BEJOY

GENERAL ENTERPRISES LTD.

Real Estate, Property Management, General Construction and Supplies

COMPANY PROFILE

REF: -INTRODUCTION AS A GENERAL CONTRACTOR AND SUPPLIER

I wish to introduce our Company to you with a View of doing business with you as an Approved Contractor and Supplier.

Our Company is well Established, Certified and Compliant with the relevant authorities as below: -

-NCA 6 Road Works Contractor

-NCA 6 Building Works Contractor

-NCA 6 Water Works Contractor

-NCA 6 Electrical Works Contractor and Supplier

-AGPO Registered.

-KRA Compliant.

-NHIF Compliant.

Over the past years we have undertaken diverse Projects and Suppliers Ranging from Road Works, Building Works, Water Works, Electrical Works, Security Systems, Fire Detectors, Solar Power Systems and Telecommunication Works, Bio-Digester and Filtration Systems, Domestic and Commercial Water Purification Systems and General Suppliers.

We have Expertise and Experience in all the above listed areas.

We also do Real Estate and Property Management.

Kindly consider us in any Business Opportunity

Thank You in Advance.

Yours Faithfully,

Lilian Sheunda Wakhule,

Director.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

TABLE OF CONTENTS

		Page
SECTION I	Introduction	4
	Company Values	4
	Our Mission	5
	Core Values	5
SECTION II	Products and Services	6
	Construction of Roads, Buildings and Office	6
	Partitioning	7
	Waste Water Treatment (Bio-Digester)	9
	Water Purification and Filtration	10
	Security Systems, Fire Detectors, Solar Power Solutions and Telecommunications	12
	Supplies of Building and Hardware Material	23
	General Supplies	24
	Our Clientele	25
SECTION III	Registration and Compliance Certificates	26
SECTION IV	Audit Report, Financial Statement and Bank Statement	42
SECTION V	Work Experience, LSO'S, LPO'S, Contract Agreements	104
SECTION VI	Recommendation Letters	144
SECTION VII	Lease Agreement	149
SECTION VIII	Power of Attorney	156
SECTION IX	Directors Profile	158
SECTION X	Organization Structure and Staff CV'S	180
SECTION XI	List of Equipment's and Equipment's Rental Lease	208
SECTION XII	Contacts	216

ABOUT US

Bejoy General Enterprises Limited is a well-established Real Estate, Property Management, General Construction and Supplies Company in Kenya. It was incorporated in 2015 as a Limited Company.

Bejoy General Enterprises Limited delivers state-of-the-art Engineering Solutions to the Government, Corporate, Institutions and Private Sectors in Real Estate, Construction of Roads, Buildings, Waterlines, Bio-Digester installation and Filtration System, Borehole Services, Irrigation Systems, Waste Water Treatment System, Domestic Water Purification System, Security Systems, Fire Detectors, Solar Power Solutions, Telecommunication, Electrical, Supplies of Building and Hardware Materials, Stationary, Farming Equipment and Agro Vet.

We have well Established Engineering Department and General Supplies Department driven by the needs of clients in terms of Efficiency and Professionalism.

Bejoy General Enterprises Limited Has Fully Qualified and Experienced Professionals in different Fields of Construction which Includes Engineers, Architectures, Quantity Surveyors, Technicians and Artisans.

Since Inception our Mission has been to Develop Partnerships with Clients to Provide Effective and Reliable Solutions that Provide Operational Efficiency, Productivity Gains and Cost Savings to our Clients.

We Strive to Deliver Rapid, Reliable and Robust Solutions that Work.

Our Entire Focus is geared to helping our Clients derive Value from their Investment in Infrastructure Development so that they can become more successful in their Core Activities. This Applies to Small Businesses, to Major Corporations and to the Governments.

COMPANY VALUES

- To Enhance the Quality of Constructions.
- To serve with best Value for Money and High Return on Project.
- To Acquaint Client with Residential and Commercial Projects of Standards.
- Serve with an Environment of Professionalism, Team Work and Excellence.
- To Respect all Environmental Rules, Regulations and Legal Requirements.
- To Enhance Customer Value.

OUR MISSION

To be honest in all our activities, dealings and consciously introspect our work and action on day-to-day basis. Bejoy General Enterprises Limited is a Company that would consciously like to channel its resources, energy and activities towards building a world that is free of low standards. We will question every action of ours of minute-to-minute bases and see to it that we continuously take on bigger challenges and we must grow and progress on a daily basis in everything that we perform. We must progress as individuals, as a company and as a truly meaningful organization that is honest and fair in all its dealings.

Every person in our organization consciously develops himself in knowledge, attitude, habits, skills and strategies in order to build a meaningful world through our work. We strive for excellent quality in every work that we execute on a daily basis and see to it that we don't compromise on our values of honesty and commitment and at any given cost, irrespective of the situations. We believe in the foundation of quality, commitment and contemplation on regular basis in order to continuously grow. It is our mission to provide the best of work in our field irrespective of the challenges we face. We will not stop to dream because of difficult problems. We will continuously provide best and quality-oriented work through our projects because of our current achievements will be the foundation of our success in the future

CORE VALUES

Simplicity - *We are easy to do business with and keep things simple.*
Honesty - *We practice openness, mutual respect and trust.*
Courage - *We are entrepreneurs who rise to challenges of our business.*
Inspiration - *We promote innovation and foster creativity.*
Reliability - *We stick to our commitments*

PRODUCTS AND SERVICES

CONSTRUCTION OF ROADS AND BUILDINGS

Our dedicated staff will take your vision seriously and cater their approach to your specific build out, redesign or remodel needs, from concept to completion and on into the future of your venture. Our success depends on yours, and we take that very seriously.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

OFFICE PARTIOTIONING WORKS

This Entails Fabrication and Fixing Aluminium Partitions, Acoustic Ceiling, Gypsum Ceiling, Wall Paper, Glass Fittings, Film, Electrical Works, Plumbing Works and Paint Works.

ROOF AND GUTTER REPAIRS

This Entails General Repair Works Ranging from Leaking Clay Tiles and Iron Sheet Roofs, Leaking Masonry and Iron Sheet Gutters, Installation of APP Membrane for Flat Roofs and Gutters and all Water Proofing Solutions.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

HOUSE FITTINGS

This Entails Design, Fabrication and Fitting of Kitchen Cabinets with Granite Tops, Wardrobes, Customized Gypsum Ceiling, Tile Works, Plumbing, Electrical Works and Air Conditioner Installation.

WASTE WATER TREATMENT (BIO-DIGESTER)

Bejoy General Enterprises Limited also offers consultancy services in environmental management, environmental impact assessment and audit studies.

We provide Engineering friendly products and systems on an environment friendly platform for a healthy, safe and greener Earth. Our company's key initiative is to prevent & control pollution of natural resources and the atmosphere through use of Biotechnology for Organic Wastewater Treatment. We focus our services at non chemical treatment of waste.

We also emphasize use of waste to generate value for our clients. We carry out design work on-site waste disposal systems that the obnoxious odor's present in waste treatment plants. It works by breaking down organic waste intermediates in a natural but accelerated process.

This it does by oxidizing and reducing Biological Oxygen Demand and Chemical Oxygen Demand levels significantly faster by several hundred folds. The product is environmentally friendly (does not form methane gas) and is also biodegradable.

We offer innovative solutions to solve stubborn sewage management challenges efficiently to our clients.

We understand that our clients want relief from:

-The high cost of constructing septic tanks

-The high cost of septic tank exhausting fees

-The high operation costs of competing sewage treatment technologies

-Smelly septic tanks

The Unique Advantages of Our Products

-Highest effluent quality that complies with strict NEMA standards

-The effluent can be recycled for secondary uses such as Irrigation, watering gardens, flushing toilets, washing cars etc.

-The effluent can be released to a storm drain in which case we issue a NEMA Effluent Disposal License as proof that the water is indeed safe for disposal.

- Odorless

-Scalable to any number of users.

-Can be designed to fit in the available space

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

WATER PURIFICATION AND FILTRATION

Clean, safe water is a vital necessity for life and many consumers now demand effective point-of-use treatment to ensure that quality is to the required standard. The most effective treatment process available is Reverse Osmosis (RO) System, which removes all impurities, though established products are often compromised for cost, reliability and operational reasons and the ideal solution has been difficult to find.

Bejoy has engineered the RO System, a totally new point-of-use Drinking Water System. The unit creatively uses Reverse Osmosis technology with a principal application for purifying municipal tap water and boasts the following exceptional features: -

• Three stage treatment including a carbon/sediment pre-filter, two parallel connected high efficiency RO membranes and a carbon post filter for great taste, the process reducing impurities by up to 98%.

• High output flow of up to 100 litres/hr or over 2000 litres per day!

• Connects directly on-line so water is available on demand with no tank or water pump required provided sufficient line pressure is available.

• Compact design fits in under-sink spaces.

• Supplied complete with all fittings.

The RO System is an ideal solution for a wide range of applications due to the combination of its performance, price and simple design. It is suitable for low flow domestic installations where water is required on demand as well as larger institutional and industrial ones where larger water volumes can be provided with continuous flow.

OPERATING PARAMETERS

Raw Water Quality

Raw water must fulfil the following conditions;

TDS < 2000mg/l Hardness < 170mg/l Chlorine < 1mg/l
Iron < 0.1mg/l Manganese < 0.05mg/l Turbidity < 1NTU
Raw water outside these limits must be pre-treated accordingly.

Flow Rate

Flow rate will vary depending upon raw water quality and system
pressure. Flows are given at 0 21 C and will increase with higher temperatures.

Membrane Recovery

Standard membrane recovery rate is about 25% so for each 100l of treated water output approx. 400l raw water supply is required.
0 0 Water Temperature Range: Min 4 C, Max 40 C.
Operating Pressure: Min 2.8Bar, Max 5.5Bar. If line pressures
are below the lower pressure limit a booster pump must be used.

UNDER SINK RO PURIFIER

A five stage under sink water purifier for lightly silted water from municipal sources with possible bacterial contamination. Specifications include:

- Three stage sediment and carbon cartridge pre-treatment
- Mineralising media cartridge
- UV Steralisation
- Sink mounted output tap

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

SECURITY SYSTEMS/FIRE DETECTORS/TELECOMMUNICATION

Bejoy General Enterprises Limited is a one-stop solution for IT related services and Security Systems. We've handled complexities, demands, specifications and challenges with great care, passion and confidence.

We're dealing in Designing, Installation, Implementation, Running, Maintenance and Supplies of Security Applications/Software & Equipments and other IT related services.

PRODUCTS;

- HD intelligent/Gsm/Wifi/wireless/IP/Night Vision CCTV cameras
- Wireless Access points/WIFI and Networking (LAN and WAN)
- IT Infrastructure (Fiber and Ethernet installations/configurations)
- Doors and Gates Access Control System (Time Attendance & Bio Metric)
- Fire Alarm, Intruder and metal detector system
- Power backup systems
- Validation and Verification and Testing Systems

1). HD Intelligent/Gsm/WIFI/wireless/IP/Night Vision CCTV cameras

We supply, Install, and maintain all kind of CCTVs and surveillance systems for homes and offices. We're also dealing in security systems, remote monitoring, intrusion detection and all-round protection to meet the security concerns for Clients, assets and systems as indicated above. Our cameras are customized to deal with both internal and external threats; e.g., Power, Controls, Storage, Security, Communication and Installation cost.

Solar camera **IP camera**

CCTV Camera's Specs;

- GSM enabled cameras (4g) accessible from anywhere through local gsm networks and synchronized lines.
- WIFI enabled cameras (Home WIFI or Ethernet wired connections)
- Solar powered cameras with internal battery as backup. NO NEED to worry about KPLC/power availability, reliability and usability.
- Remote control and access, phone application access and communication, you can view anytime, rotate and call.
- Motion detector/sensor, Camera detects any motion, follows and alerts via SMS OR CALL for action
- Night Vision cameras, they're enabled to operate and record clearly under total darkness
- High storage capacity cameras for live streaming up to 30days (128GBs)
- Two-way communication cameras, you can actually talk/communicate through the camera

2). Wireless Access points/WIFI and Networking (LAN and WAN)

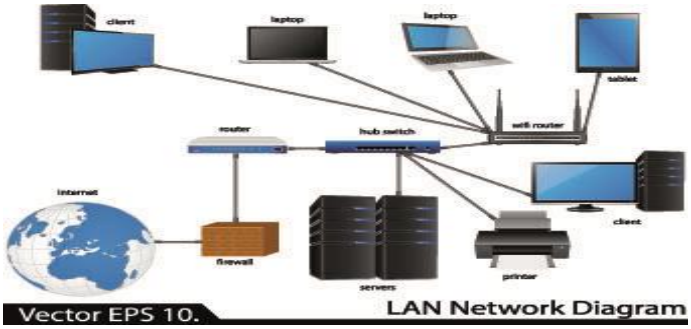
Bejoy General Enterprises ltd in partnership with giant GSM and PDNO companies through contracts deals in;

- Planning and designing network topology **LAN**, **WAN** and **WIFI** for blanket coverage.
- Network rollout; end to end secured network connections wirelessly to clients through local GSM and PDNO companies, (Safaricom, Airtel, Orange telecom, Liquid Telecom, Frontier Optical Networks), and maintenance both Curative and preventives for maximized uptime
- Leased lines, (Acquired bandwidths). Terminal interconnections (LAN), Office to offices interconnection (WAN) and Wireless local area networking, also known as WLAN or wireless LAN (it's basically a set of standards for how devices can talk to each other on wireless networks.
- Supply of WIFI and Wireless equipments ranging from plug and play switches,1st and 2nd layer switches, Wireless/wired routers, Antennas/Modems, wireless repeaters, Access and Backhauls 2.x and 5.x range, network and power 6U to 32U cabinets

Wifi/Wlan

Lan/Wlan repeater

Equipment cabinet



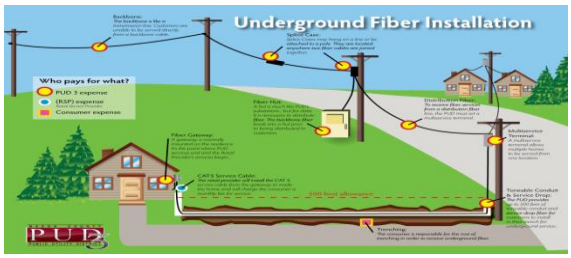
WAN

3). Infrastructure (Fiber and Ethernet installations/configurations)

- We've also handled passive elements that's trenching, piloting and excavating fiber optical cables, Splicing/fusion, Testing and analyzing OTDRs results, clearing errors due to micro/macro bends/kinks dispersion and end to end fiber rollout and ODFs terminations.
- Fiber cabinet installations and management, we supply and install, power and arrange all cables through supplied cable trays and organizers install and labeled all active elements equipments, install cabinet fans and alarms.
- Network active elements that's SFPs installations, DWDMs switch installations and configurations, SDH equipments installations and configurations, faulting during curative maintenance, preventive maintenance by blowing dust.
- UTPs and STPs cables installations through clients' premises from ODUs to IDUs, backhaul cables from top mast to cabinets, building to building duct installations RJ45 and J11 crimping and installations, BNC and coaxial terminations.

SL/MU fiber codes

ODF/cable organizer



Unger-ground and Overhead fiber cables

UTP/STP cables

RJ45/J11 connectors

Equipment cabinet

4). Doors and Gates Access Control System (Time Attendance & Bio Metric)

We offer Solution for Enterprises - Higher Scalability and Reliability. Restrict Unauthorized Entry, Secure Sensitive Areas. It's basically people/resource mobility management system that revolves on the following points;

i). MULTIPLE CREDENTIALS

- Face, Palm, Vein, and Finger print
- Rfid cards-Proximity, Smart cards and NFC tags

ii). COMPREHENSIVE AND FLEXIBLE ATTENDANCE POLICIES

- User-wise Late-In, Early-Out, Overtime, C-OFF and Absenteeism Policies
- Fully Configurable to Meet Diverse and Disparate Needs

iii) EASY INTEGRATION

- Direct Integration with Payroll, ERP, HRM, Active Directory
- API Integration at Three Levels - Function, Platform and Device
- Integration using Export, Import and Sharing Database Tables

iv). WEB BASED MANAGEMENT

- Real-time Monitoring and Control from One Place
- Automatic Data Push from Devices to Central Server

v). EASY SCALABILITY AND FLEXIBILITY

- Scalable and Modular Architecture to Meet Future Requirements
- Flexible and Configurable to Match an Organization's Exact Needs

vi). MULTIPLE CONNECTIVITY OPTIONS

- Wired and Wireless Connectivity Options
- USB, Ethernet, PoE+, Wi-Fi and Mobile Broadband Connectivity

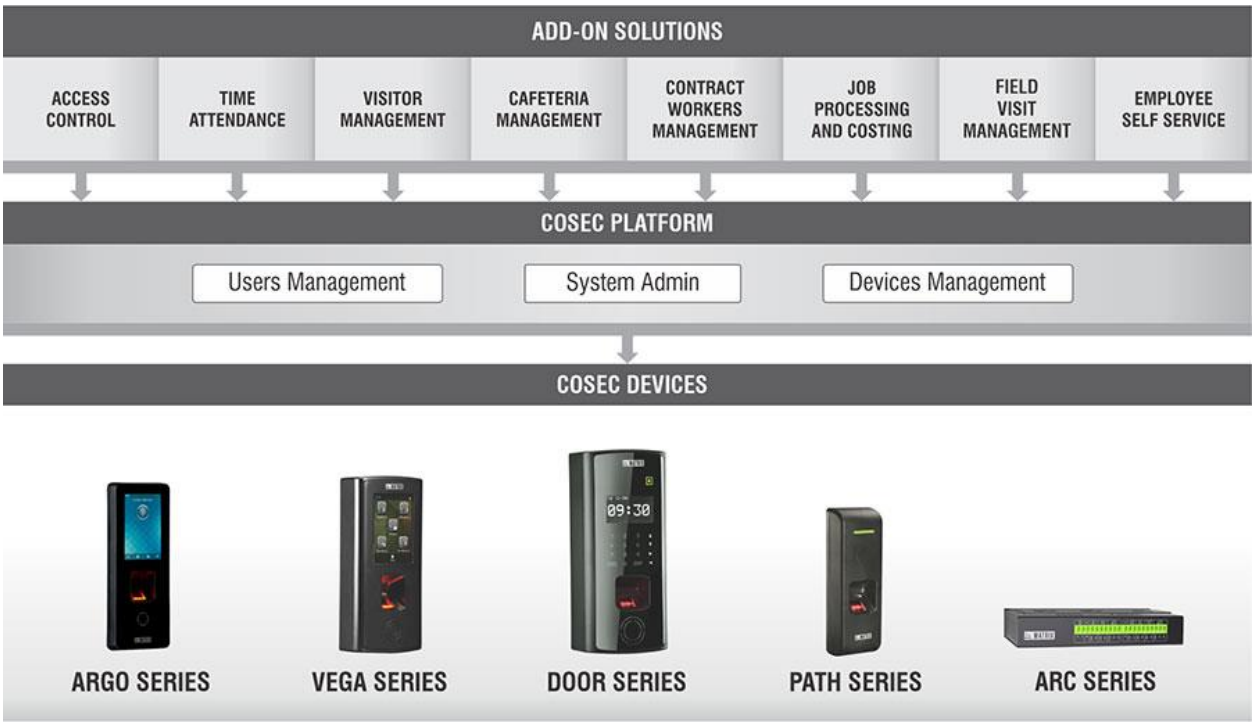
vii). CUSTOMIZED REPORT GENERATION

- 200+ Customized Reports using Multiple Filters
- User-defined Report Templates with Customized Fields

viii). AUTOMATIC ALERTS AND SCHEDULER SERVICES

- Automatic SMS and Email Notifications on Pre-defined Events
- Scheduler Services like Backup, Leave Credit, Report on Email at Configured Time

MATRIX COSEC SOLUTION



5). Fire Alarm, Intruder and metal detector system

We have a wide variety of fire alarms and accessories with different specs from those that are activated automatically from smoke detectors and heat detectors to those that are activated via manual fire alarm activation devices such as manual call points or pull stations. Alarms can be either motorized bells or wall mountable sounders or horns. Fire Alarm Systems. The choice of fire alarm system depends on the building structure, the purpose and use of the building and legislation.

Fire Alarm System

Fire Extinguishers

Fire Blankets

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Smoke Alarm

First Aid Kit

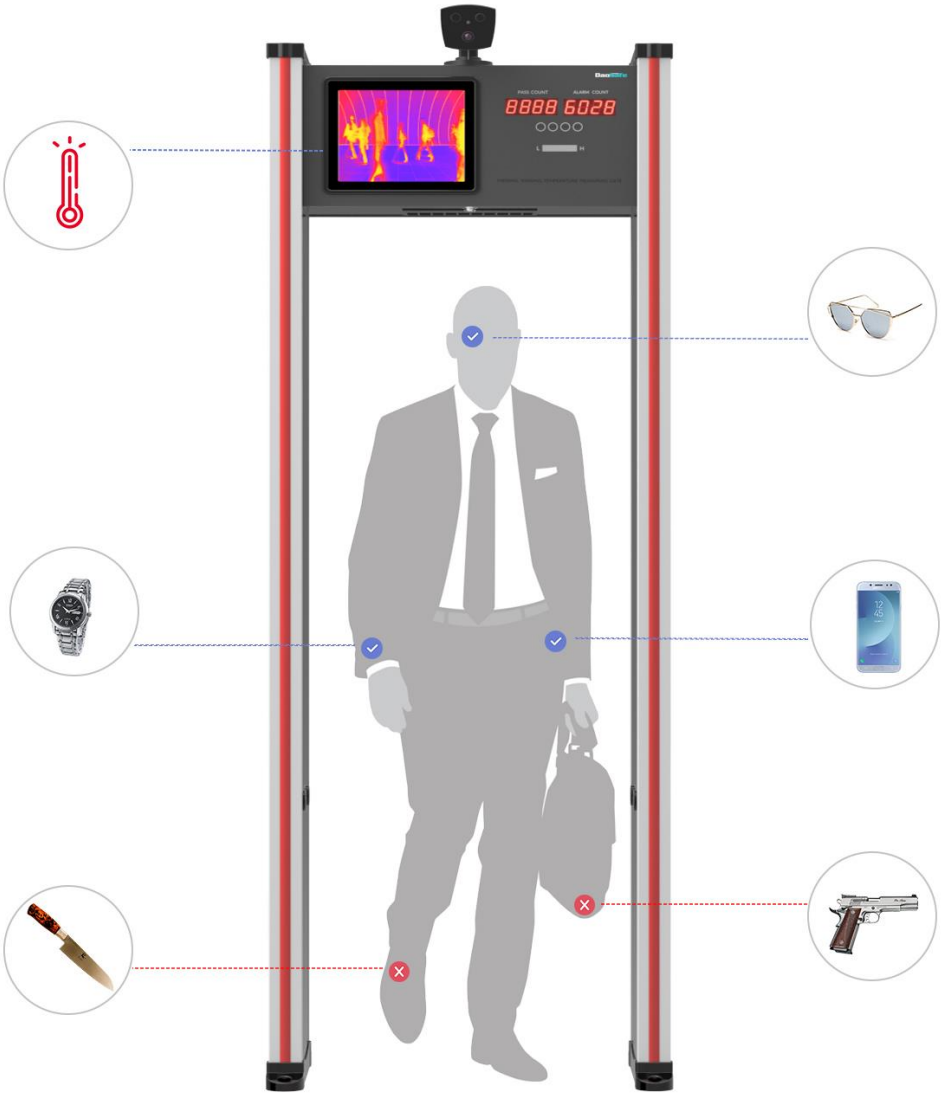
Hose Pipe

Fire Access Control System

Metal Detectors

We supply and install Reputable, Reliable & Affordable Walk-through **Metal Detector** with Temperature Measurement. Perfect Solutions for Both Security Access Control and Fever Screening.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris


8888 6028

Intruder alarms

We provide Intruder alarm system that Protects Your Perimeter with Fence, Buried Cable & Microwave Sensors. Smart Solutions for Physical Perimeter **Security** of Data Centers. Seamless integration. Leading-edge technology. Ease of deployment and can be customized in line with client expectations

FENCE DETECTION SYSTEM. Next-generation fence-mounted sensors that detect cut or climb attempts and pinpoint intrusion attempts to within 1.1m / 3.6ft.

BURIED CABLE DETECTION SYSTEMS Terrain-following volumetric sensors that locate intruders to within 3m / 10ft for applications where covert protection is essential.

ALARM MONITORING AND CONTROL SYSTEMS Advanced security management systems that monitor, display and control a facility's complete perimeter security program.

MICROWAVE SENSORS. Short- or long-range volumetric microwave links and transceivers for open areas, gates, entryways, rooftop and wall applications.

INFRARED SENSORS. Advanced, stand-alone high-performance sensors for short and medium range outdoor intrusion detection applications.

DUAL TECHNOLOGY SENSORS Outdoor dual technology motion sensors offer the unique combination of Doppler Microwave and Passive Infrared technology.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

6). Power backup systems

The company bridged the gaps in power interruptions during operations and residential in the following ways;

- Integration of Intelligent UPSs
- Integration of Solar systems
- Integration of Generators

Integration of Intelligent UPSs

We supply and install Uninterruptible Power Supply for PCs, Network Equipments. Home Theaters and Other Electronics. UPSs ranges from the smallest stand-alone 500VA with internal batteries to 10kva/192v/3200ah Reliable Battery Backup for commercial use and up scaled autonomy for Computers and Other IT Equipment. They are integrated with Voltage Regulation gargets SVS/AVS as a protective measure against surges.

Advantages of UPSs as power backup

- ❖ Uninterrupted operations during outages
- ❖ No additional cost and User friendly
- ❖ No noise and can be installed within the main house

10kva UPS

200ah UPS eternal battery

Battery bank and rack

Integration of Solar systems

Our solar **power** systems will solve your high-power bills problem. An inverter system solves your **power** outage problems in seamless fashion like a UPS. We supply and install solar panels from small scale to large scales depending with clients load both within and flood lights. We also supply other solar accessories like inverters, water heaters, batteries and appliances;

Solar panels

Solar batteries

Solar Inverters

Solar water heater

Solar Flood light

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Integration of Generators

We install maintain and service generator from portable to commercial from different vendors across. We also install and supply automatic sensors and relays to for power surges and uninterrupted power supply during production.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

SUPPLIES OF BUILDING AND HARDWARE MATERIALS

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

GENERAL SUPPLIES

Bejoy General Enterprises Limited – General Supplies Department was established in 2016 with a focus on consistently delivering quality and service which exceeds the toughest demands and scheduling.

We are a leading industry provider with an outstanding reputation for service, designed to meet and exceed our client's expectations in supplies. Our General Supplies Department supplies office and school stationery, office furniture, office machines, farming equipment, and office consumables.

From the beginning, the General Supplies Department has provided direct benefit to our clients through competitive pricing, scalable capabilities, and building quality partnerships.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

OUR CLIENTELE

1. County government of Kisumu
   P.O 2738-40100
   Kisumu.

2. Aga Khan Health Service
   Aga Khan Hospital Kisumu
   P.O Box 530
   Kisumu

3. Vidic Company Limited
   P.O Box 2068-40100
   Kisumu

4. Kenyatta National Hospital
   P.O Box 20723
   Nairobi

5. Kenya Animal Genetic Resources Centre
   P.O Box 23070-00604
   Lower Kabete
   Nairobi

6. Maseno University
   Private Bag
   Maseno

7. Bondo Teachers Training College
   P.O Box 424-40601.
   Bondo

8. Rongo University
   P.O Box 103-40404
   Rongo

9. Kenya Medical Research Institute (KEMRI)
   P.O Box 1578
   Kisumu

10. Sanlam Insurance Limited
    P.O Box 44041-00100
    Nairobi

11. Kenyatta International Convention Centre
    P.O Box 30746-00100
    Nairobi.

12. Home of Smile Foundation
    P.O Box 46-60100
    Embu.

13. Comboni Sisters
    P.O Box 40426-00200
    Nairobi.

14. Good Living Properties Limited
    P.O Box 21293-00505,
    Nairobi

15. Aquavita Limited
    P.O Box 13561-00800,
    Nairobi

16. Kansai Plascon Kenya Ltd
    P.O Box 18011-00500,
    Nairobi, Kenya

REGISTRATION AND COMPLIANCE CERTIFICATES

No. CPR/2015/202976

CERTIFICATE OF INCORPORATION

I hereby CERTIFY, that -

BEJOY GENERAL ENTERPRISES LIMITED

is this day Incorporated under the Companies Act (Cap. 486) and that the Company is **LIMITED**.

GIVEN under my hand at Nairobi this **12 th** day of **August** Two Thousand and **Fifteen**

CERTIFIED TRUE COPY OF ORIGIN.
By Nathan Ngovia Mbufio Esq. Adv
Commissioner for Oaths
Sign:.....
8/7/2020

Registrar Of Companies

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

KENYA REVENUE AUTHORITY

www.kra.go.ke

PIN Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

Certificate Date : 09/02/2016

Personal Identification Number

P051579194C

This is to certify that taxpayer shown herein has been registered with Kenya Revenue Authority

Taxpayer Information

Taxpayer Name	BEJOY GENERAL ENTERPRISES LIMITED
Email Address	bejoygen14@gmail.com

Registered Address

L.R. Number :	**Building :** MIGOKO PALACE
Street/Road : MENENGAI ROAD	**City/Town :** NAIROBI
County : Nairobi	**District :** Dagoreti District
Tax Area : Dagoretti	**Station :** West of Nairobi
P. O. Box : 8974	**Postal Code :** 00200

Tax Obligation(s) Registration Details

Sr. No.	Tax Obligation(s)	Effective From Date	Effective Till Date	Status
1	Value Added Tax (VAT)	08/02/2016	N.A.	Active
2	Income Tax - Company	12/08/2015	N.A.	Active

The above PIN must appear on all your tax invoices and correspondences with Kenya Revenue Authority. Your accounting end month is December unless a change has been approved by the Commissioner-Domestic Taxes Department. The status of Tax Obligation(s) with 'Dormant' status will automatically change to 'Active' on date mentioned in "Effective Till Date" or any transaction done during the period. This certificate shall remain in force till further updated.

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbullo Esq. Adv
Commissioner for Oaths
Sign:.....
Date:
9/7/2020

Disclaimer : This is a system generated certificate and does not require signature.

KENYA REVENUE AUTHORITY

www.kra.go.ke

Tax Compliance Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)999 999
Email: callcentre@kra.go.ke

Taxpayer PIN : P051579194C

Certificate Date: 27/01/2021

Name and Address :

Bejoy General Enterprises Limited
MIGOKO PALACE, NAIROBI, Dagoretti District,
PO Box:8974
Postal Code:00200

Certificate Number:
KRAWON209509921

This is to confirm that Bejoy General Enterprises Limited,
Personal Identification Number P051579194C
has filed relevant tax returns and
paid taxes due as provided by Law.

CERTIFIED A TRUE COPY OF THE ORIGINAL DOCUMENT.

This Certificate will be valid for
twelve (12) months up to 26/01/2022.

MONICA M. MUIVE · ADVOCATE · P.O. BOX 50500-00100 NAIROBI

Caveat: This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

Disclaimer : This certificate is system Generated and therefore does not require signature You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.This certificate confirms your compliance status for a period of five years preceding the date of issue. The certificate may however be with withdrawn on grounds of outstanding debt affecting periods prior to this.

THE REPUBLIC OF KENYA

BUSINESS REGISTRATION SERVICE
P. O. BOX 30031
NAIROBI
1 APR 2021

To
LILIAN SHEUNDA WAKHULE
P.O. Box 8974
00200 - CITY SQUARE

THE COMPANIES ACT, 2015

Records relating to the below company held by the Companies Registry as at **1 Apr 2021**

..

COMPANY	BEJOY GENERAL ENTERPRISES LIMITED
COMPANY NUMBER	CPR/2015/202976
NOMINAL SHARE CAPITAL	100,000.00
NUMBER AND TYPE OF SHARES (VALUE PER SHARE)	ORDINARY: 1000 (KES 100.00 EACH)
DATE OF REGISTRATION	12TH AUG, 2015
REGISTERED OFFICE	P.O BOX 8974 00200 TELEPHONE: 206279, EMAIL: 1000 SHARES OF KSH 100 EACH COUNTY: , DISTRICT: , LOCALITY: STREET: , BUILDING:
POSTAL ADDRESS	P.O BOX 8974 00200
ENCUMBRANCES	

Name of Directors and Shareholders of the above company with their particular are as follows

NAME	DESCRIPTION	ADDRESS	NATIONALITY	SHARES
LILIAN SHEUNDA WAKHULE	DIRECTOR/SHAREHOLDER	P.O BOX 8974 CITY SQUARE	KENYA	ORDINARY: 700
MICHAEL CHARLES OJWALA ANYONGA	DIRECTOR/SHAREHOLDER	P.O BOX 8974 CITY SQUARE	KENYA	ORDINARY: 100
			TOTAL	800

Yours Faithfully,
REGISTRAR OF COMPANIES

REF NO: OS-JGFGD9Z9

DISCLAIMER: THIS IS A SYSTEM GENERATED CERTIFICATE AND DOES NOT REQUIRE A SIGNATURE

NT/PPD/2021/DGW/3136

REPUBLIC OF KENYA

ACCESS TO GOVERNMENT PROCUREMENT OPPORTUNITIES (AGPO)

CERTIFICATE OF REGISTRATION

(WOMEN)

M/s BEJOY GENERAL ENTERPRISES LIMITED

P. O. Box **8974 00200 NAIROBI** has on this **6th** day of **April**, **2021**,

been duly registered under The Public Procurement and Asset Disposal Act 2015 for a period of two years.

