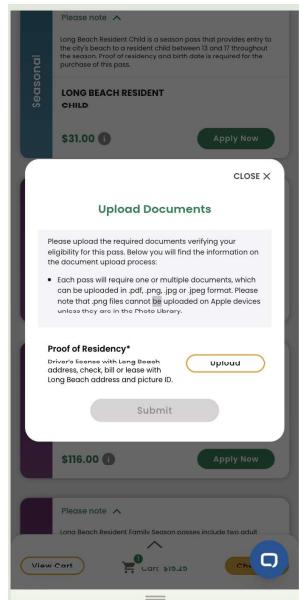


The screenshot shows the Yodel Admin interface with the following details:

- Header:** YODEL ADMIN, Dashboard, Inventory (highlighted), Places, Reports, Roles, Settings, Support, Portal, Application, Notification, Fulfillment, Corporate Account, Issue Pass, Cashier.
- Breadcrumbs:** LONG BEACH RESIDENT FAMILY (2 ADULTS, 3 CHILDREN)
- Item Basics:** Description: Long Beach Resident Family Season passes include two adult passes & three child passes for those living in the household. Adults must be 18 & under or free, and children 18 & older are considered adults. Proof of residency and birth date is required for the purchase of this pass.
- Type:** Pass
- Get Holder:** You are about to purchase a #PassName PASS from the City of Long Beach. Your credit card #CardNumber will be charged #TotalAmount.
- Display Category Caption:** Seasonal
- Order By:** #
- Additional Info:**
- Buttons:** Allow Multiple Buy (highlighted with a red box), Restrict Multiple Pass Based On LP, Reminder Email, Reminder Time Minutes (0 minutes + 0 hours and 0 minutes), Select Reminder Email Template.
- Actions:** Undo changes, Save & Next.

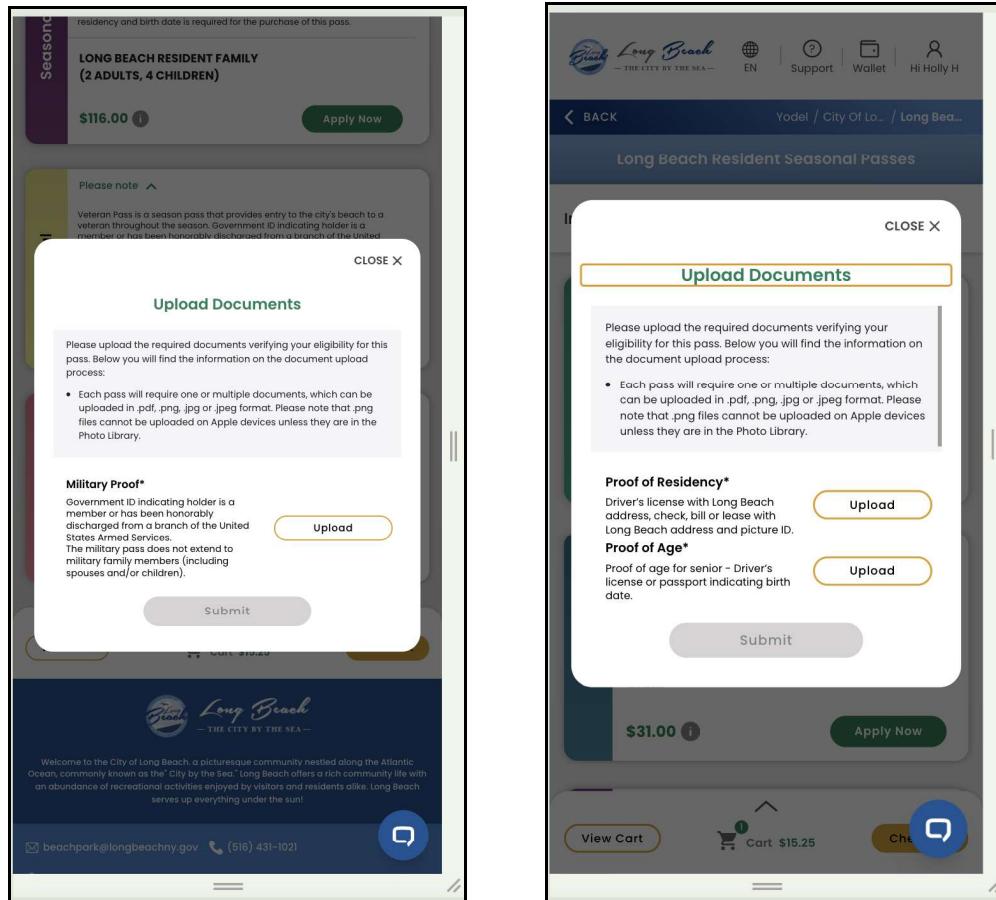
The 11561 zip code encompasses all of the City of Long Beach as well as some municipalities neighboring the City. Accordingly, the successful proposer must develop a solution to address this challenge regarding the sales of resident vs. non-resident passes. Verification of age and/or veteran status is required.

The Yodel Document Verification System enables patrons to upload documents to prove that they have City of Long Beach residency. Here is an example for a Long Beach Resident:



The patron needs to provide Proof of Residency within the City of Long Beach to be approved by Long Beach staff to purchase a Resident Pass. Non-Residents do not need to prove residency and can purchase a pass (at a higher price) without uploading documents.

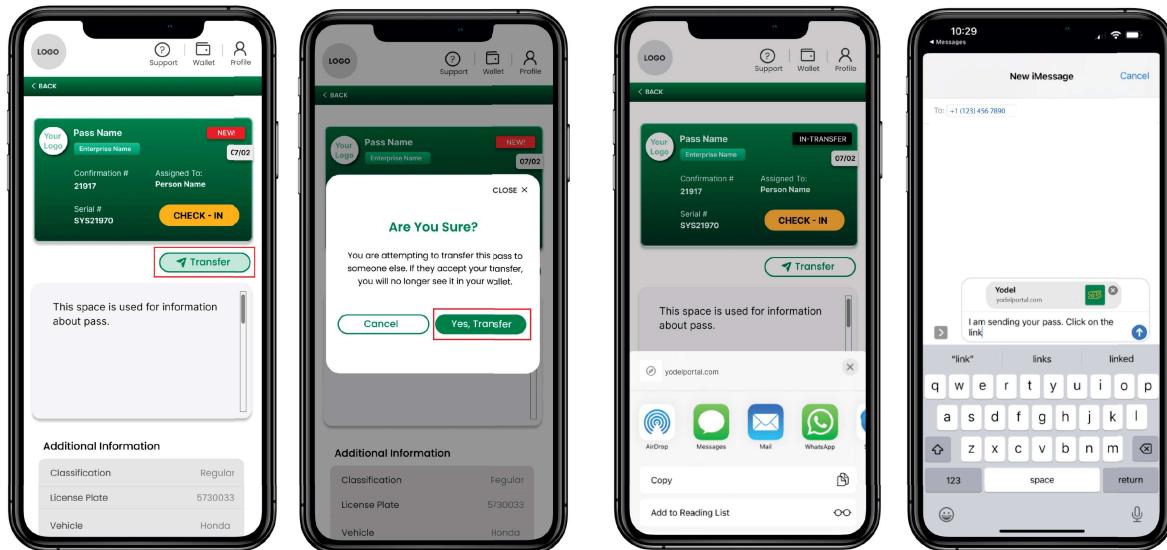
This same approach is used for passes that need proof of age or military service. Here are examples of the document upload screens:



The successful proposer needs to address whether or not one (1) individual can purchase multiple passes on behalf of friends or family and how such would be presented/verified at beach entrances and by beach patrol throughout the day.

It is possible for one individual to purchase multiple passes so that others can use them. The pass can be set up in the Yodel Admin so that the purchaser can transfer the pass to their friends and family.

The screens below illustrate how a pass can be transferred:



### Report on all financial transactions and current user activity real-time.

The Yodel Admin provides a variety of downloadable real time reports. The Transaction History and the Pass Usage Reports are described below. In addition, searchable real-time QuickSite reports are also available.

All real time **financial transactions** are available in the Transaction History Report. The report includes the following information:

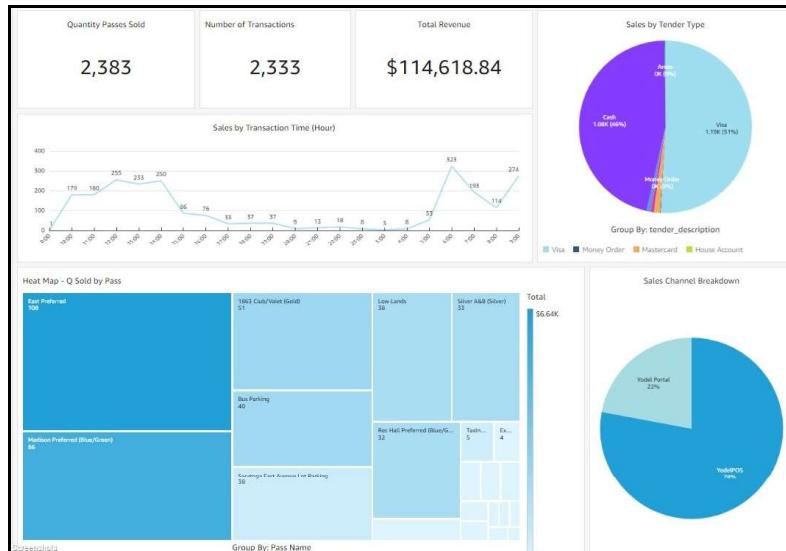
- Order ID Number
- Order Item ID Number
- Pass Name
- Patron Name
- Patron Email
- Patron Phone Number
- Origin Place
- Time of Transaction (in local time)
- Confirmation Number
- Quantity
- Unit Price
- Subtotal
- Tax
- Convenience Fee
- Discount
- Payment Result (Paid or Declined)
- Paid Amount

- Payment Type
- Card Type
- Payment Transaction ID
- Payment Confirmation

**User Activity** is available in the Pass Usage Report. The report provides the following real time information about user activity:

- ID number
- Location
- Time of activity (in local time)
- Description of Activity
  - Recorded User Check In - Pass holder clicked check in button on pass to display validation screen
  - Scanned by Ranger - Staff scanned the pass
  - Transfer Started - Pass Holder starts a transfer
  - Transfer Completed - Pass successfully transferred
  - Transfer Declined - The person who received the transfer declined it
  - Transfer Cancelled - Pass holder canceled transfer
- Originated By - name of the staff member or patron who performed the action.
- Wallet Card - name of the pass
- Wallet Card Owner - Patron who purchased the pass
- Wallet Card Bearer - Patron who has the pass in their wallet. If the pass was not transferred, then this is the Wallet Card Owner.

In addition to the Reports available in the Yodel Admin, we can provide access to real time customized Amazon QuickSite reports. Our staff has worked with the City's staff to set up customized reports. Below is an Amazon QuickSite report that is a generic example of analytics that provide insight on pass sales.

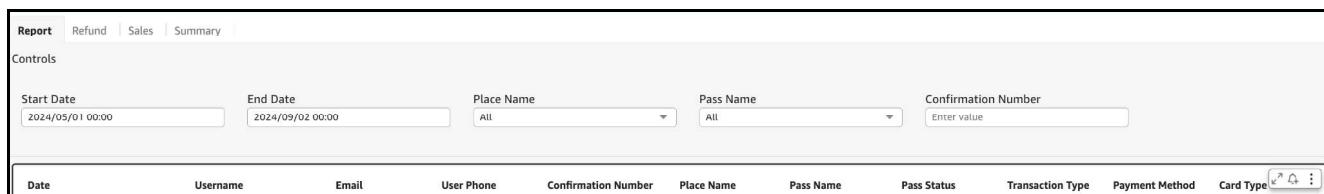


These are the reports and dashboard available for the City of Long Beach:

### Sales Dashboard:

- Quantity Sold
- Amount Refunded
- Net Sales
- Gross Sales
- Bar Charts:
  - Sales by Place Name (Daily Passes, Non-Resident Seasonal Passes, resident Seasonal Passes)
  - Sales by Pass name
  - Sales and Quantity by Month
- Pie Chart
  - Sales by Card Type

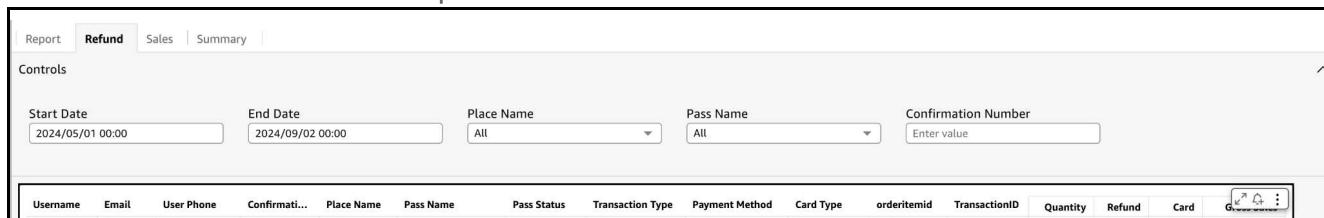
**Report for Sales** - can search for Passes sold by Date Range, Place Name, Pass Name and Confirmation number



The screenshot shows a search interface with the following fields:

- Report, Refund, Sales, Summary tabs (Sales is selected).
- Controls section with dropdowns for Start Date (2024/05/01 00:00), End Date (2024/09/02 00:00), Place Name (All), Pass Name (All), and Confirmation Number (Enter value).
- Search results table headers: Date, Username, Email, User Phone, Confirmation Number, Place Name, Pass Name, Pass Status, Transaction Type, Payment Method, Card Type.

