

Title	EM08 - Pollution Report
Account Name	Quinta Essentia

Safety Management System

EMERGENCY CHECKLIST

POLLUTION

SOUND EMERGENCY ALARM

Vessel name:	<div></div>	Call sign:	<div></div>
Date of incident:	<div></div>	Time:	<div></div>
Location:	<div></div>	Weather:	<div></div>
Type of incident:	<div></div>		
Persons involved:	<div></div>		
Injuries sustained:	<div></div>		
Damage to vessel:	<div></div>		

Generally consider the following:	
Stop source of spill and close all valves	<div></div>

Sound emergency alarm and activate response plan	
Reduce level of oil by transfer to empty/slack tanks	
Pump water into tank to create water cushion to prevent further oil spill	
Commence clean up procedures, deploy containment boom	
Assess fire risks	
Assess weather and tide effects on spill	
Make initial report as per Appendix 5 SOPEP	
Complete clean up	
Follow up reports as necessary as per Section 2.3 SOPEP	
Contact Company/Owners/Insurers/Flag Administration	
Take photographs and document steps taken to reduce pollution	

For Specific Incidents:

Collision	Bunkering	Discharge of Slops	Garbage
Assess possibility of further damage, capsized, sinking	Stop operations	Stop operations	Collect by tender

Check stability	Check scuppers/freeing ports	Check scuppers/freeing ports	
Request assistance	Open other tank		