ERIC KORIR

For: Principal Secretary / National Treasury

Disclaimer: *You may confirm validity of this certificate on the AGPO Portal at www.agpo.go.ke*

Caveat: *This certificate is issued on the basis of information available with the National Treasury as at the certificate date mentioned above. The National Treasury reserves the right to withdraw the certificate if new evidence materially alters the compliance status of the recipient.*

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

NAIROBI CITY COUNTY

SINGLE BUSINESS PERMIT

Effective Date	9th July 2020
Expiry Date	8th July 2021
Duration	12 Months

Nairobi City County grant this Business Permit to

Applicant/Business/Commercial Name BEJOY GENERAL ENTERPRISES LTD	Business ID
KRA Pin	1719101

To engage in the activity/business/profession or Occupation of Small trader shop or retail service: Up to 4 employees / less than 50 sq.m / far away location	Activity Code 115
BOUTIQUE/GENERAL SUPPLIES/BOUTIQUE/SMALL WORKS	

Having Paid a Business Permit Fee of KES	5,000
Amount in words	*** Five Thousand shillings only ***

Business under this permit shall be conducted at the address as indicated below

P.O. Box	Plot No: 209/2634	
Road Street MOKTAH DADDAH		
Building:	Floor:	Door/stall No:

Date of Issue 2020-07-09 09:33:13	By order of

SINGLE BUSINESSES PERMIT NAIROBI CITY COUNTY PROVISIONAL

NAIROBI CITY COUNTY DIRECTOR T.L.D. TRADE LICENSING DEPARTMENT

Powered by National Bank

Notice: It is an offence to give false information. Granting this permit does not exempt the business identified above from complying and any other relevant laws and regulations as established by the Government of Kenya and Nairobi City County

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbuflo Esq. Adv
Commissioner for Oaths
Sign:.....
Date: 9/7/2020

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Serial No. 15503

NHIF

Afya Yetu Bima Yetu

Compliance Certificate

This is to Certify that

BEJOY GENERAL ENTERPRISES LTD
Code: 462313

Is compliant in respect to provisions of the

NHIF ACT No 9 of 1998

For the period up to and including

VALID UP TO 23RD FEB 2019

This certificate is the property of NHIF.

NHIF CERTIFICATE OF COMPLIANCE 23 NOV 2018 CHIEF EXECUTIVE

Signed: ..... Date: .....

FOR: CHIEF EXECUTIVE

Official Rubber Stamp

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

NATIONAL CONSTRUCTION AUTHORITY

ISO 9001:2015 Certified

Certificate of Registration

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that

M/S BEJOY GENERAL ENTERPRISES LIMITED

has been duly registered as a ROAD WORKS Contractor

Category NCA6

Reg. No 32896/R/0917 Date of Issue: 9/7/2020

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbullo Esq. Adv
Commissioner for Oaths
Sign:
Date: 9/7/2020

Valid Until June 30th 2022

SERIAL No. 340690

NCA NATIONAL CONSTRUCTION AUTHORITY FOUNDED 2012

THIS CERTIFICATE MUST BE ACCOMPANIED BY A VALID ANNUAL PRACTISING LICENSE

KCB PLAZA, 10th Floor, Kenya Road, Upper Hill Road
P.O.Box 21046 - 00100, Nairobi Kenya
Tel: 254 20 2712096, +254 20 2712098, +254 20 2712099
Email: info@nca.go.ke

Registrar of Contractors

Issued under the Seal of the Authority

NCA

NATIONAL CONSTRUCTION AUTHORITY

ISO 9001:2015 Certified

Contractor Annual Practicing License

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that

M/S BEJOY GENERAL ENTERPRISES LIMITED

is duly registered as ROAD WORKS CONTRACTOR

Category NCA6 Reg. No 32896/R/0917 Date of Issue: 9/7/2020

This license is awarded for a period of ONE(1) YEAR, starting 1/7/2020 and ending 30/6/2021

Registrar of Contractors

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mouflo Esq. Adv
Commissioner for Oaths
Sign:
Date: 9/7/2020

NATIONAL CONSTRUCTION AUTHORITY NCA FOUNDED 2012

SERIAL No.340690

This license is not transferable and must be available for inspection at the registered office of the contractor

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

NATIONAL CONSTRUCTION AUTHORITY

ISO 9001:2015 Certified

Certificate of Registration

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that

M/S BEJOY GENERAL ENTERPRISES LIMITED

has been duly registered as a BUILDING WORKS Contractor

Category NCA6

Reg. No 32896/B/0917

Date of Issue: 9/7/2020

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbuthi Esq. Adv
Commissioner for Oaths
Sign:.....
Date: 9/2/2020

Valid Until June 30th 2022

SERIAL No. 340689

THIS CERTIFICATE MUST BE ACCOMPANIED BY A VALID ANNUAL PRACTISING LICENSE

KCB PLAZA, 10th Floor, Kenya Road, Upper Hill Road
P.O.Box 21046 - 00100, Nairobi Kenya
Tel: 254 20 2712096, +254 20 2712098, +254 20 2712099
Email: info@nca.go.ke

Registrar of Contractors

Issued under the Seal of the Authority

NATIONAL CONSTRUCTION AUTHORITY

ISO 9001:2015 Certified

Contractor Annual Practicing License

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that

M/S BEJOY GENERAL ENTERPRISES LIMITED

is duly registered as BUILDING WORKS CONTRACTOR

Category NCA6 Reg. No 32896/B/0917 Date of Issue: 9/7/2020

This license is awarded for a period of ONE(1) YEAR, starting 1/7/2020 and ending 30/6/2021

Registrar of Contractors

CERTIFIED TRUE COPY OF ORIGIN.
By Nathan Ngovia Mbullo Esq. Adv
Commissioner for Oaths
Sign:
Date: 9/7/2020

NATIONAL CONSTRUCTION AUTHORITY NCA FOUNDED 2012

SERIAL No.340689

This license is not transferable and must be available for inspection at the registered office of the contractor

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

NATIONAL CONSTRUCTION AUTHORITY

ISO 9001:2015 Certified

Certificate of Registration

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that

M/S BEJOY GENERAL ENTERPRISES LIMITED

has been duly registered as a WATER WORKS Contractor

Category NCA6

Reg. No 32896/W/0917

Date of Issue: 9/7/2020

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbuflo Esq. Adv
Commissioner for Oaths
Sign:.....
9/7/2020

Valid Until June 30th 2022

SERIAL No. 340691

THIS CERTIFICATE MUST BE ACCOMPANIED BY A VALID ANNUAL PRACTISING LICENSE

KCB PLAZA, 10th Floor, Kenya Road, Upper Hill Road
P.O.Box 21046 - 00100, Nairobi Kenya
Tel: 254 20 2712096, +254 20 2712098, +254 20 2712099
Email: info@nca.go.ke

Registrar of Contractors

Issued under the Seal of the Authority

NCA

NATIONAL CONSTRUCTION AUTHORITY

ISO 9001:2015 Certified

Contractor Annual Practicing License

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that

M/S BEJOY GENERAL ENTERPRISES LIMITED

is duly registered as WATER WORKS CONTRACTOR

Category NCA6 Reg. No 32896/W/0917 Date of Issue: 9/7/2020

This license is awarded for a period of ONE(1) YEAR, starting 1/7/2020 and ending 30/6/2021

Registrar of Contractors

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbuflo Esq. Adv
Commissioner for Oaths
Sign:
Date: 9/7/2020

NATIONAL CONSTRUCTION AUTHORITY NCA FOUNDED 2012

SERIAL No.340691

This license is not transferable and must be available for inspection at the registered office of the contractor

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

NATIONAL CONSTRUCTION AUTHORITY

ISO 9001:2015 Certified

Certificate of Registration

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that

M/S BEJOY GENERAL ENTERPRISES LIMITED

has been duly registered as a ELECTRICAL ENGINEERING SERVICE Contractor

Category NCA6 - Electrical Installation; Electronic; Lift hoists, escalators, mechanical ramps, travolators, conveyors and belt installation; Generating plants and Control Panels; Solar Power Generation and Photovoltaic cells installations; Water Tanks, Treatment Plant and Pumping Plant; Installation of Uninterrupted Power supply Systems (UPS), Automatic Voltage Regulators (AVR) and Surge Protectors; Construction of Power Transmission Lines and Installation of Power Distributors Equipment;

Reg. No 32896/E/0917 *Date of Issue:* 9/7/2020

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbullo Esq. Adv
Commissioner for Oaths
Sign: .....
Date: 9/7/2020

Valid Until June 30th 2022

SERIAL No. 340692

THIS CERTIFICATE MUST BE ACCOMPANIED BY A VALID ANNUAL PRACTISING LICENSE

KCB PLAZA, 10th Floor, Kenya Road, Upper Hill Road
P.O.Box 21046 - 00100, Nairobi Kenya
Tel: 254 20 2712096, +254 20 2712098, +254 20 2712099
Email: info@nca.go.ke

Registrar of Contractors

Issued under the Seal of the Authority

NATIONAL CONSTRUCTION AUTHORITY NCA FOUNDED 2012

NATIONAL CONSTRUCTION AUTHORITY

ISO 9001:2015 Certified

Contractor Annual Practicing License

Pursuant to the National Construction Authority Act No. 41 of 2011, and Regulation No. 7 of 2014;
I hereby certify that

M/S BEJOY GENERAL ENTERPRISES LIMITED

is duly registered as ELECTRICAL ENGINEERING SERVICE CONTRACTOR

Category NCA6 Reg. No 32896/E/0917 Date of Issue: 9/7/2020

This license is awarded for a period of ONE(1) YEAR, starting 1/7/2020 and ending 30/6/2021

Registrar of Contractors

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbuflo Esq. Adv
Commissioner for Oaths
Sign:
9/7/2020

NATIONAL CONSTRUCTION AUTHORITY NCA FOUNDED 2012

SERIAL No.340692

This license is not transferable and must be available for inspection at the registered office of the contractor

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

AUDIT REPORT, FINANCIAL STATEMENT AND BANK STATEMENT

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

BEJOY GENERAL ENTERPRISES LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

CONTENTS

	Page no.
Company information	1
Report of the directors	2
Statement of directors responsibility	3
Report of the independnent auditor	4
Financial statements:	
Statement of comprehensive income	5
Statement of financial position	6
Statement of changes in equity	7
Statement of cash flows	8
Notes to the financial statements	9 - 17

COMPANY INFORMATION

Directors
Lilian Sheunda Wakhule
Michael Charles Ojwala Anyonga

Company secretary
M S Sheba

Principal place of business
Menengai Road
P.O Box 8974 00200
Nairobi

Independent Auditor
M.N Cliff & Associates
Certified Public Accountants
2nd Floor, Westlands Commercial Centre
P.O. Box 25593-00100
Nairobi

Bankers
First Community Bank Ltd
Oginga Odinga Road
Kisumu

REPORT OF THE DIRECTORS

The Directors have pleasure in submitting their report together with the audited financial statements for the year ended 31st December 2020 which disclose the state of affairs of the company.

Activities
The Company is in the business of providing services and other general business activities

Review of business

Results of trading for the year are shown on page 5

Dividends
The directors do not recommend the payment of a dividend.

Directors

The directors who served during the year are set out on Page 1.

Auditor
The Auditor, M.N Cliff & Associates has signified willingness to continue in office in accordance with Section 159(2) of the Companies Act (Cap 486).

Approval of financial statements

The financial statements were approved and authorised for issue at a meeting of the directors held on .....08/03/....., 2021

By order of the Board

Secretary

STATEMENT OF DIRECTORS' RESPONSIBILITY

The Kenyan Companies Act, 2015 requires the directors to prepare financial statements for each financial year that give a true and fair view of the financial position of the Company as at the end of the financial year and of its profit or loss for that year. It also requires the directors to ensure that the company maintains proper accounting records that are sufficient to show and explain the transactions of the company and disclose, with reasonable accuracy, the financial position of the company. The directors are also responsible for safeguarding the assets of the company, and for taking reasonable steps for the prevention and detection of fraud and other irregularities

The directors accept responsibility for the preparation and presentation of these financial statements in accordance with International Financial Reporting Standards and in the manner required by the Kenyan Companies Act, 2015. They also accept responsibility for:

i) designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements;

ii) selecting and applying appropriate accounting policies; and

iii) making accounting estimates and judgements that are reasonable in the circumstances.

Having made an assessment of the company's ability to continue as a going concern, the directors are not aware of any material uncertainties related to events or conditions that may cast doubt upon the company's ability to continue as a going concern.

The directors acknowledge that the independent audit of the financial statements does not relieve them of their responsibilities

Approved by the board of directors on ...8th March 2021..... and signed on its behalf by:

Director's name: LILIAN S. WAKHULE **Signature:**.....

Director's name: MICHAEL CHARLES ANYONGA **Signature:**.....

BEJOY GENERAL ENTERPRISES LIMITED
- 8 MAR 2021
NAIROBI

Report of the Independent Auditor to the members of

Bejoy General Enterprises Limited

We have audited the financial statements of Bejoy General Enterprises Limited set out on pages 5 to 15 which comprise the statement of financial position as at 31 December 2020, and the statement of profit or loss and other comprehensive income, statements of changes in equity and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes.

In our opinion, the accompanying financial statements give a true and fair view of the state of financial affairs of Bejoy General Enterprises Limited as at 31 December 2020 and of its surplus and cash flows for the period then ended in accordance with International Financial Reporting Standards.

Basis of Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the company in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Kenya, and we have fulfilled our ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

The management is responsible for the other information. Other information comprises the information included in the Annual Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or other wise appears to be materially misstated of this other information: we are required to report that fact. We have nothing to report in this regard.

Advisory Board's responsibility for the financial statements

The company's management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards and the respective regulatory requirements. The responsibilities includes: designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

In preparing the financial statements, the board is responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the board either intends to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Report of the independent auditor (cont')

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the board.
- Conclude on the appropriateness of the board's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that we identify during our audit.

Report on Other Legal Requirements

As required we report to you, based on our audit, that:

i) we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit

ii) in our opinion proper books of account have been kept by the company, so far as appears from our examination of those books; and

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Report of the independent auditor (cont')

iii) the company's balance sheet and the income statement are in agreement with the books of account.

The engagement partner responsible for the audit resulting in this independent auditor's report is CPA Wycliffe N. Michoki, Practicing certificate no. 1999

M. N. Cliff & Associates

M.N Cliff & Associates
Certified Public Accountants
P.O Box 25593-00100
2nd Floor, Waumini House
Westlands, Nairobi

M. N. CLIFF AND ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS (K)
P. O. Box 25593 - 00100,
NAIROBI.
TEL: 020 - 252 2141, + 254 - 723467254
Email: info@mncliffcpa.com

08/03/.....2021

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2020

STATEMENT OF COMPREHENSIVE INCOME

	Note	2020 Kshs	2019 Kshs
Revenue	11	1,019,448	2,328,526
Direct Cost	14	652,450	1,471,414
Gross Profit		366,998	857,112
Expenses			
Establishment expenses	12	575,878	561,794
Administrative expenses	13	285,102	322,096
Other operating expenses		-	-
		860,980	883,890
Net Loss Before Tax		(493,982)	(26,778)
Income tax credit		-	-
Net Loss After Tax		(493,982)	(26,778)

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2020

STATEMENT OF FINANCIAL POSITION

	Note	2020 Kshs	2019 Kshs
ASSETS			
Non-current assets			
Current assets			
Cash and cash equivalents	4(b)	3,750	2,000
		3,750	2,000
Total assets		**3,750**	**2,000**
EQUITY & LIABILITIES			
Capital and reserves			
Share capital	5	100,000	100,000
Retained earnings	6	(908,111)	(414,129)
		(808,111)	(314,129)
Non - Current Liabilities			
Long term loans		-	-
Directors Current Account	7	811,860	316,128
		811,860	316,128
Current liabilities			
Trade and other payables	8	0	0
Tax payable		-	-
		0	-
Total equity and liabilities		**3,750**	**2,000**

The financial statements on pages 5 to 16 were authorised for issue by the board of directors on ..8th March 2021..., 2021 and were signed on it's behalf by :

Director: LILIAN S. WAKHULE

Director: MILCHAM CHARLES ANYONGA

BEJOY GENERAL ENTERPRISES LIMITED
- 8 MAR 2021
P.O. Box 8974 - 00200, NAIROBI

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2020

STATEMENT OF CHANGES IN EQUITY

	Share capital Kshs	Retained earnings Kshs	Total Kshs
Year ended 31st December 2019			
At 1st January 2019	100,000	(387,351)	(287,351)
Net Loss for the year	-	- (26,778)	(26,778)
At 31st December 2019	**100,000**	**(414,129)**	**(314,129)**
Year ended 31st December 2020			
At 1st January 2020	100,000	(414,129)	(314,129)
Net Loss for the year	-	- (493,982)	(493,982)
At 31st December 2020	**100,000**	**(908,111)**	**(808,111)**

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2020

STATEMENT OF CASH FLOWS

	Note	2020 Kshs	2019 Kshs
Operating activities			
Net cash (used) in operating activities	5	(493,982)	(26,778)
		(493,982)	(26,778)
Investing activities			
Prior year adjustments		-	-
Purchase of non-current assets		-	-
Net cash (used) in investing activities		-	-
Financing activities			
Directors Current Account		495,731	26,778
Issued shares		-	-
Net cash generated from financing activities		495,731	26,778
Net increase / (decrease) in cash and cash equivalents		1,749	-
Movement in cash and cash equivalents			
At the start of year		2,001	2,001
Movement in the year		1,749	-
At end of year	5	3,750	2,001

NOTES TO THE FINANCIAL STATEMENTS

1 **Significant accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below.

a) **Basis of Preparation**

The financial statements are prepared in accordance with and comply with International Financial Reporting Standards (IFRS). The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain property, plant and equipment and fair value adjustments to investment property and financial instruments.

The preparation of financial statements in conformity with International Financial Reporting Standards requires management to make judgment, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. The estimates and assumptions are based on the Directors' best knowledge of current events, actions historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments about the carrying values of assets and liabilities are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

b) **Revenue Recognition**

Revenue is measured at the fair value of the consideration received /receivable and presents amount receivable for goods and services provided in the normal course of the business, net of discounts and sales related taxes. Sales of goods are recognised upon the delivery of goods and customer acceptances.

Interest Income is accrued on a time basis, by reference to the principal outstanding and at the effective interest rate applicable, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset 's net carrying amount.

c) **Inventories**

Inventories are stated at the lower of cost and the net realisable value. Cost comprises direct materials and where applicable direct labour costs and those overheads have been incurred in bringing the inventories to their present location and condition. Cost is calculated using weighted average method .

d) **Trade and other receivables**

Receivables are recognised initially at fair value and are subsequently measured at amortised cost using the effective interest method.

A provision for impairment is recognised in the profit and loss account in the period when recovery of the amount due as per the original terms is considered doubtful. The provision is based on the difference between the carrying amount and the present value of the expected cash flows, discounted at the effective interest rate.

Receivables not collectable are written off against the related provisions. Subsequent recoveries of amounts previously written off are credited to the profit and loss account in the period of recovery.

e) **Payables**

Payables are recorded at their undiscounted amount of cash and cash equivalents expected to be paid or the fair value of the consideration received in exchange of the obligation.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

f) **Taxation**

Current tax is provided on the basis of the results for the year as shown in the financial statements and adjusted in accordance with tax legislation. Deferred tax is provided using the liability method for all temporary differences arising between the tax bases of assets and liabilities and their carrying values for the financial reporting purposes. Currently enacted tax rate has been used to determine deferred income tax.

g) **Cash and cash equivalent**

For the purposes of the statement of cash flows cash and cash equivalents comprise cash in hand, deposit held at call with the banks.

h) **Related party transactions**

Transactions entered into with related parties are at arms length and in the normal course of business

i) **Property, plant and equipment**

All categories of property, plant and equipment are stated at cost less depreciation.

Motor Vehicles	25.00%
Fittings, Furniture	12.50%
Computer	30.00%
Electronic equipment	12.50%
Software	20.00%

The gain or loss arising on the disposal of Property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the statement of comprehensive income

j) **Translation of foreign currency**

Transactions during the year are converted into Kenya Shillings at exchange rates ruling the transaction dates. Foreign currency monetary assets and liabilities are translated at the exchange rate ruling at the statement of financial position date. Resulting exchange differences are recognized in the statement of comprehensive the year.

3 **Deferred tax**

Deferred tax is recorgnised on the differences between the carrying amounts of fixed assets in the financial statements and the corresponding tax bases used in the computation of taxable profit,and is accounted for using the balance sheet liability method.Deferred tax liabilities are generally recorgnised for all taxable temporary differences and deferred tax assets are recorgnised to the extent that it is probable that the taxable profits will be available against which deductible temporary differences can be Deferred tax charge in the statement of financial position is attributable to the following items:

	2020 Kshs	2019 Kshs
Balance brought forward	(414,129)	(387,351)
Income Statement Credit	(493,982)	(26,778)
Balance carried forward	(908,111)	(414,129)

Arrived to as follows:

	Carrying amount	Tax base	Temporal Difference	Deferred tax @30%
2020				
Tax	-	-	-	-

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4(a) **Reconciliation of net profit before tax to cash used on operations**

	2020 Kshs	2019 Kshs
Operating Loss before taxation	(493,982)	(26,778)
Adjustments:		
Add : Depreciation	0	0
Operating loss before working capital changes	(493,982)	(26,778)
Working capital changes		
Trade and other receivables	0	0
Trade and other payables	-	-
Tax Paid	-	-
Cash (used in) operations	(493,982)	(26,778)

4(b) **Analysis of cash and cash equivalents**

Cash at bank and in Hand	3,750	2,000
	3,750	2,000

5 **Share capital**

Authorised:		
1,000 Ordinary shares of Kshs 100 each.	100,000	100,000
Issued and fully paid:		
1,000 Ordinary shares of Kshs 100 each.	100,000	100,000

6 **Retained earnings**

Balance brought forward	(414,129)	(387,351)
Prior year adjustments	-	-
Loss for the year	(493,982)	(26,778)
Balance carried forward	**(908,111)**	**(414,129)**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

7 **Directors Current Account**

The Directors Current Account have been analysed as follows:

	2020 Kshs	2019 Kshs
Directors Current Account	811,861	316,128
Total	811,861	316,128

8 **(a) Trade and other payables**

Accruals	-	-
Trade payables	-	-
	-	-

9 **Financial risk and business risk management**

The company risk limits are regularly assessed to ensure alignment with the company objectives and prevalent market conditions. The Directors are closely involved in ensuring a variety of techniques are used to assess and manage the said risks.

Currency risk: The company is exposed to risk through transactions in foreign currencies. The company's exposures give rise to foreign currency gains and losses that are recognised in the income statement . The company ensures that its net exposure is kept to an acceptable level by careful monitoring of exchange rates and currency hedging.

Interest Rate Risk: The company policy is to manage its interests costs by relying primarily on overdraft facilities with its bankers. Any borrowings for specific projects or investments are negotiated on the basis of a fixed rate of interest.

10 **Currency**

The financial statements are presented in Kenya shillings (Kshs).

NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2020 Kshs	2019 Kshs
11 Revenue		
Income	1,019,448	2,328,526
	1,019,448	2,328,526
12 Establishment expenses		
Rent	358,105	358,105
Licence / Inspections / Music copyrights	135,253	127,562
Insurance	45,020	41,020
Security Charges	37,500	35,107
	575,878	561,794
13 Administrative expenses		
Accountancy Fees and other charges	100,000	125,000
Bank Charges	19,114	40,353
Office Expenses	75,820	65,878
Casuals	15,020	25,108
Internet Charges	75,148	65,757
	285,102	322,096

NOTES TO THE FINANCIAL STATEMENTS (Continued)

		2020 Kshs	2019 Kshs
14	**Direct costs**		
	Purchases	652,450	1,471,414
		652,450	1,471,414

BEJOY GENERAL ENTERPRISES LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2019

CONTENTS

	Page no.
Company information	1
Report of the directors	2
Statement of directors responsibility	3
Report of the independnent auditor	4
Financial statements:	
Statement of comprehensive income	5
Statement of financial position	6
Statement of changes in equity	7
Statement of cash flows	8
Notes to the financial statements	9 - 17

COMPANY INFORMATION

Directors
Lilian Sheunda Wakhule
Susan Milcah Wakhule
Namayi Brenda Wakhule

Company secretary
M S Sheba

Principal place of business
Menengai Road
P.O Box 8974 00200
Nairobi

Independent Auditor
M.N Cliff & Associates
Certified Public Accountants
2nd Floor.Westlands Commercial Centre
P.O. Box 25593-00100
Nairobi

Bankers
First Community Bank Ltd
Oginga Odinga Road
Kisumu

REPORT OF THE DIRECTORS

The Directors have pleasure in submitting their report together with the audited financial statements for the year ended 31st December 2019 which disclose the state of affairs of the company.

Activities

The Company is in the business of providing services and other general business activities

Review of business

Results of trading for the year are shown on page 5

Dividends

The directors do not recommend the payment of a dividend.

Directors

The directors who served during the year are set out on Page 1.

Auditor

The Auditor, M.N Cliff & Associates has signified willingness to continue in office in accordance with Section 159(2) of the Companies Act (Cap 486).

Approval of financial statements

The financial statements were approved and authorised for issue at a meeting of the directors held on .....12/06/2020....., 2020

By order of the Board

Secretary

STATEMENT OF DIRECTORS' RESPONSIBILITY

The Kenyan Companies Act requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company as at the end of the financial period and of the Company's operating results for that year. It also requires the directors to ensure the Company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the Company.

The directors accept responsibility for the annual financial statements which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with generally accepted accounting practice and in the manner required by the Kenyan Companies Act. The directors are of the opinion that financial statements give a true and fair view of the state of the financial affairs of the company and its operating results. The directors further accept responsibility for the maintenance of accounting records which may be relied upon in the preparation of financial statements, as well as adequate systems of internal financial control.

Nothing has come to the attention of the directors to indicate that the Company will not remain a going concern for at least the next twelve months from the date of this statement.

Director:..... **Date:** 12/06/2020

Director:..... **Date:** 12/06/2020

BEJOY GENERAL ENTERPRISES LTD
Date: 12/06/2020
P.O. Box 8974 - 00200, NAIROBI

Report of the Independent Auditor
To the members of
Bejoy General Enterprises Limited

We have audited the financial statements of Bejoy General Enterprises Limited, set out on page 5 to 15 which comprise the statement of financial position as at 31st December 2019statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory notes.

Directors' responsibility for the financial statements

The Directors are responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards and the requirements of the Kenyan Companies Act. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatements, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Auditors' responsibility

Our responsibility is to express an independent opinion of those financial statements based on our audit. We conducted our audit in accordance with the International Standards on Auditing. Those standards require that we comply with the ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depended on our professional judgment, including the assessment of the risk of material misstatements, whether due to fraud or error. In making those risk assessment, we considered the internal control relevant to the company's preparation and fair presentation of the financial statements in order to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the company's internal control. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial statements.

Opinion

In our opinion, the accompanying financial statements give a true and fair view of the state of financial affairs of the company as at 31st December.2019and of its profit and cash flows for the year then ended in accordance with International Financial Reporting Standards and the Kenyan Companies Act.

Report on Other Legal Requirements

As required by the Kenyan Companies Act we report to you, based on our audit, that except for the effect that would result were it known that the company would not be a going concern:

i) we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of the audit.

ii) proper books of accounts have been kept by the company, so far as appears from our examination of those books; and

iii) the company's statement of financial position and the statement of comprehensive income are in agreement with the books of account.

The engagement partner responsible for the audit resulting in this independent auditor's report is CPA Wycliffe N. Michoki – P/No 1999

M. N. Cliff & Associates

M. N. CLIFF AND ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS (K)
P. O. Box 25593 - 00100,
NAIROBI.
TEL: 020 - 232 2141, + 254 - 723467254
Email: info@mncliffcpa.com

M.N CLIFF & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS
P.O. BOX 25593-00100
NAIROBI

DATE: 13/06/2020

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2019

STATEMENT OF COMPREHENSIVE INCOME

	Note	2019 Kshs	2018 Kshs
Revenue	11	2,328,526	7,747,044
Direct Cost	14	1,471,414	6,964,158
Gross Profit		857,112	782,886
Expenses			
Establishment expenses	12	561,794	537,838
Administrative expenses	13	322,096	243,048
Other operating expenses		-	-
		883,890	780,886
Net Loss Before Tax		(26,778)	2,000
Income tax credit		-	-
Net Loss After Tax		(26,778)	2,000

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2019

STATEMENT OF FINANCIAL POSITION

	Note	2019 Kshs	2018 Kshs
ASSETS			
Non-current assets			
Current assets			
Cash and cash equivalents	4(b)	2,000	2,000
		2,000	2,000
Total assets		**2,000**	**2,000**
EQUITY & LIABILITIES			
Capital and reserves			
Share capital	5	100,000	100,000
Retained earnings	6	(414,129)	(387,351)
		(314,129)	(287,351)
Non - Current Liabilities			
Long term loans		-	-
Directors Current Account	7	316,128	289,350
		316,128	289,350
Current liabilities			
Trade and other payables	8	0	0
Tax payable		-	-
		0	-
Total equity and liabilities		**2,000**	**2,000**

The financial statements on pages 5 to 16 were authorised for issue by the board of directors on ....12/06/2020...., 2020 and were signed on it's behalf by :

Director:..... **Director:**.....

BEJOY GENERAL ENTERPRISES LTD
Date: 12/6/2020
P.O. Box 8974 - 00200, NAIROBI

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2019

STATEMENT OF CHANGES IN EQUITY

	Share capital Kshs	Retained earnings Kshs	Total Kshs
Year ended 31st December 2018			
At 1st January 2018	100,000	(389,351)	(289,351)
Net Loss for the year	-	2,000	2,000
At 31st December 2018	**100,000**	**(387,351)**	**(287,351)**
Year ended 31st December 2019			
At 1st January 2019	100,000	(387,351)	(287,351)
Net Loss for the year	-	(26,778)	(26,778)
At 31st December 2019	**100,000**	**(414,129)**	**(314,129)**

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2019

STATEMENT OF CASH FLOWS

	Note	2019 Kshs	2018 Kshs
Operating activities			
Net cash (used) in operating activities	5	(26,778)	(98,000)
		(26,778)	(98,000)
Investing activities			
Prior year adjustments		-	-
Purchase of non-current assets		-	-
Net cash (used) in investing activities		-	-
Financing activities			
Directors Current Account		26,778	97,995
Issued shares		-	-
Net cash generated from financing activities		26,778	97,995
Net increase / (decrease) in cash and cash equivalents		-	(5)
Movement in cash and cash equivalents			
At the start of year		2,001	2,006
Movement in the year		-	(5)
At end of year	5	2,001	2,001

NOTES TO THE FINANCIAL STATEMENTS

1 **Significant accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below.

a) **Basis of Preparation**

The financial statements are prepared in accordance with and comply with International Financial Reporting Standards (IFRS). The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain property, plant and equipment and fair value adjustments to investment property and financial instruments.

The preparation of financial statements in conformity with International Financial Reporting Standards requires management to make judgment, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. The estimates and assumptions are based on the Directors' best knowledge of current events, actions historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments about the carrying values of assets and liabilities are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

b) **Revenue Recognition**

Revenue is measured at the fair value of the consideration received /receivable and presents amount receivable for goods and services provided in the normal course of the business, net of discounts and sales related taxes. Sales of goods are recognised upon the delivery of goods and customer acceptances.

Interest Income is accrued on a time basis, by reference to the principal outstanding and at the effective interest rate applicable, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset 's net carrying amount.

c) **Inventories**

Inventories are stated at the lower of cost and the net realisable value. Cost comprises direct materials and where applicable direct labour costs and those overheads have been incurred in bringing the inventories to their present location and condition. Cost is calculated using weighted average method .

d) **Trade and other receivables**

Receivables are recognised initially at fair value and are subsequently measured at amortised cost using the effective interest method.

A provision for impairment is recognised in the profit and loss account in the period when recovery of the amount due as per the original terms is considered doubtful. The provision is based on the difference between the carrying amount and the present value of the expected cash flows, discounted at the effective interest rate.

