	TRAINING/ACTIVITY REPORT	Document No.	WVSU-EDC-SOI-01-F04
		Issue No.	1
		Revision No.	0
	WEST VISAYAS STATE UNIVERSITY	Date of Effectivity	April 27, 2018
		Issued by:	UEDC
		Page No.	Page 1 of 4

**I. Title of Training/Activity:** Google Workspace Apps Training

**Type of Training/Activity: (Please check)**

- ☐ Agricultural Extension
 ☐ Tech/Voc  
☐ Continuing Education for Professionals
 ☒ Others: (Specify): Virtual Extension Activities Orientation Program for Trainees

## II. Objectives of the Training/Activity

With the covid 19 pandemic threatening our health and safety it also disrupts the mode of learning, thus online learning/class is a must. With this new trend of learning, one of the most widely used and popular educational platforms which is Google Workspace Apps is in demand especially for teachers as a way to manage and conduct exam to their students. Moreover, the Pototan Pilot Elementary School Teachers requested for a training on Google Workspace Apps to help equip teachers with the online skills and knowledge. In this connection, the School of Information and Communications and Technology comes up with a training for the Pototan Pilot Elementary School Teachers (PPES) in using Google Workspace Apps.

This training aims to educate and enhance the skills of the faculty and personnel in using and managing Google Workspace Apps specifically the Gmail, Google Drive, Google Form, and Google Meet.

### Specific Objectives for the Participants

**At the end of the 8-hour virtual orientation activity the participants must have:**

1. comprehend the contents of Google Workspace Apps and its usability;
2. created a Gmail account;
3. managed Google Drive;
4. managed and create basic Google Forms outputs;
5. familiarized the parts and the functions of Google Meet App;
6. managed and run Google Meet App.

## III. COURSE/TRAINING CONTENT

### Topic 1 : Gmail

Duration : 1 hour

Objectives : At the end of the session, the trainees must have:  
Understood the basic principles of using Gmail, create and send Email.

Activities:

Conduct lecture-demonstration and video presentation:  
On the principles, importance, and application of Gmail App.


### Topic 2 : Google Drive

Duration : 2 hour

Objectives : At the end of the session, the trainees must have:  
Understood the basic principles of using Google Drive, share & upload files.

Activities:

Conduct lecture-demonstration and video presentation:  
On the principles, importance, and application of Google Drive.

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**Topic 3 : Google Forms**

Duration : 2.5 hour

Objectives : **At the end of the session, the trainees must have:**

Understood the basic principles of using Google Forms, create & set-up different forms.

Activities:

Conduct lecture-demonstration and video presentation:

On the principles, importance, and application of Google Forms.

**Topic 4 : Google Meet**

Duration : 2.5 hours

Objectives : **At the end of the session, the trainees must have:**

Understood the basic principles of using Google Meet, conduct & create meeting.

Activities:

Conduct lecture-demonstration and video presentation:

On the principles, importance, and application of Google Meet.

**IV. Methodology/Operating Details**

The RET Office will provide the resource person for the Google Workspace Apps Training. The facilitators will prepare the facilities, virtual platform, tools, materials, and provide food (Lunch, AM & PM snacks) for the faculty extensionists and lecturers. On the other hand, participants are encouraged to provide their own gadget, laptop or cellphone for the virtual webinar.


The activity will be a combination of on-site, blended and self-pace modality. Lecture-Discussion, Hands-on Activities, Experiential Learning and Self-Assessment may be applied. Controlled and regulated face-to-face activity with appropriate physical distancing and with proper health protocol shall be practice during the webinar training. All personnel shall observe proper health protocol, and use their own appropriate personal protective equipment during the activity.

