

# Board Member Roles

# Checking Boards

Check what Boards you are registered To.  
Click the arrow to expand the Web Part

**Boards I Am Registered To**

Show  entries Search:

**Your Registered to Judge Board(s)**

Title	Due To SC	Final Due Date	Board Date
1st Quarter	Aug 17	Aug 28	Aug 25
2nd Quarter	Aug 26	Aug 31	Aug 28

Showing 1 to 2 of 2 entries

Previous

Review Board Info by clicking on the Board Row

**Board Info**

Title	2nd Quarter
Due To SC	8/26/2020
Final Due Date	8/31/2020
Board Date	8/28/2020
Categories	SNCO NCO AMN CIV CAT I CIV CAT II CIV CAT III Technician
Attachments	<a href="#">Example 1206 specific to SC and THIS AWARD.png</a>
Created at 8/13/2020 5:35 PM by <input type="checkbox"/> BECHARD, WILLIAM J MSgt USAF HAF NASIC/SCQ Last modified at 8/13/2020 5:36 PM by <input type="checkbox"/> BECHARD, WILLIAM J MSgt USAF HAF NASIC/SCQ	

This will Pop-up Board Info, which can contain  
Useful info and guidance on the Board.

# Submit Award Rankings Pt 1–User Guide

Submit Package

Submit Board Member

Submit Rankings

Click on the Submit Board Member Button, which will pop up the Submit Board Member Form Modal. Note: This will be Greyed Out (un-clickable) If the logged in User is not on an Open Board

Any Board that the Member can Rank will show in the drop down box. Select the Board you want to Rank the Packages of.

**Submit Board Rankings**

Please select the Target Board to Rank. *Note: You will only be able to Rank the Categories you are assigned to.*

Target Board

**SNCO** **NCO** **AMN**

Any Categories for that Board Will be a Tab in this location. Select the Tab you want and the Packages submitted for that Category will appear below. Note: If no Packages there will be a message to let the user know there is nothing to Rank (as the NCO tab to the right shows).

**Submit Board Rankings**

Please select the Target Board to Rank. *Note: You will only be able to Rank the Categories you are assigned to.*

Target Board

**SNCO** **NCO** **AMN**

1st Quarter Board

Title	Nominee	Cat	Unit	Attach	Ranking
No Packages found for the NCO Category					

## 2nd Quarter Board

Title	Nominee	Cat	Unit	Attach	Score	Ranking
MASKED	MASKED TSgt	SNCO	SCP	None	<input type="text" value="1"/>	<input type="text" value="1"/>
MASKED	MASKED LTC	SNCO	SCP	None	<input type="text" value="2.5"/>	<input type="text" value="2"/>

(REQUIRED) Here you can set your Ranking 1 to n (1 being the top package)

There will be an Attachment Button here (not shown) that you can click to download all attachments (such as the uploaded 1206 for easy review).

(REQUIRED) Packages are scored as well. Board President or Board Info can set the Rules (if any)

(REQUIRED) Notes will be entered for comments on the package. The standard format is per bullet (example given in the pop-up).

Submit Ranking(s)

# Awards How To Submit Rankings Pt 2 –User Guide

Rankings will be preloaded with the number 1 to the total number of Packages, so that they can be accurately ranked.

Cat	Unit	Attach	Ranking
SNCO	SCP	None	...
SNCO	SCP	None	1
			2

Submit Ranking(s)

## Submit Board Rankings

Please select the Target Board to Rank. **Note: You will only be able to Rank the Category**

Target Board 1st Quarter

SNCO NCO AMN

org2.eis.af.mil says

Duplicate Rankings detected for the 1st Quarter Board SNCO Category

OK

## 1st Quarter Board

Title	Nominee	Cat	Unit	Attach	Ranking
2020_1st Quarter_SNCO_SCP_HATCHER, ANTONIO L MSgt	HATCHER, ANTONIO L MSgt	SNCO	SCP	None	2
2020_1st Quarter_SNCO_SCP_SHOVER, CHRISTOPHER M SSgt	SHOVER, CHRISTOPHER M SSgt	SNCO	SCP	None	2

Submit Ranking(s)

After you choose the rankings click Submit Ranking(s) to save those Rankings (Rows will turn GREEN to show that it was saved). Incorrect Rankings (like duplicate ranks) will not be accepted and will display an error message to the user (seen above).

## 1st Quarter Board

Title	Nominee	Cat	Unit	Attach	Ranking
2020_1st Quarter_SNCO_SCP_HATCHER, ANTONIO L MSgt	HATCHER, ANTONIO L MSgt	SNCO	SCP	None	2
2020_1st Quarter_SNCO_SCP_SHOVER, CHRISTOPHER M SSgt	SHOVER, CHRISTOPHER M SSgt	SNCO	SCP	None	1

Submit Ranking(s)