**Report For Refunds** - can search for refunds by Date Range, Place Name, Pass Name and Confirmation number. When a pass is refunded it is removed from the user's wallet.



The screenshot shows a search interface with the following fields:

- Report, Refund, Sales, Summary tabs (Refund is selected).
- Controls section with dropdowns for Start Date (2024/05/01 00:00), End Date (2024/09/02 00:00), Place Name (All), Pass Name (All), and Confirmation Number (Enter value).
- Search results table headers: Username, Email, User Phone, Confirmation Number, Place Name, Pass Name, Pass Status, Transaction Type, Payment Method, Card Type, OrderID, TransactionID, Quantity, Refund, Card.

**Sales and Tender Summary Report** - can be searched by Date Range and Pass Name



The screenshot shows a search interface with the following fields:

- Report, Refund, Sales, Summary tabs (Summary is selected).
- Controls section with dropdowns for Start Date (2024/05/01), End Date (2024/09/02), and Pass Name (All).
- Table header: Sales Summary - City of Long Beach.
- Table rows for Place Name, Category, Pass Name, Quantity Sold, Subtotal, Convenience, Tax, Visa, Discover, American, JCB, Mastercard, Refund, Total sales, and Net Sales.

**Report for support activities** - can search for passes by confirmation number, User Name, User Email, User Phone and Owner User Name

Controls				
Confirmation Number <input type="text" value="Enter value"/>	User Name <input type="text" value="Enter value"/>	User Email <input type="text" value="Enter value"/>	User Phone <input type="text" value="Enter value"/>	Owner User Name <input type="text" value="Enter value"/>
City Of Long Beach Support				
Wallet Item ID	User Name	Owner User Name	User Email	User Phone
Pass Name	Effective Date	Expiration Date	Confirmation ...	Created Date
				Pass Status
				Total Amount

**Track and report the number of passes sold by date and time.**

The number of passes sold are tracked and reported in the Transaction History Report in the Reports module in the Yodel Admin as well as in the QuickSite reports and dashboard.

**Track, report and reconcile the number of passes redeemed per post/location by date and time.**

The number of passes redeemed per post/location are tracked by date and time in the Pass Usage report. A QuickSite dashboard can be created, as needed.

**Automatically batch disbursements into merchant bank.**

Yodel Pass has provided a portal for the City (The City of Long Beach Digital Beach Pass Portal) from 2021 to 2024. This solution automatically batches credit card disbursements into the City's bank account, on a daily basis.

**The successful proposer must provide security protections to directly interface with the City's dedicated bank account and Comptroller's office. All sales need to be live transactions or deposited directly into the City's account within 24-hours.**

Yodel Pass has provided a portal for the City (The City of Long Beach Digital Beach Pass Portal) from 2021 to 2024. This portal has provided the required security protections to directly interface with the City's dedicated bank account and Comptroller's office. All sales are deposited directly into the City's account within 24-hours.

**Provide ease of identification of valid beach pass holders;**

Beach Pass holders can be identified in two ways:

- **Wristband** - Users with valid beach passes can be given a wristband that they need to wear while on the beach. This allows for police or staff patrolling the beach to quickly scan the crowd to determine if any users do not have a wristband. The use of wristbands also allows users to leave the beach and return without needing to use their phone to regain entry. Instead, they can show their wristband to staff at the entry.

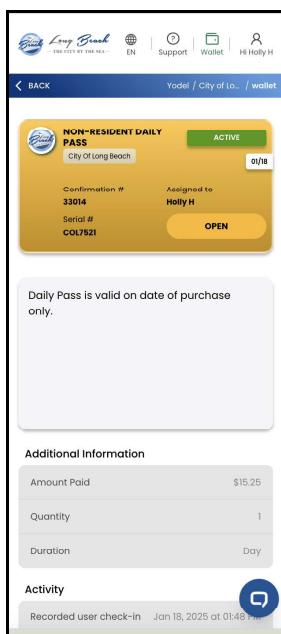
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Season pass holders would be issued 5 wristbands per pass with Annual printed on the band. They would be given their band the first time that they check in during the season.

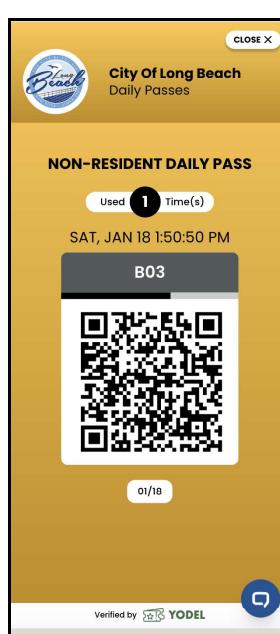
For any wristband wearer, if there is any doubt about the validity of their pass, then staff could request the wearer to display their pass on their mobile device.

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  - Correct pass color, logo, enterprise name, and pass name
  - Moving (animated) QR Code
  - Correct date and time
  - Changing color and code on pass. (this is the same for all users with a valid pass, so a group can be asked to hold up their phones and multiple users can be validated at the same time)

## Pass in Yodel Wallet



## Activation Screen



If a user lost their wristband and has not gotten a replacement or if there is any doubt that the user has a pass, then the user could be asked to display their beach pass.

Capture contact information of purchasers to enable the City to contact them by email, text or other application means, and for the use in marketing or relevant notifications.

To purchase a beach pass, users need to enter their mobile phone number and email. The phone number is used for delivery of the pass to their mobile device and the email address is used to send confirmation emails to the user.

This data is captured in the Transaction History Report so that it is possible to contact users by email or SMS for marketing or relevant notifications. The Transaction History report is in the Yodel Admin and is part of the QuickSite Sales report.

All costs incurred to be borne solely by the user and be of no cost to the City of Long Beach.

All costs can be incurred solely by the user. For each pass there is a convenience fee that is in addition to the price of the pass. If the wristband option is used, then the cost of the wristband is included in the convenience fee.

Train new staff onsite, webinars and other visual means as requested by the City.

Yodel Pass can train new users onsite, via webinars or other visual needs.

During the 2021 to 2024 seasons, we have successfully trained office staff on the use of the Yodel Admin and field staff on how to validate and scan beach passes.

For the 2025 season, we have a new edition of the Yodel Admin guide as well as an automated chatbot on the Yodel Admin. The chatbot provides answers to configuration questions to help office staff when they are using the Admin.

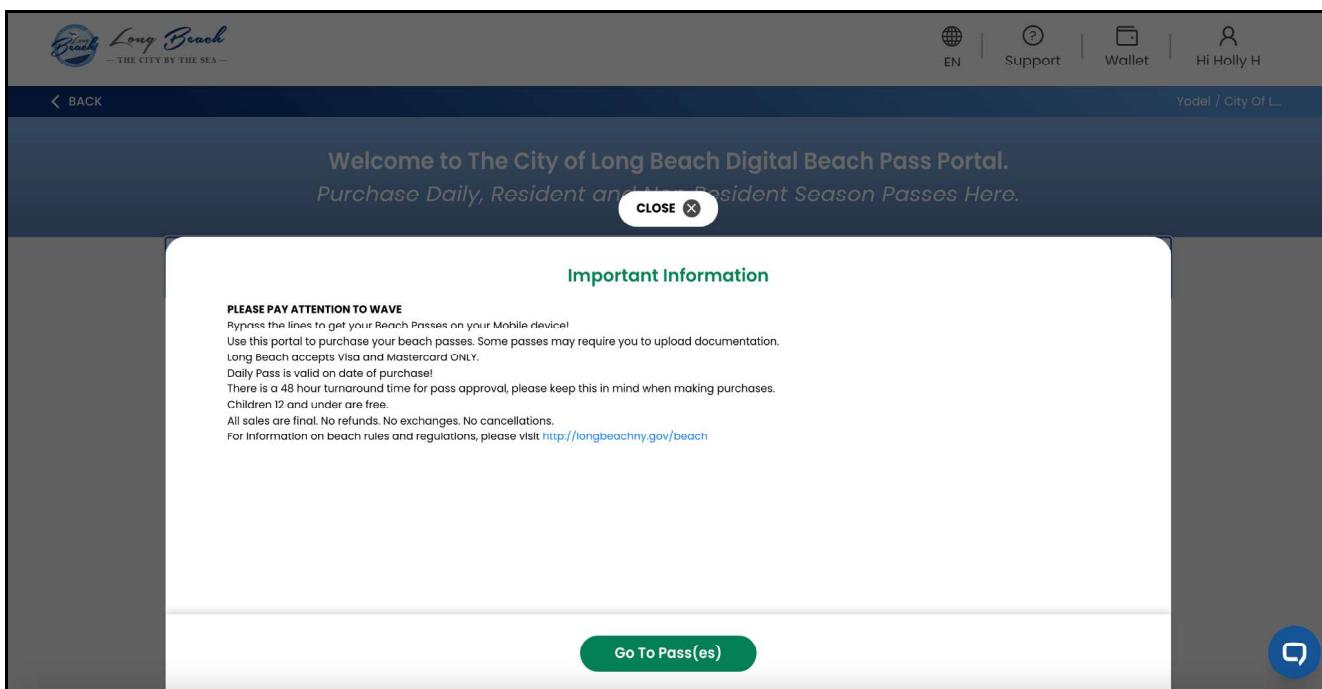
Have technical and training support staff available as needed in addition to electronic and manual directions. Such support, including information technology and /or related support for both the customer and City, must be available during all beach park operating hours.

Technical and training support staff are available as needed during all beach park operating hours. The use of a spreadsheet tracker for questions or issues has been deployed so that the specifics of the issue can be documented, which enables a faster response.

## 2. From a user perspective:

Web-based access to allow users to view standard information about the City of Long Beach and its beach operations.

The City of Long Beach Digital Beach Pass Portal has standard information on the home page. This is called Important Information and the information can be customized. The Important Information screen opens when the user accesses the site so that they can read it. If the user has been idle for one hour, the Important Information screen reappears. Below is an example of the Important Information screen.



**Web-based access to allow users to create a personal profile within the app.**

The Portal is a responsive progressive web app (PWA) and it can be accessed by a URL and saved to the user's home screen. This is the preferred option for users that do not have a mobile phone or for users that do not want to download an App. The Portal is also available for download from the Apple App Store and Google Play.

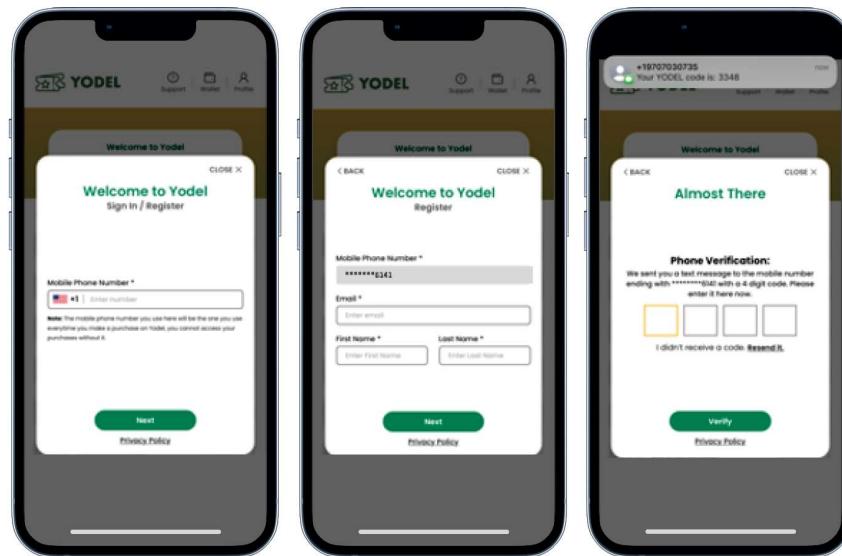
Users can create a personal profile on the Yodel Portal via the Portal website.

We take a minimalist approach to collecting customer data and have built in Personal Identifiable Information (PII) protection into the system design. To create a personal profile, users need to provide the following information:

- **Mobile phone number** - used for the digital delivery of the pass and validation of phone number. Users can receive an SMS confirmation of the pass purchase (this is an option and there is additional cost)
- **Email** - used for Email confirmation of the purchased pass. Additional information can be included in the email, such as terms and conditions, beach rules, etc. The email can be used for further email messaging, as needed. (additional cost for email messaging)
  - Users can add additional email addresses and they can select an email address as the primary email address to use.
- **First and Last name** - for email salutations
- **Optional**
  - Users can store credit and debit card information for future purchases

To verify that the user is using the correct phone number for the mobile device, a one time password is provided. The OTP approach eliminates the need for users to remember a password.

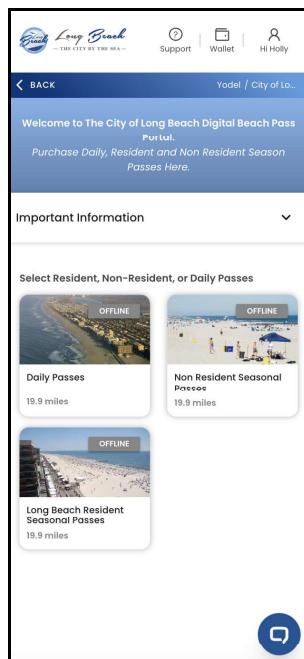
Example of registration screens:



Web-based access to allow users to make purchases of beach passes or other passes offered by City of Long Beach.