- A. Nature of Participants (e.g. teachers, students, etc.): participants from Pototan Pilot Elementary School Teachers (PPES).
- B. No. of Participants: 57
- C. Date: September 8, 2021
- D. Venue: Host/Facilitator WVSU-POTOTAN CAMPUS School of Information and Communications Faculty
- E. Sponsoring Agencies:  
WVSU-Pototan Campus RET Office, School of Information and Communications Technology

**F. Faculty/ Staff Involved**

<i>Name</i>	<i>Nature of Involvement</i>	<i>No. of Hours</i>
1. Dr. Virginia B. Parreñas	Campus Administrator	8
2. Dr. Belenda P. Nufable	Campus Research Coordinator	8
3. Dr. Lauro E. Estecomen	Head, Research, Extension and Training	8
4. Dr. Rosie Jane P. Siosan	Project Leader/ Oversight	8
5. Engr. Marilyn P. Moncal	Coordinator	8
6. Dr. Rita L. Jaudian	Facilitator	8
7. Engr. Ma. Elena Grace A. Parcon	Program & Invitation	8
8. Mr. Rhenly Fango	Registration & Attendance	8
9. Prof. Bernadette T. Silvederio	Evaluation/Feedback	8
10. Mr. Alvin T. Villaruel	Documentation/Certificates/ Technical Assistant	8
11. Mr. Winston C. Corneja	Documentation/Speaker/ Technical Assistant	8



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12. Mrs. Jeany Rose P. Ignacio	Food/Snacks/Speaker	8
13. Mrs. Janet A. Francisco	Food/Snacks/Speaker	8
14. Prof. Genefere V. Va-ay	Virtual Assistants	8
15. Prof. Edison C. Silvestre	Virtual Assistants	8
16. Prof. Lester L. Dela Cruz	Activity Leader/Program & Invitation/Speaker	8

## V. Evaluation/Result/s of the Training/Activity:

### Topic 1 : Gmail

#### Quality of Training:

- 47 or 94.47% of the participants rated the training as "Best".
- 2 or 4.15% of the participants rated the training as "Better".
- 1 or 4.14% of the participants rated the training as "Good".

#### Relevance of Training:

- 48 or 96.85% of the participants rated the training as "Best".
- 1 or 2.38% of the participants rated the training as "Better".
- 1 or 2.38% of the participants rated the training as "Good".

#### Timeliness of the Training:

- 49 or 98.47% of the participants rated the training as "Best".
- 1 or 2.38% of the participants rated the training as "Better".

#### Professionalism and Courtesy of the Staff:

- 46 or 92.85% of the participants rated the training as "Best".
- 2 or 4.76% of the participants rated the training as "Better".
- 2 or 4.76% of the participants rated the training as "Good".

### Topic 2 : Google Drive

#### Quality of Training:

- 48 or 96.85% of the participants rated the training as "Best".
- 1 or 2.38% of the participants rated the training as "Better".
- 1 or 2.38% of the participants rated the training as "Good".

#### Relevance of Training:


- 49 or 98.47% of the participants rated the training as "Best".
- 1 or 2.38% of the participants rated the training as "Better".

#### Timeliness of the Training:

- 46 or 92.85% of the participants rated the training as "Best".
- 1 or 2.38% of the participants rated the training as "Better".
- 3 or 7.14% of the participants rated the training as "Good".

#### Professionalism and Courtesy of the Staff:

- 47 or 94.47% of the participants rated the training as "Best".
- 1 or 2.38% of the participants rated the training as "Better".
- 2 or 4.76% of the participants rated the training as "Good".

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### Topic 3 : Google Form

#### Quality of Training:

49 or 98.47% of the participants rated the training as "Best".  
1 or 2.38% of the participants rated the training as "Better".

#### Relevance of Training:

47 or 94.47% of the participants rated the training as "Best".  
1 or 2.38% of the participants rated the training as "Better".  
2 or 4.76% of the participants rated the training as "Good".

#### Timeliness of the Training:

48 or 96.85% of the participants rated the training as "Best".  
1 or 2.38% of the participants rated the training as "Better".  
1 or 2.38% of the participants rated the training as "Good".