Receivables not collectable are written off against the related provisions. Subsequent recoveries of amounts previously written off are credited to the profit and loss account in the period of recovery.

e) **Payables**

Payables are recorded at their undiscounted amount of cash and cash equivalents expected to be paid or the fair value of the consideration received in exchange of the obligation.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

f) **Taxation**

Current tax is provided on the basis of the results for the year as shown in the financial statements and adjusted in accordance with tax legislation. Deferred tax is provided using the liability method for all temporary differences arising between the tax bases of assets and liabilities and their carrying values for the financial reporting purposes. Currently enacted tax rate has been used to determine deferred income tax.

g) **Cash and cash equivalent**

For the purposes of the statement of cash flows cash and cash equivalents comprise cash in hand, deposit held at call with the banks.

h) **Related party transactions**

Transactions entered into with related parties are at arms length and in the normal course of business.

i) **Property, plant and equipment**

All categories of property, plant and equipment are stated at cost less depreciation. Depreciation is

Motor Vehicles	25.00%
Fittings, Furniture	12.50%
Computer	30.00%
Electronic equipment	12.50%
Software	20.00%

The gain or loss arising on the disposal of Property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the statement of comprehensive income

j) **Translation of foreign currency**

Transactions during the year are converted into Kenya Shillings at exchange rates ruling the transaction dates. Foreign currency monetary assets and liabilities are translated at the exchange rate ruling at the statement of financial position date. Resulting exchange differences are recognized in the statement of comprehensive the year.

3 **Deferred tax**

Deferred tax is recorgnised on the differences between the carrying amounts of fixed assets in the financial statements and the corresponding tax bases used in the computation of taxable profit.and is accounted for using the balance sheet liability method.Deferred tax liabilities are generally recorgnised for all taxable temporary differences and deferred tax assets are recorgnised to the extent that it is probable that the taxable profits will be available against which deductible temporary differences can be utilised.
Deferred tax charge in the statement of financial position is attributable to the following items:

	2019 Kshs	2018 Kshs
Balance brought forward	(387,351)	(389,351)
Income Statement Credit	(26,778)	2,000
Balance carried forward	(414,129)	(387,351)

Arrived to as follows:

	Carrying amount	Tax base	Temporal Difference	Deferred tax @30%
2019				
Tax	-	-	-	-

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4(a) **Reconciliation of net profit before tax to cash used on operations**

	2019 Kshs	2018 Kshs
Operating Loss before taxation	(26,778)	2,000
Adjustments:		
Add : Depreciation	0	0
Operating loss before working capital changes	(26,778)	2,000
Working capital changes		
Trade and other receivables	0	0
Trade and other payables	-	-
Tax Paid	-	(100,000)
Cash (used in) operations	(26,778)	(98,000)

4(b) **Analysis of cash and cash equivalents**

Cash at bank and in Hand	2,000	2,000
	2,000	2,000

5 **Share capital**

Authorised:		
1,000 Ordinary shares of Kshs 100 each.	100,000	100,000
Issued and fully paid:		
1,000 Ordinary shares of Kshs 100 each.	100,000	100,000

6 **Retained earnings**

Balance brought forward	(387,351)	(389,351)
Prior year adjustments	-	-
Loss for the year	(26,778)	2,000
Balance carried forward	**(414,129)**	**(387,351)**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

7 **Directors Current Account**

The Directors Current Account have been analysed as follows:

	2019 Kshs	2018 Kshs
Directors Current Account	316,128	289,350
Total	316,128	289,350

8 **(a) Trade and other payables**

Accruals	-	-
Trade payables	-	-
	-	-

9 **Financial risk and business risk management**

The company risk limits are regularly assessed to ensure alignment with the company objectives and prevalent market conditions. The Directors are closely involved in ensuring a variety of techniques are used to assess and manage the said risks.

Currency risk: The company is exposed to risk through transactions in foreign currencies. The company's exposures give rise to foreign currency gains and losses that are recognised in the income statement . The company ensures that its net exposure is kept to an acceptable level by careful monitoring of exchange rates and currency hedging.

Interest Rate Risk: The company policy is to manage its interests costs by relying primarily on overdraft facilities with its bankers. Any borrowings for specific projects or investments are negotiated on the basis of a fixed rate of interest.

10 **Currency**

The financial statements are presented in Kenya shillings (Kshs).

NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2019 Kshs	2018 Kshs
11 Revenue		
Income	2,328,526	7,747,044
	2,328,526	7,747,044
12 Establishment expenses		
Rent	358,105	342,523
Licence / Inspections / Music copyrights	127,562	125,320
Insurance	41,020	35,426
Security Charges	35,107	34,569
	561,794	537,838
13 Administrative expenses		
Accountancy Fees and other charges	125,000	125,485
Bank Charges	40,353	25,789
Office Expenses	65,878	45,879
Casuals	25,108	-
Internet Charges	65,757	45,895
	322,096	243,048

NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2019 Kshs	2018 Kshs
14 **Direct costs**		
Purchases	1,471,414	6,964,158
	1,471,414	6,964,158

BEJOY GENERAL ENTERPRISES LTD

Month	Net Sales	VAT	Purchases	VAT	WHV	Payable
						(11,772)
Jan	**337,885.34**	54,061.65		-		42,290
Feb	-	-		-		42,290
Mar	-	-		-		42,290
Apr	-	-		-		42,290
May	250,344.83	40,055.17		-		82,345
Jun	443,275.86	70,924.14		-		153,269
	32,000.00					
Jul	-	-		-		153,269
Aug	-	-		-		153,269
Sep	-	-		-		153,269
Oct	1,265,019.78	202,403.16		-		355,672
Nov	-	-		-		355,672
Dec	-	-		-		355,672
	2,328,526	367,444				

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

BEJOY GENERAL ENTERPRISES LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2017

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

CONTENTS

	Page no.
Company information	1
Report of the directors	2
Statement of directors responsibility	3
Report of the independnent auditor	4
Financial statements:	
Statement of comprehensive income	5
Statement of financial position	6
Statement of changes in equity	7
Statement of cash flows	8
Notes to the financial statements	9 - 17

COMPANY INFORMATION

Directors
Lilian Sheunda Wakhule
Susan Milcah Wakhule
Namayi Brenda Wakhule

Company secretary
M S Sheba

Principal place of business
Menengai Road
P.O Box 8974 00200
Nairobi

Independent Auditor
M.N Cliff & Associates
Certified Public Accountants
2nd Floor,Westlands Commercial Centre
P.O. Box 25593-00100
Nairobi

Bankers
First Community Bank Ltd
Oginga Odinga Road
Kisumu

REPORT OF THE DIRECTORS

The Directors have pleasure in submitting their report together with the audited financial statements for the year ended 31st December 2017 which disclose the state of affairs of the company.

Activities
The Company is in the business of providing services and other general business activities

Review of business

Results of trading for the year are shown on page 5

Dividends
The directors do not recommend the payment of a dividend.

Directors

The directors who served during the year are set out on Page 1.

Auditor
The Auditor, M.N Cliff & Associates has signified willingness to continue in office in accordance with Section 159(2) of the Companies Act (Cap 486).

Approval of financial statements

The financial statements were approved and authorised for issue at a meeting of the directors held on .....29/05/2018....., 2018

By order of the Board

Secretary

BEJOY GENERAL ENTERPRISES LIMITED
29 MAY 2018
P.O. Box 8974 - 00200, NAIROBI

STATEMENT OF DIRECTORS' RESPONSIBILITY

The Kenyan Companies Act requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company as at the end of the financial period and of the Company's operating results for that year. It also requires the directors to ensure the Company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the Company.

The directors accept responsibility for the annual financial statements which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with generally accepted accounting practice and in the manner required by the Kenyan Companies Act. The directors are of the opinion that financial statements give a true and fair view of the state of the financial affairs of the company and its operating results. The directors further accept responsibility for the maintenance of accounting records which may be relied upon in the preparation of financial statements, as well as adequate systems of internal financial control.

Nothing has come to the attention of the directors to indicate that the Company will not remain a going concern for at least the next twelve months from the date of this statement.

Director: MICHAEL AYYONGA **Date:** 29/05/2018

Director: LILIAN WAKHULE **Date:** 29/05/2018

BEJOY GENERAL ENTERPRISES LIMITED
29 MAY 2018
P.O. BOX 89 74 - 00200 NAIROBI

Report of the Independent Auditor
To the members of
Bejoy General Enterprises Limited

We have audited the financial statements of Bejoy General Enterprises Limited, set out on page 5 to 15 which comprise the statement of financial position as at 31st December 2017, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory notes.

Directors' responsibility for the financial statements

The Directors are responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards and the requirements of the Kenyan Companies Act. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatements, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Auditors' responsibility

Our responsibility is to express an independent opinion of those financial statements based on our audit. We conducted our audit in accordance with the International Standards on Auditing. Those standards require that we comply with the ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depended on our professional judgment, including the assessment of the risk of material misstatements, whether due to fraud or error. In making those risk assessment, we considered the internal control relevant to the company's preparation and fair presentation of the financial statements in order to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the company's internal control. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial statements.

Opinion

In our opinion, the accompanying financial statements give a true and fair view of the state of financial affairs of the company as at 31st December, 2017 and of its profit and cash flows for the year then ended in accordance with International Financial Reporting Standards and the Kenyan Companies Act.

Report on Other Legal Requirements

As required by the Kenyan Companies Act we report to you, based on our audit, that except for the effect that would result were it known that the company would not be a going concern:

i) we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of the audit.

ii) proper books of accounts have been kept by the company, so far as appears from our examination of those books; and

iii) the company's statement of financial position and the statement of comprehensive income are in agreement with the books of account.

The engagement partner responsible for the audit resulting in this independent auditor's report is CPA Wycliffe N. Michoki – P/No 1999

M. N. Cliff & Associates

M. N. CLIFF AND ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS (K)
P. O. Box 25593 - 00100, NAIROBI.
TEL: 020 - 232 2141, + 254 - 723467254
Email: info@mncliffcpa.com

M.N CLIFF & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS
P.O. BOX 25593-00100
NAIROBI

DATE:.....

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2017

STATEMENT OF COMPREHENSIVE INCOME

	Note	2017 Kshs	2016 Kshs
Revenue	12	1,400,000	1,893,096
Direct Cost	14	1,030,125	1,523,460
Gross Profit		369,875	369,636
Expenses			
Establishment expenses	12	437,152	421,000
Administrative expenses	13	162,276	108,434
Other operating expenses		-	-
		599,428	529,434
Net Loss Before Tax		(229,553)	(159,798)
Income tax credit		-	-
Net Loss After Tax		(229,553)	(159,798)

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2017

STATEMENT OF FINANCIAL POSITION

	Note	2017 Kshs	2016 Kshs
ASSETS			
Non-current assets			
Current assets			
Cash and cash equivalents	4(b)	2,006	7,204
		2,006	7,204
Total assets		**2,006**	**7,204**
EQUITY & LIABILITIES			
Capital and reserves			
Share capital	5	100,000	100,000
Retained earnings	6	(389,351)	(159,798)
		(289,351)	(59,798)
Non - Current Liabilities			
Long term loans		-	-
Directors Current Account	7	191,356	(32,999)
		191,356	(32,999)
Current liabilities			
Trade and other payables	8	100,000	100,000
Tax payable		-	-
		100,000	100,000
Total equity and liabilities		**2,006**	**7,204**

The financial statements on pages 5 to 17 were authorised for issue by the board of directors on .....29/05/2018, 2018 and were signed on it's behalf by :

Director:.....MICHAEL AYONGA

Director:.....LILIAN WAKHULE

BEJOY GENERAL ENTERPRISES LIMITED
29 MAY 2018
P.O. Box 8974 - 00200 Nairobi

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2017

STATEMENT OF CHANGES IN EQUITY

	Share capital Kshs	Retained earnings Kshs	Total Kshs
Year ended 31st December 2016			
At 1st January 2016	100,000	-	100,000
Net Profit for the year	-	- (159,798)	(159,798)
At 31st December 2016	**100,000**	**(159,798)**	**(59,798)**
Year ended 31st December 2017			
At 1st January 2017	100,000	(159,798)	(59,798)
Net Loss for the year	-	- (229,553)	(229,553)
At 31st December 2017	**100,000**	**(389,351)**	**(289,351)**

Bejoy General Enterprises Limited
Annual report and financial statements
For the year ended 31st December 2017

STATEMENT OF CASH FLOWS

	Note	2017 Kshs	2016 Kshs
Operating activities			
Net cash (used) in operating activities	5	(229,553)	(59,798)
		(229,553)	(59,798)
Investing activities			
Prior year adjustments		-	-
Purchase of non-current assets		-	-
Net cash (used) in investing activities		-	-
Financing activities			
Directors Current Account		224,355	(32,998)
Issued shares		-	100,000
Net cash generated from financing activities		224,355	67,002
Net increase / (decrease) in cash and cash equivalents		(5,198)	7,204
Movement in cash and cash equivalents			
At the start of year		7,204	-
Movement in the year		(5,198)	7,204
At end of year	5	2,006	7,204

NOTES TO THE FINANCIAL STATEMENTS

1 **Significant accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below.

a) **Basis of Preparation**

The financial statements are prepared in accordance with and comply with International Financial Reporting Standards (IFRS). The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain property, plant and equipment and fair value adjustments to investment property and financial instruments.

The preparation of financial statements in conformity with International Financial Reporting Standards requires management to make judgment, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. The estimates and assumptions are based on the Directors' best knowledge of current events, actions historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments about the carrying values of assets and liabilities are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

b) **Revenue Recognition**

Revenue is measured at the fair value of the consideration received /receivable and presents amount receivable for goods and services provided in the normal course of the business, net of discounts and sales related taxes. Sales of goods are recognised upon the delivery of goods and customer acceptances.

Interest Income is accrued on a time basis, by reference to the principal outstanding and at the effective interest rate applicable, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset 's net carrying amount.

c) **Inventories**

Inventories are stated at the lower of cost and the net realisable value. Cost comprises direct materials and where applicable direct labour costs and those overheads have been incurred in bringing the inventories to their present location and condition. Cost is calculated using weighted average method .

d) **Trade and other receivables**

Receivables are recognised initially at fair value and are subsequently measured at amortised cost using the effective interest method.

A provision for impairment is recognised in the profit and loss account in the period when recovery of the amount due as per the original terms is considered doubtful. The provision is based on the difference between the carrying amount and the present value of the expected cash flows, discounted at the effective interest rate.

Receivables not collectable are written off against the related provisions. Subsequent recoveries of amounts previously written off are credited to the profit and loss account in the period of recovery.

e) **Payables**

Payables are recorded at their undiscounted amount of cash and cash equivalents expected to be paid or the fair value of the consideration received in exchange of the obligation.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

f) **Taxation**

Current tax is provided on the basis of the results for the year as shown in the financial statements and adjusted in accordance with tax legislation. Deferred tax is provided using the liability method for all temporary differences arising between the tax bases of assets and liabilities and their carrying values for the financial reporting purposes. Currently enacted tax rate has been used to determine deferred income tax.

g) **Cash and cash equivalent**

For the purposes of the statement of cash flows cash and cash equivalents comprise cash in hand, deposit held at call with the banks.

h) **Related party transactions**

Transactions entered into with related parties are at arms length and in the normal course of business.

i) **Property, plant and equipment**

All categories of property, plant and equipment are stated at cost less depreciation. Depreciation is

Motor Vehicles	25.00%
Fittings, Furniture	12.50%
Computer	30.00%
Electronic equipment	12.50%
Software	20.00%

The gain or loss arising on the disposal of Property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the statement of comprehensive income

j) **Translation of foreign currency**

Transactions during the year are converted into Kenya Shillings at exchange rates ruling the transaction dates. Foreign currency monetary assets and liabilities are translated at the exchange rate ruling at the statement of financial position date. Resulting exchange differences are recognized in the statement of comprehensive the year.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3 **Deferred tax**

Deferred tax is recorgnised on the differences between the carrying amounts of fixed assets in the financial statements and the corresponding tax bases used in the computation of taxable profit,and is accounted for using the balance sheet liability method.Deferred tax liabilities are generally recorgnised for all taxable temporary differences and deferred tax assets are recorgnised to the extent that it is probable that the taxable profits will be available against which deductible temporary differences can be utilised.
Deferred tax charge in the statement of financial position is attributable to the following items:

	2017 Kshs	2016 Kshs
Balance brought forward	(159,798)	-
Income Statement Credit	(229,553)	(159,798)
Balance carried forward	(389,351)	(159,798)

Arrived to as follows:

	Carrying amount	Tax base	Temporal Difference	Deferred tax @30%
2017				
Tax	-	-	-	-

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4(a) **Reconciliation of net profit before tax to cash used on operations**

	2017 Kshs	2016 Kshs
Operating Loss before taxation	(229,553)	(159,798)
Adjustments:		
Add : Depreciation	0	0
Operating loss before working capital changes	(229,553)	(159,798)
Working capital changes		
Trade and other receivables	0	0
Trade and other payables	-	100,000
Tax Paid	-	-
Cash (used in) operations	(229,553)	(59,798)

4(b) **Analysis of cash and cash equivalents**

Cash at bank and in Hand	2,006	7,204
	2,006	7,204

5 **Share capital**

Authorised:		
1,000 Ordinary shares of Kshs 100 each.	100,000	100,000
Issued and fully paid:		
1,000 Ordinary shares of Kshs 100 each.	100,000	100,000

6 **Retained earnings**

Balance brought forward	(159,798)	-
Prior year adjustments	-	-
Loss for the year	(229,553)	(159,798)
Balance carried forward	**(389,351)**	**(159,798)**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

7 **Directors Current Account**

The Directors Current Account have been analysed as follows:

	2017 Kshs	2016 Kshs
Directors Current Account	191,355	(33,000)
Total	191,355	(33,000)

8 **(a) Trade and other payables**

Accruals	100,000	100,000
Trade payables	-	-
	100,000	100,000

9 **Financial risk and business risk management**

The company risk limits are regularly assessed to ensure alignment with the company objectives and prevalent market conditions. The Directors are closely involved in ensuring a variety of techniques are used to assess and manage the said risks.

Currency risk: The company is exposed to risk through transactions in foreign currencies. The company's exposures give rise to foreign currency gains and losses that are recognised in the income statement . The company ensures that its net exposure is kept to an acceptable level by careful monitoring of exchange rates and currency hedging.

Interest Rate Risk: The company policy is to manage its interests costs by relying primarily on overdraft facilities with its bankers. Any borrowings for specific projects or investments are negotiated on the basis of a fixed rate of interest.

10 **Currency**

The financial statements are presented in Kenya shillings (Kshs).

NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2017 Kshs	2016 Kshs
11 Revenue		
Income	1,400,000	1,893,096
	1,400,000	1,893,096
12 Establishment expenses		
Rent	325,000	320,000
Licence / Inspections / Music copyrights	61,500	60,500
Insurance	25,652	20,500
Security Charges	25,000	20,000
	437,152	421,000
13 Administrative expenses		
Accountancy Fees and other charges	100,000	100,000
Bank Charges	12,576	8,434
Office Expenses	35,200	-
Fines and Penalties	-	-
Internet Charges	14,500	-
	162,276	108,434

NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2017 Kshs	2016 Kshs
14 **Direct costs**		
Purchases	1,030,125	1,523,460
	1,030,125	1,523,460

Bejoy General Enterprises Limited
Year of income 2017

INCOME TAX COMPUTATION

		Kshs	Kshs
Net Loss as per financial statements			(229,553)
Add:	Fines and penalties	-	
	Depreciation	-	
	Donations	-	-
Less: Wear and tear allowance			-
Adjusted Loss			(229,553)
Loss brought forward			(159,798)
Loss Carried Forward			(389,351)
Tax at 30%			-
Tax paid			
Tax payable			-

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Statement of Account

CIF No : 135538
Account No : 0013553801
Account Type : Biashara Account
Currency : Kenyan Shilings
Branch Name : Kisumu Branch

Customer Name: M/S BEJOY GENERAL ENTERPRISES L
PO.Box : 8974 Postal Code: 200
Town: NAIROBI GPO
Country: Kenya

Statement Issue Date: 11/02/2021

Statement from 01/02/2020 to 11/02/2021

Transaction Date	Description	Debit	Credit	Balance
	**B/F Balance		2,000.00	2,000.00
03/02/2020	Clearing Chq Dep Cheque No: 086636 Bejoy General Enterprises Ltd		83,685.35	85,685.35
04/02/2020	Acc maintainance fee-business account -210103	828.85		84,856.50
04/02/2020	Acc maintainance fee-business account -210103	200.00		84,656.50
05/02/2020	House Chq With Cheque No: 000156 MICHAEL OJWALA	82,500.00		2,156.50
26/02/2020	RTGS Transfer From 0000400006 B/O: KENYATTA INTRL CONVENTION.CENTRE		246,551.70	248,708.20
26/02/2020	House Chq With Cheque No: 000157 MICHAEL ANYONGA	90,000.00		158,708.20
27/02/2020	House Chq With Cheque No: 000158 CHARLES ANYONGA	50,000.00		108,708.20
28/02/2020	Incoming EFT From 0199208002		18,164.60	126,872.80
28/02/2020	Charges - Incoming EFT	120.00		126,752.80
29/02/2020	House Chq With Cheque No: 000159 MICHAEL CHARLES ANYONGA	25,000.00		101,752.80
29/02/2020	Acc maintainance fee-business account -210103	1,200.00		100,552.80
03/03/2020	House Chq With Cheque No: 000150 CHARLES ANYONGA	98,000.00		2,552.80
10/03/2020	RTGS Transfer From 0000400006 B/O: KISUMU COUNTY /ROC/0030014367		30,600.00	33,152.80
10/03/2020	House Chq With Cheque No: 000171 MICHAEL CHARLES	31,000.00		2,152.80
30/03/2020	RTGS Transfer From 0000400006 B/O: KISUMU COUNTY /ROC/0030014953		15,300.00	17,452.80
31/03/2020	Acc maintainance fee-business account -210103	1,200.00		16,252.80
22/04/2020	Clearing Chq Dep Cheque No: 002239 Bejoy General Enterprises Ltd		40,000.00	56,252.80
24/04/2020	House Chq With Cheque No: 000169 MICHAEL ANYONGA	54,000.00		2,252.80
30/04/2020	Acc maintainance fee-business account -210103	252.80		2,000.00
15/05/2020	RTGS Transfer From 0000400006 B/O: KISUMU COUNTY /ROC/0030015155		15,300.00	17,300.00
15/05/2020	Acc maintainance fee-business account -210103	200.00		17,100.00
15/05/2020	Acc maintainance fee-business account -210103	747.20		16,352.80

CERTIFIED TRUE COPY OF ORIGINAL
For FIRST COMMUNITY BANK
MIHRAB BRANCH
.....Authorised Signatory

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Statement Issue Date: 11/02/2021

Statement from 01/02/2020 to 11/02/2021

Name : BEJOY GENERAL ENTERPRISES LIMITED

Account No: 0013553801

Transaction Date	Description	Debit	Credit	Balance
18/05/2020	House Chq With Cheque No: 000170 MICHAEL CHARLES	14,000.00		2,352.80
21/05/2020	Incoming EFT From 0199208002 KEMRI		111,051.70	113,404.50
21/05/2020	Charges - Incoming EFT KEMRI	120.00		113,284.50
21/05/2020	House Chq With Cheque No: 000167 MICHAEL CHARLES	110,000.00		3,284.50
31/05/2020	Acc maintainance fee-business account -210103	1,200.00		2,084.50
16/06/2020	RTGS Transfer From 0000400006 B/O: KISUMU COUNTY /ROC/0030015708		31,500.00	33,584.50
16/06/2020	House Chq With Cheque No: 000160 MICHAEL CHARLES ANYONGA	31,500.00		2,084.50
23/06/2020	Swift Transfer B/O: KISUMU COUNTY		854,695.95	856,780.45
24/06/2020	House Chq With Cheque No: 000165 MICHAEL CHARLES ANYONGA	200,000.00		656,780.45
24/06/2020	House Chq With Cheque No: 000161 MICHAEL CHARLES ANYONGA	100,000.00		556,780.45
25/06/2020	House Chq With Cheque No: 000162 MICHAEL CHARLES	100,000.00		456,780.45
26/06/2020	Account Transfer To 0010133207 Cheque No: 000173 CHQ DEPOSIT IFO YMA B/O BEJOY	60,000.00		396,780.45
26/06/2020	House Chq With Cheque No: 000174 MICHAEL CHARLES ANYONGA	100,000.00		296,780.45
29/06/2020	House Chq With Cheque No: 000175 MICHAEL CHARLES ANYONGA	100,000.00		196,780.45
30/06/2020	Inward Clearing Chq Cheque No: 000176 CENTSAVVY CREDIT LIMITED	154,800.00		41,980.45
30/06/2020	Acc maintainance fee-business account -210103	1,200.00		40,780.45
02/07/2020	House Chq With Cheque No: 000177 MICHAEL CHARLES ANYONGA	38,000.00		2,780.45
03/07/2020	Clearing Chq Dep Cheque No: 001541 Bejoy General Enterprises Ltd		353,684.00	356,464.45
07/07/2020	House Chq With Cheque No: 000178 MICHAEL CHARLES OJWALA	260,000.00		96,464.45
09/07/2020	House Chq With Cheque No: 000179 MICHAEL CHARLES OJWALA	30,000.00		66,464.45
17/07/2020	House Chq With Cheque No: 000180 MICHAEL CHARLES ANYONGA	40,000.00		26,464.45
31/07/2020	Acc maintainance fee-business account -210103	1,200.00		25,264.45

CERTIFIED TRUE COPY OF ORIGINAL
For FIRST COMMUNITY BANK
MIHRAB BRANCH
.....Authorised Signatory

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Statement Issue Date: 11/02/2021

Statement from 01/02/2020 to 11/02/2021

Name : BEJOY GENERAL ENTERPRISES LIMITED

Account No: 0013553801

Transaction Date	Description	Debit	Credit	Balance
04/08/2020	MPESA Deposit From 0290112001 Ref. OH42BPQ15Y@919700 0013553801		37,200.00	62,464.45
05/08/2020	Account Transfer To 0010133207 Cheque No: 000181 CHQ DEPOSIT IFO YMA B/O BEJOY	60,000.00		2,464.45
05/08/2020	MPESA Deposit From 0290112001 Ref. OH53CRLY0J@919700 0013553801		10,100.00	12,564.45
06/08/2020	Account Transfer To 0010133207 Cheque No: 000172 CHQ DEPOSIT IFO YMA B/O BEJOY	10,000.00		2,564.45
10/08/2020	Cash Deposit ROSEMARY ATIENO		100,000.00	102,564.45
10/08/2020	House Chq With Cheque No: 000186 CHARLES ANYONGA	90,000.00		12,564.45
12/08/2020	Inward Clearing Chq Cheque No: 000185 THE RIARA GROUP OF SCHOOLS LIMITED	41,000.00		-28,435.55
12/08/2020	MPESA Deposit From 0290112001 Ref. OHC8JTPCAI@919700 0013553801		31,000.00	2,564.45
27/08/2020	MPESA Deposit From 0290112001 Ref. OHR0Z01OZA@254722621518 MICHAEL 0013553801		700.00	3,264.45
27/08/2020	Multiple Credits LINE OF CREDIT	1,200.00		2,064.45
31/08/2020	Inward Clearing Chq Cheque No: 000166 CENTSAVVY CREDIT LIMITED	20,800.00		-18,735.55
31/08/2020	MPESA Deposit From 0290112001 Ref. OHV449FAA6@254722621518 MICHAEL 0013553801		22,000.00	3,264.45
31/08/2020	Acc maintainance fee-business account -210103	164.45		3,100.00
09/09/2020	SEARCH FEE REF 09/09/2020	1,100.00		2,000.00
10/09/2020	Clearing Chq Dep Cheque No: 004629 Bejoy General Enterprises Ltd		55,000.00	57,000.00
13/09/2020	Acc maintainance fee-business account -210103	835.55		56,164.45
13/09/2020	Acc maintainance fee-business account -210103	200.00		55,964.45
14/09/2020	House Chq With Cheque No: 000187 MICHAEL CHARLES ANYONGA	20,000.00		35,964.45
14/09/2020	Clearing Chq Dep Cheque No: 002278 Bejoy General Enterprises Ltd		211,818.00	247,782.45
15/09/2020	Inward Clearing Chq Cheque No: 000163 CENTSAVVY CREDIT LIMITED	32,700.00		215,082.45
16/09/2020	Account Transfer To 0010133207 Cheque No: 000182 CHQ DEPOSIT IFO YMA B/O BEJOY	60,000.00		155,082.45
16/09/2020	Statement Fees SOA CHARGES 16.09.2020	480.00		154,602.45
16/09/2020	House Chq With Cheque No: 000188 MICHAEL CHARLES	150,000.00		4,602.45

CERTIFIED TRUE COPY OF ORIGINAL
For FIRST COMMUNITY BANK
MIHRAB BRANCH
.....Authorised Signatory

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Statement Issue Date: 11/02/2021

Statement from 01/02/2020 to 11/02/2021

Name : BEJOY GENERAL ENTERPRISES LIMITED

Account No: 0013553801

Transaction Date	Description	Debit	Credit	Balance
17/09/2020	Multiple Credits CHEQUEBOOK	1,750.00		2,852.45
30/09/2020	Acc maintainance fee-business account -210103	852.45		2,000.00
02/10/2020	RTGS Transfer From 0000400006 B/O: KENYATTA INTRL CONVENTION CENTRE /ROC/SUPPLIE		296,701.00	298,701.00
02/10/2020	Acc maintainance fee-business account -210103	147.55		298,553.45
02/10/2020	Acc maintainance fee-business account -210103	200.00		298,353.45
03/10/2020	House Chq With Cheque No: 000189 MICHAEL CHARLES ANYONGA	172,000.00		126,353.45
06/10/2020	Inward Clearing Chq Cheque No: 000168 CENTSAVVY CREDIT LIMITED	120,000.00		6,353.45
07/10/2020	House Chq With Cheque No: 000192 MICHAEL CHARLES	4,000.00		2,353.45
08/10/2020	Incoming Kits From 0290120001 Ref. cent savvy credit limited@028217147157 loan to lilian sheuda012000046798		148,000.00	150,353.45
09/10/2020	Inward Clearing Chq Cheque No: 000193 THE RIARA GROUP OF SCHOOLS LIMITED	53,000.00		97,353.45
09/10/2020	House Chq With Cheque No: 000195 MICHAEL CHARLES ANYONGA	35,000.00		62,353.45
12/10/2020	Account Transfer To 0010133207 Cheque No: 000183 CHQ DEPOSIT IFO YMA B/O BEJOY	60,000.00		2,353.45
19/10/2020	Clearing Chq Dep Cheque No: 001430 Bejoy General Enterprises Ltd		7,425.00	9,778.45
19/10/2020	Clearing Chq Dep Cheque No: 001835 Bejoy General Enterprises Ltd		27,480.00	37,258.45
22/10/2020	House Chq With Cheque No: 000194 MICHAEL ANYONGA	15,000.00		22,258.45
26/10/2020	Inward Clearing Chq Cheque No: 000196 THE RIARA GROUP OF SCHOOLS LIMITED	20,000.00		2,258.45
31/10/2020	Acc maintainance fee-business account -210103	258.45		2,000.00
02/11/2020	Swift Transfer B/O: KISUMU COUNTY		15,750.00	17,750.00
02/11/2020	Swift Transfer B/O: KISUMU COUNTY		31,500.00	49,250.00
02/11/2020	Acc maintainance fee-business account -210103	741.55		48,508.45
02/11/2020	Acc maintainance fee-business account -210103	200.00		48,308.45
07/11/2020	House Chq With Cheque No: 000197 MICHAEL CHARLES ANYONGA	46,000.00		2,308.45
11/11/2020	Clearing Chq Dep Cheque No: 001521 Bejoy General Enterprises Ltd		73,200.00	75,508.45
13/11/2020	House Chq With Cheque No: 000199 MICHAEL CHARLES	73,000.00		2,508.45

CERTIFIED TRUE COPY OF ORIGINAL
For FIRST COMMUNITY BANK
MIHRAB BRANCH
Authorised Signatory

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Statement Issue Date: 11/02/2021

Statement from 01/02/2020 to 11/02/2021

Name : BEJOY GENERAL ENTERPRISES LIMITED

Account No: 0013553801

Transaction Date	Description	Debit	Credit	Balance
27/11/2020	Clearing Chq Dep Cheque No: 001568 Bejoy General Enterprises Ltd		40,150.00	42,658.45
30/11/2020	Acc maintainance fee-business account -210103	1,200.00		41,458.45
01/12/2020	Inward Clearing Chq Cheque No: 000203 CENTSAVVY CREDIT LIMITED	10,000.00		31,458.45
01/12/2020	House Chq With Cheque No: 000202 MICHAEL CHARLES ANYONGA	7,000.00		24,458.45
01/12/2020	Clearing Chq Dep Cheque No: 001607 Bejoy General Enterprises Ltd		15,000.00	39,458.45
02/12/2020	House Chq With Cheque No: 000204 MICHAEL CHARLES ANYONGA	9,000.00		30,458.45
03/12/2020	MPESA Deposit From 0290112001 Ref. OL315D1N2H@254725452504 NYAORO 0013553801		3,000.00	33,458.45
03/12/2020	Account Transfer To 0010133207 Cheque No: 000205 CHQ DEPOSIT IFO YMA B/O BEJOY	30,000.00		3,458.45
07/12/2020	Incoming EFT From 0199208002 KEMRI		9,862.05	13,320.50
07/12/2020	Charges - Incoming EFT KEMRI	120.00		13,200.50
08/12/2020	House Chq With Cheque No: 000206 MICHAEL CHARLES ANYONGA	11,000.00		2,200.50
15/12/2020	RTGS Transfer 150000 KES Rate:1 B/O:COMBONI SISTERS TRANSFER		150,000.00	152,200.50
15/12/2020	RTGS Transfer 15750 KES Rate:1 B/O: KISUMU COUNTY /ROC/0030017787		15,750.00	167,950.50
15/12/2020	House Chq With Cheque No: 000207 MICHAEL CHARLES ANYONGA	150,000.00		17,950.50
16/12/2020	Inward Clearing Chq Cheque No: 000190 CENTSAVVY CREDIT LIMITED	50,000.00		-32,049.50
16/12/2020	Void CHQ Inward Clearing Chq Cheque No: 000190 Refer to Drawer		50,000.00	17,950.50
16/12/2020	Charges - Void CHQ - Inward Clearing Chq Cheque No: 000190 CENTSAVVY CREDIT LIMITED	3,000.00		14,950.50
21/12/2020	Inward Clearing Chq Cheque No: 000208 CENTSAVVY CREDIT LIMITED	10,000.00		4,950.50
31/12/2020	Acc maintainance fee-business account -210103	1,200.00		3,750.50
04/01/2021	House Chq With Cheque No: 000210 MICHAEL CHARLES ANYONGA	1,700.00		2,050.50
04/01/2021	Clearing Chq Dep Cheque No: 001708 Bejoy General Enterprises Ltd		10,000.00	12,050.50

CERTIFIED TRUE COPY OF ORIGINAL
For FIRST COMMUNITY BANK
MIHRAB BRANCH
.....Authorised Signatory

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Statement Issue Date: 11/02/2021

Statement from 01/02/2020 to 11/02/2021

Name : BEJOY GENERAL ENTERPRISES LIMITED

Account No: 0013553801

Transaction Date	Description	Debit	Credit	Balance
07/01/2021	House Chq With Cheque No: 000211 MICHAEL CHARLES ANYONGA	10,000.00		2,050.50
18/01/2021	Clearing Chq Dep Cheque No: 001738 Bejoy General Enterprises Ltd		20,000.00	22,050.50
20/01/2021	Inward Clearing Chq Cheque No: 000209 CENTSAVVY CREDIT LIMITED	10,000.00		12,050.50
20/01/2021	House Chq With Cheque No: 000213 MICHAEL CHARLES ANYONGA	10,000.00		2,050.50
26/01/2021	Clearing Chq Dep Cheque No: 001775 Bejoy General Enterprises Ltd		10,000.00	12,050.50
26/01/2021	Clearing Chq Dep Cheque No: 001776 Bejoy General Enterprises Ltd		14,000.00	26,050.50
28/01/2021	House Chq With Cheque No: 000214 MICHAEL CHARLES ANYONGA	24,000.00		2,050.50
31/01/2021	Acc maintainance fee-business account -210103	50.50		2,000.00
11/02/2021	Cash Deposit MICHAEL CHARLES		800.00	2,800.00
	Total Credits : 39		3,208,969.35	
	Total Debits : 83	3,206,169.35		
Available Balance :	800.00			
Clearing Cheques :	12/02/2021 0.00 13/02/2021	0.00	15/02/2021	0.00
Blocked Amount:	2,000.00			

Note / New Of FCB

Statement of your account and the balance shown hereon will be considered as correct and accepted by you unless advised to the contrary within 15 days succeeding the statement date.

