

US Army Cyber School

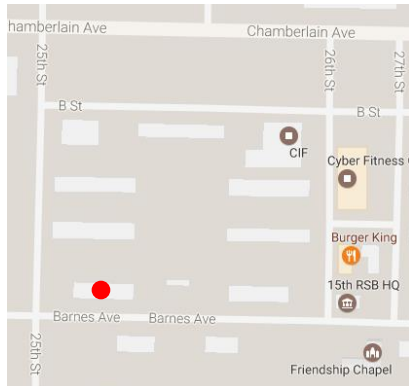
WELCOME PACKET

Cyber Operations Officer Course



Your selection to the Cyber Branch speaks highly of your talent and performance. As a Cyber Leader, you are expected to maintain the highest levels of professionalism. The Cyber Operations Officer Course provides foundational knowledge that all Cyber Officers are expected to understand regardless of work role. Your time at the U.S. Army Cyber School will afford you the opportunity to build important relationships and learn from others in the Cyber community.

Reporting Information



You must report to HQ&A Company, Cyber Training Battalion at the Cyber School7, (Building 25701) 621 Barnes Ave, Fort Gordon, GA, 30905 on the date listed on your PCS orders. Do not report early if it is not authorized on your orders. National Guard/Reserve Officers are not entitled to pay or benefits until their authorized report date, so you will not be reimbursed if you arrive early. If planning to report after duty hours or to coordinate for special circumstances, call the HQ&A Company

Training Room at **706-791-4240**.

Plan to execute your Permissive TDY, leave, and any other major events prior to reporting. If you are authorized to report early, we recommend arriving ten days before the course start date. This will allow you to settle and in-process with significantly reduced time constraints.

National Guard and Army Reserve Soldiers orders should include the following:

1. AR600-8-10 (para 5-33 c) authorizes up to 10 days of permissive TDY for 'house hunting', not to include the report date. FT Gordon DOES NOT offer housing for attending Soldiers.

Soldiers attending CCOE courses on PCS status will need to have their lodging resolved by the report date, so states/commands should provide them with this additional period of orders.

Doing so also alleviates having to in-process once class has started.

2. It is strongly recommended that states allow Soldiers to have their own means of transportation, be it rental or POV. For Soldiers driving their POV, JTR (<https://www.defensetravel.dod.mil/faqtvpoc.cfm>) allows for travel days based on 350 miles per day, while on PCS status. States/Commands should provide the necessary travel time to their Soldiers on PCS to arrive at FT Gordon.

3. National Guard/Reserve Officers must plan to have their BAH adjusted to reflect the rates for the Fort Gordon/Augusta Area. Once you PCS, the rates you earned at your home station will no longer be valid while you are in class but will return when you PCS back to your home station. Soldiers can request a BAH waiver to continue receiving the same rate as at their HOR, if approved. For more information see ALARACT 097/2016 - Basic Allowance for Housing (BAH), Overseas Housing Allowance (OHA), And Cost Of Living (COLA) Secretarial Waiver

Guidance. Processing of this packet can take several months, so Soldiers are encouraged to submit their request upon receiving their orders.

4. National Guard/Reserve Officers on TDY status should receive full per diem while attending our CCOE courses and should also be authorized a rental vehicle.

The following documents will be required to begin your in-processing.

- ☐ Orders bringing you to Fort Gordon
- ☐ DA-31 for PCS leave and travel
- ☐ Officer Record Brief (ORB)
- ☐ DD Form 4 (prior service officers)
- ☐ DD Form 214 or 220 (prior service officers)
- ☐ NGB Form 594-1 (National Guard Officers)
- ☐ SMP Contract 4824-R (if applicable)

*NOTE: For Reserve and National Guard Soldiers, ensure that your unit S1 places you on Active Duty status.

The Chain of Command strongly encourages you to report no later than 0800 hours on your reporting day (if it is your first day of class) and no later than 0830 if it is prior to that day. Report in the Army Combat Uniform (ACU) or the Operation Camouflage Pattern (OCP). After you sign in to the Cyber Training Battalion, you will be directed to Darling Hall for Fort Gordon in-processing. The reception desk at Darling Hall has additional information such as detailed maps of both post and the surrounding community, and can provide you answers to many questions with regard to post in-processing. National Guard/Reserve Officers will have additional requirements for in-processing so plan your time accordingly.

Be prepared to pass the Army Physical Fitness Test (APFT) and conduct a height/weight screening upon arrival. These tests will be administered shortly after your report date. If you will be reporting late, (plane delayed, automobile malfunction, etc.) notify the HQ&A Training Room at **706-791-4240**.