#### Professionalism and Courtesy of the Staff:

46 or 92.85% of the participants rated the training as "Best".  
2 or 4.76% of the participants rated the training as "Better".  
2 or 4.76% of the participants rated the training as "Good".

### Topic 4 : Google Meet

#### Quality of Training:

48 or 96.85% of the participants rated the training as "Best".  
2 or 4.76% of the participants rated the training as "Better".

#### Relevance of Training:

47 or 94.47% of the participants rated the training as "Best".  
1 or 2.38% of the participants rated the training as "Better".  
2 or 4.76% of the participants rated the training as "Good".

#### Timeliness of the Training:

49 or 98.47% of the participants rated the training as "Best".  
1 or 2.38% of the participants rated the training as "Better".


#### Professionalism and Courtesy of the Staff:

46 or 92.85% of the participants rated the training as "Best".  
2 or 4.76% of the participants rated the training as "Better".  
2 or 4.76% of the participants rated the training as "Good".

### VI. Actual Expenditures

A. Food/Snacks	3,200.00
B. Supplies/Materials	1,300.00
C. Contingencies	<u>500.00</u>
Total Expenses	Php5,000.00

Prepared by:

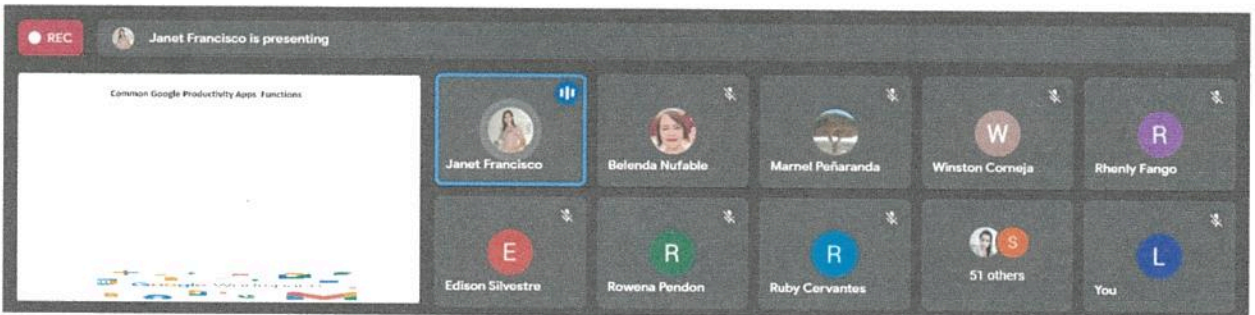
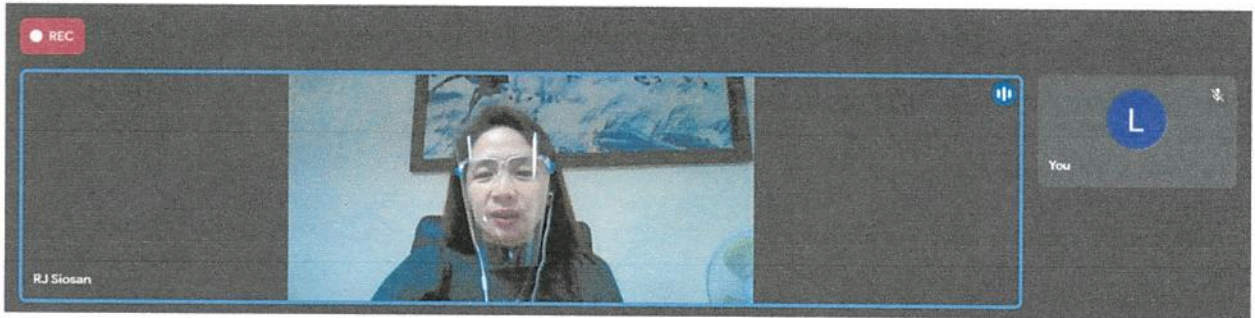
  