(-) Denotes Debit Balance PLEASE ADVISE US PROMPTLY OF ANY CHANGE OF ADDRESS Tel: +254 20 2843000

1

CERTIFIED TRUE COPY OF ORIGINAL
For FIRST COMMUNITY BANK
MIHRAB BRANCH
.....Authorised Signatory

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

WORK EXPERIENCE, LPO'S, LSO'S AND CONTRACT AGREEMENTS

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

PROJECT REFERENCES

COMPLETED PROJECTS

CLIENT	PROJECT DESCRIPTION	CONSULTANT	CONTRACT SUM
Eng. John Odhiambo	Construction of Six Bed roomed Residential House	Arch. Nakitare	10,984,300
County Government of Kisumu	Construction and completion of Rota beach shade	County Engineer	599,520
Vidic Company Limited	Roof Works	Planto Consult	7,745,790
County Government of Kisumu	Construction and completion of Mirieri market shade	County Engineer	599,972
County Government of Kisumu	Construction and completion of Kowawa market shade	County Engineer	598,633
Dr William Okello	Construction of Residential house	Arch. Okombo	9,572,250
County Government of Kisumu	Proposed rehabilitation of Korocho Ogwedhi road	County Engineer	1,997,928
County Government of Kisumu	Construction and completion of Kasawino shade	County Engineer	500,000
Vidic Company Limited	Renovation of a Five Bed roomed House	Delta Architects	3,268,500
County Government of Kisumu	Proposed maintenance Akwenye Ponge	County Engineer	1,995,994
County Government of Kisumu	Proposed rehabilitation of Karuga primary road	County Engineer	995,989
County Government of Kisumu	Supply of sports gear	County Government	1,046,200
Aga Khan Hospital	Maintenance of ICU equipment	Hospital Engineer	620,000
Mr. Edwin Otichillo	Construction of Residential House	Arch. Owino	8,290.720
Aga Khan Hospital	Renovations and Maintenance Services	Hospital Engineer	1,359,100
Elite Investments	Fabrication of Stalls	Arch Samora	7,094,492
County government of Kisumu	Supply, installation and commissioning one floodlight	County Engineer	2,490,375

CLIENT	PROJECT DESCRIPTION	CONSULTANT	CONTRACT SUM
KAGRC	Supply of Underground Electrical Cable		351,000
Bondo TTC	Supply of Assorted Electrical Materials		2,400,000
Kenyatta National Hospital	Supply of General Hardware Materials		152,750
Maseno University	Supply of Hardware Materials		3,357,000
Aga Khan Hospital Kisumu	Fabrication and Supply of Kitchen Stainless Sink		78,880
Fast Movers Limited	Construction of Five Story Building (48 Rooms)	Arch Cyprian	53,000,000
Rongo University	Suppliers of Musical Instruments, Electrical items and water		1,005,847
Sanne Landin Childrens Centre (bondo)	Construction of a three Bedroomed Bungalow	Arch Samuel Odhiambo	2,503,500
KEMRI	Refurbishment of Homabay Hospital Pediatrics ward and Partitioning		1,263,000
St Ann ECD Kibra	Construction of a story Classrooms		1,783,000
KICC	Supply of OPPO F11 PRO (Phones)		260,000
Sanlam Insurance Ltd	Office Partitioning in Kisumu Branch		210,000
KEMRI	Construction of Snails House		783,000
Comboni Sisters	Construction of Bio-digester System and Water Purification		300,000
Home of Smile Foundation	Fabrication, Supply and Installation of Water Filtration System		135,000
Aquavita Limited	Office Partitioning		2,447,484
Kansai Plascon Paints	Sound Proof Office Partitioning		600.000

KANSAI PAINT

LOCAL PURCHASE ORDER

Kansai Plascon Kenya Ltd
P.O. Box 18011 - 00500, Jirore Road, Nairobi, Kenya
Tel: (020) 6555711 / 6534093 / 0730 699 000
GSM: 0733 687074, 0722 480576
Fax: 6558095 / 651025. Email: info@kansaiplascon.co.ke
Kisumu Depot: P.O. Box 2868 - 40100,Oginga Odinga Street
Tel: (057) 2023226, 2023262
Mombasa Depot: P.O. Box 3185 - 80100,Tangana Road
Tel: (041) 2312888 , 2221563

Nakuru Depot: James Mathenge Road.
P.O. Box 7237 - 20110,Nakuru
Tel: (020) 2055586,0735 687074
Eldoret Depot: Fims Building, Oloo Street, Eldoret - Kenya
Tel: (+254) 734 654 025

Website: www.kansaiplascon.co.ke

No. 140020726

DATE 3/13/2021 12:00:0

INTERNAL REQUISITION NO 3846

REQUIRED BY DEPARTMENT ADM

DELIVERY BY Immediately

TERMS OF PAYMENT 50% ON LPO AND 50% ON INVOICE

M/S CBE110

BEJOY GENERAL ENTERPRISES LTD
MOKTAR DADH ST, P O BOX
8974-00200
NAIROBI

ISO 9001 BUREAU VERITAS Certification UKAS QUALITY MANAGEMENT 008

ISO 14001 BUREAU VERITAS Certification UKAS QUALITY MANAGEMENT 008

PLEASE SUPPLY THE FOLLOWING SUBJECT TO THE CONDITIONS AND TERMS OVERLEAF

DESCRIPTION	QUANTITY	RATE @	TOTAL VALUE
SOUND PROOF OFFICE PARTIONING GYPSUM PARTIONIN AND ACCOUSTIC CEILING	1.00000	KES 15,000.000	15,000.00
DEMOLITION OF EXISTING WINDOWS,GYPSUM SMALL ROOM AND DISPOSAL OF DEBRIS	1.00000		0.00
SUPPLY,ASSEMBLE AND FIX ALLUMINIUM PARTIONS WITH BEAD AND RUBBER,FIXED IN ALLUMINIUM GROOVE	34.00000	KES 13,000.000	442,000.00
FABRICATION,SUPPLY AND FIXING OF SOUND PROOF GLASS DOORS COMPLETE WITH LOCK,HINGES	2.00000	KES 32,000.000	64,000.00
SUPPLY AND INSTALL ACCOUSTIC FOUL CEILING	10.00000	KES 2,200.0000	22,000.00
SUPPLY,ASSEMBLE AND FIX ALUMINIUM PARTIONS FIXED IN ALUMNIUM GROOVE	10.50000	KES 3,000.0000	31,500.00
		Order Subtotal	KES574,500.00
		Discount	KES57,450.00
		Tax	KES82,728.00
		Total Order Amount	KES599,778.00

MANAGING DIRECTOR

FINANCE DEPARTMENT

TECHNICAL MANAGER

IMPORTANT: THIS ORDER IS PLACED SUBJECT TO TERMS & CONDITIONS OVERLEAF.

Page 1 of 2 DISTRIBUTION: White - Supplier, Green - Accounts,Yellow - Issuing Location

CONTRACT AGREEMENT

The AGREEMENT; made on 5TH day of February 2021 between BEJOY GENERAL ENTERPRISES LIMITED P.O Box 2974-00200.....Nairobi whose registration office situated at Nairobi (hereinafter called the contractor) on one part and M/S AQUAVITA LIMITED P.O.Box .....Nairobi. Whose registered office is situated at Nairobi (hereinafter called the client).

Whereas the Client is desirous that the contractor execute the OFFICE PARTITIONING work at the shown building. (herein called the works) located at BABA DOGO ROAD at Premier Industrial Park. The Client has accepted the quotation submitted by the contractor for the execution and completion of such works and the remedying of any defects therein of the **Contract Price of Kshs 2,447,484. (Kenya shillings Two million, Four hundred and Forty Seven thousand, Four hundred and Eighty four)** VAT inclusive.

NOW THIS AGREEMENT WITNESSETH as follows;

In this agreement words and expressions shall have the same meaning as the respectively assigned to the conditions of contract thereinafter referred to

1) Design drawings
2) Bill of Quantity (Quotation)
3) Conditions of contract.
4) Specifications.

GENERAL CONDITIONS

1. All materials kept, stored, maintained or in use on site shall be so kept, stored maintained or used at the sole risk of the Contractor. Except in the case of Clients negligence or willful misconduct, Client shall not be liable, and Contractor waives all claims against Client, for damages to persons or property sustained by Contractor or by any other person or firm resulting from the Development and from use of any materials on the site.

2. The Contractor also undertakes to ;-
   a) Secure the safety, health and welfare of persons at work.
   b) Protect persons other than persons at work against risks to safety and health arising out of, or in connection with, the activities of persons at work.
   c) All changes ordered by the client during construction will attract additional charges of which will be herein under **VARIATIONS.**
   d) All variations shall be signed by the client before implementation.
   e) To give Six months free maintenance period on the works done unless damaged due to misuse by the user, then that will attract a fee.
   f) To make sure the works are completed within 4 weeks from project start date.
   g) To wait for 30 days to be paid the last installment.
   h) To wait for 90 days to be paid the 3% retention money

SCOPE

1. Office partitioning with Alluminium and boards
2. Store partitioning with mesh and board
3. Floor Tiling in office and walk way corridor.
4. Acoustic ceiling only in office areas
5. Storage shelves
6. Electrical works
7. Plumbing works

TERMS AND PAYMENT SCHEDULE

1. 30% Down payment **Kshs 734,245.20**
2. 47% On Completion of Store Partitioning, Shelving, Office Partitioning and Door Fittings, Electrical Works, Plumbing works and Office Tile Works **Kshs 1,150,317.48**
3. 20% to be Paid 30 Days After Site Handover **Kshs 489,496.80**
4. 3% Retention to be Paid 90 Days after Site Handover **Kshs 73,424.52**

Total **Kshs 2,447,484**

In consideration of the payments to be made by the client to the contractor as here above mentioned, the contractor hereby covenants with the Client to execute and complete the works described under the scope.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

The Client hereby covenant to pay the contractor inconsideration of the execution of the said scope and as mentioned in payment schedule

IN WITNESS whereof i have executed this Undertaking this [10] day of [02] 2021.

SEALED with the Common Seal of

Client; **AQUAVITA LIMITED**

Name; BARACK ODHUNO)

Designation C.O.O.)

AquaVita Limited
Park Suites, 3rd Fl., Parklands Road, Parklands
P. O. Box 13561 - 00800,
Nairobi, Kenya
www.aquavitallc.com

On behalf of the
In the Presence of:-

Name GABRIEL MUSEMBI)

Designation; FINANCIAL CONTROLLER)

WITNESS

AquaVita Limited
Park Suites, 3rd Fl., Parklands Road, Parklands
P. O. Box 13561 - 00800,
Nairobi, Kenya
www.aquavitallc.com

SIGNED BY THE CONTRACTOR

Bejoy General Enterprises Limited and SIGNED

Name ENG. MICHAEL CHARLES ANYONGA)

National ID No 14666912)

BEJOY GENERAL ENTERPRISES LIMITED
- 5 FEB 2021
P.O. Box 8974 - 00200, NAIROBI

In the presence of ;-

Name SAMUEL ODOYO DIMO)

National ID No 14588538

WITNESS

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Purchase Order

P.O. Box 44041-00100 Nairobi

Tel. 020-2247600/278 000

Email:customerservice@sanlam.co.ke

Kenyatta Avenue

Sanlam

Date	Page
Sep 27, 2018	1
Purchase Order Number	
PO039509	

Vendor Address:

BEJOY GENERAL ENTERPRISES LIMITED
PO BOX 8974 - 00200
ACH
007, 74
3013553801
Email: bjoygen14@gmail.com

Qty. Ordered	Description	Unit Cost	UOM	Extended Price
1.00	COST FOR CREATION OF MANAGER&UNIT MANAGER'S OFFICE AT KISUMU	205,000.000000	EACH	205,000.00

Comments:
COST FOR CREATION OF MANAGER&UNIT MANAGER'S OFFICE AT KISUMU

Subtotal	176,724.14
Total tax @16%	28,275.86
Total purchase order	205,000.00

Approver Name:	Approver Position / Title:
Benjamin Muves	
Imaide Owino	
Mary Kioria	

THE KENYATTA INTERNATIONAL CONVENTION CENTRE

(CORPORATION)

PIN: P051172839X

VAT: 00239513

P.O Box 30746 00100, Tel. +254-020-2247277,3620000, Fax +254020-310223

Nairobi, Kenya. Email info@kicc.co.ke

Page 1 of 1

LOCAL PURCHASE ORDER

Buy From: VEND412

Bejoy General Enterprises Ltd

Order No: PORD1661

Order Date:

Tender/Ref No:

Contract Ref No:

Currency: KES

Document Date: 04/02/2020

No	Description	Qty	UoM	Unit Cost	VAT	Amount
2838	Generator maintenance	1		302,000.00	16	302,000.00
				Total KES Excl VAT		260,344.83
				16% VAT		41,655.17
				Total KES Incl VAT		302,000.00

Prepared By: EWANGARY

Checked and Authorised by: Signature: Date: 12/3/2020

Financial Controller

Approved by: Managing Director 12/2020

Chief Executive Officer

Kenyatta International Convention Centre P.O. Box 30746-00100 NAIROBI

Certified by: Date: 05/2/2020

Supply Chain Manager

Signature:

Acknowledgement of Order by Supplier

Date: 20/02/2020

CONDITIONS

The Execution of all or part of this order is subject to the following conditions unless otherwise stated in writing.

1. Valid only when fully signed on all sections and approved by the Managing Director or General Manager.
2. All services are to be carried out strictly in accordance with specifications given. No departure is allowed without our prior agreement in writing.
3. Orders must be executed within the period tendered unless instructions are given to the contrary. If the service is not delivered as agreed, this order is liable for cancellation and/or payment of penalty.
4. We reserve the right to inspect the services on this order, but such inspection will not relieve the supplier of his responsibility for defects in material and or workmanship.

All Communications to be addressed to the originator of this order.

PAYMENT TERMS: Within 30 DAYS from date of rec...

L 04009

THE KENYATTA INTERNATIONAL CONVENTION CENTRE

(CORPORATION)

PIN: P051172839X
VAT: 0023951J

The Kenyatta International Convention Centre

P.O Box 30746 00100, Tel. +254-020-2247277,3620000, Fax +254020-310223
Nairobi, Kenya. Email info@kicc.co.ke

F-12-1

LOCAL PURCHASE ORDER

Buy From: VEND412
Bejoy General Enterprises Ltd
Order No: PORD1280
Order Date: 25/09/2019

Tender/Ref No:.....
Contract Ref No:.....
Currency: KES
Document Date: 25/09/2019

No	Description	Qty	UoM	Unit Cost	VAT	Amount
ITEM844	OFFO FIT Pro	5	Number	52,0[illegible]	16	250,000.00
				Total KES Excl VAT		224,137.93
				16% VAT		35,862.07
				Total KES Incl VAT		260,000.00

Prepared By: EWANGARE

Checked and Confirmed availability of funds in vote book
Signature: ..... Date: 25/09/19
Financial Controller

Checked
for By: ..... Date: 25/9/2019
Supply Chain Manager

Approved
Managing Director
Kenyatta International Convention Centre
P.O. Box 30746-00100 NAIROBI
Date: 26/09/19

Acknowledgement of Order by Supplier
Signature: .....
Date: .....

CONDITIONS

The Execution of all or part of this order is subject to the following conditions unless otherwise stated in writing

1. Valid only when fully signed on all sections and approved by the Managing Director or General Manager.
2. All services are to be carried out strictly in accordance with specifications given. No departure is allowed without our prior agreement in writing.
3. Orders must be executed within the period tendered unless instructions are given to the contrary. If the service is not delivered as agreed, this order is liable for cancellation and/or payment of penalty.
4. We reserve the right to inspect the services on this order, but such inspection will not relieve the supplier of his responsibility for defects in material and or workmanship.

All Communications to be addressed to the originator of this order.

PAYMENT TERMS: Within 30 DAYS from date of receipt of Invoice

L03381

KENYA MEDICAL RESEARCH INSTITUTE
P.O. BOX 54840-00200
OFF MBAGATHI ROAD
00100 NAIROBI
Tel: +254(020)2722541,2713349
Email: director@kemri.org

ORIGINAL

KENYA MEDICAL RESEARCH INSTITUTE

LOCAL PURCHASE ORDER

Suppliers are warned that this order is NOT VALID unless availability of funds is confirmed here below by the Accountant I/C VBC

TO: BEJOY GENERAL ENTERPRISE LTD
P.O BOX: NAIROBI
TEL: 0731357594/0715788128
Email:

LPO No: P-ORD0729
DATE: April 29, 2020
QUOTATION/TENDER NO
PROGRAM:
UNIT:

Please deliver the goods/services listed here below to (full address)
KENYA MEDICAL RESEARCH INSTITUTE
On terms and conditions stated on the back of this order , on or berofe April 29, 2020
and send the invoice immediately to department/corporation. Centre for Global Health Research
OFF MBAGATHI ROAD NAIROBI

No.	Unit	Quantity	Unit Cost	Description	Amount
ITM3854	NO	1	113,000.00	Repair and maintenance of snail lab	113,000.00
				Total KES	113,000.00

Order Approved By
Head Of Procurement
KALU FITE — Signature — Date 29 April, 2020

Chief Finance Officer Approval
Anthony Wachira — Signature — Date 30 April, 2020

Director KEMRI Approval
Signature — Date

I acknowledge receipt and acceptance of this offer ... Supplier signature..... Date: .....

Stamp.....

KENYA MEDICAL RESEARCH INSTITUTE
P.O. BOX 54840-00200
OFF MBAGATHI ROAD
00100 NAIROBI
Tel: +254(020)2722541,2713349
Email: director@kemri.org

ORIGINAL

KENYA MEDICAL RESEARCH INSTITUTE

LOCAL PURCHASE ORDER

Suppliers are warned that this order is NOT VALID unless availability of funds is confirmed here below by the Accountant I/C VBC

TO: BEJOY GENERAL ENTERPRISES
P.O BOX: P.O BOX 8974
TEL: 0731357594/0715788128
Email:

LPO No: P-ORD0309
DATE: December 13, 2019
QUOTATION/TENDER NO
PROGRAM:
UNIT:

KENYA MEDICAL RESEARCH INSTITUTE
CENTRE FOR GLOBAL HEALTH RESEARCH
17 DEC 2019
P. O. Box 1578, KISUMU

Please deliver the goods/services listed here below to (full address)
KENYA MEDICAL RESEARCH INSTITUTE
On terms and conditions stated on the back of this order , on or before December 13, 2019
and send the invoice immediately to department/corporation. Centre for Global Health Research
OFF MBAGATHI ROAD NAIROBI

No.	Unit	Quantity	Unit Cost	Description	Amount
NTM0051	LOT	1	286,000.00	Repairs and Maintenance - Buildings & Stations	286,000.00
				Total KES	286,000.00

Order Approved By Head Of Procurement				
KALU FITE	Signature		Date	13 December, 2019
Chief Finance Office Approval				
Anthony Wachira	Signature		Date	17 December, 2019
Director KEMRI Approval				
	Signature		Date	

I acknowledge receipt and acceptance of this offer ... Supplier signature..... Date: .....

Stamp.....

ORIGINAL **S4**

KENYA MEDICAL RESEARCH INSTITUTE

NO. K 005965

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

TO: Ms Bejoy General Enterprises P.O Box 8974 Nairobi

TENDER/QUOTATION REF. NO. KEMRI/CGHR/010/2018
CONTRACT REF. NO.
DATE 20/11/18
REQUISITION NO
DATE

Please carry out the services listed here below to (full address)

on terms and conditions stated on the back of this Order, on or before
and send the invoices immediately to Kenya Medical Research Institute

P.O. Box

Item No.	Description	Quantity	Unit Cost		Total	
			Sh.	Cts.	Sh.	Cts.
1	Refurbishment of Ward Space at Homabay Teaching & Referral hospital Scope of work. The work will involve general painting/ Children decorations Minimal plumbing repairs, replacement of electrical fittings, Window Carpentry -		1,100,000	00	1,100,000	00
		TOTAL Sh.			1,100,000	00

Signature
Designation Head Procurement
Station
Date 26/11/18

Vote M01
Head Kimari
Sub-Head Item
A/C No. E2438

I confirm that funds are available and that commitment has been noted in the Vote Book.

Signature
Accountant I/C VBC

Date 27/11/18

Supplier

Date 26/11/2018

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

KENYA MEDICAL RESEARCH INSTITUTE

No. K 024728

LOCAL PURCHASE ORDER

TO: M/S, Bejoy General Enterprises Ltd,

TENDER / QUOTATION NO. Direct Procurement

CTC / PC MIN. NO.

DATE 4/4/19

REQUISITION NO.

DATE 20/3/19

Please deliver the goods listed here below to (full address)

on terms and conditions stated on the back of this Order, on or before

Item No.	Description	Qty	Unit Cost Sh.	Unit Cost Cts.	Total Sh.	Total Cts
	To Supply					
1.	Fabrication, Supply & fixing of windows and partitioning of the existing open space using MDF Board	1	163,908	00	163,908	00
	Total Kshs.				163,908	

Vote MOH

Head KEMRI

Sub-Head ..... Item .....

A/C No. E/2438

Head of Procurement

Date: 9/4/19

FUNDS AVAILABLE
COMMITMENT ENTERED IN VOTE BOOKS
12/4/19

Director, KEMRI

Chief Finance Officer

Date: 11/4/2019

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

RONGO UNIVERSITY

P.O. BOX 103 - 40404, RONGO

014

PROCUREMENT DEPARTMENT

LOCAL PURCHASE ORDER

Department

To: BEJOY GENERAL ENTERPRISE LIMITED
P O Box 8974 - 00200 NAIROBI

Contract No.:

Date: 29/01/2020

Send to: RU

Date Required: 3rd FEB 2020

Req. Note No: PRN 6562

Please supply the following goods subject to the conditions below:

DESCRIPTION	QUANTITY	UNIT PRICE Shs.	Cts.	TOTAL Shs.	Cts.
Extension Cables as Cat 6 Gigbloxty or its equivalent	200 pcs	1800	00	360,000	00
				TOTAL 360,000	00

Amount in words: THREE HUNDRED AND SIXTY THOUSAND SHILLINGS ONLY

For: Rongo University

Purpose of the order: FOR CENTRAL STORES

COUNTERSIGNED

Checked by Procurement Officer

Approved by Finance Officer 13/2/2020

Authorised by Vice Chancellor / Deputy Vice Chancellor 14/2/2020

PLEASE NOTE: (1) This Order is not valid unless serially numbered and officially stamped.
(2) Goods must be delivered as specified. Goods collected will be given on supplier's overcoat.
(3) Alteration of whatever nature must be authorised in writing by the Procurement Officer or the Finance Officer.
(4) Invoices must cover only the items ordered which must correspond with our specifications.
(5) All invoices must be addressed "To The Finance Officer, Rongo University P.O. Box 103 - 40404 Rongo" and must quote our order number.

3/19/2020 Local Purchase Order

FORM/PROC/007-6

Thu 19th Mar 2020

P.O. Box 103-40404
Email : vc@rongovarsity.ac.ke
Website : https://www.rongovarsity.ac.ke/

RONGO UNIVERSITY

Tel Office : 0770308258
Mobile : 0770308258
0770308258

PROCUREMENT DEPARTMENT

LOCAL PURCHASE ORDER

Department	GAMES , MUSIC & SPORTS	Contract No :	00000010
To:	BEJOY GENERAL ENTERPRISE LIMITED	Date	March 10th, 2020
	P.O. BOX 8974	Send To	RONGO UNIVERSITY
		Date Required	March 10th, 2020
	0731357594/0715788812	Req. Note No.	RFX-00000019

Please supply the following goods subject to the conditions below:

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
BASKETBALL BOARDS WITH RINGS ATTACHED	4 PR	17,000.00	68,000.00
RUGBY BALLS-BARBERIAN#5 GILBERT	4 PC	7,000.00	28,000.00
KARATE BELTS 0RED,6BLUE	8 PC	1,200.00	9,600.00
CHESS CLOCK-DIGITAL	2 PC	9,000.00	18,000.00
STOP WATCH DIGITAL TIMERS	4 PC	4,000.00	16,000.00
KARATE UNIFORM (G) BRANDED R.U CONNATE	8 PR	9,500.00	76,000.00
		TOTAL	215,600.00

Amount in words: TWO HUNDRED FIFTEEN SIX HUNDRED ONLY

Purpose of the Order: SPORTS

for: Rongo University

RONGO UNIVERSITY PROCUREMENT DEPARTMENT 19 MAR 2020

COUNTERSIGNED

Head of Procurement Approval: Indonga Tiya Ochieng Date: 12th Mar 2020

Vote Book: July Amount: 0.00 Balance: 2,000,000.00 Date: 12th Mar 2020

Finance Officer Approval: Date:

DVC Approval: Date:

PLEASE NOTE: (1) This Order is not valid unless serially numbered and officially stamped.
(2) Goods must be delivered [illegible] collected will be given to supplier [illegible] the Finance Officer.
(3) Alteration of whatever nature must be authorized in writing by the Procurement Officer or the Finance Officer.
(4) Invoices must cover only the items ordered which must correspond with our specifications.
(5) All invoices must be addressed To The Finance Officer,Rongo University P.O. Box 103-40404 Rongo and must quote our order number

RONGO UNIVERSITY COLLEGE

(A CONSTITUENT COLLEGE OF MOI UNIVERSITY)

P. O. BOX 103 - 40404, RONGO

FINANCE DEPARTMENT

5719

LOCAL PURCHASE ORDER

Department .....

Contract No. .....

To: BEJOY ~~ENTERPRISES~~ GENERAL ENTERPRISES

P.O. BOX 8974-00200

NAIROBI

Date 30/8/2019

Send to RU

Date Required 8/8/2019

Req. Note No. PLN: 6553

Please supply the following goods subject to the conditions below:

DESCRIPTION	QUANTITY	UNIT PRICE Shs.	UNIT PRICE Cts.	TOTAL Shs.	TOTAL Cts.
ENERGY SAVER BULBS	200 Pcs	300	00	60,000	00
EXTENSION CABLE (CABLE AND RUBBERS)	200 Pcs	1,800	00	360,000	00
			TOTAL	420,000	00

420,000/=

Amount in words FOUR HUNDRED AND TWENTY THOUSAND KENYA SHILLINGS ONLY.

Purpose of the Order FOR GENERAL STORE

for: Rongo University College

RONGO UNIVERSITY PROCUREMENT DEPARTMENT P.O. BOX 103 - 40404, RONGO

COUNTERSIGNED .....

Checked by Procurement Officer — Approved by Finance Officer — Authorised by Principal/D.P.(AFP)

30 AUG 2019

PLEASE NOTE: (1) This Order is not valid unless serially numbered and officially stamped
(2) Goods must be delivered as specified. Goods collected will be given on supplier's own risk
(3) Alteration of whatever nature must be authorised in writing by the Procurement Officer or the Finance Officer
(4) Invoice must cover only the items ordered which must correspond with our specifications.
(5) All invoices must be addressed to the Finance Officer, Rongo University College, P. O. Box 103 - 40404 Rongo, and must quote our order number

RONGO UNIVERSITY COLLEGE

(A CONSTITUENT COLLEGE OF MOI UNIVERSITY)

P. O. BOX 103 - 40404, RONGO

FINANCE DEPARTMENT

LOCAL PURCHASE ORDER 5391

Department: General Stores

To: Bejoy Enterprises Ltd
P. O. Box 89 74 - 00200
Nairobi
Tel: 0731357594/
Email: info@bejoy.co.ke

Contract No.:

Date: 10/12/2018

Send to: RU

Date Required: 11/12/2018

Req. Note No.: PRN:

Please supply the following goods subject to the conditions below:

DESCRIPTION	QUANTITY	UNIT PRICE Shs.	Cts.	TOTAL Shs.	Cts.
Energy Saver Bulbs	200 Pcs	300	00	60,000	00
Extension Cable (Carl and Gilberts)	100 Pcs	1,800	00	180,000	00
240,000/=					
			TOTAL	240,000	00

Amount in words: Two Hundred and Forty Thousand Kenya Shillings only

for: Rongo University College

Purpose of the Order: For General Stores

COUNTERSIGNED

Checked by Procurement Officer — Approved by Finance Officer — Authorised by Principal/DVP (APP) 13/12/2018

PLEASE NOTE:
(1) This Order is not valid unless serially numbered and officially stamped
(2) Goods must be delivered as specified. Goods collected will be given on supplier's own risk
(3) Alteration of whatever nature must be authorised in writing by the Procurement Officer or the Finance Officer
(4) Invoice must cover only the items ordered which must correspond with our specifications.
(5) All invoices must be addressed to the Finance Officer, Rongo University College, P. O. Box 103 - 40404 Rongo, and must quote our order number.

RONGO UNIVERSITY COLLEGE

(A CONSTITUENT COLLEGE OF MOI UNIVERSITY)

P. O. BOX 103 - 40404, RONGO

FINANCE DEPARTMENT

LOCAL PURCHASE ORDER

5354

Department Games & Sports

To: BEJOY GENERAL ENTERPRISE LTD
89-74 00200
P.O. Box ~~56357 - 00200~~
NAIROBI
Tel: ~~0726022122~~ 0731357594

Contract No.