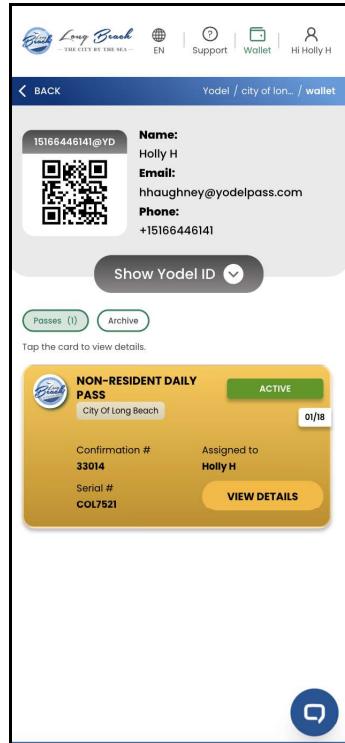
There is web-based access to the Portal for users to purchase beach passes or other passes offered by the City of Long Beach.

When this URL (<https://yodelportal.com/City-of-Long-Beach>) is entered into a browser, the user is directed to a website where beach passes can be purchased. If desired, other passes can be added to the site. A new tile for the pass type would be created.



Web-based access to allow users to check-in / scan-in at the City of Long Beach designated entrance points.

When this URL (<https://yodelportal.com/City-of-Long-Beach/wallet>) is entered into a browser, the user is directed to their Yodel Wallet, where they can access their beach pass so that they can check-in/scan-in at the City's designated access points.



## B. Additional Requirements

The following requirements will be made a part of any agreement entered into between the City and the selected firm(s):

1. The City reserves the absolute right to terminate the services at any time.

Yodel Pass understands that the City reserves the absolute right to terminate the services at any time.

2. The firm shall maintain full and complete books and records of accounts in accordance with accepted accounting practices and such other records as may be prescribed by the City Comptroller, including a contemporaneous record of work indicating in brief summary, a description of the work performed.

Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the City Comptroller, the City's auditors and/or duly designated City representatives.

Yodel Pass will maintain full and complete books and records of accounts in accordance with accepted accounting practices and such other records as may be prescribed by the City

Comptroller, including a contemporaneous record of work indicating in brief summary, a description of the work performed.

Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the City Comptroller, the City's auditors and/or duly designated City representatives.

**3. The firm will promptly provide a response to any requests from the City's Records Access/FOIL Officer.**

Yodel Pass will promptly provide a response to any requests from the City's Records Access/FOIL Officer.

**4. The firm shall, to the fullest extent provided by law, defend and indemnify and save harmless the City from claims, suits, action, damages and costs of every nature, kind, name and description resulting from the negligent performance of the services. Such defense and indemnity shall not be limited by reason of enumeration of any insurance coverage provided by the firm. Negligent performance of service shall include, in addition to negligence founded upon tort, negligence based upon the firm's failure to meet professional standards and resulting in obvious or patent errors in the progression of its work. Nothing shall create or give third parties any claim or right of action against the firm or the City beyond those provided by law.**

Yodel Pass shall, to the fullest extent provided by law, defend and indemnify and save harmless the City from claims, suits, action, damages and costs of every nature, kind, name and description resulting from the negligent performance of the services. Such defense and indemnity shall not be limited by reason of enumeration of any insurance coverage provided by the firm. Negligent performance of service shall include, in addition to negligence founded upon tort, negligence based upon the firm's failure to meet professional standards and resulting in obvious or patent errors in the progression of its work. Nothing shall create or give third parties any claim or right of action against the firm or the City beyond those provided by law.

**5. The firm shall procure and maintain during the term of any agreement resulting from this RFP, with a carrier holding an "A" rating from AM Best Company, or its equivalent, and furnish certificates of insurance evidencing its procuring such as enumerated in the Insurance Certification Form on page 18 of this document.**

Yodel Pass shall procure and maintain during the term of any agreement resulting from this RFP, with a carrier holding an "A" rating from AM Best Company, or its equivalent, and furnish certificates of insurance evidencing its procuring such as enumerated in the Insurance Certification Form in Attachment A.

## Proposer's Qualification-Attachment A

iii. Fully completed Proposer's Qualification Statement attached as Attachment A, including the Statement of Understanding, Disclosure Statement, Non-Collusive Proposal Certification, Insurance Certification and Acknowledgement of Receipt of Addenda.

Please find attached the following forms at the end of this document.

1. Statement of Understanding
2. Disclosure Statement
3. Non-Collusive Proposal Certification
4. Insurance Certification
5. Acknowledgement of Receipt of Addenda

# Fee/Compensation Arrangement

Yodel Pass will charge the following fee to the customers of City of Long Beach for the products and services mentioned in this proposal:

Item	Description	Includes Wrist Band?	Convenience Fee Paid by Customer
Daily Pass	Resident and Non-Resident Daily Passes	No	\$0.90
Daily Pass	Resident and Non-Resident Daily Passes	Yes, multiple colors	\$1.10
All Other Passes	Includes Resident and Non-Resident Seasonal and Economy Passes	No	\$1.00
All Other Passes	Includes Resident and Non-Resident Seasonal and Economy Passes	Yes, with pass name and color	\$1.25

**Note:** All merchant fees will be paid by the City or compensated to Yodel Pass by the City or passed on to the customer as per City's choice.

OTP SMSes, Confirmation emails and Document review status emails are included in the convenience fee.

Special communication fees are borne by the City. If needed, here are the charges for special communication emails and SMSes.

Item	Description	Price
Customer email	Basic email up to 5000	\$0.05 / email
SMS	up to 160 characters	\$0.05 / SMS
SMS	up to 320 characters	\$0.10 / SMS

# Appendix: Detailed Yodel Pass Screens

## Yodel Portal

The Portal provides the following

- Online pass, merchandise and membership passes that are available 24-hours
- Comprehensive pass, permit, ticket, membership and credential issuance system, including hourly, daily, weekly, monthly seasonal, annual and lifetime passes.
- Ability to purchase a pass on a desktop or mobile device with the same user experience.
  - The Portal is available for download from Apple App Store and Google Play. For users who do not want to download an app, the Yodel Portal is available via a URL and can be saved to the user's home screen since it is a responsive progressive web app.
- Tickets digitally delivered to the user's mobile phone.
- Scanning or fraud proof visual validation reduces entry line congestion.
- Previously purchased passes can be validated in offline mode in areas of low connectivity
- Purchased pass has a "Back of Card" which provides users with useful information (e.g., hours of operation, cancellations, etc.)

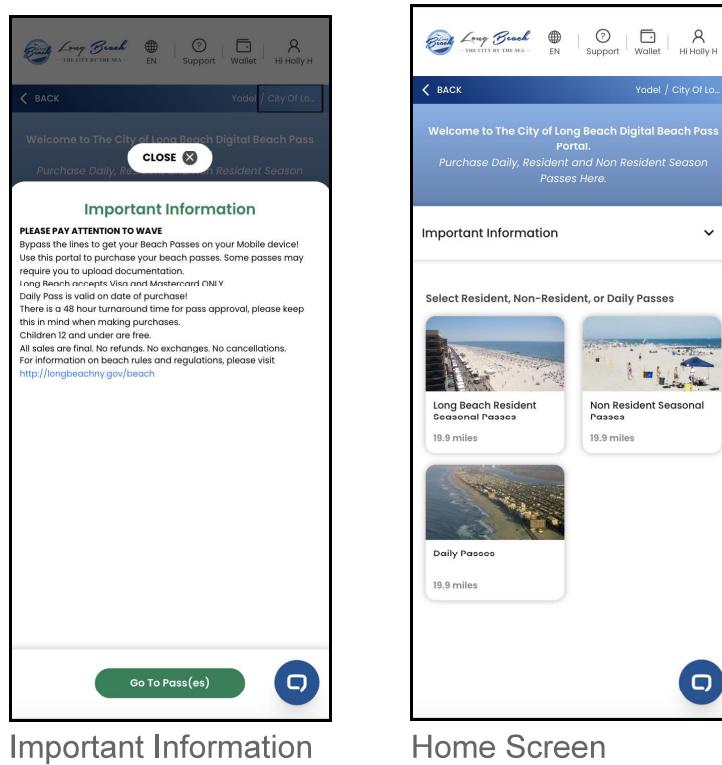
Here are visual examples demonstrating how the Portal works.

## Portal Home Screen

When the Portal website URL is entered in a browser, the Important Information screen appears so that customers can view the critical information about purchasing a pass.

Once read, the customer can close the Important Information screen to view the pass types.

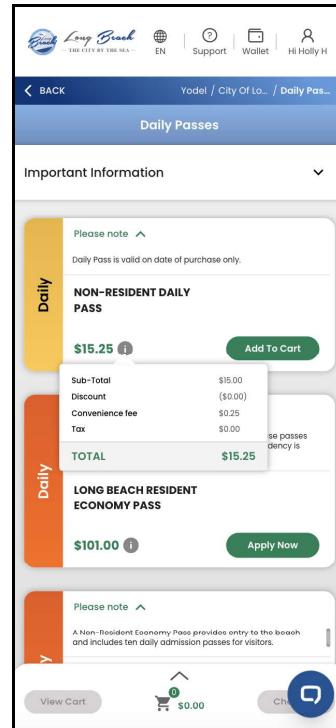
The Portal includes an automated Chatbot that answers frequently asked customer questions.



Next the customer selects the type of pass. Below two examples of pass types will be demonstrated.

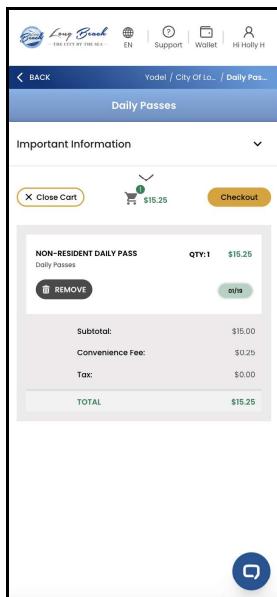
### Daily Pass Example

Below is an example of the pass purchase screen on the Portal, highlighting a daily pass. No application is required in this example. The Please Note section is used for information about the pass and it can be customized. The colors for the pass can also be customized in the Yodel Admin. The type of pass is indicated on the left side and information is available about the price breakdown (e.g., tax, convenience fee, and discount).

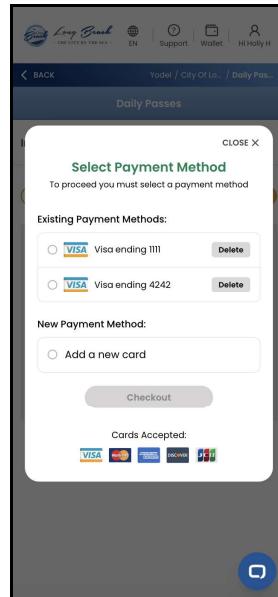


Pass Purchase Screen

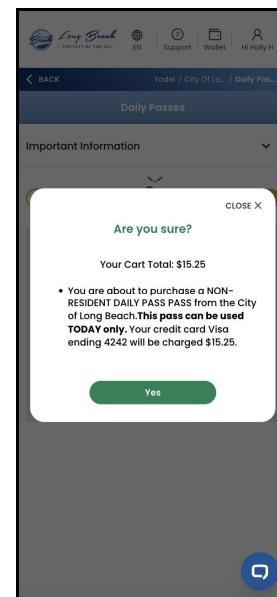
When the customer adds the pass to the cart, they will see the cart screen and they can purchase the pass. The screens below illustrate purchasing a pass.



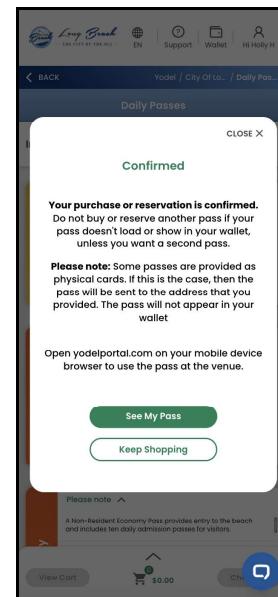
Cart



Select Credit Card

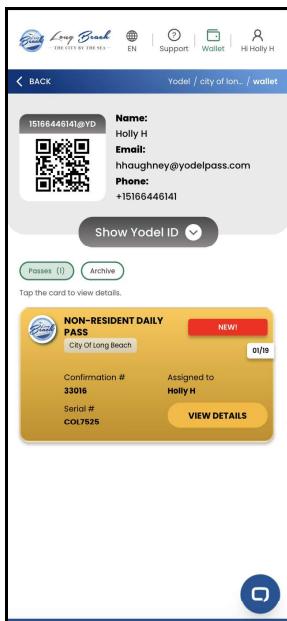


Confirm Purchase

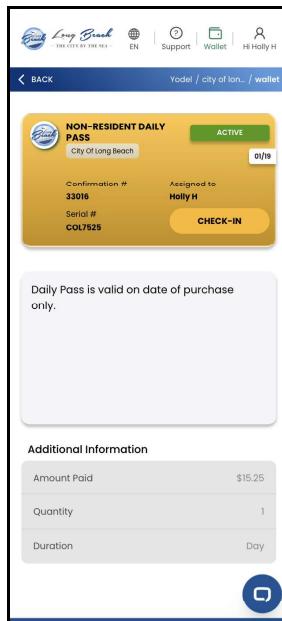


Purchase Confirmed

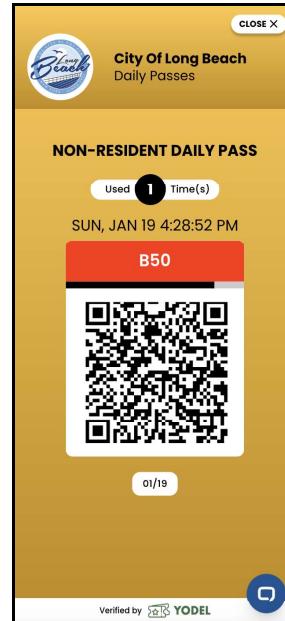
Once the pass has been purchased, the customer can see the pass in their Yodel Wallet. When the View Details button is clicked, the pass screen appears. There is a Check-In button on the pass screen and when it is clicked, the pass validation screen appears. This screen has a moving QR code that can be scanned by staff to validate the pass. Below are the pass screens.