**LESTER L. DELA CRUZ**  
SOICT EXTENSION COORDINATOR



Timestamp	Kindly click on the Google Workspace topics that you have attended	Name (First Name, Middk Sex	Email Address	Contact Number
9/7/2021 14:33:00	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	ROSIE JANE P. SIOSAN Female	rosiejane.siosan@wvsu.edu.ph	09988851996
9/8/2021 9:09:01	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Loida P. Dorilag Female	loida.dorilag@deped.gov.ph	09605977413
9/8/2021 9:10:37	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Rezel M Laporno Female	rezel.laporno001@deped.gov.ph	0335296819
9/8/2021 9:13:09	Introduction to Google Workspace & Gmail	Jocelyn, C Gorro Female	jocelyn.gorro001@deped.gov.ph	09157574700
9/8/2021 9:13:16	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	CHRISTINE GRACE S. \ Female	christinegrace.valenton@deped.giv.ph	09284258639
9/8/2021 9:13:48	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	AGNES P. PEÑAFIEL Female	agnes.penafiel@deped.gov.ph	09194255119
9/8/2021 9:16:18	Google Meet	Fritz Anthony A. Parcon Male	fritzanthony.parcon@deped.gov.ph	09099530306
9/8/2021 9:19:04	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Gina Marie P. Dador Female	Ginamariedador3	09082405798
9/8/2021 9:23:09	Introduction to Google Workspace & Gmail	ALMA G. BIÑAS Female	alma.bis@deped.gov.ph	09198377427
9/8/2021 9:27:47	Google Meet	Maria Fe B. Pagayon Female	mariafe.pagayon@deped.gov.ph	09686316547
9/8/2021 9:31:28	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Roselyn C. Montecarlo Female	roselyn.montecarlo@deped.gov.ph	09103134118
9/8/2021 9:33:57	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Sheridan P. Bulacan Female	sheridan.bulacan@deped.gov.ph	09071585728
9/8/2021 9:35:35	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Ma. Imelda I. Redaniel Female	maimelda.redaniel@depe.gov.ph	09605977440
9/8/2021 9:36:12	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	JENNY P. GARDOSE Female	jenny.gardose@deped.gov.ph	9995309766
9/8/2021 9:36:16	Introduction to Google Workspace & Gmail	Arlene L. Bene Female	arlene.bene001@deped.gov.ph	09983479552
9/8/2021 9:37:31	Google Meet	Laarni P.Bendita Female	laarni.bendita001@deped.gov.ph	09452280563
9/8/2021 9:38:32	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Catherine S. Pendilla Female	catherinependilla78@gmail.com	+639498833341
9/8/2021 9:39:44	Introduction to Google Workspace & Gmail	Elizabeth P.Penalver Female	Elizabeth.pelver@deped.gov.ph	09203968028
9/8/2021 9:40:33	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Adora D. Parra Female	adora.parra001@deped.gov.ph	0999 994 7058
9/8/2021 9:41:02	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Gwen Allen B. Quimba Female	gwenquimba@gmail.com	09466403276
9/8/2021 9:41:03	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Bernadette T. Silvederio Female	beegee827@gmail.com	09323984352
9/8/2021 9:42:16	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Jou Althea B. Quimba Female	jou.quimba@deped.gov.ph	09183078231
9/8/2021 9:42:42	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Jurelle S. Labus Female	jurelle.labus@deped.gov.ph	09078950995
9/8/2021 9:43:15	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Nenen Araña Castro Female	nenen.castro001@deped.gov.ph	09055745345
9/8/2021 9:44:28	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	PRETTZEAL ANN S. BIN: Female	prettzealanmbinson@gmail.com	09634378464
9/8/2021 9:46:13	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Flores P. Lamit Female	flores.lamit@deped.gov.ph	09199096958
9/8/2021 9:46:29	Google Meet	Hallado, Vives Pajonar Female	vives.hallado@deped.gov.ph	09308238120
9/8/2021 9:47:27	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Shane P. Pen Female	shane.pen@deped.gov.ph	09208005805
9/8/2021 9:47:32	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Shaun F. Quiel Female	shaun.quiel@deped.gov.ph	09605977452
9/8/2021 9:48:48	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Lea P. Pelenia Female	lea.pelenia@deped.gov.ph	9686477549
9/8/2021 9:49:51	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Stephen P. Gonzales Male	stephen.gonzales001@deped.gov.ph	09176960441
9/8/2021 9:51:11	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Loren May B. Delariarte Female	lorenmay.delariarte@deped.gov.ph	09778539014
9/8/2021 9:54:36	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Grace, Catedrilla, Palmen Female	grace.palmerola001@deped.gov	09459686762
9/8/2021 9:54:48	Google Meet	Rosyvic Daned Gontroter Female	rosyvicdg@gmail.com	09475035954
9/8/2021 9:54:58	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	RICHARD P. DADOR Male	richard.daddor001@deped.gov.ph	09509370743
9/8/2021 10:02:30	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Lucita T.Biton Female	lucita.biton001@deped.gov.ph	09301253941
9/8/2021 10:02:42	Introduction to Google Workspace & Gmail	Jeany Rose P. Ignacio Female	jeanyrose.ignacio@wvsu.edu.ph	09282754871
9/8/2021 10:04:22	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	JEAN D. DOSADO Female	jean.dosado001@deped.gov.ph	09084742778