****Security Clearances**

The prerequisite for starting the CyOOC Course is to have an Interim TS/SCI Clearance. If you arrive with any clearance level lower than an Interim TS/SCI, you will not be allowed to attend training. If you do not possess the required security clearance and you are Active Duty (AD), you will be placed in "Hold" status and be assigned to the company "Hold" section until your clearance issues are rectified and are waiting to walk-on to the next CyOOC class. If you are either an ARNG or USAR student and you do not possess the required clearance, you will need to contact your training administrator and cancel your reservation until your clearance is at the required level.

To successfully complete all CyOOC training, you must have a fully adjudicated TS/SCI clearance. For those students who do not have fully adjudicated clearances, the schoolhouse will submit one (1) Expedite Requests for a fully adjudicated TS/SCI.

Be aware that the slow-moving clearance process has often delayed student graduations and disrupted planned PCS schedules to follow-on assignments. Some requests have taken a year or more to adjudicate. Do not delay in supplying the required documentation or providing follow-up documentation.

Uniform

The duty uniform at the Cyber School is the ACU/OCP worn in accordance with AR 670-1. The patch worn on the left arm of the ACU/OCP coat is the Cyber School Patch.



Cyber School Patch

When you report to HQ&A Company, Cyber Training Battalion (CTB), you will be able to sign for a patch from the S4. Authorized headgear is the ACU/OCP Patrol Cap with sew-on or pin-on

rank. Berets are required for wear with the Army Service Uniform (ASU) and require non-subdued pin-on rank.

Branch colored shoulder boards and braids for the ASU are available at the Fort Gordon Military Clothing Sales Store (MCSS) at the main Post Exchange.

Course Information

The Officer Operations Course is a 27-week course that consists of the following modules:

- ☐ Cisco Certified Networking Associate (CCNA – 7 weeks)
- ☐ Certified Information Systems Security Professional (CISSP – 2 weeks)
- ☐ Python Programming (2 weeks)
- ☐ Cyber Common Technical Core (CCTC- 9 weeks)
- ☐ Cyber Protection Team – Core Methodologies (1 week)
- ☐ Cyberspace Operations Planners Course (COPC – 2 weeks)
- ☐ Penetration Testing with Kali Linux (2 Weeks)
- ☐ Cyberspace Response Assessment (2 weeks)

Preparation

The Cyber Branch puts a premium on individual technical expertise. The ability to solve difficult problems in a small team is your most important developmental priority. This can only be accomplished through constant practice, study, and exploration. The selection criteria for this branch were such that many of you already understand this at a fundamental level and exercise it daily. It is imperative that you continue to develop these habits throughout your military career.

The courses at the Cyber School are designed with the above priority in mind. They cover a breadth of topics and present many challenging problems. They will help fill the gaps in your foundational knowledge. However, the responsibility for learning and individual development is yours alone. As a member of a profession, you are expected to build upon the material learned in class to further develop yourself. Unlike well-established branches of the Army, there are currently no published Technical Manuals for you to study the skills and techniques of the Cyber Branch. Our TMs exist in the open world of the internet, find a technical area that interests you, and learn as much as you can about that area.

Though not a prerequisite, it is highly encouraged and to your benefit to review the Joint Cyber Analyst Course (JCAC) as this knowledge will be extremely helpful when you start the Cyber Common Technical Core Module. The topics taught in JCAC can be reviewed at https://www.milsuite.mil/wiki/Joint_Cyber_Analysis_Course_Self_Study.

The Cyber School Virtual Training Area (VTA) is open to all 17 series Soldiers. You must register for an account prior to attending CyOOC. To register, send a blank, digitally-signed email from your mail.mil account via the Outlook Web App to register@ipa.cybbh.space and await two responses. Following the second response (account creation), you can log in to the VTA at <https://vta.cybbh.space> on the 'ipa' domain. Research basic OpenStack application and usage online.

Administrative Notes

Alcohol Use

Do not report to duty or operate a motor vehicle while intoxicated. If you choose to drink you should be aware of the severe ramifications of driving under the influence (DUI):

- ☐ On or off post, your privileges to drive on Fort Gordon will be suspended.

-
- ☐ If you are charged with driving under the influence (DUI), you will receive a General Officer Letter of Reprimand from the Commanding General of Fort Gordon (which will go into your Official Record).
 - ☐ Monetary fines of \$500 to \$1,000 and possible jail time.
 - ☐ You will receive Alcohol and Drug evaluation/counseling. You will be enrolled in the Army Substance Abuse Program (ASAP).
 - ☐ You may be suspended from your course until the DUI/DWI charge is adjudicated. If convicted, you will face losing your commission and being required to repay all of the money the Army has invested into you becoming an officer.

