

# PROJECT PERFORMANCE REPORT

Website for Caregivers of  
Alzheimer's and Dementia  
**Project Title:** patients **Date Prepared:** 11/14/2020  
Julie Williford  
**Project Manager:** \_\_\_\_\_ **Sponsor:** \_\_\_\_\_

## Accomplishments for This Reporting Period:

- Facts page nearly 90% done.
- Finished Doodly video for facts page.
- Began resources table and added resources on Resources page
- Began Stories page.
- Added stories to resources page

## Accomplishments Planned but Not Completed This Reporting Period:

- More stories for the stories page
- Additional resources for Resource page
- Stories page format

## Root Cause of Variances:

- Finding a "storyteller" who is willing to share their story. For some, the diagnosis of Alzheimer's is still too raw and overwhelming.
- Resources research is time a bit time consuming. Sorting through all the information on google to find relevant and local resources have taken more time than expected.

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Impact to Upcoming Milestones or Project Due Date:

- There should be no impact to upcoming project milestones or due date.

Planned Corrective or Preventive Action:

- Continue finding “storytellers” for the Stories page
- Continue researching and adding resources to the Resource page
- Continue to experiment with the look and format of the stories page

Root Cause of Variances:

- Abundance of resources available on web search.
- Willing “storytellers”
- Not familiar with web design for the “look and feel” I have projected for the stories page

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### Summary of Upcoming Tasks

Upcoming tasks include finishing adding stories and editing Stories webpage. I also need to continue resources search and adding them to the table on the Resources page. Currently, it is just name, phone, and webpage, but I plan on adding a category to the table.

### Planned Corrective or Preventive Action

Continued research resources and add to table on Resource page.

Add category to resource table.

Find and add stories to the Story page

### Accomplishments Planned for Next Reporting Period

1. Stories page formatted and designed for easy reading and view.
2. Add additional stories to Stories page – hopefully, new caregiver and medical provider story.
3. Continue Resources research and add to table.
4. Add category to resource table for ease of use/

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### New Risks Identified

Risk
<ul style="list-style-type: none"><li>○ More caregiver stories needed.</li><li>○ Making sure text is visible and aesthetically appealing.</li><li>○ Resource table need to be divided by category for ease of use</li></ul>

### Issues

Issue
<ul style="list-style-type: none"><li>○ Receiving caregiver stories in time to post to website.</li><li>○ Finding caregivers willing to share their stories</li><li>○ Sorting through numerous resources on web search</li></ul>

### Comments

The website is still progressing. Having a vision and trying to create it is sometimes more difficult than it seems. I know how I want it to look, but sometimes not sure how to build that on the website. This is the current issue I am having with the stories page. Since I am not using a template, I have to experiment with the way the text looks and where it should fit on a page. This has created a lot of saving, re-trying, and saving again.

Asking a new caregiver for a “story” has been more difficult than anticipated. Some caregivers that I know have only recently been given the diagnosis for their loved ones and are still struggling with it.

Regardless, the website should be finished in time with, hopefully, the look and feel I originally proposed.