Timestamp	Kindly click on the Google Workspace topics that you have attended	Name (First Name, Middk Sex	Email Address	Contact Number
9/8/2021 10:05:16	Introduction to Google Workspace & Gmail, Google Drive, Google Form	Elenita P.Penafiel	elenita.penafiel001@deped.gov.ph	09452552414
9/8/2021 10:06:03	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Edelyn H. Cabalse	edelyn.hubo@deped.gov.ph	09663468217
9/8/2021 10:07:11	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	JOSHUA M. TABERNA	joshua.taberna@deped.gov.ph	09265151353
9/8/2021 10:09:32	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	ISABEL M.PATOSA	isabel.patosa@deped.gov.ph	09770118018
9/8/2021 10:10:02	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	MA. APRIL E. BRIZAL	maapril.brizal@deped.gov.ph	09120000434
9/8/2021 10:23:11	Introduction to Google Workspace & Gmail	Marilyn P. Moncal	marilyn.moncal@wvsu.edu.ph	09107120393
9/8/2021 10:33:18	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	RENE P. PEREZ	lonnie.bonto001@deped.gov.ph	09500334756
9/8/2021 10:36:27	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	MAY SHIELA S. DATO-OI	ener.zerep.44@gmail.com	9502045805
9/8/2021 10:40:22	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Imae P. Biboso	mayshiela.datoon@deped.gov.ph	09070178114
9/8/2021 10:43:37	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	SHARON C. LAGRITO	imeebiboso43@gmail.com	9179464042
9/8/2021 12:11:50	Introduction to Google Workspace & Gmail, Google Drive	ALMA PIABOL BUSTALIN	sharon.lagrito@deped.gov.ph	09399766079
9/8/2021 12:22:32	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Lonnie S. Bonto	jonafe.jimena@deped.gov.ph	09073818584
9/8/2021 12:35:18	Google Meet	Madelyn H. Onofre	alma.bustali@deped.gov.ph	09100988796
9/8/2021 12:52:49	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Ma.Rocel L. Guanco	lonnie.bonto001@deped.gov.ph	95.0334756
9/8/2021 13:01:27	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Rezel M. Laporno	madelyn.onofre001@deped.gov.ph	09101255517
9/8/2021 13:06:58	Introduction to Google Workspace & Gmail	RICEL C. TAN	marocel.guanco@deped.gov.ph	09560158829
9/8/2021 13:14:03	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Karen P. Hiponia	rezel.laporno001@deped.gov.ph	0335296819
9/8/2021 13:15:07	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Hannah D. Cudo	ricel.tan@deped.gov.ph	09163235686
9/8/2021 13:15:13	Introduction to Google Workspace & Gmail, Google Drive	Dulce Amor P. Dato-on P.	karen.hiponia@deped.gov.ph	09094086107
9/8/2021 13:29:44	Google Meet	alvin t. villaruel	hannahcudo34@gmail.com	09479831945
9/8/2021 13:42:55	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet	Emily,Yap, Pedrajas	dulceamor.datoon@deped.gov.ph	09982408236
9/8/2021 13:52:24	Introduction to Google Workspace & Gmail	PERLITA G. CARMELO	alvintvill@gmail.com	09985795653
9/8/2021 14:09:13	Introduction to Google Workspace & Gmail	Jennie Rose D.Lauro	emilypedrajas23@gmail.com	09384108266
9/8/2021 14:12:42	Introduction to Google Workspace & Gmail, Google Drive, Google Form, Google Meet		perlita.carmwlo001@deped.gov.ph	09176474207
9/8/2021 15:22:56	Google Form, Google Meet		brillekate75@gmail.com	09616181603