Pass in Yodel Wallet



Pass Screen



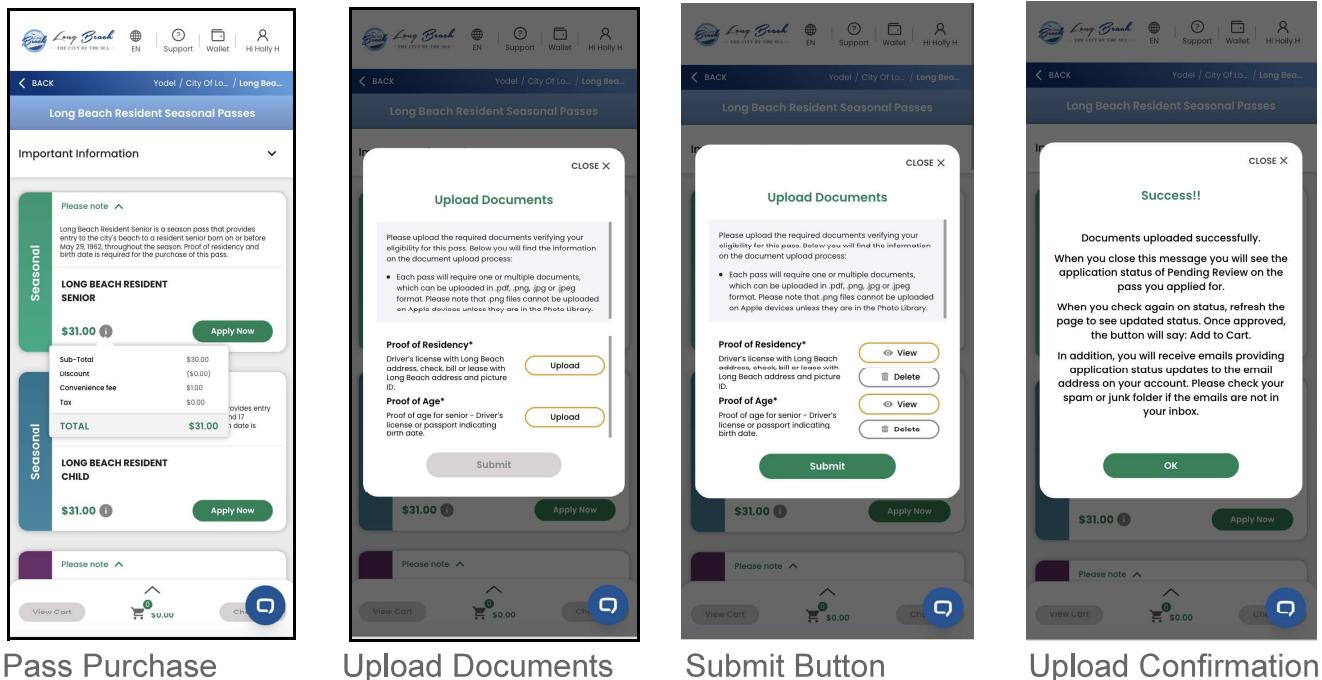
Validation Screen

## Application Pass Example

Application passes require customers to apply for passes by uploading documents as proof of age, residency, military service, etc. These documents are reviewed by enterprise staff to confirm they are valid. Once approved, the pass can be purchased.

The below example is for a Resident Senior Pass that requires proof of age and residency.

When the customer clicks on the Apply Now button on the pass purchase screen, the upload documents screen appears. This screen provides instructions on the documents that need to be uploaded. Once the documents are uploaded, the customer can view them to confirm they are the correct documents and that they appear correctly. The documents can be deleted and reuploaded if there is an issue. Once the documents are uploaded, the upload is confirmed. The customer automatically receives an email to confirm that they have successfully applied for the pass. Examples of the screens are below.



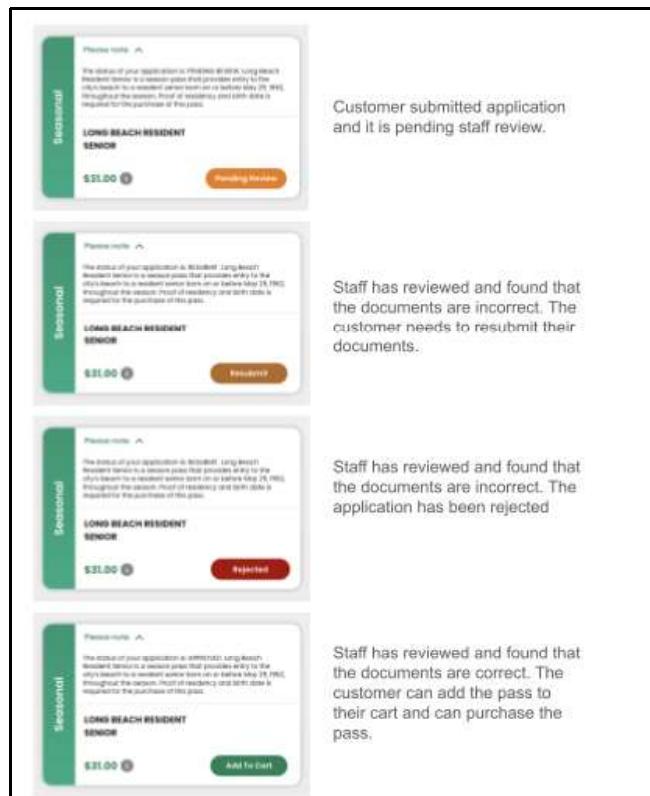
**Pass Purchase**

**Upload Documents**

**Submit Button**

**Upload Confirmation**

The status on the pass purchase screen changes as the application is processed by enterprise staff. Below is an explanation of the statuses that can appear on the pass purchase screen.



**Pending Review:** Customer submitted application and it is pending staff review.

**Incorrect Documents:** Staff has reviewed and found that the documents are incorrect. The customer needs to resubmit their documents.

**Rejected:** Staff has reviewed and found that the documents are incorrect. The application has been rejected.

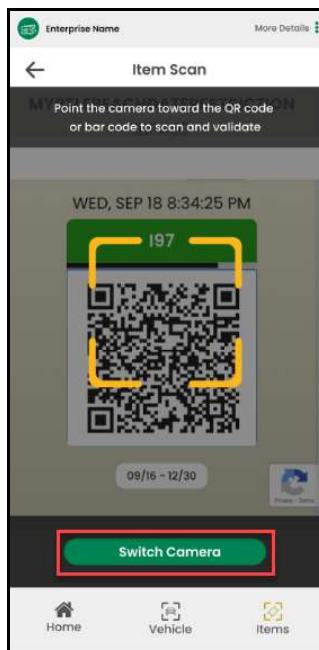
**Approved:** Staff has reviewed and found that the documents are correct. The customer can add the pass to their cart and can purchase the pass.

When the customer purchases the pass, the process is the same process as illustrated in the Daily Pass example above.

## Yodel Validation Module

The Yodel Validation Module is used to scan beach passes. The Module can be accessed via the web-based Yodel Mobile Cashier (<https://cashier.yodelpass.com/>) and used on a mobile device.

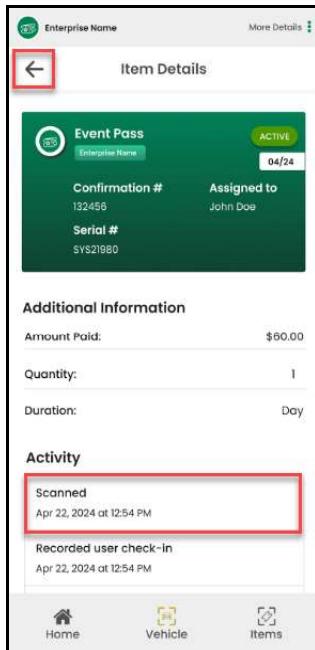
To Scan the moving QR code on a user's beach pass, the **Items** icon on the bottom of the Validation module screen is clicked so that the camera screen appears. If needed, the **Switch Camera** button can be used so that the camera points towards the beach pass QR code on the user's mobile phone. Below is an example of the screen



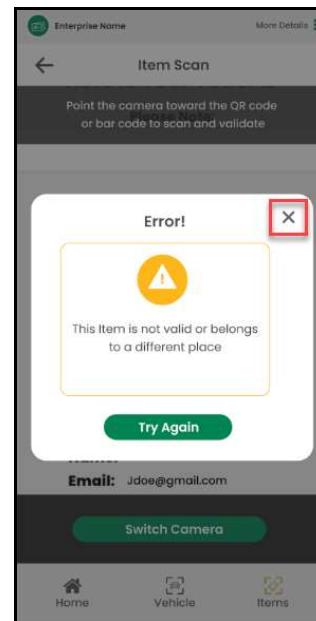
If the beach pass is valid, then the customer's pass appears . The scan is recorded in Activity. The back arrow is clicked to perform another scan.

If the beach pass is not valid, then an error message will appear. The X in the Error Message can be clicked to scan another pass.

Below are examples of valid and invalid passes.



Valid Pass



Invalid Pass

## Yodel Admin

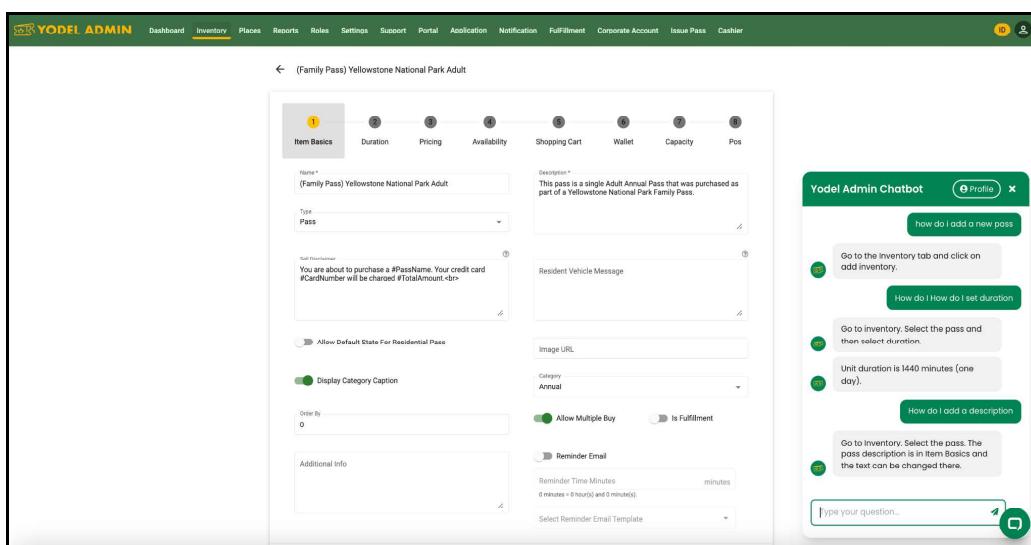
The Yodel Admin is a web-based, administrative site for the fully configurable platform.

Passes can be managed and new passes can be set up. Staff can change pass availability, pricing and capacity.

Notifications to customers, such as confirmation emails and customer notifications on the process of their pass application, are set up in the Yodel Admin.

Reports are available in the Yodel Admin.

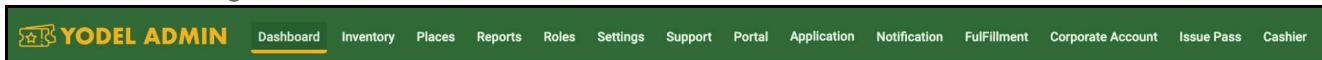
There is a Yodel Admin user guide and an automated Chatbot within the Yodel Admin that answers questions on how to use the portal. Here is an example:



Below is information on how the Yodel Admin is used.

### Modules in the Yodel Admin

The Admin is organized via this menu bar:



Below is a brief explanation of each tab on the Yodel Admin menu bar.

#### Please note

- All of the tabs may not be used by your enterprise and this is indicated below

- **Dashboard** - The dashboard is a quick view of the activity for the enterprise.

