

Travis Scott

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Career Summary: Demonstrated ability to adapt to a variety of work situations, absorb new information quickly, and perform required tasks. Effective organizational and interpersonal skills, creative in solving problems.

Education:

(Sept 94-Dec 96) **University of Missouri/ Kansas City, Missouri**
Masters of Business Administration
(Sept 89-Aug 93) **University of Missouri/ Columbia, Missouri**
Bachelor of Arts

Experience:

Real Estate Management, Transform Enterprises LLC

(Jan 2016-Present) *40 hours per week*

- Purchased and developed real estate properties for resale.
- Provided budgeting analysis and managed all aspects affecting profitability.
- Construction management, worked to ensure architectural and building maintenance goals satisfied.

Real Estate Management Technician/Project Manager, SFS Architecture, Kansas City, Missouri

(Oct 2008-Dec2015) *40 hours per week*

- Provided database real estate management analysis and architectural drafting utilizing the AutoCad design platform.
- Documented and managed over ten million square feet of architectural changes affecting tenant spatial usage requirements, including furnishing arrangements, for Federal Buildings operated by the GSA – required Homeland Security clearance.
- Provided real estate management analysis utilizing eSMART real estate management database, a proprietary real estate management technology.
- Provided effective communication and coordination across all GSA related projects.

Education Coordinator, The Ewing Kauffman Foundation for Entrepreneurship, Kansas City, Missouri

(Sept 2007-Aug 2008) *40 hours per week*

- Assisted in developing educational resources for the Kauffman Scholars Program, a college preparatory program focused on students in the Kansas City public school system.
- Provided mentoring and tutoring to students at Wyandotte High School and Sumner Academy - Kansas City, Kansas students enrolled in the Kauffman Scholars Program.
- Earned tuition award in recognition of fulfilling position responsibilities

Computer Skills:

HTML, JavaScript, CSS, React, Database Management , QuickBooks Accounting Software, Microsoft Office Suite – Word and Excel, Adobe Photoshop, AutoCad drafting

Interests:

Architecture, Foreign Languages – Spanish