Date 27/11/2018

Send to RW

Date Required 30/11/2018

Req. Note No. PRN: 2545

Please supply the following goods subject to the conditions below:

DESCRIPTION	QUANTITY	UNIT PRICE Shs.	UNIT PRICE Cts.	TOTAL Shs.	TOTAL Cts.
~~Blue Band~~ ~~Iko~~ Bass Guitar	1 Pc			40,947	00
Trebble Guitar	1 Pc			62,000	00
Rhythm Guitar	1 Pc			49,000	00
151,947/=					
			TOTAL	151,947	00

Amount in words One Hundred and Fifty one thousand nine hundred and forty seven.

for: **Rongo University College**

Purpose of the Order For Games & Sports

COUNTERSIGNED 27/11/18 — *Checked by Procurement Officer*; for 5-12-18 — *Approved by Finance Officer*; 12/2018 — *Authorised by Principal/D.P.(AFP)*

PLEASE NOTE:
(1) This Order is not valid unless serially numbered and officially stamped
(2) Goods must be delivered as specified. Goods collected will be given on supplier's own risk
(3) Alteration of whatever nature must be authorised in writing by the Procurement Officer or the Finance Officer
(4) Invoice must cover only the items ordered which must correspond with our specifications.
(5) All invoices must be addressed to the Finance Officer, Rongo University College, P. O. Box 103 - 40404 Rongo, and must quote our order number.

MASENO UNIVERSITY
OFFICE OF THE VICE-CHANCELLOR

Tel. +254-057-351622, 351008, 351011
Fax: +254-057-351221
E-Mail: vc@maseno.ac.ke
Web: www.maseno.ac.ke

Private Bag
Maseno, KENYA

Our Ref. No.: MSU/T/007/2019-2020 **Date:** 11th November, 2019

M/s Bejoy General Enterprises,
P.O Box 8974,
NAIROBI

Dear Sir/Madam,

RE: **SUPPLY & DELIVERY OF DRINKING BOTTLED WATER AT MASENO UNIVERSITY TENDER NO. MSU/T/007/2019-2020**

I am pleased to inform you that the University has considered and accepted your recently submitted tender for Supply & Delivery of Drinking Bottled Water.

The contract amount shall be **Kshs. 652,500.00 (Kenya Shillings Six Hundred Fifty Two Thousand Five Hundred Only)** being the awarded tender sum.

A formal contract shall be signed by the parties within 30 days from the date of this letter but not earlier than 14 days from the date of this letter.

Thank you.

Yours faithfully,

Prof. Julius O. Nyaburidi PhD, OGW
Vice-Chancellor

I accept the awarded tender

Name ULYSSES MAIKHULE Signature Date 25/11/2019

BEJOY GENERAL ENTERPRISES LIMITED
25 NOV 2019
P.O. Box 8974 - 00200, NAIROBI

MASENO UNIVERSITY ISO 9001:2008 CERTIFIED

BEJOY GENERAL ENTERPRISES LIMITED
25 NOV 2019
P.O. Box 8974 - 00200, NAIROBI

MASENO UNIVERSITY

PRIVATE BAG, MASENO
FINANCE DEPARTMENT

Tel: (057) 351620
Fax:(057) 351221
www.maseno.ac.ke

No 38560

LOCAL PURCHASE ORDER

Tender/Quotation No. MSU/Q 041/2019-2020 ..... Contract No. .....

Date .....

To: BEJOY GENERAL ENTERPRISES LTD

Send to: .....

NAIROBI

Date Required .....

Req. Note No. 38834

Please supply the following goods subject to the conditions below:

DESCRIPTION		QUANTITY		UNIT PRICE Shs.	Cts.	TOTAL Shs.	Cts.
1507	Rubber tube 3/4 yellow	40	PCS	[illegible]		12,000.00	
08255	Rubber tube 3/8 x 1/2	40	NO	330.00		13,200.00	
0303	G.I UNION - 1/2	10	NO	95.00		950.00	
15940	Silicon Tubes	20	NO	400.00		8,000.00	
05011	BALL VALVE PEGLER 3/4	5	PCS	1,250.00		6,250.00	
03293	CROSS COUPLE SALE PLUG	32	NO	1,115.00		35,680.00	
07749	Cistern tank float (Ductform)p	6	NO	6,250.00		37,500.00	
1904	G.I REDUCING BUSH 3/4 X 1	10	NO	40.00		400.00	
				16% VAT		120.00	
				TOTAL		100,000.00	

MASENO UNIVERSITY 29 AUG 2019 PROCUREMENT DEPT.

MASENO UNIVERSITY DISPATCHED DATE ..... THIS ORDER IS VALID FOR 30 DAYS FROM THIS DATE PROCUREMENT DEPARTMENT

Certified By: NOCHI Pius Vote Book: 4/2017 Date Commitment: 06/08/19

THIS ORDER IS VALID FOR 30 DAYS FROM THE DATE OF DISPATCH

Amount in words ONE HUNDRED SIX THOUSAND EIGHT AND 00/100

For: Maseno University

COUNTERSIGNED.....
Registrar Administration

Purchasing Officer/Finance Officer

PLEASE NOTE:
(1) This Order is not valid unless serially numbered and officially stamped
(2) Goods must be delivered as specified. Goods collected will be given at the supplier's own risk
(3) Alteration of whatever nature must be authorised , in writing, by the Purchasing Officer or the Finance Officer.
(4) The invoice must cover only the items ordered which must correspond with our specifications.
(5) All invoices must be addressed to the Finance officer, Maseno University, Private Bag,Maseno, and must quote our order number.
(6) Goods rejected on any grounds will be returned to or collected by supplier at own expense.
(7) The duplicate of this order when signed and returned to the ordering officer within 14 days constitutes an Acceptance of this order.Failure to comply may be taken as non-acceptance and the order is liable to cancellation

Distribution of copies: (1) Supplier(yellow) (2) Signed by supplier and returned to buyer(white) (3) Accounts(pink) (4) Stores /User (blue)

MASENO UNIVERSITY

PRIVATE BAG, MASENO
FINANCE DEPARTMENT

Tel: (057) 351620
Fax:(057) 351221
www.maseno.ac.ke

No 38286

LOCAL PURCHASE ORDER

Tender/Quotation No. MSU/O/905/2018-2019 Contract No.

Date 06/03/19

To: BEJOY GENERAL ENTERPRISES LTD NAIROBI

Send to: Estate Department

Date Required 06/03/19

Req. Note No. 102763

Please supply the following goods subject to the conditions below:

DESCRIPTION	QUANTITY	UNIT PRICE Shs.	Cts.	TOTAL Shs.	Cts.
15639 Building Cement 50 kgs	600 BAG	780	00	468,000.00	
Committed By: MOCHIENG Vote Book: 400442 THIS ORDER IS VALID FOR 30 DAYS FROM THE DATE OF DISPATCH	Date Committed: 06/03/19	16% VAT		0.00	
Amount in words **FOUR HUNDRED SIXTY EIGHT THOUSAND AND 0/100		TOTAL		468,000.00	

For: **Maseno University**

COUNTERSIGNED KOKEMWA EDWARD SOGILA

Registrar Administration *Purchasing Officer/Finance Officer*

PLEASE NOTE:
(1) This Order is not valid unless serially numbered and officially stamped
(2) Goods must be delivered as specified. Goods collected will be given at the supplier's own risk
(3) Alteration of whatever nature must be authorised , in writing, by the Purchasing Officer or the Finance Officer.
(4) The invoice must cover only the items ordered which must correspond with our specifications.
(5) All invioces must be addressed to the Finance officer, Maseno Universty, Private Bag,Maseno, and must quote our order number.
(6) Goods rejected on any grounds will be returned to or collected by supplier at own expense.
(7) The duplicate of this order when signed and returned to the ordering officer within 14 days constitutes an Acceptance of this order.Failure to comply may be taken as non-acceptance and the order is liable to cancellation

Distribution of copies: (1) Supplier(yellow) (2) Signed by supplier and returned to buyer(white) (3) Accounts(pink) (4) Stores /User (blue)

MASENO UNIVERSITY PROCUREMENT DEPT. 04 JUN 2019

MASENO UNIVERSITY DISPATCHED DATE THIS ORDER IS VALID FOR 30 DAYS FROM THE DATE OF ISSUE

AGA KHAN HEALTH SERVICE KENYA

on account of Aga Khan Hospital, Kisumu

MATERIAL MANAGEMENT DIVISION (MMD)

LOCAL PURCHASE ORDER Page 1 of 1

P. O. Box 530, Kisumu. Tel: 057-2020005, 2022244, 2022561 Mobile: 0722 203622, 0733 637800
Fax: 057-2024502, 2024312 E-mail: adminsecretary@akhskenya.org

To: DLJOY GLOBAL ENTERPRISES L
DSLBOL
MONBASA PLACE,UMPLMBILL

LPO No. DL/PSLOC00/01
LPO Date 15/10/2010
Req No:
Dept:
Warehouse:MMD MAINTENANCE STORES
Consgnt Details:

Unit:

Sno	Description	Qty	UOM	Unit Cost (KSH)	Disct	TotalValue (KSH)
1	FAUCIFICATION OF SINK	1.000	LA	70,000.00	0	70,000.00

TOTAL VALUE IN(KENYA SHILLINGS) 70,000.00

Value in Words: Seventy Light Thousand Light Hundred Lighty Shillings

For terms and conditions of Purchase Order see Overleaf

Delivery Date: 15/10/2010

Purchaser:NAHIM DHARAM

Prepared By: DENNLOT KIMBUTICH

Authorised By: NAHIM DHARAM

Category Bsnd Manager/Prepared by

Procurement Manager

Director MMD

No. 41709

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

KENYATTA NATIONAL HOSPITAL

Contract Document

For

SUPPLY AND DELIVERY OF PLUMBING ITEMS

Between

Kenyatta National Hospital

And

M/S BEJOY GENERAL ENTERPRISES LIMITED
TENDER NO. KNH/T/27/2019-2020

September 13, 2019

LMS

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

CONTRACT FORM

THIS AGREEMENT is made on this 27th day of September Two Thousand and Nineteen **BETWEEN KENYATTA NATIONAL HOSPITAL BOARD** of **P.O. Box 20723-00202, NAIROBI** (hereinafter referred to as the "Hospital" which expression shall where the context so admits include its successors and assigns) **AND BEJOY GENERAL ENTERPRISES LIMITED** of **P.O. Box 8974 - 00200 NAIROBI** (hereinafter referred to as the "Tenderer" which expression shall where the context so admits include its successors and assigns) of the other part, in the Republic of Kenya

WHEREAS the Hospital invited tenders for the **SUPPLY AND DELIVERY OF PLUMBING ITEMS** and has awarded the tender to the Tenderer to supply the goods in the sum of **Ksh. *100,080.00* (Kenya shillings ONE HUNDRED THOUSAND AND EIGHTY ONLY),** (hereinafter referred to as the 'Contract Price').

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to:

2. The following documents attached hereto shall be deemed to form an integral part of this Contract:-

   (a) General Conditions of Contract;
   (b) Special Conditions of Contract;
   (c) The Hospital's Notification of Award (letter of offer); and
   (d) The following Appendices:
      i) Tender Form and Price Schedule submitted by the Tenderer;
      ii) Schedule of Requirements; and
      iii) Technical Specifications.

3. In consideration of the payments to be made by the Hospital to the Tenderer, the Tenderer hereby covenants with the Hospital to provide the goods and remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Hospital hereby covenants to pay the Tenderer in consideration of the provisions of the goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the Laws of Kenya the day and year first above written.

FOR AND ON BEHALF OF KENYATTA NATIONAL HOSPITAL BOARD

DR. EVANSON KAMURI

CHIEF EXECUTIVE OFFICER **SIGN** **COMPANY SEAL/STAMP**

CALVIN NYACHOTI
CORPORATION SECRETARY
KENYATTA NATIONAL HOSPITAL

Witnessed By:

NAME **POSITION** **SIGNATURE**

FOR AND ON BEHALF OF.... BEJOY GENERAL ENTERPRISES LIMITED

LILIAN SHEUNDA-DIRECTOR

TENDERER'S NAME & POSITION **SIGN**

BEJOY GENERAL ENTERPRISES LTD
Date: 24/09/2019
P.O. Box 8974-00200, NAIROBI

COMPANY SEAL/STAMP

Witnessed By:

MOHAMED ANYONYO DIRECTOR

NAME **POSITION** **SIGNATURE**

LMS

KENYATTA NATIONAL HOSPITAL
P.O. BOX 20723
NAIROBI

ISO 9001:2008 CERTIFIED

Original:

Order No. 0151300

LOCAL PURCHASE ORDER

Suppliers are warned that this order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC

To: M/s Bejoy General Enterprises, Ltd P.O. Box Nairobi

TENDER/QUOTATION NO. KNH/O/KPCC/AC/3/18-19 Date 31.8.18

CONTRACTREF NO. 16/8/18-19 Date 31-8-18

REQUISITION NO. KNH/KPCC ADM 06/VOL/ Date 3/8/18

PLEASE DELIVER THE GOODS LISTED HERE BELOW (TO FULL ADDRESS)

KNH K P C C

ON THE TERMS AND CONDITIONS STATED ON THE BACK OF THIS ORDER / CONTRACT ON OR BEFORE 30/9/2018 AND SEND THE INVOICES IMMEDIATELY TO SUPPLY CHAIN MANAGEMENT DEPARTMENT

NOTE THAT AFTER THE ABOVE STATED DATE, THIS ORDER IS NOT VALID

ITEM NO.	KNH CAT NO.	ITEM DESCRIPTION AND PART NO.	QUANTITY	UNIT COST Shs.	UNIT COST Cts.	TOTAL Shs.	TOTAL Cts.
		Block board 1" Machine pressed	3	5700	00	17100	00
		Formica cherry colour	6	2300	00	13800	00
		Formica Fixing glue	2	3600	00	7200	00
		Mdf board 20mm cherry	63	4800	00	14400	00
		3lever Mortise lock with balancer	4	4000	00	16000	00
		Pocket pers 1"x1" hard plastic	6	200	00	1200	00
		Drawer locker colex type	20	330	00	6600	00
		Paper Metal drawer rails	6	850	00	5100	00
		silicone (Industrial)	3	450	00	1350	00
				Total =		82,750	00

Name of AIE Holder: Emma Mwange

Designation: Chief Internal Auditor

Signature (A.I.E.)

Date: 04/09/2018

Funded By: KNH

Account No: 040-6160-001

Vote: Building

I CONFIRM THAT FUNDS ARE AVAILABLE AND THAT COMMITMENT HAS BEEN NOTED IN THE VOTE BOOK

Signature: 9/9/18

Accountant I/C VBC

I acknowledge receipt of this order: Supplier..... Date .....

RECEIVED INVOICE 07 SEP 2018

BONDO TEACHERS' TRAINING COLLEGE

E-mail:info@bondottc.ac.ke
www.bondottc.ac.ke
Cell: - 0705973072/ 0736821227

P. O. BOX 424 - 40601
BONDO.

ADM/BD/49(A) VOL.11/154

30th July 2018

NAME OF TENDERER: BEJOY GENERAL ENTERPRISES
NAME OF BUSINESS: BEJOY GENERAL ENTERPRICES
POSTAL ADDRESS: P O BOX 8974 NAIROBI
MOBILE NO: 0726909956

RE: NOTIFICATION OF TENDER AWARD LETTER

Following the tender advert in the Daily Nation dated 10th May 2018 and your subsequent Tender application received by this college on 29th May 2018, I am pleased to inform you that you have been awarded **Tender No: B.T.T.C./05/2018-2019 - Supply and delivery of electrical goods** under frame work contract to Bondo Teachers College for the financial year 2018 to 30th June 2019. The contract is the:

- **Supply and delivery of electrical goods as per the attached tender quoted prices; You will be advised to supply goods to the college through an official (L.P.O) Local Purchase Order dully signed and stamped.**

It is important to note the following:

- Goods are to be supplied at the prices quoted.
- Price to be inclusive of VAT.
- The goods supplied must conform to the specialization/sample submitted in all respect.
- The prices will remain constant for the whole contract period.
- The credit period will be 90 days after the date of supply of goods and services.
- The contract shall be signed by the parties within 30 days of the date of this letter but not earlier than 14 days from the date of the letter.
- Goods should be supplied during working hours between 8.00am to 5.00 pm and **NOT** on weekends.

Please acknowledge receipt of this letter of Tender in duplicate copy and have it duly witnessed and signed.

Mrs. Elvira Shitohi .....

Chief Principal

CHIEF PRINCIPAL
BONDO TEACHERS COLLEGE
P. O. BOX 424 - 40601 BONDO
SIGN: .....
DATE: .....

Company Name: B.E.J.O.Y GENERAL ENTERPRISES LIMITED
Sign: ..... Date: .....
Designation: DIRECTOR

Witnessed By: PAUL MICHAEL ANYONG
Signature: .....
Date: 4/09/2018

BEJOY GENERAL ENTERPRISES LIMITED
4 - SEP 2018
P.O. Box 8974 - 00200, NAIROBI

NB: Sign and return duplicate copy.

Phone NAIROBI 4181325
4181326
4181327

ORDER

From;

CENTRAL ARTIFICIAL INSEMINATION STATION

(For Superior Kenyan Genetic)

P.O. Box 23070-00604 LOWER KABETE

To, M/s Bejoy General Enterprises Ltd
P.O Box 8974-00200 NAIROBI

020455-1/93

PLEASE SUPPLY the undermentioned goods and submit Invoices without delay to (above)

No. OF ARTICLES	DESCRIPTION	QUANTITY	PRICE Shs.	Cts.
1.	16 mm Armoured Electrical cable	180mts @ 1950	351000	=
	Ksh. 351,000			
			351,000	=

FOR CENTRAL ARTIFICIAL INSEMINATION STATION

Signature

№ 7297

Date 10/4/2018

ORIGINAL

L.S.O No. 8708

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENTERPRISES TENDER/QUOTATION REF. NO. CGK/IEG/FA/006/2016-2017

P.O. Box 8974-00200 NAIROBI CONTRACT REF. NO.

VAT/PIN No. DATE

Delivered to REQUISITION NO. 340

Department ENERGY AND MINING. DATE

Please deliver the goods listed here below to (full address)

COUNTY GOVERNMENT OF KISUMU.
P.O BOX 2738 KISUMU.

on terms and conditions stated on the back of this Order, on or before

and send the invoices immediately to Department/Ministry,

Item No.	Description of Service	Cost Sh.	Cts.
	ARRANGE TO CARRY OUT THE FOLLOWING:		
	SUPPLY, INSTALLATION AND COMMISSION		
	OF ONE NO. FLOODLIGHT IN SEME		
	SUBCOUNTY		
	1. PRELIMINARIES	618,900	00
	2. FLOODLIGHTING AND OTHER SERVICES	1,443,300	00
	3. FOUNDATION WORKS	278,175	00
	4. TESTING AND COMMISSIONING	150,000	00
	-VAT INCLUSIVE		
	TOTAL Sh.	2,490,375	00

Prepare by: JOSEPH OGEMBO
Name of Officer

Date

COUNTY GOVERNMENT OF KISUMU
CHIEF OFFICER
Energy & Mining

Authorization:

I confirm that funds are available and that commitment has been noted in the Vote Book.

24 JAN 2017

Signature

Chief Finance Officer (CFO)/Chief Officer

Date 24/1/2017

Endorsed by
Head: Supply Chain Management

Date 5/4/17

Vote D5066

Head 0203015060

Sub-Head Item 31105

Signature

I acknowledge receipt of this Order.

Supplier BEJOY GENERAL ENTERPRISES LTD P.O. Box 8974-00200 NAIROBI

Date 5/5/17

(Refer to the-conditions-of acceptance-overleaf) [P.T.O.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

CONTRACT AGREEMENT FORM

THIS AGREEMENT made this **Tuesday** of **17th January, 2017 BETWEEN THE COUNTY GOVERNMENT OF KISUMU** of Kenya and of **Post Office Box Number 2738-40100, Kisumu** of the one part, and **BEJOY GENERAL ENTERPRISE LTD, KISUMU - KENYA** a duly registered entity according to the laws of **KENYA** and of **Post Office Box Number P. O. BOX 8374 NAIROBI** in the Republic aforesaid, (hereinafter referred to as the "Contractor" of the other part;

WHERE AS COUNTY GOVERNMENT OF KISUMU invited tenders for certain services that is to say for **SUPPLY INSTALLATION AND COMMISSIONING OF 1 NO. FLOOD LIGHTS WITHIN SEME SUB - COUNTIES** under RFQ Number **CGK/IE & ED/ 006/2016 – 2017 AND WHEREAS CGK** has accepted the Tender by the Contractor for the services in the sum of **KSHS 2, 490,375 (TWO MILLION FOUR HUNDRED AND NINETY THREE HUNDRED AND SEVENTY FIVE ONLY)** (Hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS: -

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and the Tender Document.
2. Unless the context or express provision otherwise requires: -
   a) Reference to "this Agreement" includes its recitals, any schedules and documents mentioned hereunder and any reference to this Agreement or to any other document includes a reference to the other document as varied supplemented and or replaced in any manner from time to time.
   b) Any reference to any Act shall include any statutory extension, amendment, modification, re-amendment or replacement of such Act and any rule, regulation or order made thereunder.
   c) Words importing the masculine gender only, include the feminine gender or (as the case may be) the neutral gender.
   d) Words importing the singular number only include the plural number and vice-versa and where there are two or more persons included in the expression the "Contractor" the covenants, agreements obligations expressed to be made or performed by the Contractor shall be deemed to be made or performed by such persons jointly and severally.
   e) Where there are two or more persons included in the expression the "Contractor" any act default or omission by the Contractor shall be deemed to be an act default or omission by any one or more of such persons.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Kenya the day and year first above written.

SIGNED for and on behalf of the **COUNTY GOVERNMENT OF KISUMU.**

LILIAN A OGOMBO

CHIEF OFFICER ENERGY AND MINING

and in the presence of:-

DIRECTOR ENERGY AND MINING

Joseph Nandwa Shyangwya

DIRECTOR'S FULL NAMES

SEALED with the **COMMON SEAL** of the **CONTRACTOR**

In the presence of:-

DIRECTOR Affix Contractor's Seal here

BEJOY GENERAL ENTERPRISES LTD.
P.O. Box 8974-00200
NAIROBI

LILIAN SHIVUNDA WANJALA

DIRECTOR'S FULL NAMES

and in the presence of:-

DIRECTOR

JEREMIA OTIENO ODHIAMBO

BEJOY GENERAL ENTERPRISES LTD.
P.O. Box 8974-00200
NAIROBI

DIRECTOR'S FULL NAMES

ORIGINAL

L.S.O No. 6229

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENT LTD

P.O. Box 8974-00200

VAT/PIN No.

Delivered to

Department Ward Dev fund

TENDER/QUOTATION REF. No. CGK/F&P/WDP/001/2015-16

CONTRACT REF. No. KC/PLNG/WDF/RE-AWARD/8

DATE 23/3/17

REQUISITION No.

DATE

Please deliver the goods listed here below to (full address)

The Respective ward site

on terms and conditions stated on the back of this Order, on or before Immediately

and send the invoices immediately to Department/Ministry, Planning

Item No.	Description of Service	Cost Sh.	Cts.
	Construction and Completion of Kowawa Market Shade	598,637	6
	TOTAL Sh.	598,637	6

Prepare by: Christine Communication, Name of Officer and Dev.

Date 23/3/17

APPROVED

Authorization:

Sign:

I confirm that funds are available and that commitment has been noted in the Vote Book.

Signature

Chief Finance Officer (CFO)/Chief Officer

Date

Endorsed by

Head: Supply Chain Management

Date

Vote 15062

Head 07120

Sub-Head 15060 Item 2420499

Signature

I acknowledge receipt of this Order

Supplier

Date 22/03/2017

(Refer to the conditions of acceptance overleaf) [P.T.O.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

ORIGINAL

L.S.O No. 5885

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENT LTD

P.O. Box 8974-00200 NRB

VAT/PIN No.

Delivered to

Department WARD DEV FUND

TENDER/QUOTATION REF. No. CGK/FSP/WDP/004/2015-16

CONTRACT REF. No. KC/PLNING/WDF-ADM/215

DATE 29/9/16

REQUISITION No.

DATE

Please deliver the goods listed here below to (full address)

THE RESPECTIVE WARD SITE

on terms and conditions stated on the back of this Order, on or before 15th OCTOBER 2016

and send the invoices immediately to Department/Ministry, PLANNING

Item No.	Description of Service	Cost Sh.	Cts.
	CONSTRUCTION AND COMPLETION OF MIRIERI MARKET SHADE	599 972	
	TOTAL Sh.	599 972	

Prepare by: Susan

Name of Officer

Date 29/9/16

COUNTY GOVERNMENT OF KISUMU
Chief Officer
Communication, Planning and Dev.

Authorization: 29 SEP 2016

I confirm that funds are available and that commitment has been noted in the Vote Book.

APPROVED
Sign:
P.O. Box

Signature

Chief Finance Officer (CFO)/ Chief Officer

Date

Endorsed by

Head Supply Chain Management

HEAD OF SUPPLY CHAIN MANAGEMENT
KISUMU COUNTY
P.O. BOX 2798 - 40100
KISUMU

Date

Vote R5062

Head 07120

Sub-Head 15260 Item 2420499

Signature

I acknowledge receipt of this Order

Supplier

Date 04/10/2016

(Refer to the-conditions-of acceptance-overleaf) [P.T.O.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

ORIGINAL

L.S.O No. 6240

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENTERPRISE LTD — TENDER/QUOTATION REF. NO. CGK/RFQ/WDF/04/2016/17

P.O. Box 8974-00200 NAIROBI — CONTRACT REF. NO. KSC/PLANNING/WDF/AWARD/10

VAT/PIN No. — DATE 20/03/2017

Delivered to — REQUISITION NO.

Department PLANNING, WDF — DATE

Please deliver the goods listed here below to (full address)

on terms and conditions stated on the back of this Order, on or before IMMEDIATELY

and send the invoices immediately to Department/Ministry, PLANNING, WDF

Item No.	Description of Service	Cost Sh.	Cts.
1	PROPOSED REHABILITATION OF KACHORO OGWEDH ROAD (AWASI ONJIKO WARD)	1,997,928	00
	TOTAL Sh.	1,997,928	00

Prepare by: BENARD — Name of Officer

Date 20/03/2017

Endorsed by — Head, Supply Chain Management

Date

Vote D5062

Head 07120

Sub-Head D5060 Item 2420499

Signature

I acknowledge receipt of this Order

Supplier

Date 20/3/17

Authorization:

I confirm that funds are available and that commitment has been noted in the Vote Book.

Signature — Chief Finance Officer (CEO)/Chief Officer

Date

COUNTY GOVERNMENT OF KISUMU Chief Officer Communication, Planning and Dev.

APPROVED

(Refer to the-conditions-of acceptance-overleaf) [P.T.O.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

ORIGINAL

L.S.O No. 5282

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENTERPRISES LTD — TENDER/QUOTATION REF. NO. CGK/F&P/WDP/DD/2015-16

P.O. Box 89-00200 NRB — CONTRACT REF. NO. KC/PLNING/WDF-ADMN/41

VAT/PIN No. ..... — DATE 29th JUNE 2016

Delivered to ..... — REQUISITION NO. .....

Department WARD DEV FUND — DATE .....

Please deliver the goods listed here below to (full address)

THE RESPECTIVE WARD SITE

on terms and conditions stated on the back of this Order, on or before 15th OCTOBER 2016

and send the invoices immediately to Department/Ministry, PLANNING

Item No.	Description of Service	Cost Sh.	Cts.
	CONSTRUCTION AND COMPLETION OF KASAWINO SHADE	500,000	
	TOTAL SH	500,000	

Prepare by: Susan
Name of Officer

Date 7/9/16

Endorsed by .....
Head: Supply Chain Management

Date .....

Vote D5062

Head 07120

Sub-Head 15060 Item 2420499

Signature .....

I acknowledge receipt of this Order

Supplier .....

Date 13/09/2016

Authorization:

I confirm that funds are available and that commitment has been noted in the Vote Book.

Signature .....
Chief Finance Officer (CFO)/Chief Officer

Date .....

COUNTY GOVERNMENT OF KISUMU Chief Officer Community Land Dev.

(Refer to the conditions of acceptance overleaf) [P.T.O.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

ORIGINAL

L.S.O No. 6241

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENTERPRISES LTD

TENDER/QUOTATION REF. NO. CGK/RFQ/WDF/05/2016/17

P.O. Box 8974, 00200 NAIROBI

CONTRACT REF. NO. TEC/PLNNG/WDF/AWARD/11

VAT/PIN No.

DATE 20/03/2017

Delivered to

REQUISITION NO.

Department PLANNING - WDF

DATE

Please deliver the goods listed here below to (full address)

on terms and conditions stated on the back of this Order, on or before IMMEDIATELY

and send the invoices immediately to Department/Ministry, PLANNING, WDF

Item No.	Description of Service	Cost Sh.	Cts.
1	PROPOSED MAINTENANCE OF AKWENYE PONGE ROAD (AWASI ONTIKO WARD)	1,995,994	00
	TOTAL Sh.	1,995,994	00

Prepare by: BENARD
Name of Officer

Date 20/03/2017

Endorsed by
Head, Supply Chain Management

Date

Vote D5062

Head 07120

Sub-Head 15060 Item 2420499

Signature

I acknowledge receipt of this Order

Supplier

Date 20/3/17

Authorization:

I confirm that funds are available and that commitment has been noted in the Vote Book.

Signature
Chief Finance Officer (CFO)/ Chief Officer

Date

Chief Officer
Communication, Planning and Dev.

APPROVED
10 MAR 2017

(Refer to the-conditions-of acceptance-overleaf)

[P.T.O.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

ORIGINAL

L.S.O No. 6239

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENTERPRISES — TENDER/QUOTATION REF. No. CGK/FBD/WDF/08/2016/17

P.O. Box 8974-00200 NAIROBI — CONTRACT REF. No. KC/PLANNING/WDF/AWO0/09

VAT/PIN No. ..... DATE 20/03/2017

Delivered to ..... REQUISITION No. .....

Department PLANNING, WDF ..... DATE .....

Please deliver the goods listed here below to (full address)

on terms and conditions stated on the back of this Order, on or before IMMEDIATELY

and send the invoices immediately to Department/Ministry, PLANNING, WDF

Item No.	Description of Service	Cost Sh.	Cts.
1	PROPOSED REHABILITATION OF KANYAGA PRIMARY ROAD (MINANI WARD)	995,989	00
	TOTAL Sh.	995,989	00

Prepare by: BENARD
Name of Officer

Date 20/03/2017

Endorsed by .....
Head, Supply Chain Management

Date .....

Vote D5062

Head 0420

Sub-Head 4060 Item 2420499

Signature .....

I acknowledge receipt of this Order

Supplier .....

Date 20/3/17

Authorization:

I confirm that funds are available and that commitment has been noted in the Vote Book.

Signature .....
Chief Finance Officer (CFO)/Chief Officer

Date .....

COUNTY GOVERNMENT OF KISUMU Chief Officer Commerce, Planning and Dev. P. O. Box 7 KISUMU

APPROVED

(Refer to the conditions of acceptance overleaf)

[P.T.O.

L.P.O No. 2361

ORIGINAL

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

LOCAL PURCHASE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENTERPRISES LTD — TENDER/QUOTATION REF. NO. CGK/RFQ/WDP/08/2015-16

P.O. Box 8974 NRB — CONTRACT REF. NO. KC/PLNING/WDP/09/2015-16

VAT/PIN No. — DATE 12th AUGUST 2016

Delivered to — REQUISITION NO.

Department WARD DEV FUND — DATE

Please deliver the goods listed here below to (full address)
WARD DEV OFFICES

on terms and conditions stated on the back of this Order, on or before 25th SEPTEMBER 2016
and send the invoices immediately to Department/Ministry, PLANNING

Item No.	Description of Goods	Quantity	Unit Cost Sh.	Cts.	Cost Sh.	Cts.
~~4~~	~~FOOTBALL BOOTS (SET 14)~~					
1	FOOTBALL BOOTS (SET 14)	13 SETS	70,000		910,000	-
2	FOOTBALL STOCKINGS	14 SETS	8400		109,200	
3	FOOTBALL NETS	3	9,000		27,000	
	TOTAL Sh.				1,046,200	

Prepare by: Sugan
Name of Officer

Date 7/9/16

Endorsed by
Head: Supply Chain Management

Date

Vote 5286 P.O. BOX 2738 - 40100

Head 0712 KISUMU

Sub-Head 1560 Item 2420499

Signature

I acknowledge receipt of this Order

Supplier

Date 13/9/2016

COUNTY GOVERNMENT OF KISUMU
Chief Officer
Communication, Planning and Dev.

Authorization:

I confirm that funds are available and that commitment has been noted in the Vote Book.

APPROVED

Signature
Chief Finance Officer (CFO) / Chief Officer

Date

HEAD OF SUPPLY CHAIN MANAGEMENT
KISUMU COUNTY

(Refer to the-conditions-of-acceptance-overleaf) [P.T.O.

AGA KHAN HEALTH SERVICE KENYA

on account of Aga Khan Hospital, Kisumu

MATERIAL MANAGEMENT DIVISION (MMD)

LOCAL PURCHASE ORDER Page 1 of 1

P. O. Box 530, Kisumu. Tel: 057-2020005, 2022244, 2022561 Mobile: 0722 203622, 0733 637800
Fax: 057-2024502, 2024312 E-mail: adminsecretary@akhskenya.org

o BEJOY GENERAL ENTERPRISES L
CHEQUE
MEMENGAI PLACE,UPPERHILL

t.

