



**HIGHWAY OF HOLINESS EVANGELICAL
INTERNATIONAL FOUNDATION-**

Miracle Centre Cathedral

ROBERT KAYANJA MINISTRIES
P.O.BOX 1680, KAMPALA, www.kayanja.org

MARRIEDS' DEPARTMENT
HOLY MATRIMONY REGISTRATION
GUIDELINES/POLICY

1. Attend a pre-booking interview and briefing meeting.
2. Read through and understand the guidelines/policy concerning holy matrimony solemnization (weddings) at the Highway of Holiness Evangelical International Foundation -Miracle Centre Cathedral, Rubaga. Sign the appended undertaking to show your commitment to abide by the church and legal requirements and policy concerning marriages.
3. Booking is done in person by the intending couple because the couple has to be interviewed on all relevant information about them. If there are any legal issues the couple is referred to the legal advisor. For this reason, no third-party booking is done. Booking is actual payment and is confirmed by the submission of all the requirements as explained below.
4. Booking should be done not later than 37 days to the proposed date of wedding in person by the intending couple in order to allow time for the following:
 - a. Couple has to attend an interview and briefing meeting
 - b. Couple has to submit the required documents and have them verified by the Church after which the booking is confirmed
 - c. The Church is required by law to publish the marriage banns/announcement for the required period of not less than 21 days before the wedding.
 - d. Mandatory pre-marital counseling requires at least 30 days of the couple's concentration (4-hour class, once a week) when the couple gives it undivided attention and done without a rush for the couple's benefit.
5. Swear a statutory declaration before a Commissioner for Oaths/Notary Public, have it registered with the Uganda Registrar

of Documents (Uganda Registration Services Bureau) and submit it to the Church. In this statutory declaration please state the facts about you and giving notice of your intention to be wedded at Miracle Centre Cathedral between three months and latest 21 days to the date of the wedding, as required by the marriage act.

6. Fill in and sign the Marriage Application Form. Please use your names as they appear on your national identity card, which you are submitting (pay attention to spelling and order of names).
7. **Registration Requirements** (documentation) have to be submitted not later than 37 days to the date of the wedding in order **to allow time for verification of validity and for the couple to correct what may necessitate so**). By the time we do the 1st ban we should have all the relevant information about the couple on their file for us to be sure of who we are announcing. Please note that all documents that you submit should bear the names as they appear on the Identifications because we use the ID to fill out the marriage certificate.
8. All letters should be addressed to the Senior Pastor, Miracle Centre Cathedral.

The required documents are:-

- a. The statutory declaration explained in 5. Above
- b. Pre-booking form, filled and signed
- c. Marriage application form, filled and signed
- d. HIV Test results: (Original, bearing stamp of issuing Health Unit. The Bride and the Groom must take HIV tests together at the same time and obtain results from the same health unit. This is a precaution to protect both parties involved. Therefore, it is the responsibility of both bride and groom to attest to the results that they are genuine. It is advisable to take the HIV test at least twice to take care of the window period. The couple should submit the latest results of the HIV test taken not more than 3 months to the wedding date
- e. Groom's and Bride's Pastor's recommendation to serve as proof that the couple profess the Christian faith and therefore understand that the church celebrates only a monogamous

marriage and according to Christian values. For members of Miracle Centre Cathedral, your Head of Department or a Miracle Centre Cathedral Pastor should recommend you. New Members can be recommended by the Pastor in-charge of the New Members' Department).

- f. Letter of consent/blessing from bride's parents/guardians (Original & signed. It should clearly indicate both the name of the bride and the groom as well as the parents' express consent/blessing to the marriage. (The Church believes in the parental blessing and honouring parents).
 - g. Photocopy of valid Identity Card of Groom, Bride, Best-man (Witness) and Matron (Witness)
 - h. Passport-size photo of Groom, Bride, Best-man (Witness) and Matron (Witness)
 - i. Payment of Non-Refundable Wedding Fees- UGX 635,000/= (inclusive of government registration fees/tax). Couples may pay in installments starting with booking fee of at least UGX 100,000/=.
9. Failure to meet requirements implies postponing/canceling of the wedding. The intending couple should remember to Keep 'Time for every appointment as scheduled below:
10. **Pre-Marital Counseling** is COMPULSORY for both bride and groom. There is a marriage counseling syllabus to be covered (**come with a pen & a note-book**).

1st Counseling Class: 27th November 2020 from 9.00am-2.00pm

2nd Counseling Class: 4th December 2020 from 9.00am – 2.00pm

3rd Counseling Class: 11th December 2020 from 9.00am – 2.00pm

4th Counseling Class: 18th December 2020 from 9.00am – 2.00pm

11. Wedding Rehearsal: This is a mock wedding (the couple **must** come with the entire bridal entourage so that they go through the

entire process of how the wedding will go). Therefore, the couple should ensure they inform the bridal entourage in advance so that they prepare to be around on the date below:

Rehearsal Date: Thursday 17th December 2020 at 9.00am

12. Date of Wedding: Tuesday 29th December 2020 at 10.00am

Note: The church administration reserves the right to change the proposed date of wedding

DEED OF UNDERTAKING

We, the undersigned, intending to take the vow of Holy matrimony, hereby acknowledge that we have read and understood the requirements and policies stated herein, regarding the solemnization of holy matrimony at the Highway of Holiness Evangelical International Foundation-Miracle Centre Cathedral, Rubaga. We Undertake to secure and submit all the above stated requirements and to abide by the church policies, and in particular, without prejudice to the foregoing, undertake to attend all the Church's pre-marital counseling sessions arranged or recommended to us, and marriage Banns (announcement) as per the legal requirements of the Republic of Uganda.

Groom's nameSignatureDate...

Bride's name SignatureDate ...