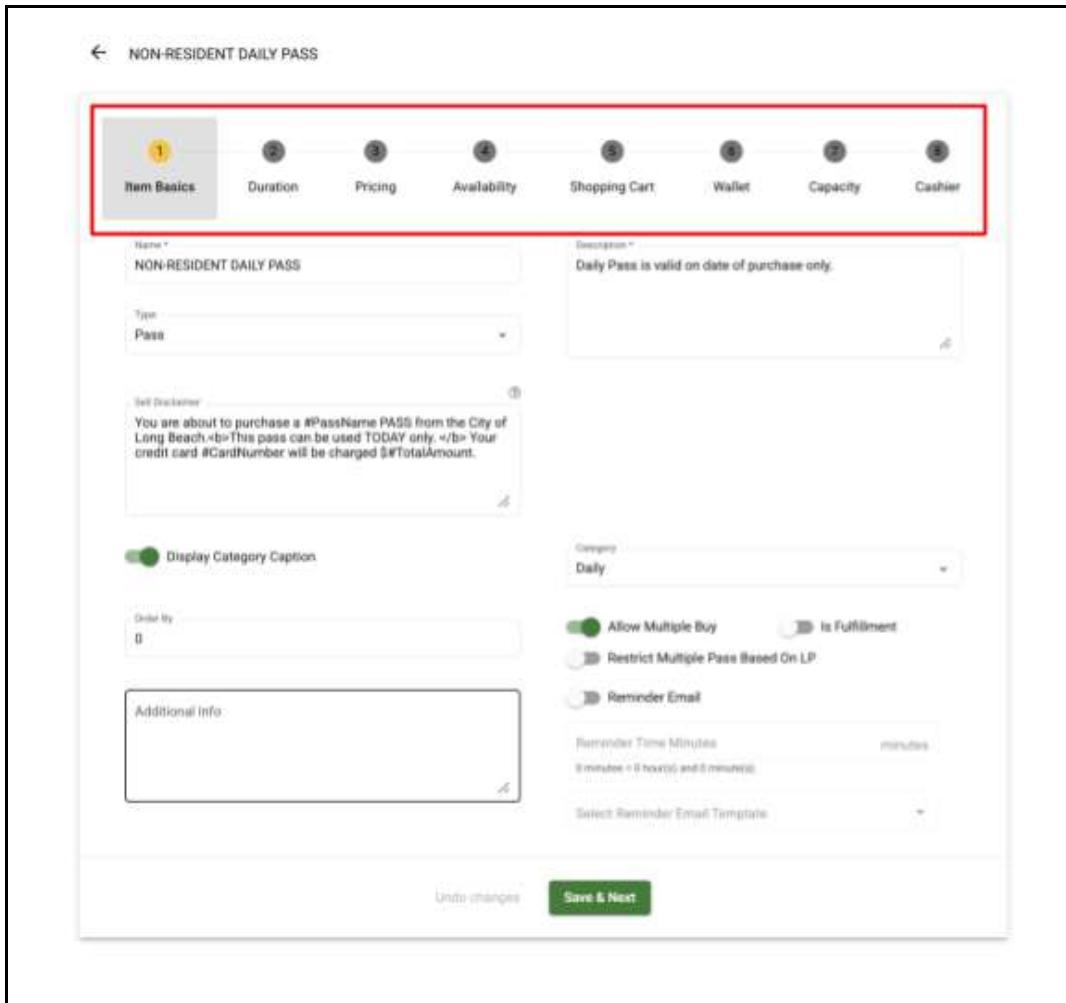
- **Inventory** - Inventory is any item that is sold by the enterprise. This includes passes, tickets, memberships, and merchandise. In the Inventory module all aspects of the item are configured. For example, pricing, duration, and availability.
- **Places** - Some enterprises have multiple locations. These can be physical locations or virtual locations (such as different types of passes, e.g., Resident, Non-resident, Daily, etc.). The Places Module is where the physical or virtual locations are configured.
- **Reports** - There are standard real time reports that can be viewed by staff. These include: Transaction History Report, Pass Usage Report (Check-Ins), User Activity Report, Active Pass Report, Capacity Report, and Sales and Tender Summary Report.
- **Roles** - The Roles module lists the staff members able to use the Admin. The roles have different levels of access. The enterprise decides on the appropriate roles for staff.
- **Settings** - There are setting keys that can be used to customize the business rules of an enterprise. These keys are configured by Yodel Staff
- **Support** - In the event that a customer has not received their confirmation email, it can be sent via the Support module.
- **Portal** - There are setting keys for the overarching Yodel Portal. These keys are set by Yodel Staff.
- **Application** - For some passes (such as resident passes), customers need to provide documentation, such as proof of residency or age, to be approved for a pass. The Application module enables the set up of these Applications.
- **Notification:** This module allows customization of customer notifications, including email alerts, confirmations, reminders, and application status updates.
- **Fulfillment** - Some passes are fulfilled by mail. This module allows the set up of Fulfillment passes. This module does not apply to the City.
- **Corporate Account** - For some enterprises there are corporate accounts that purchase passes. This module allows for the set up of corporate accounts. This module does not apply to the City.
- **Issue Pass** - In some enterprises there is a need to free issue passes. This can be accomplished via the Issue Pass Module.
- **Cashier** - The Yodel Mobile Cashier is used for the selling and validation of passes and tickets with a mobile device that incorporates scanning, credit card or cash

payments, and printing. The Cashier is configured in this module for the selling of passes. This module does not apply to the City.

## Pass Configuration

Passes are configured in the Inventory module. The system allows for all pass properties on the screens and menus (such as price, pass name, pass description, availability, capacity, etc.) to be changed at any time. These properties are set in the Yodel Admin. Staff can be trained to make these changes.

When a pass is selected in inventory, all the pass parameters can be set up. The image below shows the various tabs involved in setting up a pass including pricing, availability for purchase, behavior of the shopping cart and wallet, etc.



The screenshot shows the 'NON-RESIDENT DAILY PASS' configuration page. At the top, there is a navigation bar with tabs: 'Item Basics' (highlighted with a red border), 'Duration', 'Pricing', 'Availability', 'Shopping Cart', 'Wallet', 'Capacity', and 'Cashier'. Below the tabs, there are two main sections: 'Name' (containing 'NON-RESIDENT DAILY PASS') and 'Description' (containing 'Daily Pass is valid on date of purchase only.'). A 'Sell Disclaimer' box displays a message about purchasing a daily pass from Long Beach. Under 'Category', 'Display Category Caption' is checked, and the category is 'Daily'. There are several configuration options: 'Allow Multiple Buy' (checked), 'Restrict Multiple Pass Based On LP' (unchecked), 'Reminder Email' (unchecked), 'Reminder Time Minutes' (set to 0), and 'Select Reminder Email Template'. At the bottom, there is a 'Save & Next' button.

Here is an explanation of the pass parameters for each of the tabs.

1. **Item Basics** - Pass name, description and sell disclaimer (e.g. pass are non-refundable). Ability to:
  - a. Ensure that a resident pass can be purchased only by residents of the state.
  - b. Allow the Customer to buy only one pass or to buy multiple passes at a time
  - c. Remind Customers that they have purchased a pass
  - d. Add additional information on the pass. This can include a message about current conditions (for example, if the lot needs to be closed due to weather)
2. **Duration** - The effective duration of the pass, such as hour, day, month, season, or year. Hourly passes can be extended for a specific number of hours.
3. **Pricing** - Tax and convenience fee can be included in the price of the pass. Different prices can be set for each day of the week, if needed.
4. **Availability** - The pass can be sold under one or multiple virtual locations on the Portal. For example, an annual pass can be sold at all park virtual locations and a daily pass for a park can be sold only at that particular park virtual location.
5. **Shopping Cart** - Can request users to enter the number of occupants in the vehicle as a way to understand attendance.
6. **Wallet** - Set the colors of the pass.
7. **Capacity** - If there are a specific number of parking spaces available, then capacity can be set for the pass. The Yodel Portal shows the availability to the user on the pass purchase screen. Pass availability status can be:
8. **Cashier** - Not relevant for Long Beach

## Customer Notifications

Customer notification emails are created and edited via the Notification tab. These emails include Pass confirmation and application status emails to inform the customer that the application has been received, approved, rejected or if the application needs to be resubmitted.

These notification emails can be customized with relevant information.

Notifications (29)		Add Notification
Title	Subject	Action
Application Approved	City of Long Beach Pass Application Reference Number: #ReferenceNumber. Status: Approved	
Pending Review	City of Long Beach Pass Application Reference Number: #ReferenceNumber. Status: Pending Review	
Resubmit	City of Long Beach Pass Application Number: #ReferenceNumber. Status: Resubmit	
Rejected	City of Long Beach Pass Application Number: #ReferenceNumber. Status: Rejected	
Resubmitted	City of Long Beach Pass Application Reference Number: #ReferenceNumber. Status: Resubmitted	
Resident Economy Confirmation	City of Long Beach Resident Economy Pass Confirmation Number: #ConfirmationNumber	
Non Resident Economy Confirmation	City of Long Beach Non Resident Economy Pass Confirmation Number: #ConfirmationNumber	
Confirmation Non Resident Family (2 Adults)	City of Long Beach Pass Purchase. Conf Number: #ConfirmationNumber	
Confirmation Non Resident Family (2 Adults, 1 Child)	City of Long Beach Pass Purchase. Conf Number: #ConfirmationNumber	
Confirmation Non Resident Family (2 Adults, 2 Children)	City of Long Beach Pass Purchase. Conf Number: #ConfirmationNumber	
Confirmation Non Resident Family (2 Adults, 3 Children)	City of Long Beach Pass Purchase. Conf Number: #ConfirmationNumber	
Confirmation Non Resident Family (2 Adults, 4 Children)	City of Long Beach Pass Purchase. Conf Number: #ConfirmationNumber	
Confirmation Resident Family (2 Adults)	City of Long Beach Pass Purchase. Conf Number: #ConfirmationNumber	
Confirmation Resident Family (2 Adults, 1 Child)	City of Long Beach Pass Purchase. Conf Number: #ConfirmationNumber	
Confirmation Resident Family (2 Adults, 2)	City of Long Beach Pass Purchase. Conf Number: #ConfirmationNumber	

## Applications (Document Verification System)

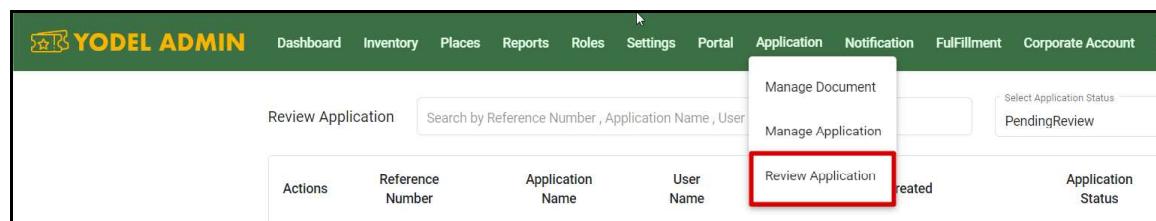
We offer application passes for enterprises where customers need to apply for the pass by providing documents that demonstrate proof of residency, age, military service, etc.

The Yodel Pass team can set up a description of the documents required and associate them with the appropriate passes in the Yodel Admin.

When a customer submits documents for review, they receive an automated email that can be customized, as needed.

Enterprise staff can review the submitted documents to confirm that the customer meets the requirements for the pass.

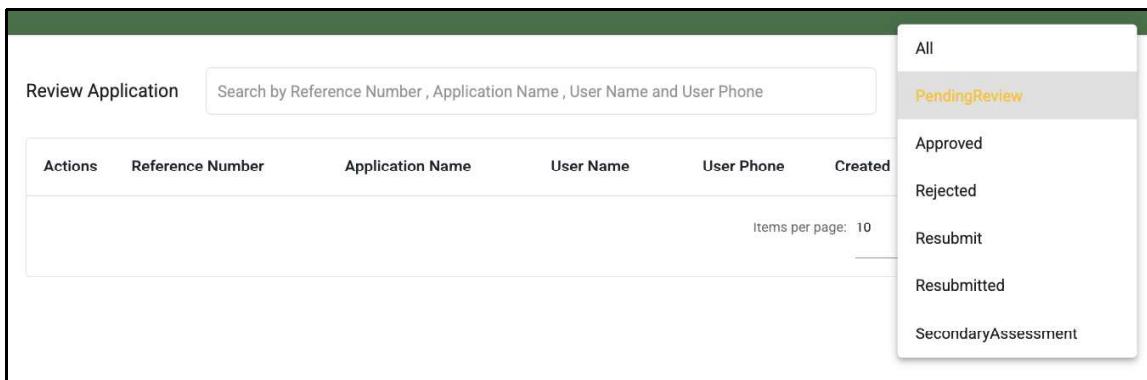
In Review Application, users with Tenant Admin access in the Yodel Admin can view status or review applications to approve, reject or request document resubmission.



A screenshot of the Yodel Admin interface showing the 'Review Application' section. The top navigation bar includes links for Dashboard, Inventory, Places, Reports, Roles, Settings, Portal, Application, Notification, Fulfillment, Corporate Account, Issue Pass, and Cashier. The 'Notification' link is underlined, indicating it is the active section. Below the navigation is a table with columns: Actions, Reference Number, Application Name, User Name, and Application Status. A context menu is open over the first row of the table, with options 'Manage Document' and 'Manage Application'. The 'Review Application' option is highlighted with a red box. To the right of the table, there is a dropdown menu labeled 'Select Application Status' with the value 'PendingReview'.

