

# 1 CITS3200 Group G

## 1 Minutes of meeting 2 held on August 8, 2011

Present: Chris, Garry, Kable, Will, Callum

Apologies: Yuki

Absent:

Meeting Started: 10:00 am

	<u>ACTION</u>
2.1 Project manager will email client tonight to arrange a meeting time. Ideally, the entire group shall be present for the first interaction with the client.	Chris
2.2 All group members will research the described existing architecture and stylistic and stylometric analysis	All
2.3 All group members will independently create a list of questions to ask the client and email to Chris. This may include clarifying functional and non functional requirements.	Chris
2.4 Questions will be selected and compiled into one template document to be brought to meeting with client.	All
2.5 Reminder to all group members to fill out time sheets and email to Chris on Thursday for submission on Friday.	
2.6 Java will be used to code front end systems unless decided otherwise after client meeting.	