LPO No. UCCCA0000276
LPO Date 04/05/2016
Req No.
Dept.
Warehouse.CAPEX
Consgmnt Details.

Sno	Description	Qty	UOM	UNIT COST (KSH)	Disc%	TotalValue (KSH)
1	ALUMINIUM CLEAR GLASS AND LAMINATION BOARD	1.000	EA	85,000.00	0	85,000.00

TOTAL VALUE IN(KENYA SHILLINGS) 85,000.00

Value in Words.- Eighty-five thousand Shillings

MACY

Terms and Conditions of Purchase Order see Overleaf

ivery Date. 04/05/2016

chaser.KARIM DHAHANI

Prepared By. VILASH KAKOAN MOVALIYA

horised By. KARIM DHAHANI

Category Spend Manager/Prepared By

Procurement Manager

Director MMD

No. 026397

ORIGINAL

L.S.O No.

COUNTY GOVERNMENT OF KISUMU

SUPPLY CHAIN MANAGEMENT DEPARTMENT

5285

LOCAL SERVICE ORDER

Suppliers are warned that this Order is INVALID unless availability of funds is confirmed here below by the Accountant I/C VBC.

To: BEJOY GENERAL ENTERPRISES LTD

TENDER/QUOTATION REF. No. CGK/F&P/WDP/001/2015-16

P.O. Box 89 — 00200 NRB

CONTRACT REF. No. KC/PLNING/WDF: ADMN/42

VAT/PIN No.

DATE 29th JUNE 2016

Delivered to

REQUISITION No.

Department WARD DEV FUND

DATE

Please deliver the goods listed here below to (full address)

THE RESPECTIVE WARD SITE

on terms and conditions stated on the back of this Order, on or before 15th OCTOBER 2016

and send the invoices immediately to Department/Ministry, PLANNING.

Item No.	Description of Service	Cost Sh.	Cts.
	CONSTRUCTION AND COMPLETION OF ROTA BEACH SHADE	599,520	70
	TOTAL Sh.	599,520	70

Prepare by: Susan

Name of Officer

Date 7/9/16

Endorsed by

Head; Supply Chain Management

Date

Vote D5062

Head 07120

Sub-Head 15060 Item 2420499

Signature

I acknowledge receipt of this Order

Supplier

Date 13/07/2016

Authorization:

I confirm that funds are available and that commitment has been noted in the Vote Book.

Signature

Chief Finance Officer (CFO)/ Chief Officer

Date

COUNTY GOVERNMENT OF KISUMU Chief Officer Communication, Planning and Dev.

(Refer to the-conditions-of acceptance-overleaf)

[P.T.O.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

RECOMMENDATION LETTERS

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

KENYA ANIMAL GENETIC RESOURCES CENTRE
For Superior Kenyan Animal Genetics

KAGRC
For Superior Animal Genetics

To Whom It may Concern

RE: BEJOY GENERAL ENTERPRISES LIMITED

This is to confirm that the above named firm has been our supplier for the last one year. It is a firm that has made its name in our centre for being reliable in terms of the quality of goods it supplies.

I therefore, would not hesitate to recommend them to you.

If you may need further information, please feel free to contact us.

With kind regards,

David Njoroge
Principal Stores Clerk Officer
For/Managing Director

KENYA ANIMAL GENETIC RESOURCES CENTRE
P.O. Box 23070 - 00604
LOWER KABETE
Tel: 020 - 4181325/6

P.O. Box 23070-00604, Lower Kabete, Nairobi, Kenya. Cell Phone: 0728899767/ 0737540670, Landline: 020-2064018, 4181325/6 DL: 020-4180024, Sales Office 0786 204 400. Fax: 4181328/2064017
Email: info@kagrc.co.ke. Web: www.kagrc.co.ke

KENYA VISION 2030

ISO 9001:2008 QMS Certified

"Let's all help to achieve a safe and sustainable environment"

National Hospital Tel: 2726300/2726450/2726550
Box 20723-00202-9, Nairobi Fax: 2725272
nail: knhadmin@knh.or.ke

Ref: KNH/SCM/ADM.43 Date: September 26, 2018

The Chief Executive Officer
National Youth Service
Nairobi

Dear Sir/Madam,

RE:RECOMMENDATION LETTER

This is to confirm that **M/S Bejoy General Enterprises Ltd Box P. O. 8974-0020 Nairobi** is our current supplier in the hospital .We does not hesitate to recommend them to your institution.

You may contact the undersigned for any information you may need.

Yours sincerely,

John Miringu'
For: Chief Executive Officer

Vision: A world class patient-centered specialized care hospital

ISO 9001: 2008 CERTIFIED

VICTORIA INTER-DIOCESAN INVESTMENT CO. LTD

ACK St. Stephens Cathedral Compound
Omolo Agar Road, Milimani
P.O. Box 2068 - 40100, Kisumu - Kenya

Tel: 057-2022195 / 0790-493526
Email: info@vidic.co.ke
Website: www.vidic.co.ke

18th SEP 2017.

OUR REF: RL/BEJOY/01/2017

TO WHOM IT MAY CONCERN

REF: RECOMMENDATION LETTER-BEJOY GENERAL ENTERPRISES LTD

This is to confirm to you that Bejoy General Enterprises is known to me, having been involved in the renovation of our 5 bedroomed housing units and repair works involving roofs damaged by a bill board.

They are professional and competent firm in their work with a particular eye to detail and perfection in their work. I recommend them without any reservations.

Kindly do not hesitate to ask more if you have any queries.

Yours Faithfully,
For and on Behalf Of;
VICTORIA INTER-DIOCESAN INVESTMENT CO. LTD

Anthony Mokaya'
FINANCE & ADMIN OFFICER

Diocese of Maseno South
P.O. Box 380 - 40100, KISUMU
Tel: 057 - 2021297

Diocese of Maseno Eest
P.O. Box 31 - 40101, AHERO
Tel: +254 791 571 720

Diocese of Maseno West
P.O. Box 793 - 40600, SIAYA
Tel: 057 - 321668

Diocese of Southern Nyanza
P.O. Box 65 - 40300, HOMA BAY
Tel: 059 - 21271

Diocese of Bondo
P.O. Box 240 - 40601, BONDO
Tel: 057 - 520415

First Community Bank
driven by ethics

14th October, 2017

To whom it may concern

Dear Sir/ Madam,

RE: BEJOY GENERAL ENTERPRISES LIMITED A/C NO: 0013553801

This is to certify that the above Company is a client of First Community Bank maintaining the subject account with us which has been operated to the Banks satisfaction. Judging from the operations in the account, we consider the Company good for normal business engagement.

The customer is eligible and can access credit facilities.

This information is given strict confidence for your private use only. It is not a guarantee and does not constitute a liability on the part of the Bank and any of its officers.

Any assistance accorded to them will be highly appreciated.

Yours faithfully,

FIRST COMMUNITY BANK LTD.
Head Office Road
P.O. Box 277 - 40100
Kisumu - Kenya

Authorized Signatory **Authorized Signatory**

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

LEASE AGREEMENT

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

TENANCYAGREEMENT

YOUNG MUSLIM ASSOCIATION

TO

BEJOY GENERAL ENTERPRISES LIMITED

LANDLORD:	YOUNG MUSLIM ASSOCIATION
PROPERTY:	Y.M.A APARTMENT 20
L.R No.:	2/275, KIRICHWA ROAD, OFF NGONG ROAD
TENANT:	BEJOY GENERAL ENTERPRISES LIMITED
ADDRESS:	P.O. BOX, NAIROBI 8974 - 00200
TEL:	0722621518/0715788128
RENT:	KSH 60,000 PM

THIS TENANCY AGREEMENT is made this 1st August 2020 between **YOUNG MUSLIM ASSOCIATION** P 0 Box 2183-00100 Nairobi, Kenya, (hereinafter called "the Lessor" which expression shall where the context so admits include (his/her/their) personal representatives and assignees) of the one part and BEJOY GENERAL ENTERPRISES LIMITED P.O. Box, 8974 – 00200 Nairobi, Kenya (hereinafter called "the Lessee" which expression includes where the Lessee is a limited liability company or other body corporate, its successors and assignees and where there are two or more persons means all those jointly and severally and includes their personal representatives and assignees where the context so admits) of the other part.

IT IS HEREBY AGREED BETWEEN THE LESSOR AND THE LESSEE AS FOLLOWS: -

1. The Lessor shall grant and the Lessee shall accept a Lease of ALL that 3 bedroom apartment situated on Land Reference Number L.R. 2/275 Kirichwa road, off Ngong road, Nairobi Kenya (hereinafter called "the said Premises), for a Term of one (1) year from the 1st of August 2020 at a rent of Kshs.60,000/-p.m., inclusive of service charge per month, which sums are payable monthly in advance on/before the 5th day of the first month.

   The first such payment to be made on or before the 1/8/2020 subject to covenants, agreements, conditions and stipulations contained hereinafter.

2. The Lessee covenants with the Lessor as follows:-

   (a) To pay the rent K.Shs60,000/- per month inclusive of service charge as aforesaid without Any deductions whatsoever to Young Muslim Association.

   (b) To pay a deposit equivalent to two (1) month' rent and service charge to the Lessor Which deposit shall be refundable, without interest, at the end of the term hereby created. The deposit shall act as security for the due performance of the Lease and the Lessor shall be entitled to apply for the same remedy any default of the Lessee hereunder.

   (c) To pay all electricity, water & conservancy charges in respect of the Premises throughout The Term hereby created or to the date of its earlier determination as hereinafter provided.

   (d) It is an offence for the Lessee to tamper with any of the power and water meters, in the Event of which the Lessee is liable for prosecution by the authorities if found to be tampering with the said meters

   (e) To keep the interior of the Premises including all doors, windows, locks fasteners, keys, water taps and all internal sanitary apparatus, electric light fittings, bells and fixtures (hereinafter called Lessors, Fixtures and Fittings) therein in good and tenantable repair and proper working order and condition (fair wear and tear excepted) and to make good any damage caused by willful neglect of default of the Lessee, their servants or licensees to any portion of the said Premises which the Lessor is bound to maintain under the covenants and conditions hereinafter contained

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

(1) To maintain cleanliness that has been done in the compound by the management Company, by keeping all the common corridors, staircases and surrounding areas, parking lots driveways gardens common drainage and plumbing in good and clean condition.

(g) Not to make alterations in or additions to the said Premises without the Lessor's prior consent in writing (that shall not be unreasonably withheld) and not to drive any nails, screws or other like items into the walls, floors or ceilings of the said Premises and to reinstate the premises previously so treated in order to put them into the same condition as they were at the commencement of the Term herein created.

(h) The Lessees at their own cost may install security measures in the said Premises as the Lessee may deem appropriate or which may be necessary.

(i) Not without the Lessor's prior consent in writing to alter or interfere with the plumbing or electricity installations other than to keep in repair and to replace as and when necessary all switches, fuses and elements forming part of the electrical installations.

(j) Immediately before the determination of the said Term (however such determination may arise) to paint the internal wood and iron work and other internal parts of the said Premises usually painted with two coats of good quality paint on all the internal walls of the said Premises, and to sand, varnish and polish all floors, previously so treated in order to put them into the same condition as they were at the commencement of the Term herein created.

(k) To replace and be responsible for the cost of any keys that are damaged or lost during the term and their appropriate interior and exterior doors and locks.

(l) To permit the Lessor or their agents to enter and view the condition of the said Premises and upon seven day notice given by them forthwith to repair in accordance with such notice and in the event of the Lessee not carrying out such repairs with fourteen days of the said notice the cost shall be a debt due from the Lessee to the Lessor and shall be forthwith recoverable by action as rent.

(m) To use the said Premises as a private dwelling for one family only.

(n) Not to permit any sale by auction to be held upon the said Premises.

(o) Not to suffer any part of the said Premises to be used for any illegal purpose.

(p) Not to assign, underlet or part with possession of any part of the said Premises.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

(q) During the last two (2) months of the Term to permit the Lessor to affix upon the said Premises a notice for sale or re-letting and to permit persons with the authority from the Lessor or their agents at reasonable times to view the said Premises by appointment.

(r) To yield up the said Premises at the expiration or sooner determination of the Lease in good and tenantable repair and condition (reasonable wear and tear excepted).

(s) To use only electric or gas cookers and not to use firewood, paraffin or other fuel 'the Said Premises.

(t) Not to do or permit or suffer to be done anything whereby any insurance of the said Premises against loss or damage by fire may become void or voidable or whereby the rates of the premium for any such insurance may be increased and to repay to the Lessor all sums paid by way of increased premium and all expenses incurred by them in or about the renewal of any such policy rendered necessary by a breach of this covenant and all such payments shall be added to the rent hereinbefore reserved and be recoverable as rent.

(u) In the event of the premises or any part thereof being damaged or destroyed by fire at any time during the tenancy hereby created and the insurance money under any insurance policy against fire affected therein by the Lessor being wholly or partly irrecoverable by reason solely or in part of any act of default of the Lessee then and in every such case the Lessee will forthwith in addition to the said rent pay to the Lessor the whole or (as the case may require) a fair proportion of the cost of completely rebuilding and reinstating the same. Any dispute as to the proportion to be contributed by the Lessee or otherwise in respect of this clause shall be determined by arbitration in accordance with the Arbitration Act or any statutory modifications or reenactment thereof for the time being in force.

(v) Not to keep dogs or other pets in the said Premises without a written consent from the Lessor.

(w) To remove at own expense any nest of bees that may infest the property during this tenancy and to take every reasonable precaution to ensure that white ants or other destructive insects do not gain access to the said Premises and to notify the Lessor forthwith in the event of any infestations appearing.

(x) Not to do or omit to do any act, deed or thing that would constitute a breach of the Lessor's Lease of the Premises of the Head Lease pertaining to the said premises.

(y) To abide by the rules and regulations as set out by the committees made up of landlords and/ or tenants/ managing agents managing the same

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

3. The Lessor covenants with the Lessee as follows:-

a. To permit the Lessee to peaceably hold and enjoy the said Premises during the said Term without any interruption by the Lessor or any person or agent rightfully claiming under or in trust for them so long as the Lessee pays the rent hereby reserved and performs and observes the several covenants on their part and the conditions hereinbefore contained.

b. To keep the walls, roof and structure of the premises in a good and tenantable state of repair and maintenance.

c. To provide applicable service charge expenses for common costs (such as guards, external Lighting, lifts, generator maintenance). Any increment in this cost of services provided will be borne by the tenants.

4. It shall be lawful for the Lessor to serve upon the Lessee a notice in writing specifying non-repayment of rent or breach as aforesaid and requiring the Lessee forthwith to remedy the same and if the Lessee shall not within fourteen (14) days comply with such notice the Lessor may at any time thereafter re-enter upon the said Premises and thereupon this Tenancy Agreement shall absolutely determine the right of action of the Lessor in respect of any antecedent breach of any of the covenants on the part of the Lessee herein contained.

5. Additional Charges

   a. All outstanding balances (including uncleared funds, collection charges,) at the month end shall be automatically charged interest at a rate of Two Percent (2%) per month. This interest shall become part of rent due.

   b. Rent not paid by the 5th day of the month in which it is due shall attract an additional collection fee of Ksh. 5000/- per month. This will be automatically charged on the 15th day of the month and will become part of rent due.

   c. All dishonored cheques shall be repaid with recollection charges of Kshs.2,000 per Dishonored cheque.

6. The Lessor shall not be liable for any damage caused by or resulting from or arising out of the default of the Lessee, their servants, agents or licenses with reference to the maintenance or use of any pipes or sanitary water or electrical apparatus or like installation or equipment on the said Premises.

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

8. Either party to this Agreement shall be entitled to terminate this tenancy agreement on or at any Time upon giving the other party two (2) months' notice in writing of his intention to do so and shall until the time of such determination perform and observe all the covenants and agreements herewith contained.

9. Subject to the satisfactory performance of this present lease, the Lessee shall have the option to renew this Lease Agreement on Terms to be negotiated and agreed upon by both parties hereto provided a written application is made by the Lessee at least one (1) months prior to the expiry of the Term hereby created.

10. Any difference or dispute concerning or arising out of this Agreement shall be determined by Arbitration in accordance with the provisions of the Arbitration Act or any statutory or other modifications or re-enactment thereof for the time being in force.

11. Any notice given hereunder shall be deemed to be served four (4) days after the date of posting the same.

12. This Lease Agreement shall be governed by and construed in accordance with the Laws of Kenya.

IN WITNESS WHEREOF this Agreement was duly executed by the parties hereto to the day and year first above written.

SIGNED BY the said Lessor)
) FOR AND ON BEHALF OF
) YOUNG MUSLIM ASSOCIATION
)
)
In the presence of WITNESS):

GOOD LIVING PROPERTIES LIMITED
31 AUG 2020
P. O. Box 21293 - 00505 NAIROBI
Email:info@goodliving.co.ke

SIGNED BY the said Lessee rep.
SEALED with the COMMON)
SEAL of the Company)
)
In the presence of) WITNESS:

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

POWER OF ATTORNEY

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

BEJOY
GENERAL ENTERPRISES LTD.

2/01/2020

CERTIFIED EXTRACT OF RESOLUTION PASSED AT A MEETING HELD BY THE BOARD OF DIRECTORS OF BEJOY GENERAL ENTERPRISES LIMITED ON 2ND JANUARY, 2020

RESOLVED that any company document, communication and tender documents **MUST** be signed by any of the below three Directors.

- Lilian Sheunda Wakhule

- Michael Charles Anyonga

The company will not take liabity or responsibility of any communication or documents not signed by the above mention Directors.

Certified True Extract

Name LILIAN WAKHULE Signature

DIRECTOR

Name MICHAEL ANYONGA Signature

DIRECTOR

Nairobi Office: Pioneer Hse 3rd Floor Room 318, Kenyatta Avenue
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0715788128. Email: info@bejoy.co.ke
Website: www.bejoy.co.ke .Fb: bejoyenterpris

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

DIRECTOR'S PROFILE AND ID'S

CURRICULUM VITAE

LILIAN SHEUNDA WAKHULE

OBJECTIVE

Further development in scientific research to understand disease etiology, pathogenesis and prevention.

PERSONAL INFORMATION

- Address-PO BOX 8974-00200NAIROBI
- Telephone-+254 0721788128/+254 0733 702576
- Email- sheunda77@yahoo.com
- Nationality- Kenyan
- Marital status –Married
- Date of Birth-19th July 1977

PROFESSIONAL QUALIFICATIONS.

- **2006-2014**-Research Assistant-Centers for disease control and prevention
- **June 2005-August 2005**-industrial attachment-MP Shah Hospital.
- **February 2002-December 2002**-Laboratory technologist –Marina medical clinic
- **January 1998-December 1998**-Laboratory technician –Marie Stopes nursing home

ACADEMIC QUALIFICATIONS

- **Currently**-Pursuing a Master's Degree in Public Health at The Institute of Tropical Medicine-Jomo Kenyatta University of Agriculture and Technology
- **2003-2006**-Bsc. Biomedical technology-University of Nairobi
- **1999-2001-**Diploma in Medical laboratory technology-Mombasa Polytechnic
- **1997-** Certificate in Medical Laboratory technology-Mombasa Polytechnic
- **1992-1995**-Tigoi Girls high school-Kenya certificate of Secondary education
- **1984-1991**-St.Annes'Girls high school-Kenya certificate of primary education.

WORKING EXPERIENCE

Duties

- Performing Elisa for antigen detection using specific antibodies.
- Specimen log in of various samples that are brought in the laboratory.
- Preparation of standard operating protocols for various tests.

- Isolation and purification of nucleic acids.
- Performing various molecular tests like Conventional PCR and Real –time PCR
- Analyzing, coordinating and reporting of results to supervisors and epidemiology
- Keeping an inventory of Elisa reagents and equipment maintenance.

- Training new laboratory staff to gain hands on experience to the various laboratory tests.

Outbreak Management

- Was part of the lead team that detected and responded to the Rift Valley Fever virus outbreak in Kenya in December 2007
- Participated in the diagnosis of pandemic H1N1 Influenza virus in May 2009.

Trainings and workshops attended;

- **22nd November -26th November 2009**-Trained staff on the diagnosis of Influenza virus at CDC-Dar-es-salaam, Tanzania.

- **22nd March-2nd April 2009**-Attended a Viral hemorrhagic fever training at the US Naval Research Unit 3 in Cairo, Egypt.

- **4TH-6TH MARCH 2009-** Attended a Good clinical Laboratory practice course from the University of Nairobi

- **22nd September -3rd October 2008**-Trained staff on the diagnosis of Influenza virus at National reference laboratory in Kigali, Rwanda.

- **MAY 5TH -7TH 2008** -Scientific pathways towards public health prevention and response, Nairobi, Kenya.

- **22nd-24th April 2008**-Successfully completed a course on the use of the Applied Biosystems 7900HT real time machine.

- **11th July 2006-**Trained on Protection of human research subjects through the internet.

Professional Affiliations

- Member of the Kenya Medical Laboratory Technicians and Technologists Board. Registration number-A02032

Research Experience

- **2005 – 2006** Carried out a research project to establish the effect of hyper bilirubinemia on neonates at the Mp shah hospital–Nairobi.

Publications

- **2009** – Co-authored a manuscript titled Introduction and Transmission of 2009 Pandemic Influenza A (H1N1) Virus Kenya, June-July 2009.
- **2010-**Co-authoured a manuscript titled Identification of potential vectors and detection of antibodies against Rift Valley fever virus in livestock during interepizootic periods.

HOBBIES

- Swimming
- Travelling
- Reading inspirational books
- Mentorship

REFERENCES

1.M. Kariuki Njenga, PhD
Virologist and Laboratory Director
GDD/IEIP-Kenya
Centers for Disease Control and Prevention
Phone: +254-722-208925
Email-knjenga@ke.cdc.gov

2.Joe Oundo PhD
Laboratory Residents Advisor (FELTP-Kenya)
Deputy Laboratory Director (GDD/IEIP Laboratory)
CDC Kenya
Tel +254 0720 814262
Nairobi, Kenya
Email-joundo@ke.cdc.gov

3.Dr.Charles Mbakaya
Lecturer-Institute of Tropical Medicine

Email-cmbakaya@hotmai

KENYA REVENUE AUTHORITY

www.kra.go.ke

PIN Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

Certificate Date : 26/06/2015

Personal Identification Number
A003223176N

This is to certify that taxpayer shown herein has been registered with Kenya Revenue Authority

Taxpayer Information

Taxpayer Name	Lilian Sheunda Wakhule
Email Address	sheunda77@yahoo.com

Registered Address

L.R. Number :	**Building :** JAMHURI
Street/Road : JAMHURI	**City/Town :** NAIROBI
County : Nairobi	**District :** Langata District
Tax Area : Jamhuri	**Station :** Mombasa South*
P. O. Box : 8974	**Postal Code :** 00200

Tax Obligation(s) Registration Details

Sr. No.	Tax Obligation(s)	Effective Date
1	Income Tax - Resident Individual	02/09/2004

The above PIN must appear on all your tax invoices and correspondences with Kenya Revenue Authority. Your accounting end date is 31st December as per the provisions stated in the Income Tax Act unless a change has been approved by the Commissioner-Domestic Taxes Department.The status of Tax Obligation(s) with 'Dormant' status will automatically change to 'Active' on date mentioned in "Effective Till Date" or any transaction done during the period. This certificate shall remain in force till further updated.

* The station is subject to change based on the verification done by Commissoner.

Disclaimer : This is a system generated certificate and does not require signature.

KENYA REVENUE AUTHORITY

www.kra.go.ke

Tax Compliance Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

Taxpayer PIN : A003223176N

Certificate Date: 08/03/2021

Name and Address :

Lilian Sheunda Wakhule
JAMHURI, NAIROBI, Langata District,
PO Box:8974,
Postal Code:00200

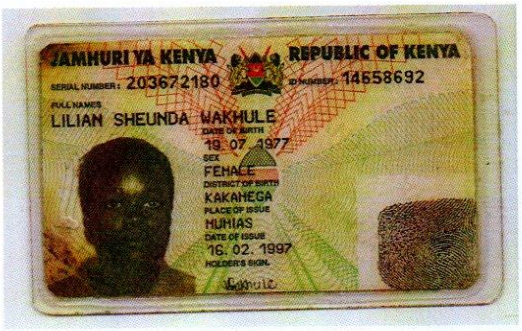
Certificate Number:
KRAMSS1214937621

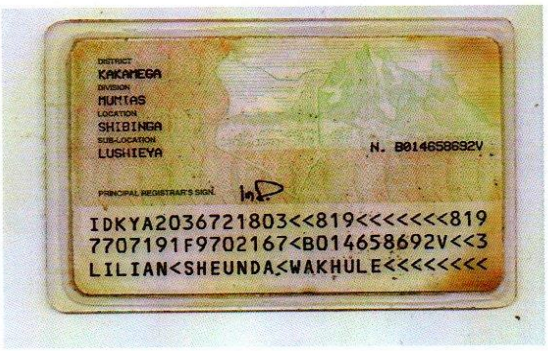
This is to confirm that Lilian Sheunda Wakhule,
Personal Identification Number A003223176N
has filed relevant tax returns and
paid taxes due as provided by Law.

This Certificate will be valid for
twelve (12) months up to 07/03/2022.

Caveat: This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

Disclaimer : This certificate is system Generated and therefore does not require signature.You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.This certificate confirms your compliance status for a period of five years preceding the date of issue. The certificate may however be with withdrawn on grounds of outstanding debt affecting periods prior to this.


JAMHURI YA KENYA REPUBLIC OF KENYA
SERIAL NUMBER: 203672180
ID NUMBER: 14658692
FULL NAMES
LILIAN SHEUNDA WAKHULE
DATE OF BIRTH
19. 07. 1977
SEX
FEMALE
DISTRICT OF BIRTH
KAKAMEGA
PLACE OF ISSUE
MUMIAS
DATE OF ISSUE
16. 02. 1997
HOLDER'S SIGN.


DISTRICT
KAKAMEGA
DIVISION
MUMIAS
LOCATION
SHIBINGA
SUB-LOCATION
LUSHIEYA
N. B014658692V
PRINCIPAL REGISTRAR'S SIGN.
IDKYA2036721803<<819<<<<<<<819
7707191F9702167<B014658692V<<3
LILIAN<SHEUNDA<WAKHULE<<<<<<<<

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbuflo Esq. Adv
Commissioner for Oaths
Sign: .....
Date: 9/7/2020

61674-00200 NAIROBI
PHONE 0722 621 518, • E-MAIL MICHAEL@BEJOY.CO.KE

MICHAEL CHARLES ANYONGA

PERSONAL DETAILS

Date of birth : 16th April 1976

Nationality : Kenyan

Marital status : Married

EDUCATION

2004 - 2007 Kenyatta University

Degree in Bachelor of Science in Telecommunication and Information Technology.

Contents covered among others

Optical communication systems

Transmission lines

AC Circuit Theory

Wireless communication

Microwave systems

Communication Systems

Wave Guides

Antennas

Telecommunication Transmission

Satellite Communication

Internet Technology

Networking

Computer and Communication

Computer Programming C++

Microprocessor and Applications

2001 –2003 Technical University
Higher Diploma in Electrical Engineering

Contents covered among others

Power Systems

Control Systems

Machines and Utilization

Measurements and Instrumentation

Power Electronics

1997 – 2000 Kenya Polytechnic
Diploma in Electrical Engineering (power option).

Contents covered among others

Machines and Utilization

Control Systems

Electrical Power Systems

Power Electronics and Microprocessor

Technical Drawing

1992 - 1995 K.C.S.E ('O' Levels)
Onjiko Boys high school, Kenya.

1984 – 1991
Kawino Primary School, Kenya

MEMBERSHIP AND APPOINTMENTS

2008 to date – Chairman Young Professionals For National Development

1997 to 1999 -Member of St Stephens Cathedral Choir

1998 to 1999 **-**Chairman Disciplinary Committee
Kenya Polytechnic.

1994 to 1995 **-**Chairman Young Farmers Club
Onjiko Boys High School.

1992 to 1995 **-**Class Secretary
Onjiko Boys High School.

WORK EXPERIENCE

November 2008 to March 2011– Nairobi Java House

Technical Manager

P.O Box 8974-00200 Nairobi, Kenya.

My main focus areas include:

- Selecting, hiring and managing technical staff, selecting and managing sub-contractor's relationships.
- Directing and controlling the work activities of the technical team to ensure that all mechanical, electrical, refrigeration and general construction are done to perfection.
- Managing and establishing staffing, budget, scheduling, equipment and materials.
- Preparing analysis of new and existing equipment, technologies and systems.
- Seek advice on any change or redress that requires approval by management from time to time.
- Establish a workable communication network with departmental heads and ensure feedback on issues is addressed accordingly.
- Attend the Management/Operations Meetings weekly
- Guard against any mis-use of any equipment and ensure service is done within reasonable timings for all equipment's.
- Liaise with the procurement office in evaluating, selecting sourcing and buying all the company equipment's, accessories, fittings, tools and machines.
- Leading technical team to foster teamwork and provide excellent internal customer service.
- Identify the strengths of all technical staff and exploit their potential to company's advantage while motivating them.
- Bring forth any recommendation on upgrade rehabilitation or purchase of any equipment that is inadequate in performance.
- Assist in upcoming new projects by giving proper technical advice/opinion as may be necessary.
- Identifying and implementing projects to save costs, improve the business and grow the business.

Jan 2003 to Nov 2008-Electel Ltd

Maintenance Manager

P.O Box 60067,00200 Nairobi, Kenya

My main focus areas include:

- Supervise all the Mechanical, Civil, Structural, Electrical work and write a report every month and copy to all the company directors to brief them of the work progress.
- Attend all site meetings and inspections where I brief the Architecture, Quantity Surveyor, Mechanical, Electrical, Civil and Structural Consultant Engineers about the work progress.
- Prepare the certificates for payments for clients.
- Apply for Tender Pre-qualification and fill the Tender documents including a detailed bill of quantities.
- Consulting with purchasing officer for technical advice on compatibility and specifications before any material or equipment is bought.
- Liaise with the Architecture and all the Consulting Engineers on all the changes made when the project is on and all the financials implications.

May 2000 to Dec 2002 -Baraka General Contractors
Site Manager
P.O Box 23267, 00200 Nairobi, Kenya

My main focus areas include:

- Supervise all the Mechanical, Joinery, Tilling and Structural cabling work.
- Supervise general electrical installation work for new buildings (wiring).
- Supervise the installation of electrical fence and razor.
- Design and supervise installation of burglar and fire alarms.
- Advice clients on installation of solar power systems.
- Train company technicians on special installation of flame proof and petroleum equipment's.

Jan 2000 to April - Trainee Electrician
Sony Sugar Company Limited
P.O Box 107, Sare -Awendo, Kenya.

Worked under the Electrical Division Factory Department and acquired experience in maintenance and replacement of transformer lines and overhead supply lines. Servicing and maintenance of electrical induction motors plus their controls e.g. Dol starters and star delta.

Jan 1998 to April Attachment
Sony Sugar Company Limited
P.O Box 107, Sare- Awendo, Kenya.

ADDITIONAL QUALIFICATIONS

May 2002 to July 2002 Springboard Computer College
Computer Operator's Course in:

- MS-Windows
- MS-Word
- MS-Excel
- MS-Access

ACCREDITATIONS AND LICENSES

26 years driving experience (Class B.C.E)

INTERESTS AND ACTIVITIES

-Technical work

HOBBIES

-Reading, Singing, Playing Soccer, Keeping fit and Traveling.

REFERENCES

ENG. JEREMIAH OKAYA

NAIROBI JAVA HOUSE

NAIROBI, KENYA.

DR ODOTE

KENYATTA UNIVERSITY

P.O BOX 43844

NAIROBI, KENYA.

ENG. FRED OCHIENG

DIRECTOR

ELECTEL LIMITED

KENYA REVENUE AUTHORITY

www.kra.go.ke

PIN Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

Certificate Date : 30/06/2016
Personal Identification Number A003724240Z

This is to certify that taxpayer shown herein has been registered with Kenya Revenue Authority

Taxpayer Information

Taxpayer Name	MICHAEL CHARLES OJWALA ANYONGA
Email Address	mikanyonga@gmail.com

Registered Address

L.R. Number :	**Building :** N/A
Street/Road : KISUMU/BUSIA	**City/Town :** kisumu
County : Kisumu	**District :** Kisumu West District
Tax Area : Kisumu West	**Station :** South of Nairobi*
P. O. Box : 61674	**Postal Code :** 40100

Tax Obligation(s) Registration Details

Sr. No.	Tax Obligation(s)	Effective From Date	Effective Till Date	Status
1	Income Tax - Resident Individual	31/12/2012	N.A.	Active

The above PIN must appear on all your tax invoices and correspondences with Kenya Revenue Authority. Your accounting end date is 31st December as per the provisions stated in the Income Tax Act unless a change has been approved by the Commissioner-Domestic Taxes Department.The status of Tax Obligation(s) with 'Dormant' status will automatically change to 'Active' on date mentioned in "Effective Till Date" or any transaction done during the period. This certificate shall remain in force till further updated.

