**Action Plan Template**

**Where do I want to be by the end of this period/year?**

**What do I want to be doing? (Include as many learning needs as required to achieve agreed objectives)**

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| What do I want/need to learn? Provide a specific description of the desired changes (e.g. skills to gain, knowledge to acquire, topics/themes/content to cover) | What do I have to do to achieve this? Some examples, a new/ongoing course, conference, self-development (like wider research or reading), coaching/mentoring, job shadowing | What resources or support will I need? Some examples, teaching staff support, library support, student advisor support, line manager, etc. | How will I measure success? Some examples, appraisals, course assessments, team feedback, tutor feedback | Target dates for review and completion Note that these need to be realistic/achievable |
| Professional level of Python programming | Follow Python Course | Internet, Books  Python course | Course assessments  Pearson exam | 28/02/2023 |
| Gain good level of knowledge in HTML | Revise current notes, follow a course and practice | Books and Internet | Self-evaluation | 31/12/2022 |
| **PEN testing** | Revise current notes, follow a course and practice | PenTest+ course and Internet | Course work and Self-evaluation | 31/12/2022 |
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