Drug Use

The use/abuse of illegal narcotics is not tolerated. Urinalysis tests will be conducted periodically. If you test positive you will face similar consequences as noted above with a DUI.

Personal Firearms

Personal weapons must be registered with the Fort Gordon, Provost Marshal on FG Form 9243-R-E. This form must be signed by the Company Commander. Store all weapons and ammunition safely and securely. Do not bring a loaded weapon onto the installation.

Driving on Fort Gordon

Traffic regulations on base are strict. Driving just a few miles over the speed limit will result in a ticket. Pedestrians are required to cross at highly visible crosswalks. Vehicle traffic must yield to pedestrians. Violations will result in ticketing (which counts against your license as a civilian ticket would), mandatory driver's safety training, and counseling.

Motorcycles

In order to own and operate a motorcycle, students must be appropriately licensed and successfully complete a Motorcycle Safety Foundations course. (Turn in a copy of license and course certificate during in-processing). These are lawful requirements to ride on post. Remember you must wear reflective a device when riding a motorcycle on or off post.

Policies

All HQ&A Company, Cyber Training Battalion policies are posted in the lobby of the Cyber School Headquarters as well as on the Cyber School website. It is each student's responsibility to read and understand all policies.

Physical Training

Be prepared to conduct fitness training on a daily basis throughout the course. A diagnostic APFT will be administered within the first week of the course, and a record APFT prior to graduation. PT formation will take place five days a week at the formation area (shown below on the post map) at 0600. PT will be led by members of your class IAW FM 7-22 until NLT 0700. The uniform for PT is the Army Physical Fitness Uniform (APFU).

Additional Tips and Information

- If you do not have an Interim TS/SCI Clearance, you will not be allowed to attend the course. Additionally, the COPC and JACWC Modules require an Adjudicated TS/SCI with all caveats so if you have an Interim TS/SCI when you arrive you will need to have an Adjudicated TS/SCI at the 20 week mark of the course. Ensure you start your indoctrination now.
- Bring all necessary paperwork. It is better to be safe than sorry. Bring copies of your dependent's birth certificates if they are not currently enrolled in DEERS.
- Ensure you have enough money for 30 days of living expenses as it can take up to a month or longer to start your pay. You should be prepared for the worst case scenario. If you are facing financial hardship speak to your TAC: there are advances available, among other options.
- **Vehicle passes. Not needed. Drivers must have a valid CAC or Military ID to gain access to Fort Gordon, GA. Passengers must have a driver's license or other form of identification.**
- **Computer access will be available in the Cyber Training Facility for those personnel with valid NIPR accounts. Personal email accounts can be accessed via Army NIPR computers.**
- **Gordon Fitness Center, Building 29607, Barnes Ave. 706-791-2369 Monday – Friday, 0500-2100, Saturday 0800 – 2100; Sunday 1000 – 1800. The Gordon Fitness Center has**

a racquetball court, free weights and strength room, cardiovascular, sauna, aerobics room, Nautilus room, spinning room, group fitness instruction and massage therapy rooms. The center also has locker rooms with changing areas, showers and lockers to store items on a daily basis. Need to re-charge after a hard workout? Stop by the Lift-A-Latte Cafe located inside Gordon Fitness for protein drinks, smoothies, energy foods and other refreshments.

- **Medical.** Eisenhower Army Medical Center 24 hours, daily.

The Urgent Care Center is a walk-in clinic focused on providing acute care. The Urgent Care Center primarily treats injuries or illnesses requiring immediate care, but not serious enough to require an ER visit. The DDEAMC can be utilized by all TRICARE beneficiaries including TRICARE Prime, TRICARE Standard, and TRICARE for Life and TRICARE Young Adult. If at any time you feel that you are having a true emergency, you should immediately call 911 and/or visit an Emergency Room. Some examples of things to be seen for at the UCC:

- Minor Lacerations
- Minor Injuries
- Fevers
- Colds
- Sore Throat

MyBaseGuide. For more base and local information download the MyBaseGuide App. MyBaseGuide is the most recognized and trusted resource for military base guide, phone directory, maps and information available for the military. With over 150 installations throughout CONUS, Alaska, and Hawaii, you will quickly find up to the minute base information covering all branches of the military. 4

Cyber School Contact Information

(DSN 780)