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbuflo Esq. Adv
Commissioner for Oaths
Sign:.....
Date: 9/7/2020

* The station is subject to change based on the verification done by Commissoner.
Disclaimer : This is a system generated certificate and does not require signature.

KENYA REVENUE AUTHORITY

www.kra.go.ke

Tax Compliance Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

Taxpayer PIN : A003724240Z

Certificate Date: 17/02/2021

Name and Address :

Michael Charles Ojwala Anyonga
N/A, kisumu, Kisumu West District,
PO Box:61674,
Postal Code:40100

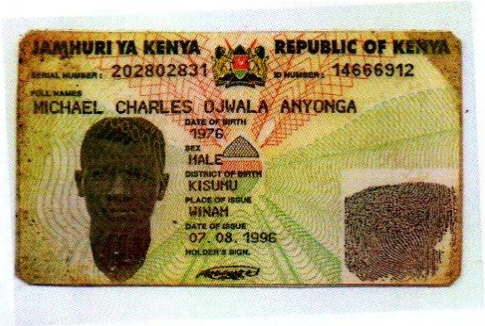
Certificate Number:
KRASON1212653021

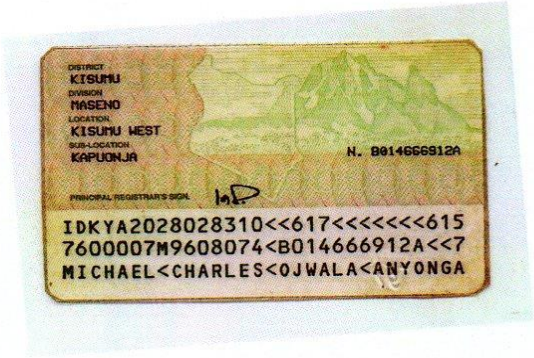
This is to confirm that Michael Charles Ojwala Anyonga,
Personal Identification Number A003724240Z
has filed relevant tax returns and
paid taxes due as provided by Law.

This Certificate will be valid for
twelve (12) months up to 16/02/2022.

Caveat: This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

Disclaimer : This certificate is system Generated and therefore does not require signature.You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.This certificate confirms your compliance status for a period of five years preceding the date of issue. The certificate may however be with withdrawn on grounds of outstanding debt affecting periods prior to this.


JAMHURI YA KENYA REPUBLIC OF KENYA
SERIAL NUMBER: 202802831 ID NUMBER: 14666912
FULL NAMES
MICHAEL CHARLES OJWALA ANYONGA
DATE OF BIRTH
1976
SEX
MALE
DISTRICT OF BIRTH
KISUMU
PLACE OF ISSUE
WINAM
DATE OF ISSUE
07. 08. 1996
HOLDER'S SIGN.


DISTRICT
KISUMU
DIVISION
MASENO
LOCATION
KISUMU WEST
SUB-LOCATION
KAPUONJA
N. B014666912A
PRINCIPAL REGISTRAR'S SIGN.
IDKYA2028028310<<617<<<<<<<615
7600007M9608074<B014666912A<<7
MICHAEL<CHARLES<OJWALA<ANYONGA

CERTIFIED TRUE COPY OF ORIGINAL
By Nathan Ngovia Mbullo Esq. Adv
Commissioner for Oaths
Sign:.....
Date: 9/7/2020

CURRICULUM VITAE

PERSONAL DETAILS:

- NAME : SAMWEL ODOYO DIMO
- YEAR OF BIRTH : 1976
- PLACE OF BIRTH : HOMA- BAY
- MARITAL STATUS : MARRIED
- NATIONALITY : KENYAN
- SEX : MALE
- CELL PHONE : 0721 699 670/ 0780699670
- E-MAIL : samuel@bejoy.co.ke. jakomito2001@yahoo.com

ACADEMIC QUALIFICATION:

PERIOD	INSTITUTION	QUALIFICATION
• 2000 – 2002	Kenya Polytechnic	Diploma in Civil Engineering
• 1999	Rocky Driving School	
• 1994 – 1997	Jamhuri high	KCSE
•		

RELEVANT SKILLS

Ms project AutoCAD

Archi-Card

Computer knowledge and Ms Office

PERSONAL ATTRIBUTES:

- I am a self-focused and innovative in the achievement of a target
- I like facing challenges and seeking innovative solutions
- I have a sense of integrity and values professionalism
- I have reliable local professional contacts
- I am ready to work anywhere anytime and in any day

SKILLS SUMMARY:

- Project management
- Conceptual and detailed Design in CAD, Modeling and Rendering of 3D images
- Cost benefit analyst
- Construction management
- Site supervisor

- Construction risk assessment & safety regulations
- Construction materials & technology
- Audit and report writing
- Measurement and valuations
- Project cost control and maintenance

WORK EXPERIENCE:

MAJOR PROJECTS:

PERIOD	FIRM	PROJECT/S	POSITION
2018 to date	**Bejoy General Ent. Ltd**	All Construction Projects	Managing Director
2003 – 2003	**Wadia Company. ltd**	Construction of 4 Story Building In Westland	Supervisor
2003 – 2003	**Magical General Contractors**	National Centre for early childhood Education N.A.C.E.C.E K.I.E Nairobi.	Site Agent/Manager
2004 – 2005	**Roof Specs & Allied Works**	Construction & Renovation Mobil Petrol Station Nationwide	Project coordinator
2005 – 2006	**Care International (NGO)**	Building of School & Hospitals In Southern Sudan	Supervisor/ Consultant
2006 - 2007	**Edon Consultants International Architects & town Planners.**	Horticulture produce Handling facilities Limuru Depot	Clerk of works

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

SUMMARY OF CORE DUTIES:

- Cost planning & Examination
- Cost and production analysis
- Quality control and supervision
- Attending site meetings
- Interpretation of related drawings
- Inspecting works in progress
- Maintaining site and diary records
- Preparing minutes and progress reports
- Submitting and testing materials as stipulated in contract documents
- Reporting to my seniors
- Project planning
- Liaising with nominated sub-contractors
- Procuring materials in advance
- Taking levels and site measurements
- Conducting necessary meetings
- Training new foremen/graduates.

REFEREES:

1. Eng. Michael Charles
   Bejoy General Enterprises Limited
   0722 621 518

2. JACOB OKECHE (QS)
   CELL NO. 0733277264

3. DAVID ABUORO (CHIEF ARCHITECT)
   Home Afrika
   CELL NO.0721339823

CURRICULUM VITAE

SIMON ORIEDO OCHIENG

ID NO.:23727008, PIN NO.:A00437778, D.O.B.:1985, KENYAN, MARRIED CHRISTIAN.
OCCUPATION: ELECTRICAL & RENEWABLE ENERGY TECHNOLOGIST
P.O. BOX 29658-00100, GPO, NAIROBI
CELL PHONE NO.:+254722155095/+254732481771
E-mail Addressimon@bejoy.co.ke/

PERSONAL PROFILE

- I am an electrical and renewable energy technologist who is honest, reliable, trustworthy, result oriented and meticulous fast learner.
- A team leader able to think strategically, work under own initiative and as part of a team, motivate people and keep commitments.

CAREER OBJECTIVES

- To develop a career that initiates advancement, growth and achievement of objectives for both commercial and industrial sectors
- To assume an interesting and challenging position in a dynamic organization that provides an opportunity for professional advancement

1. PROFESSIONAL EXPERIENCE

- Co-ordinate planned maintenance as per schedule.
- Co-ordinate daily preventive maintenance as per set standards
- Working with teams to ensure machine change-overs are executed as planned
- Ensure timely, systematic and effective resolution of equipment breakdown
- Participating in design, installation, test and commission of electrical and renewable energy projects.
- Implementing PLC, SCADA and TELEMETERY Systems in Water Treatment, Irrigation and Solar PV plant monitoring.

2. AREAS OF SPECIALISATION

- Industrial and Manufacturing Concepts
- Water Treatment Plants/ Irrigation Process Controls.
- Solar Water Heating System, Solar Photovoltaic Systems and Clean Power Installations
- Wind Power Generation Systems
- Real Estate Development Projects
- Special installations: lightning arrestors and earthlings, fire alarms, air-conditioners, power factor correction design and implementation, burglar alarms and CCTV surveillance systems.

3. PREVIOUS AND CURRENT PROFESSIONAL WORK STATIONS AND POSITIONS HELD

- Dec.2017-DATE- ***Bejoy General Enterprises Ltd.***
  Technical Director (Renewable Energy Projects Coordinator/Consultant)

- JAN.2012-DATE.- *Quest Works Ltd*
  Renewable Project Manager,
  (Project Coordinator Strathmore Renewable Unit-600kW)

- Mar.2012-DATE- *Kindah Enterprises*
  Renewable Energy & Consulting Projects Coordinator

- AUG.2008-MAR.2011-*Williamson Tea K. Ltd/ Kapchorua Tea Co. Ltd*
  Electrical Eng. Ass/ Senior Electrician
  (Project Co-ordinator-1MWatts Solar)
- MAR.2011-SEP.2011- *Konoike Construction Co. Ltd (Jpn), Punjani Elect. & Industrial H/w,*
  Electrical Technician and Sales Eng. respectively

- DEC.2004& JUL.-DEC.-2005-*GlaxoSmithKline K. Ltd & Elektromek Enterprises*
  Technician Apprentice
- OCT.2012-DEC.2013- *Baraka Electricals*
  Electrical Eng. / Project Manager

4. EDUCATIONAL BACKGROUND

- SEP. 2015- ONGOING -*Jomo Kenyatta University of Advance Technology*
  BSc. Electrical and Electronics Engineering
- NOVEMBER 2014 -*University of Nairobi*

- JAN.2004-NOV2006 - *Diploma Electrical Eng. Pwr Option-(Credit Pass)*
  Railway Training Institute
- JAN1999-NOV2002 – *Kenya Cert. of Sec. Edu. (Mean Grade B-*
) Ebusakami High School.
- MAR.2014-JUL.2014 *Proficiency in Auto CAD/ ArchiCAD*
  Bell Institute of Technology

STATUTORY/CAREER SUPPORT CERTIFICATES

- **Energy Regulatory Commission Licensed Technician for Electrical and,**
- **Solar Photovoltaics & Solar Water Heating Systems**
- **Trained Fire Marshal** with **Patson Fire Security**
- **Driving License** for **Classes B, C and E**
- **ISO 22000:2005 Certified** for **Food Safety Management Systems.**
- **Microsoft and Archi/AutoCAD-Electrical** proficient

5. REFEREES

1. Barack Ongoye
Managing Director
Baraka Electricals & H/w
P.O. BOX 7354, Nairobi
Phone no.0724211593

2. Leroy Pragassa
Sales Manager,
Punjani Electricals & Indusrials H/w
P.O. BOX 144, KSM
0721465666.

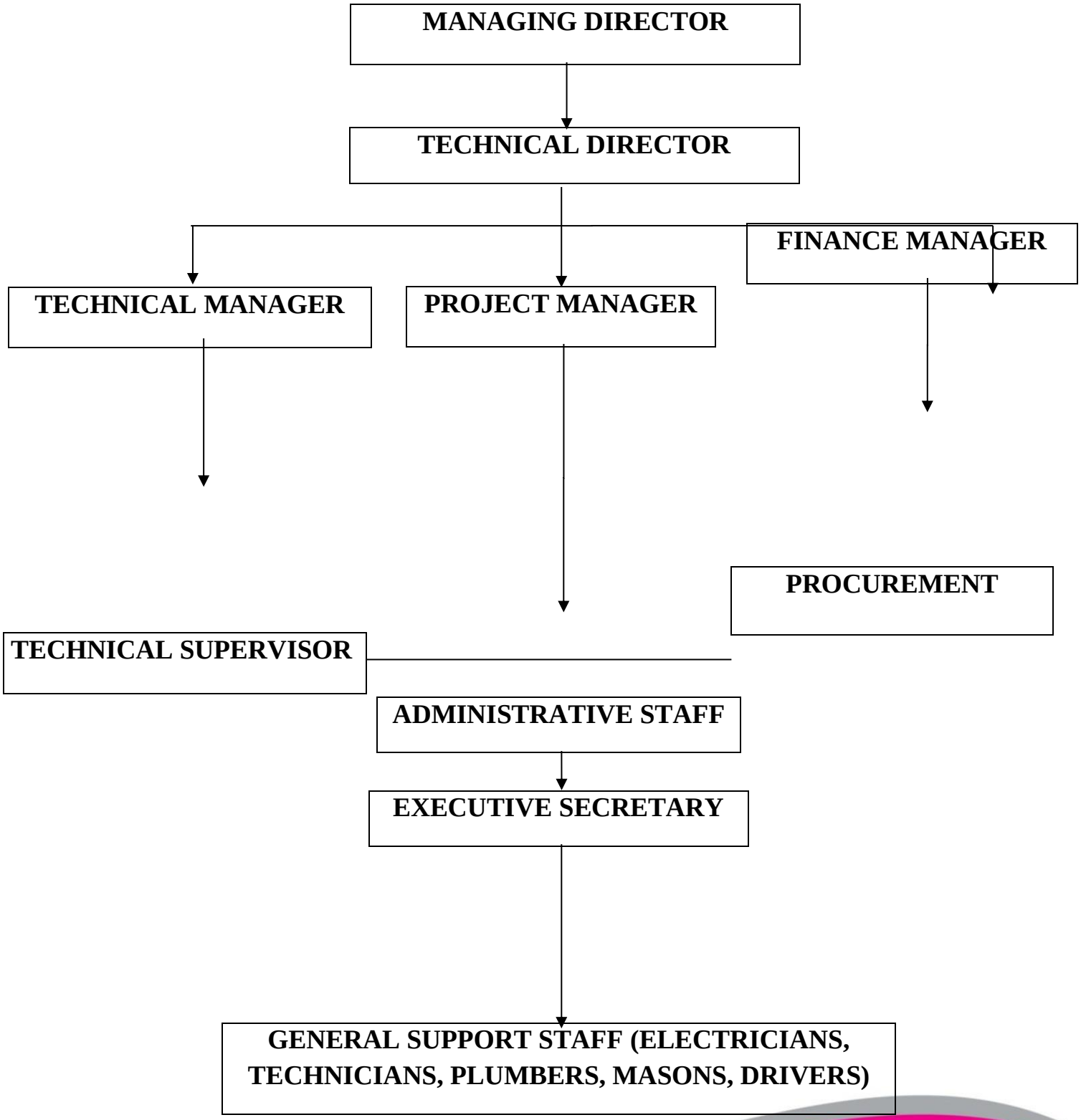
3. Eng. Mike Anyonga',
Director ,
Bejoy General Ent Ltd,
Phone no.0722621518

SCANNER
ODYSSEY APPS

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

ORGANIZATION STRUCTURE AND STAFF CV'S

ORGANIZATION CHART



Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

WILLIAM OKELLO

P. O. Box 61674, 00200, NAIROBI

Telephone: 0722 339 309, 0733 339 309

PERSONAL DETAILS

Date of Birth: 29th April 1974

Nationality: Kenyan

Identity Card No: 13467562

OBJECTIVE

A career with new challenges and one that will require creativity, responsibility, intellect and intuition.

SUMMARY OF QUALIFICATIONS

Strathmore Business School
Executive MBA Qualification 2012 to 2014

Strathmore University
B Com (Finance and Accounting Option) 2010 to April 2012

2nd Class Honors

Certified Public Accountants Course Qualification CPA (K)

Universal Group of Colleges
KATC Final Level June 1998

Kisumu Polytechnic
KATC Intermediate June 1997

Computer Activity

Lotus 1.2.3
Excel Advanced
Ms. Office
Sera Accounting Programme
Solomon 4 Accounting Package
Tally accounting Software

Academic Qualification

Onjiko High School (1991 – 1994) KCSE Mean Grade C Plain

Maseno Mixed Primary School (1983 – 1990) KCPE Mean Grade B

PROFESSIONAL EXPERIENCE

BEJOY GENERAL ENTERPRISES LIMITED- November 2019 to date

FINANCE MANAGER/IT SUPPORT MANAGER

Main duties include:

- Preparation of Monthly management Accounts.
- Formulating, agreeing and implementing internal controls, financial controls and computer controls to ensure efficient operations of the company.
- Safeguarding all assets of the company, optimize utilization and ensure adequate insurance cover for all assets both movable and immovable at all times.
- Preparing accurate and timely financial statements for the company with comparisons to the budget and provide explanations to such variances.
- Ensuring compliance with all statutory and regulatory legislation including renewal of all licenses, payments of monthly VAT, NSSF and NHIF Returns.
- Handling Accounts payables and Receivables, performing all reconciliations and dispatch of subsequent statements of accounts.
- Performing Bank Reconciliations and preparing weekly group Bank position for the Chairman.
- Performing routine duties of ensuring cost cutting measures are in place by analyzing all the expenses on Mobile, Telephone lines, electricity and motor vehicle running expenses.
- Preparation of Final Accounts for audit purposes.
- Ensuring efficient computer network infrastructure for all the staff needs, keeping to the latest innovations and highest standards in the IT world.

DIMENSION DATA SOLUTIONS LTD – August 2004 to March 2014

Accountant

Main duties include:

- Preparation and recording of all cashbooks and reconciling the same with the bank statements for the head office as well as other regional offices in Tanzania and Uganda.
- Preparation of budgets.
- Preparation and submission of all statutory returns.
- Reconciliations and preparation of payments to creditors for all offices.
- Preparation of final accounts.

OEL SYSNET LTD – Oct 2001 to July 2004.

Accountant

Main duties include:

- Preparation of budgets (including capital expenditure) from the company strategy; explain and report on any deviations to the MD and group office.
- Safeguarding all assets of the company, optimize utilization and ensure adequate insurance at all times.
- Preparing accurate and timely financial statements for the company with comparisons to the budget and provide explanations to such variances.
- Ensuring compliance with all statutory and regulatory legislation including renewal of all licenses.

- Designing, agreeing and implementing a system to monitor and control all payments of company expenditure.
- Formulating and obtaining approval and implementing an effective management reporting system for all areas of the company.
- Liaising with the MD on all staff matters.
- Working jointly with the group finance director and managing the treasury position of the company.
- Managing the current assets of the company e.g. maintaining stock re order levels.
- Performing the administrative function of the company and also clear all imported items.

MABATI ROLLING MILLS – March 2000 to Oct 2001

Procurement Officer

Main Duties include

- Determining the stock re-order levels for the production requirements
- Local and Overseas Procurements.
- Generating LPO'S and Goods Received Notes through the Solomon 4 software
- Stores staff coordination.

INTERDIOCESAN PROPERTIES LIMITED KISUMU – June to Dec 1998

Main Duties included

- Preparation of Bank Reconciliation Statements, book keeping, Rent Collections.

MANAMI COMPUTER COLLEGE, KISUMU July 1997 – Dec 1997

- Lecturer in Systematic Accounting software.

HOBBIES

Soccer, watching movies, Travelling and reading newspapers Journals.

REFERENCES

1 Eng. Michael Anyonga
Director
Bejoy General Enterprises Limited
P.O Box 8974-00200 Nairobi
Tel 0721788128

2. Mr. David Wahome
Financial Controller
Dimension Data Solutions Ltd
Tel 2735329-30 or 0733 727073

3. Mr. Josephat Manani
Evening Course Director.
Strathmore University College
P. O. Box 59857, 00200
Nairobi

CURRICULUM VITAE

PERSONAL DETAILS:

Name	:	Matara Dennis Orenge
Date of Birth	:	30th May, 1987
Marital Status	:	Married
Current Address	:	P.O. Box 567 – 00208 Ngong Hills
Mobile No.	:	0700621518
Email Address	:	dennisornge@bejoy.co.ke
Religion	:	Christian

Career objective: *To study, learn and develop a career in the field of Architecture and apply the knowledge and skills acquired towards a result-oriented professional work and practice and to attain the highest possible level in the career.*

ACADEMIC BACKGROUND

Institution: University of Nairobi
Pursuit: Bachelor of Architecture
Year: September 2011- June 2013
Achievement: Degree
Attained: Second Class Honors (Lower Division)

Institution: Alliance Française, Nairobi Pursuit: Higher Diploma (level C)
Year: March 2012 – August 2012

Institution: University of Nairobi
Pursuit: Bachelor of Architectural Studies
Year: October 2007- September 2011
Achievement: Degree
Attained: Second Class Honors (Lower Division)

Institution: Starehe Boys' Centre and School.
Year: February2002 – November 2005
Certificate: KCSE certificate
Grade: A Plain

Institution: Gilgil Hills Academy, Gilgil.
Year: October 1997 – November 2001
Certificate: KCPE certificate Attained: 438 marks

PROFESSIONAL SOCIETIES/ WORK EXPERIENCE

November 2019 to date Bejoy General Enterprises Limited

(Consultant)

Involves in all master planning and designs of all the projects.

August 2013 - to October 2016: Graduate architect at ZED-

ARCH (K) ARCHITECTS Paid up member of Architectural

Association of Kenya to date.

PROJECTS

2016 -The Proposed Highland Creamers and Foods ltd. In Nyamira
Involved in the design from concept to detailing and

Contract administration.

The Proposed Townhouse for Ms. Dorothy Buyu,

Runda

Involved in the design from concept to detailing and

Contract administration. Proposed

2015 -The Proposed Ol Moran Eco lodge at Laikipia
Involved in Master planning and design. Proposal stage

Professor Kibwage's residence at Runda Mumwe
Involved in design from concept to detailing. Ongoing construction.

2014 -Ukunda Luxury Apartments, North Coast Ukunda.
Involved in design from concept to detailing. Approval stage.

The proposed University of Nairobi Institute of Head and Neck, Surgical Sciences (UNIHANSS)
Involved in the preparation of the design proposal from concept to details. Approval stage.

The proposed Nyamira Diagnostics Centre, Nyamira
Involved in the Preparation of the design proposal. Proposal stage.

The proposed Ouru Realtors Gated Town Villas, Karen.
Involved in the design from concept to detailing. Involved in the Tendering process. Ongoing Construction.
The proposed 3No.Town Villas for Mr. Kephas Matoke, Runda.
Involved in the design from concept to detailing. Construction yet to begin.

SKILLS

2013 -The Proposed Konza Pavilion, Konza City
Involved in the preparation of the design proposal. Proposal stage.

The proposed University of Nairobi Dental School Extensions
Involved in the Contract Administration. Construction completed and the facility is currently in use.
The proposed Eco bank Retrofits, Kenyatta Avenue branch.
Involved in the Contract Administration. Project completed and in use.
Responsibilities:

- Designing, preparation of presentation and production drawings with specifications and detailing.
- Involved in site meetings and taking minutes. Involved in Contract Administration.

August 2010- October 2010: Industrial Attachment at Runda site,

Dimensions Architects and Interior Designers

Responsibilities:

- Involved in foundation construction of individual units of houses.
- Participated in concreting of ring beams, pad footings and slabs.
- Participated in the construction of boundary walling, walling for individual units.
- Taking of levels by use of dumping level.

Involved in site meetings.

August 2011- October 2011: Assistant Site Foreman at Kyuna site for Mohawk limited.
Worked with the Foreman in the development of two residential units.

Responsibilities:

- Managing labor and materials.
- Drawing up a schedule of works.
- Taking levels by use of a dumping level.
- Taking records and measurements of daily works executed.
- Setting out the two units.
- Supervision of excavation by the excavator and all other associated works.
- Payment of wages to all laborers on site.
- Managing site meetings and site inspections.

August 2006- October 2008: Holiday Tutor/ Teacher at Rock fields Junior Academy.

- Taught Mathematics and Chemistry to secondary school students.

Responsibilities:

- Taught Mathematics and Chemistry to secondary school students.
- Administered trial exams for the tutees
- Coordinating motivational talks for the students in attendance.
- Coordinating payment of bills and my fellow teacher's wages.

Application Programs

- Archicad
- Photoshop
- Piranesi
- Artlantis
- Sketch up ▪3D's max

Microsoft Office packages (MS Word, MS excel, Publisher, PowerPoint)

Operating Systems

Windows XP, Windows Vista and Windows 8

Technical Skills

- Conceptual and detailed Designs in CAD.
- Development of 3-D images and rendering using CAD software.
- Modeling (Physical Card models)

other skills.

- Possess high interpersonal skills and a team player

EXTRACURRICULAR ACTIVITIES

- Swimming and Jogging.
- Writing poems, fiction works.
- Sketching and reading.
- Drawing of cartoons
- French conversations
- Listening to classical music

LANGUAGES

- Near-native
- command of
- English and Kiswahili.

REFEREES

Eng. Michael Anyonga
Director
Bejoy General Enterprises Limited

Arch. Prof. Jerry Magutu,
Principal at ZED-ARCHITECTS (K),
P.O Box 644–00606, Nairobi.

2. Arch Allan Otieno
Dimensions Architects & Interior Designers
P.O Box 55459–00200, Nairobi.

ALBERT KOMBO

P.O. BOX 3580, NAKURU-KENYA.
CELL PHONE Nos. +254 722 397 061
E-MAIL ADDRESS: kombo.albert@bejoy.co.ke

PERSONAL INFORMATION

- Marital Status: Married
- Nationality : Kenyan
- ID NO. : 20090107
- Languages : English and Kiswahili

OBJECTIVE

To seek a position that is challenging, fulfilling professionally and rewarding. Be part of a team where personal organizational and interpersonal skills are nurtured and members are allowed to grow technically, widening one's approach to various construction challenges.

PROFESSIONAL EXPERIENCE

EMPLOYER	**Bejoy General Enterprises Limited**
DATES	October 2020 to date
JOB TITLE	Project Manager
TASKS	❖ Planning and managing the works on site to ensure that all site operations run smoothly and that that the works are completed on time and the ❖ Reading and interpreting structural drawings for the 300M uphill climbing reinforced slab and retaining wall for the and make sure it is done correctly. ❖ Liaising with the materials laboratory team on design related issues on concrete and all other material requirement for fills. ❖ Compiling all daily reports on the project progress and presenting the reports to the Project manager and liaising with the surveying department for measuring, calculating quantities and making monthly interim certificate for the measured works. ❖ Making correspondence on behalf of the company with the Resident Engineer's office in regard to the works. ❖ Attending site meetings, site visits and other related functions on behalf the company.

EMPLOYER	**Tareef Enterprise Limited**
PROJECTS	Upgrading to Bitumen standards of Maua Town Roads
DATES	June 2019 to December 2019

JOB TITLE	Site Agent
TASKS	❖ Preparation of daily programs for the works and making follow ups for the execution to ensure the targets are achieved. ❖ Compiling all daily reports on the project progress and presenting the reports to the Project manager and liaising with the surveying department for measuring, calculating quantities and making monthly interim certificate for the measured works. ❖ Making correspondence on behalf of the company with the Resident Engineer's office regarding the works. ❖ Attending site visits and filling the tender documents for the company.

EMPLOYER	**AEGIS CONSTRUCTION COMPANY LIMITED**
PROJECTS	Upgrading to Bitumen standards of Mweiga – Brooksde – Kiathi University (D449/D45A)
DATES	June 2017 to January 2019
JOB TITLE	Site Agent
TASKS	❖ Preparation of monthly and daily program of works and cash flow projections for the works and making follow ups for the execution to ensure the targets are achieved. ❖ Following up with the materials laboratory team on design related issues on AC, concrete and all other required materials for fills and pavement layers. ❖ Supervising the construction of major structures i.e., two box culverts and a bridge on D450A (Kimathi University – Brookside road). ❖ Compiling all daily reports on the project progress and presenting the reports to the Project manager and liaising with the surveying department for measuring, calculating quantities and making monthly interim certificate for the measured works. ❖ Making correspondence on behalf of the company with the Resident Engineer's office regarding the works. ❖ Attending site visits and filling the tender documents for the company.

EMPLOYER	**AEGIS CONSTRUCTION COMPANY LIMITED**
PROJECTS	Construction of Chiakariga - Mitunguu – Meru Road to Bitumen Standard (Subcontract from Intex construction company)
DATES	April 2016 to June 2017
JOB TITLE	Site Agent

TASKS	❖ Preparation of monthly and daily program of works for the works and making follow ups for the execution to ensure the targets are achieved. ❖ Programming and supervising the construction of earthworks and protection of all executed works. ❖ Compiling all daily reports on the project progress and presenting the reports to the Project manager and liaising with the surveying department for measuring, calculating quantities and making monthly interim certificate for the measured works. ❖ Liaising with the Engineers for the Inspection and approval of executed works in the above sections. ❖ Making correspondence on behalf of the company with the main contractor regarding the works. ❖ Attending site visits and filling the tender documents.

EMPLOYER	**MOHANSON ISIOLO LIMITED**
PROJECTS	LAKE TURKANA WIND POWER PROJECT – CIVIL WORKS FOR THE STATCOM PLANT SITE
JOB TITLE	SITE AGENT
DATES	6th June 2015 – 30th Mar 2016
TASKS	❖ Project planning and execution of such plans to ensure that the project period is adhered to. ❖ Programming and supervising the steel fixing and construction of earthworks and reinforced concrete bases for the Statom's and protection of all executed works. ❖ Compiling all daily reports on the project progress and presenting the reports to the Project manager and measuring, calculating quantities for the monthly interim certificate for the measured works. ❖ Handling internal administrative issues in the project for the company.

EMPLOYER	**MULJI DEVRAJ AND BROTHERS**
PROJECTS	Construction of Kaloleni – Mavueni Road (C107) to Bitumen Standard
DATES	September 2012 to September 2014
JOB TITLE	Ass. Site Agent

TASKS	❖ Preparation of monthly and daily program of works for the works and making follow up for the execution to ensure the targets is achieved. ❖ Programming and supervising earthworks, pavement layers stabilization and bitumen work and protection of all executed works. ❖ Liaising with the Engineers for the Inspection and approval of executed works in the above sections. ❖ Liaising with the relevant government authorities to obtain permission for drilling and blasting of Rocky sections along the road corridor. ❖ Supervision of concrete works and making sure the right class of concrete is mixed and making sure correct fixing of reinforcement bars is done on all structures.

EMPLOYER	**JASCO LTD**
PROJECTS	Tunza - Airport Road – Mwanza Tanzania
DATES	May 2012 To August 2012
JOB TITLE	Asst. Site Agent
TASKS	❖ Making correspondence with the supervising consulting Engineers in tandem with the works ❖ Compiling all daily field reports on the project progress and presenting the reports to the site agent and projects manager. ❖ Preparation of monthly and daily program of works and making follow ups for the execution to ensure the targets are achieved. ❖ Outsourcing and testing of gravel sand and aggregates with the help of assistant laboratory technician for the construction of the above-named road.
EMPLOYER	**Associated Construction Co. Ltd**
PROJECT	Construction of Siaya - Rangala - Siaya - Bondo Road (C28/D246).
DATES	1st April 2009 to May 2012
JOB TITLE	Site Engineer
TASKS	❖ Working with the survey team to ensure the Setting out of both the horizontal and vertical alignment are done accurately and in time. ❖ Preparation of monthly and daily program of works and making follow up for its execution. ❖ Supervise foremen and draw daily programs for them to ensure smooth running of works. ❖ Supervising pavement layers stabilization, bitumen works and protection of all works. ❖ Liaising with the Engineers for the Inspection and approval of executed works in the above sections. ❖ Writing daily field reports on the project progress and presenting the reports to the Site agent and project director. ❖ Calculating quantities and making monthly interim certificates for the measured works.

EMPLOYER	**Kundan Singh Construction Co. Ltd**
PROJECT	Thogoto-Gikambura-Mutarakwa (D411), Contract No. 0458
DATES	July 2006 – Dec 2008
JOB TITLE	ASS. Surveyor
TASKS	❖ Ensure that bench mark heights are established with the desired accuracy ❖ Monitor the layer thickness of the built-up sections for areas under fill ❖ Ensure that the pavement levels are achieved thus within the tolerance level ❖ Liaising between the drawing office and the field and participating in control survey during construction works, general leveling work, taking as built measurements and coordinating the survey team in the absence of the project surveyor. ❖ Computation of quantities-areas and volumes- of earthworks and concrete works after drawing of road cross-sections, taking off from cross-sections and/or standard contract drawings. ❖ Supervising the construction of pavement structures and surfacing which included a granular sub base, a graded crushed stone base course and final premix asphalt.

EMPLOYER	**East African Botanicals**
PROJECT	March 2002 to March 2006
JOB TITLE	Field Extension Manager
TASKS	❖ Supervision of borehole drilling, installation of irrigation system in the Sunripe farm in Naivasha. ❖ Design and supervision of water system installation, road network, access culverts and electric fencing besides the managing the renovation of the existing buildings at the company's warehouse in Nakuru. ❖ With the help of GTZ I organized and drew budgets for farmers field days to teach them on how to conserve rain water by building dams and/or large underground tanks to collect the rain runoffs

ATTACHMENT	**International Livestock Research Institute (ILRI)**
PROJECT	Building Construction, maintenance and plumbing
DATES	23rd January to April 30 1998
TASKS	❖ Helping the Foreman in the supervision of renovations, execution of works on new buildings and plumbing works Taking measurements on the new buildings and inspecting areas for maintenance.

