

# Guilherme Bistecca

123 Main Street  
Anytown, US 56789

<http://gbistecca.com>

☎ (202) 555-1212

☎ (202) 555-1313

✉ [gb@gbistecca.com](mailto:gb@gbistecca.com)

---

## Education

- 2012 **D.Phil. (procrastination studies, expected 2012)**, University of Topia.  
Dissertation title: "Distributed scheduling with hyperoptimized work postponement,"  
advised by A.C. Demia.
- 2001 **MS (procrastination studies)**, University of Topia.
- 2000 **BA cum laude (applied philosophy, abstract engineering)**, Snute College.

---

## Skills

Excellent oral and written communication skills. Experienced copyeditor.

Software Adobe InDesign, Microsoft Word, L<sup>A</sup>T<sub>E</sub>X, emacs.

Languages English (native speaker), Italian (fluent), Basque, Tibetan (conversational),  
Breton, Georgian.

---

## Experience

- 2007 – present **Chief Copyeditor**, Arbitrary Haus.  
Supervised a team of editors; held ultimate responsibility for ensuring that the world's  
bestselling children's books live up to the highest quality standards.
- 2003 – 2007 **Associate Copyeditor**, Arbitrary Haus.  
Responsible for ensuring that the popular *Unhappy Okapi* series of books met the  
quality standards that discriminating child readers have come to expect. Used Adobe  
InDesign and Microsoft Word.

---

## Awards and Honors

- 2008 **Arbitrary Haus Golden Okapi Award**.  
The Golden Okapi award is widely regarded as the Caldecott Medal for copyeditors  
of juvenile literature.

---

## Publications

- 2009 G. Bistecca. *Why the okapi smiles now: Tales from the underground of juvenile  
publishing*. New York: Arbitrary Haus.