**Address: HEADQUARTERS, UNITED STATES ARMY CYBER SCHOOL. 633 BARNES AVE,
BLDG 25601. FORT GORDON, AUGUSTA 30905**

MAJ Pace A. Duckenfield
Course Manager, CyOOC
U.S. Army Cyber School, CCoE
Fort Gordon GA 30905
Office: 706-791-5134
NIPR: pace.a.duckenfield.mil@mail.mil
SIPR: pace.a.duckenfield.mil@mail.smil.mil
JWICS: pace.a.duckenfield.mil@army.ic.gov

Directions: Your CyOOC 19-004(U) CCTC class will take place at the Cyber Training Facility (CTF), room 106 at Fort Gordon, GA

From Holiday Inn Express Griffith Hall, Ft. Gordon to the CTF (Conference location)

- 1. Depart Chamberlain Ave toward 18TH Street**
- 2. Turn right onto 19th Street**
- 3. Turn left onto Barnes Avenue**
- 4. Arrive at the Cyber Training Facility on the right, past 782 nd Headquarters, across 706th MI BN Headquarters.**

FROM IHG Army Hotels Stinson Hall, Ft. Gordon to the CTF (Conference Location)

- 1. Depart 19th Street towards Barnes Avenue**
- 2. Turn Right onto Barnes Avenue**
- 3. Exit Base via the front Gate onto W. Navy Blvd**
- 4. Arrive at the Cyber Training Facility on the right, past 782nd Headquarters, across 706th MI BN Headquarters.**



Stay on Chamberlain until 22nd Street.
Park in that parking lot or follow 22nd Street
to Barnes Ave, go East and park on the
south side of CTF.

It is a large one story metal building with
metal stairs and ramps , completely
surrounded by a chain-link fence with
barbed wire across the top. The only
entrance is on the NORTH side of the
fence.



Post Map:

FortGordonPostMap.pdf

Holiday Inn Express Griffith Hall

https://www.ihg.com/armyhotels/hotels/us/en/fort-gordon/mfgra/hoteldetail?cm_mmc=OFMAM-MA-US-EN-mybaseguide_gordon_externalsite

250 Chamberlain Ave Fort Gordon, Georgia 30905-6007 Check-in: 3 p.m. Check-out: 11 a.m.

The hotel's property in Augusta, GA is ideally situated at Ft. Gordon, making it convenient for soldiers and their families with numerous restaurants and businesses nearby. Visiting guests find a home away from home at IHG Army Hotels at Fort Gordon. Golf enthusiasts will appreciate our location central to Augusta National Golf Club, home of the Masters, as well as many of the area's public golf courses. For those visiting

outside of Masters Week, consider visiting Bell Auditorium, the James Brown Arena, Lake Thurmond or Diamond Lakes for superior Southern fun. 7

The hotel's amenities include high speed Internet access, a 24-hour Fitness Center, free guest laundry facilities and a free continental breakfast served daily

Local Restaurants

Fort Gordon:

Gordon Lanes Bowling Center, Building 33200, 3rd St Domino's Pizza, Building 25722, B St Fort Gordon Main PX is located in Building 38200

Subway

Popeye's

Taco Bell Boston Market

Outside Gate 2, Grovetown (Located in vicinity of Fort Gordon):

A Town Wings, 720 E Robinson Ave, Grovetown, GA 30813

Wise Guys Pizza & Wings, 720 E Robinson Ave, Grovetown, GA 30813 Wings & Philly, 405 E Robinson Ave, Grovetown, GA 30813

Mi Riconcito, 5114 Wrightsboro Rd, Grovetown, GA 30813 Embers Grille, 313 E Robinson Ave, Grovetown, GA 30813 Hula Dawgs, 5110 Wrightsboro Rd, Grovetown, GA 30813

Downtown Augusta, GA:

Frog Hollow Tavern, 1282 Broad St, Augusta, GA 30901 Knuckle Sandwiches, 1149 Broad St, Augusta, GA 30901 Whiskey Bar Kitchen, 1048 Broad St, Augusta, GA 30901 Nacho Mama's, 976 Broad St, Augusta, GA 30901

Banking/ATM Locations

Wells Fargo, Fort Gordon

36th St Building 36300, Fort Gordon, GA 30905 706-771-5960

Hours Lobby Monday-Friday 8:00am – 6:00pm

Drive thru Monday–Friday 9:00am-5:00pm, Saturday 9:00am-12:00pm

Services at this Location:

ATM 24 hours - Remote ATM located at drive through

Navy Federal, Grovetown

5003 Steiner Way Unit G, Grovetown, GA 30813 888-842-6328

Hours: Lobby Monday–Friday, 9:00 am to 5:00 pm

Services at this Location:

ATM 24 hours - Remote ATM located at drive through **Website**

Additional points of contact and resources are available at <https://cyberschool.army.mil>.