There is a search bar that allows applications to be searched by the Application Reference Number, Application Name, User (Customer) Name, and User (Customer) phone number.

The applications can be sorted by using the "Select Application Status" drop-down list to select the status.



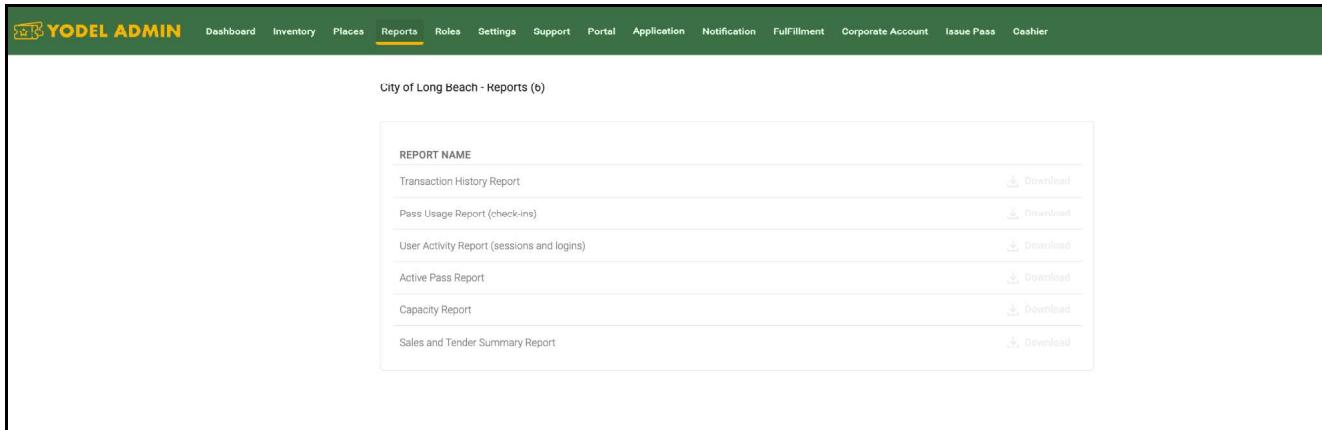
A screenshot of a web-based application interface titled "Review Application". At the top left is a search bar with placeholder text "Search by Reference Number, Application Name, User Name and User Phone". To the right of the search bar is a dropdown menu titled "All" which is currently open. The dropdown menu contains the following options: "PendingReview" (highlighted in yellow), "Approved", "Rejected", "Resubmit", "Resubmitted", and "SecondaryAssessment". Below the search bar is a table header with columns: Actions, Reference Number, Application Name, User Name, User Phone, and Created. A dropdown arrow is positioned next to the "Actions" column. At the bottom of the table area is a link "Items per page: 10".

There are 6 review stages and these are explained below:

1. **Pending Review** - the customer has submitted their application and it is waiting for a staff member to review the documents.
2. **Approved** - a staff member has reviewed and approved the application. The customer receives an automated email and they can purchase the pass and the "**Add to Cart**" button is visible on the pass.
3. **Rejected** - a staff member has reviewed and rejected the application. An explanation about why the application has been rejected can be included in the "**Comment**" field so that it is included in the automated email. The customer cannot purchase the pass.
4. **Resubmit** - a staff member has reviewed the application but the document is not correct and needs to be resubmitted. An explanation about what is needed can be added in the "**Comment**" field so that it is included in the automated email. One or more documents may need to be resubmitted.
5. **Resubmitted** - The customer has resubmitted the required document(s) and the application is ready for staff review.
6. **SecondaryAssessment** - this is used when a staff member reviews the documents and needs a second view on the appropriate response to the application.

## Reports

Standard reports available in the Reports tab:



REPORT NAME	Download
Transaction History Report	
Pass Usage Report (check-ins)	
User Activity Report (sessions and logins)	
Active Pass Report	
Capacity Report	
Sales and Tender Summary Report	

The Yodel Admin has downloadable reports on purchases and pass usage that include

- **Transaction History Report** - provides a record of the transactions with details such as: Order ID, Phone no, Origin place, Created UTC, Confirmation number, Quantity, quoted unit price, quoted subtotal, quoted tax, quoted fee, Quoted discount, Convenience fee, Payment result, Paid amount, Payment method, Payment Transaction ID, and Payment confirmation, License plate
- **Pass Usage Report (check-ins)** - provides details on the users who have activated or checked in their pass or have had their pass scanned by staff. Users click check on or activate on their pass when they reach the entrance so that their QR code is available for scanning or visual validation by staff. The report provides details such as: Activity Created Time, Type (Scanned by staff, Activated by user, Checked in by user, Expired), Originated by (staff or user who performed the activity), Pass Name, Pass Bearer, Pass Owner.
- **Active Pass Report** - Provides a list of active passes with the effective date, expiry date, and pass created date.
- **Capacity Report** - provides information on the number of users visiting a location. This includes Date, Pass name, Total capacity, Reservation count, and remaining capacity.
- **Sales and Tender Summary report** provides the number of passes sold for a selected date range. The information included in the report is: Location, Category (e.g. Daily, Seasonal), Pass Name, Quantity Sold, Unit Price, Convenience Fee, Tax, Visa, Discover, American Express,, Mastercard, JCB, and Total Sales.

In addition to the reports available in the Yodel Admin, QuickSite reports are available as well. These are described in the Statement of Work.

# ATTACHMENT A

# CITY OF LONG BEACH



## Request for Proposals for Beach Park Access Control Services

RFP#2024-153

### CITY COUNCIL

Brendan Finn, President  
Christopher Fiumara, Vice President  
John D. Bendo  
Roy Lester  
Michael Reinhart

### CITY MANAGER

Daniel Creighton

### CORPORATION COUNSEL

Frank D. Dikranis, Esq.

### Purchasing Department

City Hall • 1 West Chester Street • Long Beach, New York 11561  
(516) 431-1006 (P)  
[Purchasing@longbeachny.gov](mailto:Purchasing@longbeachny.gov) • [www.longbeachny.gov](http://www.longbeachny.gov)

**IMPORTANT NOTE TO POTENTIAL PROPOSERS:** Receipt of these RFP documents does not indicate that the City of Long Beach (the "City") has pre-determined your company's qualifications to receive a contract award. Such determination will be made after the review of Proposals received and will be based on our evaluation of your submission compared to the specific requirements and qualifications contained in these bid documents.

**NOTICE TO PROPOSERS**

**SEALED REQUESTS FOR PROPOSALS** will be received by the Purchasing Department of the City of Long Beach, on **the 10<sup>th</sup> day of January, 2025, at 11:00 am** (the "Submission Date"), or as extended, for:

**Beach Park Access Control Services**

The public will have an opportunity to see and hear the bid opening live at:

<https://www.youtube.com/c/cityoflongbeachNYOFFICIAL>

Proposals may be mailed or delivered to the Purchasing Department, 1 West Chester Street, Room 509, Long Beach, New York 11561, provided the Proposal is actually received by the Purchasing Department prior to the Submission Date.

All Proposals must be sealed and submitted in an envelope clearly marked "***Beach Park Access Control Services***".

**All PROPOSERS MUST** complete the required Bidder's Disclosure Statement, Non-Collusion Declaration, and must provide a copy of the required Statement of Financial Conditions, even if a Proposer is currently executing work for the City.

The City reserves the absolute right to reject any and all Proposals, and to waive any informalities therein.

A Proposal submitted by a Proposer who is not in full compliance with the provisions of the City Charter and Code of Ordinances at the time of submission will be denied.

The City will not accept Proposals from, nor award an agreement to, anyone who cannot prove to the satisfaction of the City that the Proposer has sufficient experience and/or is financially able and organized to successfully comply with the requirements set forth herein.

DANIEL CREIGHTON  
CITY MANAGER

DATED: Long Beach, New York  
December 4, 2024

# CITY OF LONG BEACH

## REQUEST FOR PROPOSALS

### I. INTRODUCTION

#### A. General

The City of Long Beach (the ‘City’) is soliciting request for proposals (RFP) from qualified vendors to provide beach park access control services for innovative and state-of-the-art alternative ways for residents/visitors to pay for and use beach passes with no additional fee to the City along with ease of identification of valid beach pass holders. These “beach park access control services” will allow the resident/visitor to purchase a season or daily pass that include senior, veteran, access, child and adult passes sold in both resident and non-resident varieties. In addition, the City sells economy passes (10 packs) for both resident and non-resident daily passes and has a program with the Long Island Rail Road for a discount train/beach package

The City continues to experience an unprecedented level of growth within its beach front. Each year, the City sells between 250,000-300,000 beach passes to residents and visitors allowing them the ability to utilize the City’s 3.5 miles of beach along the Atlantic Ocean. To date, sales of beach park access passes have been accomplished via in-person transactions and the issuance of a physical plastic pass; or electronically utilizing their phone. Point-of-sale pass transactions typically take place at each beach entrance along with two (2) other designated areas or electronically in order to achieve the efficiencies and ancillary benefits of such.

The City is desirous of implementing a new control service that would allow the user an efficient experience to enjoy the City’s waterfront area while providing a more effective measure to beach pass validity and payment compliance.

The award of this contract shall be made to the vendor whose proposal is deemed to be the most advantageous to the City, in accordance with the criteria set forth in the RFP.

The beach park access control services solution should allow the visitor/customer (the “user”) to purchase a pass from any web-enabled device, such as a smartphone, tablet or computer. The solution should collect only the minimum amount of information required to complete the financial transaction and/or address the City’s other needs. Reporting of pass purchases and usage to the City is required. All data is owned by the City of Long Beach and shall not be used for any third-party purpose.

The following conditions apply to this RFP:

- There is no express or implied obligation of the City to reimburse responding firms for any expenses incurred in preparing proposals in response to this request, and the City will not reimburse such expenses.

- This is a service contract. There is no guaranteed minimum amount of services.
- Any inquiries regarding this RFP must be in writing or by email and should be addressed to [purchasing@longbeachny.gov](mailto:purchasing@longbeachny.gov).
- To be considered, an original and five (5) hard copies of the proposal, with any attachments, addenda, etc. and one (1) electronic copy of the same *must* be received the Purchasing Department, City of Long Beach, 1 West Chester Street, Room 509, Long Beach, New York 11561 **by 11:00 a.m. on January 10, 2025**. The City reserves the right to reject any or all proposals submitted.
- During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarification from a proposer, or to allow corrections on non-material errors or omissions or waive non-material requirements. At the sole discretion of the City, firms submitting proposals may be requested to make oral presentations as part of the evaluation process. If conducted, oral presentations will be scheduled with each proposer being considered.
- The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected.
- Submission of a proposal indicates acceptance by the firm of the conditions contained in this RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the selected firm.
- It is anticipated the selection of a firm will be completed in January, 2025. Following notification of the selected firm, it is expected an agreement will be executed between both parties in or about February, 2025.
- The City reserves the right, as best serves its interest, to change any of the projected dates set forth in this RFP including, but not limited to, the due date for receipt of proposals.

The City reserves the right to reject all proposals.

## B. Subcontracting

No subcontracting shall be permitted without the express permission of the City.

## II. SCOPE OF SERVICES

### A. Statement of Work

The City is seeking the services of a firm/entity to devise a beach park access control solution.

#### 1. *The beach park access control solution should:*

- Be “user friendly” to afford a minimal amount of staff training.
- Ensure seamless access entry management.
- Provide ease of identification of valid beach pass holders.
- The solution *must* have the ability to set the maximum number of passes available to sell and a warning system to alert the user and the City that the maximum number of passes available is approaching. Similarly, the system *must* have the ability to limit the number of seasonal passes sold to each household.
- The 11561 zip code encompasses all of the City of Long Beach as well as some municipalities neighboring the City. Accordingly, the successful proposer *must* develop a solution to address this challenge regarding the sales of resident vs. non-resident passes.
- Verification of age and/or veteran status is required.
- The successful proposer needs to address whether or not one (1) individual can purchase multiple passes on behalf of friends or family and how such would be presented/verified at beach entrances and by beach patrol throughout the day.
- Report on all financial transactions and current user activity real-time.
- Track and report the number of passes sold by date and time.
- Track, report and reconcile the number of passes redeemed per post/location by date and time.
- Automatically batch disbursements into merchant bank.
- The successful proposer must provide security protections to directly interface with the City’s dedicated bank account and Comptroller’s office. All sales need to be live transactions or deposited directly into the City’s account within 24-hours.
- Provide ease of identification of valid beach pass holders;
- Capture contact information of purchaser to enable the City to contact them by email, text or other application means, and for the use in marketing or relevant notifications.
- All costs incurred to be borne solely by the user and be of no cost to the City of Long Beach.

- Train new staff onsite, webinars and other visual means as requested by the City.
- Have technical and training support staff available as needed in addition to electronic and manual directions. Such support, including information technology and /or related support for both the customer and City, *must* be available during all beach park operating hours.

