



RA 9299

Republic of the Philippines

June 24, 2004

NEGROS ORIENTAL STATE UNIVERSITY

NOHS (1907) | NOTS (1927) | EVSAT (1956) | CVPC (1983)

Kagawasan Ave., Dumaguete City, Negros Oriental, Philippines 6200

GUIHULNGAN CITY CAMPUS

PURCHASE REQUEST

Department		SPMO (Supply & Property Management Office)	Section:		PR No.:	2020-10-045	
					PR Date.:	2023-08-02	
App Line Item No.	Unit of Measure	Item Description			Qty	Estimated Unit Cost	Estimated Total Cost
Please provide correct and accurate information required in this form. Accomplish this form in (4) copies.							
1	set	Printer Ink for Brother DCP-1710W (C,M,Y,BK)			1	2,640.00	2640
2	set	Printer Ink for Canon PIXMA G2010 (C,M,Y,BK)			5	2,640.00	13200
3	set	Printer Ink for Canon Pixma G4010 (C,M,Y,BK)			3	2,640.00	7920
4	set	Printer Ink for EPSON L220 (C,M,Y,BK)			3	1,680.00	5040
5	set	Printer Ink for EPSON L3110 (C,M,Y,BK)			10	1,680.00	16800
6	set	Printer Ink for EPSON L360 (C,M,Y,BK)			2	1,680.00	3360
7	set	Printer Ink for Epson L5190 (C,M,Y,BK)			2	1,680.00	3360
8	set	Printer Ink for Epson L5290 (C,M,Y,BK)			9	1,680.00	15120
9	set	Printer Ink for Epson L565 (C,M,Y,BK)			1	1,680.00	1680
10	set	Printer Ink for Epson L3210 (C,M,Y,BK)			14	1,680.00	23520
11	set	Printer Ribbon for Epson LX310			5	264.00	1320
12	set	Printer Ink for Brother DCP - T720DW (D60 - Black, 5000Y-Yellow, 5000M - Magenta, 5000C - Cyan)			3	2,640.00	7920
13	set	Printer Ink for Brother DCP - T420W (D60 - Black, 5000Y-Yellow, 5000M - Magenta, 5000C - Cyan)			1	2,640.00	2640
14	set	Printer Toner for Brother DCP-2540			6	4,560.00	27360
Total							692,646.00
Purpose:		For NORSU Guihulngan Campus Office Supplies and Printer Consumables for Various Offices and Colleges (Third and Fourth Quarter 2023)					
Name of Property (in case of repair) : _____							
Name of Procurement per APP : _____							
The aforementioned is/are:				APP Reference No(s).: _____			
<input type="radio"/> lot purchase							
<input type="radio"/> per item purchase							
CERTIFICATION OF REQUESTING PARTY:							
1. The foregoing requisition has been reviewed for its technical sufficiency and price validity and has been found to be accurate and suitable for the procurement thereof.							
2. I hereby certify under the penalty of law that the items requested above are covered by any PR to the SPMO. Should the undersigned eventually learn of the existence of such other request form requisitioned, the undersigned shall immediately advise the SPMO thereof. In case the above goods are already covered by the previous PR submitted to the SPMO and these goods are nevertheless purchased through this PR, I shall be responsible for paying the same to supplier. I shall reimburse the bid bonds and performance bonds of winning suppliers in case these goods are already subjected to the public bidding.							
3. Supplies requisitioned are necessary and will be used solely for purposes stated.							
Signature:		Requested by:			Approved by:		
Printed Name:		ENGR. JOSELITO D. PAMOR			JOEL P. LIMSON, Ph.D.		
Designation:		Campus Supply Officer			University President		