

PROJECT PERFORMANCE REPORT

Website for Caregivers of
Alzheimer's and Dementia
Project Title: patients **Date Prepared:** 10/24/2020
Julie Williford
Project Manager: _____ **Sponsor:** _____

Accomplishments for This Reporting Period:

- Corrected background color on Index webpage. Previously, the background was not consistent throughout the site. I have since changed it to one solid color for consistency as the user scrolls.
- Corrected and edited grammar and misspellings of content on Index and Facts webpage.
- Added content to Facts page. A few paragraphs were started with what Alzheimer's is and a few signs and symptoms.
- Added disclaimer to Index webpage. Disclaimer reads "This content is not intended to be medical advice. Always seek the advice of your physician or other qualified medical personnel."
- Started gathering resources and added table to Resources webpage

Accomplishments Planned but Not Completed This Reporting Period:

- Facts page started but not completed. There is a lot of research needed to make sure information is correct, but also relayed in layman's terms for easier reading and understanding.
- Doodly video on Facts page not completed.

Root Cause of Variances:

- There is a lot of research needed to make sure information is correct, but also relayed in layman's terms for easier reading and understanding. I have done research on various sources, but a lot of research is medical. For my website, the audience target is the caregiver. Having content that is too overly complicated may bring more of an overwhelming feeling to an already overwhelming diagnosis. Because of this, I need to make the content easier to read and possibly brief.
- Doodly is an app used to make videos of drawings. Because I am not awfully familiar with Doodly, a 30 second video can take hours to create.

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Impact to Upcoming Milestones or Project Due Date:

- There should be no impact to upcoming project milestones or due date.

Planned Corrective or Preventive Action:

- Continue researching Alzheimer's Disease etiology and signs and symptoms.

Root Cause of Variances:

- Abundance of research materials available but needed simplifying of the information is needed for the content of the website.

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Summary of Upcoming Tasks

Upcoming tasks include finishing adding content and editing Facts webpage. Also needed for the Facts webpage is the Disclaimer and sources used for the content. Finishing up and posting the Facts Doodly video is also scheduled as an upcoming task.

Planned Corrective or Preventive Action

Continued research and simplifying content for Facts webpage.
Finish editing Facts Doodly video.

Accomplishments Planned for Next Reporting Period

1. Finish Facts web page and edit for grammatical errors and misspellings.
2. Finish editing and post Doodly video of facts for Facts web page.
3. Continue Resources research and add to table.
4. Collect and begin Stories webpage

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New Risks Identified

Risk
<ul style="list-style-type: none">○ Caregiver stories needed.○ Making sure text is visible and aesthetically appealing.

Issues

Issue
<ul style="list-style-type: none">○ Receiving caregiver stories in time to post to website.○ Doodly video content takes a while to make.

Comments

The website is still progressing. Having a vision and trying to create it is sometimes more difficult than it seems. I know how I want it to look, but sometimes not sure how to build that on the website. I have also spent a lot of time editing text color and size to make sure the content is aesthetically appealing and easy to read and understand. Regardless, the website should be finished in time.