2. ***From a user perspective:***

- Web-based access to allow users to view standard information about City of Long Beach and its beach operations.
- Web-based access to allow users to create a personal profile within the app.
- Web-based access to allow users to make purchases of beach passes or other passes offered by City of Long Beach.
- Web-based access to allow users to check-in / scan-in at the City of Long Beach designated entrance points.

B. **Additional Requirements**

The following requirements will be made a part of any agreement entered into between the City and the selected firm(s):

1. The City reserves the absolute right to terminate the services at any time.
2. The firm shall maintain full and complete books and records of accounts in accordance with accepted accounting practices and such other records as may be prescribed by the City Comptroller, including a contemporaneous record of work indicating in brief summary, a description of the work performed. Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the City Comptroller, the City's auditors and/or duly designated City representatives.
3. The firm will promptly provide a response to any requests from the City's Records Access/FOIL Officer.
4. The firm shall, to the fullest extent provided by law, defend and indemnify and save harmless the City from claims, suits, action, damages and costs of every nature, kind, name and description resulting from the negligent performance of the services. Such defense and indemnity shall not be limited by reason of enumeration of any insurance coverage provided by the firm. Negligent performance of service shall include, in addition to negligence founded upon tort, negligence based upon the firm's failure to meet professional standards and resulting in obvious or patent errors in the progression of its work. Nothing shall create or give third parties any claim or right of action against the firm or the City beyond those provided by law.

5. The firm shall procure and maintain during the term of any agreement resulting from this RFP, with a carrier holding an "A" rating from AM Best Company, or its equivalent, and furnish certificates of insurance evidencing its procuring such as enumerated in the Insurance Certification Form on page 18 of this document.

### **III. TIME REQUIREMENTS**

#### **A. *Proposed Calendar***

The following is a list of key dates up to and including the date proposals must be submitted:

RFP Issued	December 3, 2024
Last Day for Questions	January 3, 2025
Due Date for proposal submissions	January 10, 2025

#### **B. *Notification and Contract Dates***

Selected Firm Notified	On or about	January, 2025
Contract Date	On or about	February, 2025

**C.** The City reserves the right, as best serves its interest, to change any of the projected dates set forth in this RFP including, but not limited to, the due date for receipt of proposals.

**D.** The City anticipates entering into a three (3) year agreement with the option to renew, at the sole discretion of the City, for two (2) additional one-year terms on the same terms and conditions, including user fees.

### **IV. PROPOSAL REQUIREMENTS**

#### **A. *General Requirements***

**1. Inquiries:**

Written inquiries concerning the RFP and its subject must be made to [purchasing@longbeachny.gov](mailto:purchasing@longbeachny.gov). All responses to inquiries made to the City concerning this RFP will be posted on the City's website no later than one (1) week prior to the Due Date. **THE CITY RETAINS THE ABSOLUTE RIGHT TO REJECT ANY INQUIRIES THAT ARE NOT MADE OR RECEIVED IN ACCORDANCE TO THIS SECTION.**

**2. Submission of Proposals:**

The following material is required to be received by the Due Date for a proposing firm to be considered:

(a) The Proposal shall include:

i. Title Page:

Title page showing the RFP subject; the firm's name; name, address and telephone number of the contact person; and the proposal due date.

ii. Technical Proposal:

A signed letter of transmittal stating the proposer's understanding of the services to be performed, a statement why the firm believes it to be best qualified to perform the engagement,

the firm's past history in providing these or other services for municipalities, resumes of individuals who would be working with the City, visual examples of other displays produced by the proposer and a **statement that the proposal is a firm and irrevocable offer. Such technical proposal must include, in addition to the above, all information and documentation described in Section II (A) and (B) above.**

iii. Fully completed Proposer's Qualification Statement attached as Attachment A, including the Statement of Understanding, Disclosure Statement, Non-Collusive Proposal Certification, Insurance Certification and Acknowledgement of Receipt of Addenda. The contract will be executed by the City and the selected candidate only after an evaluation of each proposal and a selection of a firm.

- (b) An original and five (5) hard copies as well as one (1) electronic .pdf copy of the completed proposal should be sent to the following address in a sealed envelope marked "**Request for Proposals for Beach Park Access Control Services**":

Purchasing Agent  
City of Long Beach  
One West Chester Street, Room 509  
Long Beach, NY 11561

### ***B. Guidance on Completing a Proposal Submission***

The purpose of a proposal submission is to demonstrate the qualifications, competence and capacity of the firms seeking to provide services to the City. As such, the substance of proposals will carry more weight than the form or manner of presentation. The Technical Proposal should demonstrate the qualifications of the firm and of the particular staff to be assigned to this engagement.

The Technical Proposal should address all points outlined in the RFP. The Technical Proposal should be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to satisfy the RFP requirements.

## **V. SELECTION OF FIRM**

A. The City will approve a firm based on an evaluation of the proposals. The City reserves the right to enter into negotiations with the proposer offering the next-best value should the City be unable to negotiate and execute a contract with the awardee. Proposals will be evaluated based on the following point system:

1. Management Capabilities	20 Points
2. Fee/Compensation Arrangement	25 Points
3. Qualifications/Experience	25 Points
4. Ability to Meet City's Needs	30 Points
5. DBE or MWBE (Bonus)	5 Points

The City may also take into account any other factors it deems necessary in evaluating each proposal.

**B. Right to Reject Proposals**

Submission of a proposal indicates acceptance by the firm of the conditions contained in the RFP unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the firm selected. The City reserves the right without prejudice to reject any and all proposals.

**C. Minimum Service**

The selection of a firm will not guarantee any minimum amount of services under the contract.

**Attachment 'A'**

**BIDDER'S QUALIFICATIONS STATEMENT**

**INSTRUCTIONS:**

The Bidder's Statement Consists of the Following Documents:

1. Statement of Understanding;
2. Disclosure Form;
3. Noncollusive Bidding Certification;
4. Certification of Insurance (*to be completed by an authorized insurance agent*); and

Please complete **ALL FOUR** forms and submit with the Bid/Proposal.

**THE CITY RETAINS THE ABSOLUTE RIGHT TO REJECT ANY BID/PROPOSAL THAT FAILS TO INCLUDE COMPLETE AND ACCURATE ORIGINALS OF ALL FOUR (4) FORMS INCLUDING ALL APPROPRIATE ACKNOWLEDGMENT(S) AND BEARING THE SIGNATURE OF A NOTARY PUBLIC.**

## **STATEMENT OF UNDERSTANDING**

By signing in the space provided below, the undersigned certifies, under penalty of perjury, as follows:

1. I am duly authorized to submit this Bid/Proposal on behalf of the below listed sole proprietorship/company/partnership/corporation.
2. That he/she will furnish any and all items upon which prices are bid at the price set forth for each item bid with a **CASH DISCOUNT OF \_\_\_\_\_%, IF ANY.**
3. That he/she has the capacity to and will abide by all terms and conditions pursuant to this bid, including but not limited to the Bid Documents, Bid Specifications, General Conditions, and bid prices hereto.
4. That he/she agrees to make or accept payment in accordance with the requirements of the Bid Documents, Bid Specifications, General Conditions, and bid prices hereto; and
5. That he/she will, if his/her Bid/Proposal is accepted, enter into a Contract with the City of Long Beach pursuant to the terms and conditions set forth in the Bid Documents, Bid Specifications, General Conditions, and bid prices hereto.
6. That he/she certified that his/her sole proprietorship/company/partnership/corporation will carry all types of insurance specified in the contract.
7. Is the response that you are providing compliant with the instructions set forth in this solicitation for bids?

Yes       No

The undersigned further stipulates that the information in this Proposal is, to the best of its knowledge, true and accurate.

---

Signature

---

Name of Bidder

Sworn to and subscribed on

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

---

Title of Person Signing

---

(Notary Public)

## **DISCLOSURE FORM**

*The signatory of this questionnaire certifies under oath the truth and correctness of all statements and of all answers to interrogatories hereinafter made.*

Provide answers to each of the following and supporting documentation, where necessary:

1. **Adverse Equal Opportunity Determinations:** Identify all adverse determinations against your Company/Corporation/Partnership, or its employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints concerning violations of federal, state or municipal equal opportunity laws or regulations.
  2. **Convictions and Unscrupulous Practice:** Has your Company/Corporation/Partnership, or any of its employees present or past, or anyone acting on its behalf, ever been cited for unscrupulous practice, or been convicted of any crime or offense arising directly or indirectly from the conduct of your Company/Corporation/Partnership's business, or has any of your Company/Corporation/Partnership's officers, director or persons exercising substantial policy discretion ever been convicted of any crime or offense involving business/financial misconduct or fraud? If so, describe the convictions and surrounding circumstances in detail.
  3. **Pending or Threatened Actions/Suits:** Describe any past or present action, suit, proceeding or investigation pending or threatened against your Company/Corporation/Partnership including, without limitation, any proceeding known to be contemplated by government authorities, private parties, or current or former clients.

4. **Criminal Misconduct:** Has your Company/Corporation/Partnership, or any of its employees, or anyone acting on its behalf, been indicted or otherwise charged in connection with any criminal matter arising directly or indirectly from the conduct of your Company/Corporation/Partnership's business which is still pending, or has any of the Company/Corporation/Partnership's officers, directors or persons exercising substantial policy discretion been indicted or otherwise charged in connection with any criminal matter involving business or financial misconduct or fraud which is still pending? If so, describe the indictments or charges and surrounding circumstances in detail.

5. **Survey Forgery (If applicable):** Has your Company/Corporation/Partnership, or any of its employees present or past, or anyone acting on its behalf, ever signed and sealed surveys for which your Company/Corporation/Partnership has not actively participated in the production thereof; or been investigated by the New York Department of State for such activity? If so, describe the circumstances in detail.

6. **Conflicts of Interest:** disclose any of the following, and describe any procedures your Company/Corporation/Partnership has, or would adopt, to assure the City that a conflict of interest would not exist in the future):

(a) Any material financial relationships that your Company/Corporation/Partnership or any Company/Corporation/Partnership employee has that may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the City.

(b) Any family relationship that any employee of your Company/Corporation/Partnership has with a member, employee, or official of the City or that may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the City.

(c) Any other matter that your Company/Corporation/Partnership believes may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the City.

7. **Financial Disclosure:** Submit with this Disclosure Statement Form, any one of the following three items:
- (a) a financial statement, prepared on an accrual basis, in a form which clearly indicates: Bidder's (1) assets, liabilities and net worth; (2) date of financial statement; and (3) name of firm preparing statement.
  - (b) a letter of credit reference from a recognized bank or financial institution; or
  - (c) a certified copy of a credit report from a recognized credit bureau, such as Dun and Bradstreet or TRW.

**THE CITY RETAINS THE ABSOLUTE RIGHT TO REJECT ANY BID/PROPOSAL THAT FAILS TO INCLUDE COMPLETE DISCLOSURE STATEMENT FORM.**

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

---

(Signature, if Individual)

By: \_\_\_\_\_ (Seal, if corporation)

(Signature)

Print Name: \_\_\_\_\_

(Legal Business Name of Company/Partnership/Corporation)

Print Title: \_\_\_\_\_

**[MANDATORY AFFIDAVIT(S) AND ACKNOWLEDGMENT APPEARS ON FOLLOWING PAGE]**

-----**(Affidavit for Individual)**-----

\_\_\_\_\_ being duly sworn, deposes and says, under penalty of perjury, that: a) he/she is an authorized representative of the Bidder/Proposer; b) he/she has read all statements and answers to this DISCLOSURE STATEMENT FORM, including the attached letter of credit/certified copy of credit report or financial statement submitted pursuant to interrogatory number 7 Financial Disclosure; c) the attached letter of credit/certified copy of credit report or financial statement, taken from his/her books, is a true and accurate statement of his/her financial condition as of the date thereof; and b) all of the foregoing qualification information is true, complete, and accurate.

-----**(Affidavit for Partnership)**-----

\_\_\_\_\_ being duly sworn, deposes and says, under penalty of perjury, that: a) he/she is a member of the partnership of \_\_\_\_\_, b) he/she has read all statements and answers this DISCLOSURE STATEMENT FORM, including the attached letter of credit/certified copy of credit report or financial statement submitted pursuant to interrogatory number 7 Financial Disclosure; c) he/she is familiar with the books of said partnership showing its financial condition; c) the attached letter of credit/certified copy of credit report or financial statement, taken from the books of said partnership, is a true and accurate statement of the financial condition of the partnership as of the date thereof; and d) all of the foregoing qualification information is true, complete and accurate.

-----**(Affidavit for Corporation)**-----

\_\_\_\_\_ being duly sworn, deposes and says, under penalty of perjury, that: a) he/she is \_\_\_\_\_ of \_\_\_\_\_ (Full Legal Name of Corporation); b) he/she has read all statements and answers this DISCLOSURE STATEMENT FORM, including the attached letter of credit/certified copy of credit report or financial statement submitted pursuant to interrogatory number 7 Financial Disclosure; c) he/she is familiar with the books of said corporation showing its financial condition; c) the attached letter of credit/certified copy of credit report or financial statement, taken from the books of said corporation, is a true and accurate statement of the financial condition of said corporation as of the date thereof; and d) that all of the foregoing qualification information is true, complete and accurate.

-----**(Acknowledgement)**-----

\_\_\_\_\_ being duly sworn, deposes and says, under penalty of perjury, that he/she is \_\_\_\_\_ of \_\_\_\_\_ (Name of Bidder) that he/she is duly authorized to make the foregoing affidavit and that he/she makes it on behalf of ( ) himself/herself: ( ) said partnership; ( ) said corporation.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, in the County of \_\_\_\_\_, State of \_\_\_\_\_.

