

Title	EM04 - Grounding/Collision Report
Account Name	Quinta Essentia




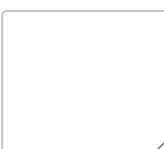





Safety Management System

EMERGENCY CHECKLIST

GROUNDING

SOUND EMERGENCY ALARM

Vessel name:	<div></div>	Call sign:	<div></div>
Date of incident:	<div></div>	Time:	<div></div>
Location:	<div></div>	Weather:	<div></div>
Type of incident:	<div></div>		
Persons involved:	<div></div>		
Injuries sustained:	<div></div>		
Damage to vessel:	<div></div>		
Generally consider the following:			
Sound Emergency Alarm			<div></div>

Assess damage	
Passengers Mustered	
All persons not involved in tackling incident to don lifejackets	
Start bilge pumps	
Minimise Pollution – Deploy pollution control kit if required	
Identify nearest safe haven or landing point	
Request assistance from nearby vessels	
Display lights and shapes	
Ready liferafts for deployment	
Initiate PAN PAN or MAYDAY	

For Specific Incidents:

Remaining Aground	Before refloating	After refloating
Consider state of tide	Assess damage and stability	Reassess damage and stability

Consider ballast/fuel transfer	Repair any damaged areas or isolate damaged areas	Test engines, intakes and filters
Lay out ground tackle	Test engines, intakes and filters	Assess seaworthiness
Request external assistance	Formulate plan to refloat vessel	Clear away tackle etc.
Consider transfer of passengers	Agree procedures and communications	Contact insurers and notify authorities