SKILLS AND COMPETENCIES

- ❖ Gathering and processing raw measurement data
- ❖ Good planning and organizational skills
- ❖ Strong analytical skills

- Motivational skills
- A team player
- A quick learner and thrives on challenging tasks
- Innovative and a self-starter
- Great written and spoken communication skills
- Good listening skills

ACADEMIC QUALIFICATIONS

- **HIGHER DIPLOMA IN CIVIL ENGINEERING**
  - INSTITUTION : The Kenya Polytechnic.
  - YEARS OF STUDY : 2002 - 2003
  - DURATION : 2 Years
  - QUALIFICATION : Higher Diploma in Civil Engineering
- **DIPLOMA IN CIVIL ENGINEERING**
  - INSTITUTION : Western College (WECO) - Currently Masinde Muliro University.
  - YEARS OF STUDY: 1997 - 2000
  - DURATION : 3 Years
  - QUALIFICATION : Diploma in Civil Engineering
- **SECONDARY EDUCATION**
  - SCHOOL NAME : Onjiko High School
  - YEARS OF STUDY: 1991-1995
  - QUALIFICATION : Awarded a KCSE Certificate – KNEC EXAMINED

RELEVANT SKILLS

a) AutoCAD / Arch-CAD
b) Computer Knowledge and Ms office
c) Class BCE driving license (valid)

INTERESTS AND HOBBIES

- ✓ Assisting in Community and Voluntary activities
- ✓ Playing table tennis
- ✓ Listening to music

PERSONAL QUALITIES

- ✓ Honest and hard working
- ✓ Team Leader
- ✓ Creative and innovative

REFERENCES

SUPERVISORS	
NAME : Eng. Michael Anyonga	NAME : Eng. Virk Singh
COMPANY: Bejoy General Enterprises Limited	COMPANY: RXPE Lake Turkana Wind Power Project
JOB TITLE: Director	JOB TITLE : Project Manager
CELL : 0722621518	CELL : 0715497332
NAME : Eng. Moses B. Mukira	NAME : Eng. Daniel Ndiritu
COMPANY: Uniconsult Engineers (K) LTD	COMPANY: KURA Eastern Region
JOB TITLE : Resident Engineer -Kaloleni-Kilifi Rd Project	JOB TITLE : Regional Manager
CELL : 0728632848	CELL : 0722979256

CURRICULUM VITAE

Name: Nicholas Aballah Otieno
Profession: Civil and Water Engineering with computer aided design.
Specialisation: Engineering Surveying, Engineering drawing(Autocad), and the Construction Supervision of Civil, building and Water Projects.
Experience: 9 years.
Maritalstatus Married.
Email nicholas@bejoy.co.ke
Phone Contact 0722 73 30 72
Nationality: Kenyan.

ACADEMIC QUALIFICATIONS

- Higher National Diploma in Civil engineering with Computer Aided Design. Kenya Polytechnic.
- Elburgon High School

Nicholas Aballah Otieno has more than 9 years professional experience in Civil, building Construction and Construction Supervision of engineering Projects, Water Supply Engineering, Water Resources, and Electrical Works.

In the field of the Water Supply Engineering and Irrigation, I have extensive experience working as an assistant inspector of works covering all aspects of project design, construction supervision and contract management. My experience covers dams, night storages, siphons, intake (weirs), gravity (canals) and pumped water supply systems, irrigation, water and waste treatment systems.

I have extensive experience working as a consultant and in project implementation as an inspector of works. I have the skills and experience required to manage projects budgets and staff, and to meet reporting requirements.

In the field of Civil and building Construction, I have undertaken the setting out and the construction of both Residential and Industrial Buildings. In addition, I have experience in Engineering Surveying, analysis and designing of engineering structures, preparation of Bills of Quantity, cost estimates, preparation of tender documents, tendering and tender evaluation, preparation and issuance of interim payment certificates, writing monthly, quarterly, defect liability and final project reports.

I have experience, also, in ensuring that the structural drawings and all other contract documents are adhered to, ensuring that all materials comply with the relevant Standard Specifications, ensuring various quality control tests of materials, high quality workmanship by supervision of the compaction, curing and striking of formwork, coordinate all the contracts affairs on site on behalf of the client.

In the field of electrical works, I have an advert experience in the design of the power supply of which this covers both the overhead power cabling and hammered cabling, proper connection of the transformers for the both raised and ground installed transformers, I have the required exposure in the design on the power houses and distribution board houses.

I am a team player in a multidisciplinary environment and demonstrate strong supervisory and communication skills, self-motivated independent achiever with observance of ethics within the construction Industry environment

CAREER SUMMAR

- Jan 2020 – Todate, Been working for Bejoy General Enterprises limited as a Site Agent
- June 2016 - Dec 2016, was a clerk of works at Wadi Degla Club.
- Jan 2014 – to May 2016 , Contractor, Site Agent, Rowla Con Co Ltd
- Sep 2013 – Jan 2014, Contractor, Site Agent, Manyota Ltd.
- Sep 2012 – Sep 2013 Contractor, Site Engineer, Masosa Con Co Ltd.
- March 2012 – August 2012, Contractor, Site Engineer, Kenmas Con Co Ltd.
- Dec 2010 – Nov 2011, Contractor, Site Engineer, Ridgeview General Contractor.
- Jan 2009 – Sep 2009, Contractor, Site Engineer, Hasika Enterprises Ltd.
- Dec 2004 – May 2006, Contractor, Assistant Electrician, Yotech Agency.
- August 2007 – Sep 2007, Attaché, Meurchal Parkman, Sogea Satom Ltd.

PROFESSIONAL WORK DONE

June 2016 to Dec 2016 I represented Jocelyn Consultant at Wadi Degla Club as a structural Clerk of Works.

Responsibility;

Jan 2014 to May 2016

Was working for ROWLER Con Com Ltd in Isiolo and Laikipia as A company project manager in the construction of Isiolo Gortu Bridge under KERRA, with the same company I delivered a Vocational Training College in Laikipia.

Responsibilities;

My general responsibility was Coordinating site running activities in all aspect from procurement, site organization, supervising building works, preparing payment certificates, and ensuring that works were conducted in accordance to the specification and building regulations

Sep 2013 to Jan 2014

Was working with Manyota as Site Agent at Kindu Bay doing a Kshs 300 million irrigation project at Oluch Kimira project for a period of 5 months before taken to Lamu to go run a construction of KEFRI hostel block that was urgently required, was able to complete the project on time and was assigned another job at EPZ police station in Athi River which I was able to complete within a period of 3 Months being that the building was urgently needed.

Responsibilities; Construction Supervision and aided design;

Coordinating the site management and linking the client consultant with the contractor's team, site assessment, reading and interpreting the design drawings and general site management

Sep 2012 to Sep 2013; Contractor; Site Argent; Masosa Con Co Ltd.

Responsibilities;

Civil, Building Construction and Construction Supervision

Civil and building Construction included setting out of commercial, and Residential buildings and ensuring that the designs were articulated in the working drawings prepared by other Engineers, verification of foundation stratum and placement of foundation concrete, verification of all reinforcement placement, periodic monitoring of the quality of concrete including carrying out concrete test as per the specification, maintenance of daily records of all works/activities on site, to supervise the construction of the same.

Project done:

- Construction of Ngoroi Residential Flats, Loitokitok Market and Agriculture Offices and Stores, Public toilets in Rongai and Ngong in Kajiado County.

March 2011 – August 2012, Contractor, Site Engineer come assistant Project Manager, Kenmas Con Co Ltd.

Responsibilities;
Surveying and Construction Supervision

Engineering Surveying and construction supervision work include field survey, making drawings, engineering designs, site assessment, field investigations, feasibility, and construction supervision and ensuring the final completion of the projects at different areas of our work.

Project done

Water supply and irrigation scheme in Embu County under Ngangaka Water Company, Construction of Water treatment plant in Homa-Bay County under the World Bank, Construction of Perimeter fence, concrete water tank and construction of gate house at Auto sterile East Africa in Nairobi Embakasi Area.

Dec 2010 – Nov 2011; Contractor, Site Engineer and Ridgeview General Contractor.

Responsibilities;
Construction and Electrical Design Supervision.

Projects done;

Construction of water tanks both the elevated and underground water tanks, water points i.e. water kiosks, water lines and domestic animal drinking points, building of water intakes, construction of public toilets and general water reticulation in Turkana County under the funding of Kenya Red cross and the World Bank.

Jan 2009 – Sep 2009; Contractor; Site Engineer, Hasika Enterprises Ltd.

Responsibilities;
Surveying and Construction Supervision
.

Project done;

Construction of Hostels, Hospital block, Dinning houses, Classrooms, chapels and general renovation works in the Diocese of Rumbek in the Republic Of Southern Sudan.

Dec 2004 – May 2006; Contractor; Assistant Electrician, Yotech Agencies.

Responsibility;

Assistant Electrician.

Project done;

Power installation at Creative Roses East Africa Farm in Naivasha.

August 2007 – Dec 2007; Attaché with Meurchal Parkman during the Construction of Mahi-mahiuLanet Road.

Computer Skills

- MS Word, MS Excel, MS Access and MS PowerPoint

Surveying Instruments

- Total station (Topcon), Theodolites (T1, T2, T20, and Digital, electronic), Levels (Dumpy level)

Languages

- Kiswahili Fluent, both spoken and written.
- English Good, both spoken and written.

OTHER RESPONSIBILITIES

I am currently a Board Member at Dandora Girls Secondary School heading Development and Infrastructure Committee.

REFEREES

- **Eng. Michael Charles - Bejoy General Enterprises Limited 0722621518**
- **Eng. Ngutiri - Pace Associates Ltd 0722521979**
- **Eng. F. Ogango - Kenmas Con Co Ltd 0726005392**
- **Eng. M. Wekesa - Madowe Enterprise Ltd 0712882377**
- **Eng. D. Murphy - Meurchal Parkman Consult 0721374504**
- **Eng. F. Ajwang - Sogea Satom Ltd 0722697483**
- **Eng. G. Makori - Sameer Group 0722125400**
- **Gabriel Oduong - Kenya Red cross 0722645856**
- **Arch. Chris Njuguna - AAKI Consultant 0721219510**
- **Eng. Orley Opiyo - Multiscope Ltd 0720 966254**
-

CURRICULUM VITAE

Name	:	**WYCLIFF MAYIEKA NYACHIRO**
Email	:	**Wycliffnyachiro@bejoy.co.ke**
Mobile	:	**0731357594**
Current Address	:	**P. O Box 50 Kebirigo-Kenya**

PERSONAL INFORMATION

Date of Birth	:	**11/06/1990**
Nationality	:	**Kenyan**
Gender	:	**Male**
Religion	:	**Christian**
Language Proficiency	:	**English and Kiswahili**

CAREER OBJECTIVE

To work in a challenging and busy environment where I will be able to be resourceful and utilize my full potential especially in Civil Engineering and construction and sustainable development both professional and public level.

PROFILE

I am a responsible person who is self-driven ready to learn and share new ideas. I can work under minimum supervision and always ready to team up and work with the entire workforce to achieve set goals and objectives of the organization.

KEY SKILLS AND COMPETENCIES

- Ability to work for long hours with minimum supervision
- Good interpersonal relationship skills
- A team player
- I am flexible and culturally sensitive
- I have an outgoing personality which makes me able to establish effective working relationships with the entire workforce

EDUCATION AND QUALIFICATIONS

2008-Nov 2010	:	Railway Training Institute (Diploma in Civil Engineering)
2003-2006	:	Nyambaria High School (KCSE B-Minus)
1993-2002	:	Borabu Hillside Academy (KCPE)

OTHER QUALIFICATIONS

NOV 2012	:	AUTOCAD proficiency-Tec Institute of Management
Sep-Nov 2012	:	Computer proficiency-Tec Institute of Management.

FIELD EXPERIENCE

May 2020-Todate: Bejoy General Enterprises Limited.
Position: Foreman (Civil Works).
Duties: In charge of site establishment like the construction of the site offices, stores, workshop, material laboratory, batching plant foundation, the consultant office and many more.

Aug 2015-18 May 2017: China Road and Bridge corporation (CRBC).
Project: Construction of the Standard Gauge Railway (SGR). Section 5 Athi-River.
Position: Surveyor (using the GPS Machine).

Duties: Carrying out all the survey works pertaining earth works and ensuring the works achieve the required heights and the work is done according to the design.

Feb 2014-10 Mar 2015: Tulsi Construction Company.
Project: Construction of Residential Houses (Olkaria Geothermal Power Station).
Position: Foreman (Steel Fixing Section).
Duties: Reading and interpreting the structural design to my team and ensuring that all the works are done according to design and all the bars are bent according to the bartending schedule.

Nov 2013-Jan 2014: Kingstone Contractors.
Project: Construction of the FEP Hotel (Makutano Muranga County).
Position: Supervisor (Roofing Section).
Duties: Reading and interpreting the roof drawing and supervising the roofing

works to ensures that all the works are done according to the building standards and design (Steel Roofing).

Aug 2013-Oct 2013: Machiri Limited Construction Company.
Project: Rehabilitation of Merilla Dam (Sagana Muranga County).
Position: Assistant to the Site Engineer.
Duties: Writing of the daily reports of the work done, the number of people and machines involved and the nature of work done on that particular day plus compiling the weekly reports. I was also involved in supervision work.

5 April 2011-26 May 2013: Masosa Construction Company.
Project: Construction of Mlolongo Primary and Secondary Schools.
Position: Foreman (Steel Fixing).
Duties: Reading and interpreting the structural design and supervising the work to ensure that it is done according to the required design standards.

Sep-Dec 2009: Industrial attachment at Abdul Mullick Associates (Consultant)

AWARDS AND CERTIFICATES

- Science Congress Award-Certificate of Participation at Provincial level

HOBBIES

Playing Football and reading Inspirational Journals

REFEREES

1. Eng. Michael Anyonga (Director)
   Bejoy General Enterprises Limited
   Cell No:0722621518
2. Mr. James Njuguna (Site Engineer)
   Machiri Limited Company,
   Cell No:0723638742
3. Mr. Viction Areba (Assistant Engineer)
   Masosa Construction Company,
   Cell No:0724643416

WELMAX TSISAGA KESENWA

Mobile: +254700621518

Email: max.kesenwa@bejoy.co.ke

Nationality: Kenyan

EXECUTIVE SUMMARY

Accomplished Technical Facilities & Maintenance Manager offering 10 years of proven experience working with national and international organization. Adept at handling electrical, civil & mechanical engineering services. Outstanding knowledge on high standards of maintenance, operations management and customer satisfaction. Skilled in improving people and business performance through an "empowering and coaching style" of situational leadership, group problem solving and passion for success.

PROFESSIONAL EXPERIENCE

BEJOY GENERAL ENTERPRISES LIMITED

Oct 2015 to date: Technical Manager.

Key Responsibilities:

- Supervision of facilities repairs and maintenance activities.
- Sourcing, vetting, on boarding and maintaining 3rd party suppliers to ensure that quality services are provided.
- Responsible for financial forecasting, budget preparation, monitoring &reporting.
- Responsible for setting K.P. I's for the Company Maintenance Technicians & staff performance appraisals.
- Responsible for preparation of procurement documents.
- Negotiating contracts and managing service providers e.g. planned service maintenance, cleaning, HVAC and supplies.
- Managing and monitoring planned and emergency maintenance of facility equipment i.e. Air conditioners, fire extinguishers, hood and gas servicing.
- Assurance of health and safety throughout the premises, production units and compliance with federal provincial rules.
- Projects Management: Managing all facility related projects.
- Action improvements identified during the building workplace inspections.

Sep 2012 – Sep 2016: JAVA HOUSE- Maintenance Supervisor

Key Responsibilities:

- Planning, organizing, assigning & supervising task within different department units.

- Co-coordinating with the contractors and ensuring all the site jobs have been executed, in accordance with the I.E.E regulation &the Health safety board.
- Overseeing the servicing of all electrical appliances is properly done effectively and ensures customer satisfaction.

- Maintaining schedules that allow maintenance staff to complete planned work, preventive maintenance and unscheduled emergency work.
- Ensure protective clothing i.e. helmets; foot-wear, gloves and dust-coats are provided and used by technician.
- Conducting &performing monthly safety inspections in different facilities.
- Championed and ensured successful update of inventory list, including model number, make, wattage, voltage and amperage of all present machines in the different facilities.

ELECTRICAL AND GENERAL APPLIANCES: This is a well-established distribution Company that acts as a representative for leading international brands of the finest quality commercial equipment and domestic products. (http://blixxx2002.wixsite.com/egaea/about)

Sep 2007 – Aug 2012: Electrical Technician

Key Responsibilities:

- Responsible for trouble shooting, servicing, installing &repairing of three phase and single phase machines i.e. Ovens, coffee machines, laundry machines, conveyor dishwashers, extractor hoods, icemakers and fridges.
- Servicing and installation of boilers, swimming pools and commercial air conditioners (HVAC).
- Installation of Heavy duty laundry machines and Dryers (ADC and Unimac).
- Preventive maintenance on electrical equipment as per schedule and servicing.
- Repairing electronic boards and designing of PLC circuits.
- Plumbing/piping of steam, gas and water into machines, in accordance with the health and safety board.
- Designing and laying of conduits in sites, for electrical supply of machines.

EDUCATION AND PROFESSIONAL QUALIFICATION

Ongoing: Bachelor of Science – Electrical Engineering

2015: Electrical wireman government trade test – Grade 1, Grade 2 and Grade 3

2014: Diploma in Business Management

2013: Certificate in AutoCAD and Arch CAD

2007: Diploma in Electrical Engineering – Power Option

2014: OSHA, Fire Awareness, First Aid and Fire Safety Training

REFEREES:

Eng. Michael Anyonga

Director

Bejoy General Enterprises Limited

+254722621518

Sam Imende

Group Projects Manager

Java House Africa

+25472811107

Francis Ngugi

Technical Manager

Electrical & General Appliance

+25473370895

MS. ROSEMARY ATIENO

P. O. Box 8974-00200
Nairobi
+254731 35 75 94
rosemary@bejoy.co.ke

"An accomplished, versatile and results-driven professional with a proven track record in effective administration and efficient performance through maximum use of available resources, ultimately benefiting the company bottom line"

Now looking to secure a challenging and rewarding new role within the public institutions or organisations, where skills, knowledge and expertise gained throughout previous experience in the administration sector can be transferred across and utilised to best effect for the benefit of your organisation

PERSONAL INFORMATION

Born June 13th, 1972 in Kenya
Citizenship: Kenyan
Marital status: Single, 3 Children

WORK HISTORY

2019– TODATE: **BEJOY GENERAL ENTERPRISES LIMITED –** Executive Secretary

In this position, I provide the primary support for both Technical and Administrative queries from clients, staff and directors.

- Provides administrative support to the Directors by providing reception services, scheduling appointments, meetings, and travel, filing, research/field work letters files and records, and preparing and proofreading correspondence, reports, and other documents.
- Maintaining clients data/records per project, and frequent updates as per the projects.
- Assists the company by answering questions and providing information, locating desired information and materials, typing, collating, or otherwise assisting in bq preparation, preparing and/or proofreading letters, correspondence, and other material, obtaining desk copies , making travel arrangements, and preparing expense reports.
- Supports the work of the department by purchasing equipment and supplies, maintaining an inventory of office supplies, and utilizing the appropriate process to pay for goods or services purchased by the department.
- Upkeeping of the Director's diary by prioritizing the work as per the schedules.
- Drafting of routine correspondence and ensuring good flow of communication from the Office of Finance Officer.

- Bookings of Workshop and Conference/ Events /Meetings and all other logistics for the Workshop facilitator/trainer ensuring concerned officers are informed adequately

01. 2010 – 10. 2014 **MAASAI MARA UNIVERSITY – NAROK- KENYA -**
Senior Secretary

- Upkeep of the Finance Officer's Diary by prioritizing the work as per the schedules.
- Drafting of routine correspondence and ensuring good flow of communication from the Office of Finance Officer.
- Printing of Budgets, Auditors Reports and Financial Accounts and Statements
- Bookings of Workshop and Conference/ Events /Meetings and all other logistics for the Workshop facilitator/trainer ensuring concerned officers are informed adequately.
- Attending to all students financial queries on fee payments/refunds/inquiries by providing appropriate response in consultation with Students Finance Sections.
- Procurement of office stationary by following strick procurement procedures or through the Procurement Department and storage/control of all the stationery and other office items.
- Handling all stakeholders, complains, compliments/querries, such as Banks, Auditors, Ministry of Education, Suppliers/Creditors etc
- Processing of all cheque payments and forwarding correspondence
- Handling HR issues such as updating staff leave schedules/records or correspondences on updates of staffs e.g. internal transfers, or deployment to other sections within the department.

01.2000 – 12.2009 **MASENO UNIVERSITY – MASENO - KENYA**
Secretary at the Retirement Benefits Scheme

- Drafting and typing of all general correspondence
- In-charge of members, dependants and retirees records.
- Receiving incoming calls and visitors
- Sending all out-going mails
- Procurement and storage of all stationery and other Office Equips
- Organising Trustees meetings seminars and workshops.
- Reservations of hotels and flights
- Filling and retrieving of all scheme members and dependants reords
- Advising/couselling members, dependants and retirees Accordingly

EDUCATION

09.2010 – 10.2013 **ST. PAUL'S UNIVERSITY, NAIROBI KENYA**
Bachelors' Degree - Public Relations and Communication Second Class Upper Division.

01.2005 – 12.2007 **KENYA INSTITUTE MANAGEMENT, KISUMU, KENYA**
Diploma in Public Relations Management – Upper Credit

06.2005 – 12.2005 **KENYA INSTITUTE MANAGEMENT, KISUMU, KENYA**

Advance Certificate in Business Management – Upper Credit

01.2005 – 06.2005 **KENYA INSTITUTE MANAGEMENT, KISUMU, KENYA**
Kenya Certificate in Business Management – Upper Credit

PROFESSIONAL DEVELOPMENT

04.2005 **KENYA TECHNICAL COLLEGE – NAIROBI**
Certificate in Secretarial Management

08.2014 **CERTIFIED PUBLIC SECRETARIES (CPS) - KASNEB, KENYA–** Cps Part 1 Sec. 1

08.2014 **MAASAI MARA UNIVERSITY. NAROK, KENYA**
Workshop Organiser on Quality Education and Research

SKILLS

IT: Email, MS: Word, Excel, PowerPoint, Publisher

LANGUAGE: English & Swahili - Proficient

COMMUNICATION: Writes clearly and concisely, speaks effectively, listens attentively, openly expresses ideas, negotiates/resolves differences, leads group discussions, provides feedback, persuades others, provides well-thought out solutions, gathers appropriate information, confidently speaks in public.

INTERPERSONAL: Works well with others, sensitive, supportive, motivates others, shares credit, counsels, cooperates, delegates effectively, represents others, understands feelings, self-confident, accepts responsibility.

ORGANIZATIONAL: Handles details, coordinates tasks, punctual, manages projects effectively, meets deadlines, sets goals, keeps control over budget, plans and arranges activities, multi-tasks.

MANAGEMENT: Leads groups, teaches/trains/instructs, and counsels/coaches, manages conflict, delegates responsibility, makes decisions, directs others, implements decisions, enforces policies, takes charge.

REFERENCES

Eng. Michael Anyonga
Director, Bejoy General Enterprises Limited,
Mobile No.0721788128
Email.lilian@bejoy.co.ke

Mr. Jona Wala
Ministry of Finance
P. O. Box 73288 - 00200
NAIROBI

LIST OF EQUIPMENT'S AND EQUIPMENTS RENTAL LEASE

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

KAMWATU VENTURES LIMITED
P.O BOX 72855-00200.
NAIROBI. KENYA

EQUIPMENT RENTAL AGREEMENT (LEASE)

THIS AGREEMENT, made the 3TH day of JAN 2018, by and between BEJOY GENERAL ENTERPRISES LTD, hereafter called the lessee, and KAMWATU VENTURES LIMITED hereafter called the lessor. Lessee and the lessor, for consideration hereafter named, agree as follows. Under the General Condition of Lease attached to this sheet, Lessor hereby leases to lessee all equipments named and identified in the following "List of Equipments" for use in different locations within Kenya at such rental rate for approximately such time as in therein stated.

Lessor shall furnish such equipments. F.O.B, in operative condition.

LIST OF EQUIPMENTS

EQUIPMENT	MAKE	MODEL	REGISTRATION
Wheel Loader	Hyundai	H1726383	KMHA191N
Isuzu Tipper	Isuzu	TXD26	KBT 999M
Leyland Tipper	Leyland	WDB95587027E557290	KBT 666L
Excavator	CAT	KOM D155A	KMHA330K
Excavator	CAT	D7 GPS	KMHA193N

Lessor and Lessee, for themselves, their successors, executors, administrators and assigns, agree to the full performance of the covenant herein contained.

IN WITNESS WHEREOF, They have executed this Agreement the day and year first above written;

KAMWATU VENTURES LIMITED Lessor

By. MOHAMMED HAJI

BEJOY GENERAL ENTERPRISES LIMITED Lessee

By GEORGE ONYANGO

KAMWATU VENTURES LIMITED
08 JAN 2018
P.O. Box 104303 - 00101, NAIROBI

BEJOY GENERAL ENTERPRISES LIMITED
08 JAN 2018
P.O Box 8974 - 00200, NAIROBI

EQUIPMENT	MAKE/SIZE	QUANTITY	CONDITION
Loose tools	Assorted	40	Good
Generator	Honda (5 Hp)	1	Good
Vibrator	Heavy Duty	2	Good
Welding machine	Heavy Duty	1	Good
Concrete Mixer	Winget	1	Good
Alluminium Ladders	Heavy	3	Good
Crane	Heavy Duty	1	Good
Wheel Loader	Hyundai	1	Good
Tipper	Isuzu, Leyland	2	Good
Excavator	CAT	2	Good
Pick-Up	D-Max	1	Good
Wheelbarrows	Industrial	10	Good

Registration Certificate

R 489723 J R 489723 J

REPUBLIC OF KENYA R489723J

TRAFFIC ACT (CAP 403)

(Section 6(5)) Transfer No 3434879034890

Particulars:

Registration:	**KMHA330K**
Chassis/Frame:	WDB9348106R987453
Make:	CAT
Model:	KOM D155A
Type:	Excavator
Body:	EXCAVATOR
Fuel:	Diesel
Man.Year:	2012
Rating:	11946
Engine No:	76865722136897
Color:	CREAM
Reg. Date:	18-MAY-13
Gross weight:	
Duty:	Paid
Number of previous owners:	0

Particulars:

Passengers:	2
Tare weight:	7000
Tax class:	Commercial Goods
Axles:	
Load capacity(kg):	
Previous Reg. country:	
Previous registration:	

Registered Owner(s)

Pin:	P051652877S
Name:	KAMWATU VENTURES LIMITED
Box No.:	72855
Code:	00200
Town:	NAIROBI

For official use only:-
Authorising Signature and official seal

16/10/13 [redacted]ture:

Important:-
The person in whose name a vehicle is registered shall unless the contrary be proved, be deemed to be the owner of the vehicle. Before you use any vehicle on the road, please ensure that your insurance against third party risk is in order. It is a serious offence to drive without proper insurance

W 334602 T W 334602 T

KENYA

Registration Certificate

A 997016 V A 997016 V

A997016V

REPUBLIC OF KENYA

TRAFFIC ACT (CAP 403)

(Section 6(5))

Transfer No 20131855431

Particulars:

Registration:	**KMHA193N**
Chassis/Frame:	WDB9822522D554227
Make:	CAT
Model:	D7 GPS
Type:	Excavator
Body:	EXCAVATOR
Fuel:	Diesel
Man.Year:	2012
Rating:	11946
Engine No:	678996335627
Color:	CREAM
Reg. Date:	24-SEP-13
Gross weight:	
Duty:	Paid
Number of previous owners:	0

Particulars:

Passengers:	2
Tare weight:	7000
Tax class:	Commercial Goods
Axles:	
Load capacity(kg):	
Previous Reg. country:	
Previous registration:	

Registered Owner(s)

Pin:	P051652877S
Name:	KAMWATU VENTURES LIMITED
Box No.:	72855
Code:	00200
Town:	NAIROBI

For official use only:-
Authorising Signature and official seal

06/12/13

[redacted]ture:

Important:-
The person in whose name a vehicle is registered shall unless the contrary be proved, be deemed to be the owner of the vehicle. Before you use any vehicle on the road please ensure that your insurance against third party risk is in order. It is a serious offence to drive without proper insurance

A 997016 V A 997016 V

KENYA

Registration Certificate

S 005164 W S 005164 W

S005164W

REPUBLIC OF KENYA

TRAFFIC ACT (CAP 403)

(Section 6(5))

Transfer No 20139231640

Particulars:

Registration:	**KBT999M**
Chassis/Frame:	WDB96828406Y118060
Make:	ISUZU
Model:	TXD26
Type:	383
Body:	TIPPER
Fuel:	Diesel
Man.Year:	2011
Rating:	11946
Engine No:	67920053445162
Color:	WHITE
Reg. Date:	16-FEB-13
Gross weight:	
Duty:	Paid
Number of previous owners:	0

Particulars:

Passengers:	2
Tare weight:	7000
Tax class:	Commercial Goods
Axles:	
Load capacity(kg):	
Previous Reg. country:	
Previous registration:	

Registered Owner(s)

Pin:	P051652877S
Name:	KAMWATU VENTURES LIMITED
Box No.:	72855
Code:	00200
Town:	NAIROBI

For official use only:-
Authorising Signature and official seal

14/05/13 [redacted]ture: .....

Important:-
The person in whose name a vehicle is registered shall unless the contrary be proved, be deemed to be the owner of the vehicle. Before you use any vehicle on the road, please ensure that your insurance against third party risk is in order. It is a serious offence to drive without proper insurance.

S 005164 W S 005164 W

KENYA

Registration Certificate

K 873295 T

K 873295 T

REPUBLIC OF KENYA

J873295U

TRAFFIC ACT (CAP 403)

(Section 6(5))

Transfer No 20136052280

Particulars:

Registration:	
Chassis/Frame:	KBT666L
Make:	WDB95587027E557290
Model:	LEYLAND
Type:	TIPPER
Body:	Tipper
Fuel:	Diesel
Man.Year:	2011
Rating:	11946
Engine No:	66278821042267
Color:	GOLD
Reg. Date:	07-APR-08
Gross weight:	
Duty:	Paid

Number of previous owners: 0

Particulars:

Passengers:	
Tare weight:	2
Tax class:	7000
Axles:	Commercial Goods
Load capacity(kg):	
Previous Reg. country:	
Previous registration:	

Registered Owner(s)

Pin:	P051652877S
Name:	KAMWATU VENTURES LIMITED
Box No.:	72855
Code:	00200
Town:	NAIROBI

For official use only :-
Authorising Signature and official seal

11/08/13

[redacted]ture:

Important:-
The person in whose name a vehicle is registered shall unless the contrary be proved, be deemed to be the owner of the vehicle. Before you use any vehicle on the road, please ensure that your insurance against third party risk is in order. It is a serious offence to drive without proper insurance

J 873295 U

J 873295 U

KENYA

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

Registration Certificate

A 997019 V A 997019 V

A997019V

REPUBLIC OF KENYA

TRAFFIC ACT (CAP 403)

(Section 6(5))

Transfer No 20131855436

Particulars:

Registration:	**KMHA191N**
Chassis/Frame:	WDB99955226C662335
Make:	HYUNDAI
Model:	HI726383
Type:	Wheel Loader
Body:	WHEEL LOADER
Fuel:	Diesel
Man.Year:	2012
Rating:	11946
Engine No:	699522118607
Color:	WHITE
Reg. Date:	28-SEP-13
Gross weight:	
Duty:	Paid
Number of previous owners:	0

Particulars:

Passengers:	2
Tare weight:	7000
Tax class:	Commercial Goods
Axles:	
Load capacity(kg):	
Previous Reg. country:	
Previous registration:	

Registered Owner(s)

Pin:	P051652877S
Name:	KAMWATU VENTURES LIMITED
Box No.:	72855
Code:	00200
Town:	NAIROBI

For official use only:-
Authorising Signature and official seal

10/08/13

[redacted]ture: .....

Important:-
The person in whose name a vehicle is registered shall unless the contrary be proved, be deemed to be the owner of the vehicle. Before you use any vehicle on the road, please ensure that your insurance against third party risk is in order it is a serious offence to drive without proper insurance

A 997019 V A 997019 V

KENYA

CONTACTS

Nairobi Office: YMA Building, Kirichwa Road Kilimani, Nairobi
P.O Box 89 74-00200 Nairobi.
Kisumu Office: VIDIC Hse No 2 Omolo Agar Road.
Tel: 0731357594/0722621518/0715788128.
Email: info@bejoy.co.ke. Bejoygen14@gmail.com
Website: www.bejoy.co.ke .Fb: bejoy enterpris

CONTACT US

Nairobi Office: YMA Building, Kirichwa Road kilimani. Nairobi.
P.O Box 8974-00200 Nairobi
Kisumu Office: Vidic House No. 2, Omolo Agar Road.
Tel: 0731357594/0715788128/0722621518
Email:info@bejoy.co.ke. bejoygen14@gmail.com
Web: www.bejoy.co.ke
FB: bejoy enterpris