My commission expires: \_\_\_\_\_

(Notary Public)

## **NONCOLLUSIVE BIDDING CERTIFICATION**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

I, hereby certify under the penalties of perjury that the foregoing statement is true.

By: _____	Date _____
Bidder's Signature	
Print Name	Title
Legal Name of Individual or Business Name of Company/Partnership/Corporation	Bidder's Federal Tax Identification # (Do Not Use SS#)
Address	Email Address

**[MANDATORY ACKNOWLEDGMENT APPEARS ON FOLLOWING PAGE]**

**(Acknowledgment for Individual)**

On \_\_\_\_\_, 20\_\_\_\_ before me personally came \_\_\_\_\_ to me known, and known to me to be the individual(s) described in, and who executed the foregoing NONCOLLUSIVE BIDDING CERTIFICATION, and duly acknowledged to me that s/he executed the same.

My commission expires: \_\_\_\_\_

(Notary Public)

**(Acknowledgment for Partnership)**

On \_\_\_\_\_, 20\_\_\_\_ before me personally came \_\_\_\_\_ to me known, who, by me duly sworn, did depose and say that deponent resides at \_\_\_\_\_; that deponent is a member of the partnership described in and which executed the foregoing NONCOLLUSIVE BIDDING CERTIFICATION; deponent is authorized to sign the foregoing NONCOLLUSIVE BIDDING CERTIFICATION.

My commission expires: \_\_\_\_\_

(Notary Public)

**(Acknowledgement for Corporation)**

On \_\_\_\_\_, 20\_\_\_\_ before me personally came \_\_\_\_\_ to me known, who, by me duly sworn, did depose and say that deponent resides at \_\_\_\_\_ that deponent is the \_\_\_\_\_ of the corporation described in, and which executed the foregoing NONCOLLUSIVE BIDDING CERTIFICATION, that deponent knows the seal of the corporation, that the seal affixed to the NONCOLLUSIVE BIDDING CERTIFICATION, is the corporate seal, that it was affixed by order of the board of \_\_\_\_\_ of the corporation; and that deponent signed deponent's name by like order.

My commission expires: \_\_\_\_\_

(Notary Public)

## **INSURANCE CERTIFICATION**

### **TO BE COMPLETED BY AN AUTHORIZED INSURANCE AGENT**

#### **INSTRUCTIONS:**

Please complete this Insurance Certification and attach copies of proof of insurance as follows:

- (a) **Commercial General Liability/Automobile Liability:** ACCORD-25 FORM.
- (b) **Worker's Compensation:** Certificates or affidavits approved by the State Workers' Compensation Board pursuant to State Workers' Compensation Law § 57 (2) evidencing proof of workers' compensation insurance *or* proof of Bidder not being required to secure same.
- (c) **Disability Benefits Insurance:** Certificates or affidavits approved by the State Workers' Compensation Board pursuant to State Workers' Compensation Law § 220 evidencing proof of disability benefits insurance *or* proof of Bidder not being required to secure same.
- (d) **Business Interruption Insurance:** Certificates evidencing same.

*This form and all supporting documentation must be submitted with this Bid/Proposal even if said information is on-file with the City in connection with another bid, project or contract.*

---

(Name and Address of Bidder)

---

---

Name of Bid: \_\_\_\_\_ Bid Number: \_\_\_\_\_

(1) Commercial General Liability with completed operations (plus X.C.U. when applicable), to which the City of Long Beach has been added as additional insured, and Automobile Liability: \$ 2,000,000.00 Combined single limit (bodily and personal injury/property damage).

Insurance Carrier (Commercial General Liability): \_\_\_\_\_

Policy Number(s): \_\_\_\_\_

(2) Worker's Compensation:

Insurance Carrier: \_\_\_\_\_ Policy Number(s): \_\_\_\_\_

(3) The above insurance is effective with New York State admitted insurance companies, and is A rated or equivalent to A rated.

(4) Policy cancellation or non-renewal shall be effective only upon thirty (30) days prior notice by certified mail to:

***City of Long Beach, Corporation Counsel, 1 West Chester Street, Room 402, Long Beach, New York 11561***

Authorized Insurance Agent's Signature and Title:

---

Name, Insurance Affiliation and Address:

DATED: \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM**

The bidder hereby acknowledges that he/she has received and that he/she has considered in the preparation of his/her bids, all requirements in the following Addenda to this Bid/Proposal/Contract:

**Note:** This acknowledgement shall be signed by the person executing the Statement of Understanding. Insert additional pages, as necessary.

ADDENDUM NUMBER	DATE OF ADDENDUM	ACKNOWLEDGEMENT

**NO ADDENDUM** WAS RECEIVED IN CONNECTION WITH THIS BID/PROPOSAL/CONTRACT.

ACKNOWLEDGEMENT: \_\_\_\_\_

***IMPORTANT NOTICE:***

**THIS FORM MUST BE COMPLETED AND SUBMITTED BY ALL BIDDERS. IF NO ADDENDA ARE RECEIVED,  
CHECK THE "NO ADDENDUM" BOX ABOVE AND SIGN THE ACKNOWLEDGMENT.**

**THE CITY RETAINS THE ABSOLUTE RIGHT TO REJECT ANY BID/PROPOSAL THAT FAILS TO INCLUDE THIS ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM.**

## **INSTRUCTIONS TO PROPOSERS**

**Please take Notice: for the purposes of this Request for Proposals (“RFP”), the term “Bid” and “Proposal” shall be interchangeable and shall be used synonymously.**

**ITB-1 PROPOSAL PREPARATION**

Prepare your Proposal on this form using indelible ink. The City shall not be liable for any cost incurred in connection with the preparation of your Proposal. A Proposer may withdraw a Proposal any time prior to the final filing date and time by written notification, signed by an authorized agent, to the contact person listed in the Request for Proposals.

**ITB-2 BID DOCUMENTS**

Failure to fully comply with any of the requirements or instructions contained within the bid document may constitute sufficient cause for rejection of the Proposal. Such rejections will be subject to the discretion of the Purchasing Agent.

**Requests for Proposals will consist of the following documentary components:**

- a. Notice to Bidders/Proposers
- b. Instructions to Bidders/Proposers
- d. Proposal Specifications
- f. Bidder's Qualifications Statement
- g. Addendum to Bid Documents (if issued)

**ITB – 3 EXAMINATION OF BID DOCUMENTS AND FAMILIARITY WITH SITE**

BEFORE SUBMITTING A BID/PROPOSAL, ALL BIDDERS ARE ADVISED TO CAREFULLY EXAMINE THE BID DOCUMENTS; **WHERE THE PROPOSAL CONTAINS PUBLIC WORK OR INSTALLATION** THE BIDDER IS ADVISED TO VISIT THE SITE OF THE PROPOSED WORK TO BECOME COGNIZANT OF CONDITIONS AND LIMITATIONS ASSOCIATED WITH FULFILLING REQUIREMENTS OF THE BID DOCUMENTS, INCLUDING BUT NOT LIMITED TO PLANS AND SPECIFICATIONS.

Pleas of ignorance or misunderstanding of conditions that exist, or that may hereafter exist, or of conditions or difficulties that may be encountered in the execution of the work under this Contract, as a result of negligence by failing to make the necessary examinations and investigations as may be expected of a reasonably prudent Bidder, will NOT be accepted as grounds for any excuse on the part of a Contractor to fulfill in every respect all of the requirements of the Bid Documents, nor will such excuses be accepted by the City as a basis for any claims whatsoever for extra compensation, or for an extension of Contract completion time.

**ITB-4 INTERPRETATION OF BID DOCUMENTS**

If any prospective Bidder/Proposer is unsure of, or has any reservations about, the precise and true meaning of any written or drawn material contained within any of the Bid Documents, or finds apparent discrepancies therein, or possible omissions therefrom, s/he shall promptly submit to the Purchasing Agent, a written request, fully describing the material in question, for an interpretation, explanation or revision thereto. The response to each request for clarification will be made only by an Addendum to the Bid Documents. Neither the City nor the Purchasing Agent may be held responsible or liable for any other explanations or interpretations of these Bid Documents.

**ITB-5 ADDENDUM TO BID DOCUMENTS**

Any Addendum issued during the bidding period shall become an integral part of the Bid Documents and shall be incorporated in the Bidder's/Proposer's Bid/Proposal. All Addenda shall be acknowledged in the Bidder's Bid/Proposal, by entering the title, date and signature of the person signing the Bid/Proposal.

- ITB-6 **MODIFICATIONS TO BID DOCUMENTS**  
Bids/Proposals shall not take exception to, or request modifications for, any item described in the Bid Documents. Oral Bids/Proposals will not be considered.
- ITB-7 **RIGHTS OF CITY**  
The City Council, City Manager, and/or Purchasing Agent reserves the right to reject any and all Bids/Proposals and to waive any informalities in the Bids/Proposals received, and to accept the Bid/Proposal most favorable to the interests of the City, after all Bids/Proposals have been analyzed, checked and verified.
- ITB-8 **TAX EXEMPTION**  
The Owner is exempt from payment of Sales and Compensating Use Taxes of the State of New York and of cities and counties on all materials and supplies sold to the City pursuant to the provisions of this Contract. These taxes are not to be included in Bids/Proposals.
- ITB-9 **FORM OF PROPOSAL**  
**EACH PROPOSAL MUST BE MADE IN ACCORDANCE WITH THE INSTRUCTIONS CONTAINED IN THIS RFP AND SHALL BE ATTACHED HERETO AS ONE OF THE BID DOCUMENTS AND SHALL BE SUBMITTED IN A SEALED ENVELOPE BEARING THE NAME OF THE BID, BID NUMBER, AND THE NAME OF THE BIDDER.**
- THE CITY HEREBY RESERVES THE ABSOLUTE RIGHT TO REJECT ANY PROPOSAL THAT IS NOT MADE IN ACCORDANCE WITH THE INSTRUCTIONS CONTAINED IN THIS RFP.**
- ITB-10 **DELIVERY OF BIDS/PROPOSALS**  
BIDS/PROPOSALS MUST BE DELIVERED BY THE TIME AND TO THE PLACE STIPULATED IN THE ADVERTISEMENT. IT IS THE SOLE RESPONSIBILITY OF THE BIDDER/PROPOSER TO SEE THAT HIS BID/PROPOSAL IS RECEIVED IN THE PROPER TIME. ANY BIDS/PROPOSALS RECEIVED AFTER THE SCHEDULED CLOSING TIME FOR RECEIPT OF BIDS/PROPOSALS SHALL BE RETURNED TO THE BIDDER/PROPOSER UNOPENED.
- ITB-11 **CORRECTIONS TO BIDS/PROPOSALS**  
Erasures or other corrections in the Bid/Proposal must be initialed by the person signing the Bid/Proposal.
- ITB-12 **WITHDRAWAL OF BIDS/PROPOSALS**  
Any Bidder may withdraw his/her Bid/Proposal, either personally, or by written request, if such a request is received by the Purchasing Department at any time during normal working hours prior to the scheduled closing time for receipt of Bids/Proposals.
- ITB-13 **MULTIPLE BID/PROPOSAL SUBMITTALS**  
Any person, firm or corporation will not be permitted to make more than one Bid/Proposal for the product or service. If a person is a partner, officer or director of more than one firm interested in bidding for the product or services, only one of the firms may submit a Bid/Proposal.
- ITB-14 **NON-COLLUSIVE BIDDING CERTIFICATION**  
In accordance with § 103-d of the General Municipal Law, by submission of this Bid/Proposal, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief:
- (1) The prices in this bid/Proposal have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder/Proposer or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid/Proposal have not been knowingly disclosed by the bidder/Proposer and will not knowingly be disclosed by the bidder/Proposer prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder/Proposer to induce any other person, partnership or corporation to submit or not submit a bid for the purpose of restricting competition.

ITB-15 **QUALIFICATIONS OF BIDDERS**

A BIDDER'S QUALIFICATIONS STATEMENT IS REQUIRED. The forms attached hereto indicate all the information required. Each Bidder/Proposer shall be responsible for submitting his current Disclosure Statement with his Bid/Proposal. The City retains the right to investigate, verify the information submitted in the Disclosure Statement, and interview all bidders prior to award of the Contract. THE CITY HEREBY RESERVES THE ABSOLUTE RIGHT TO REJECT ANY BID/PROPOSAL THAT DOES NOT INCLUDE A DISCLOSURE STATEMENT.

ITB- 16 **IDENTIFICATION LABEL**

To properly expedite the receipt and processing of bids submitted, the following "Identification Label" must be affixed to the outer envelope of the sealed bid. Bids shall be delivered by U.S. Mail, public carrier (e.g. UPS, FedEx), or by hand. THE CITY HEREBY RESERVES THE ABSOLUTE RIGHT TO REJECT ANY BID/PRPOOSAL THAT DOES NOT CONFORM TO THIS SECTION.

**SEALED RFP ENCLOSED**

City of Long Beach

Purchasing Department

Proposer's Name: \_\_\_\_\_

Name:

*RFP2024-153 Beach Park Access Control Services*

Due Date: January 10, 2025

(If extended: \_\_\_\_\_)