REC Winston Corneja is presenting

Alternatively, the end user can download a Google Drive application to one or more devices. A Google Drive folder will appear along with other folders in each device's file system. Files that the user adds to one folder are available through a Google Drive web app or the Google Drive folder on each device.

10:24 AM | mfa-rbbd-sxg

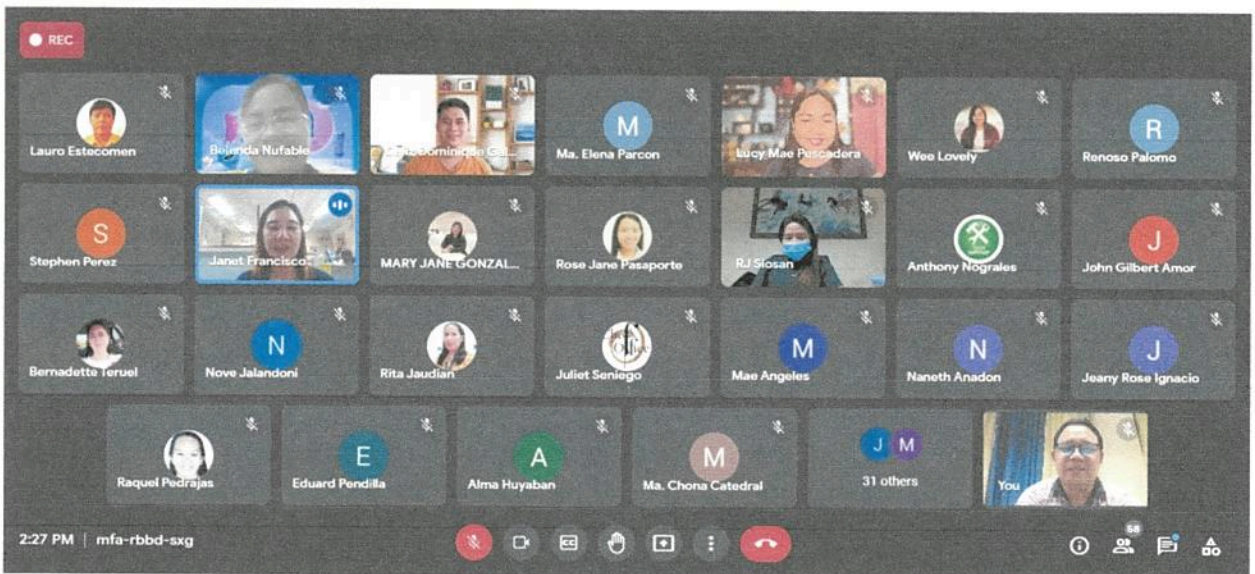
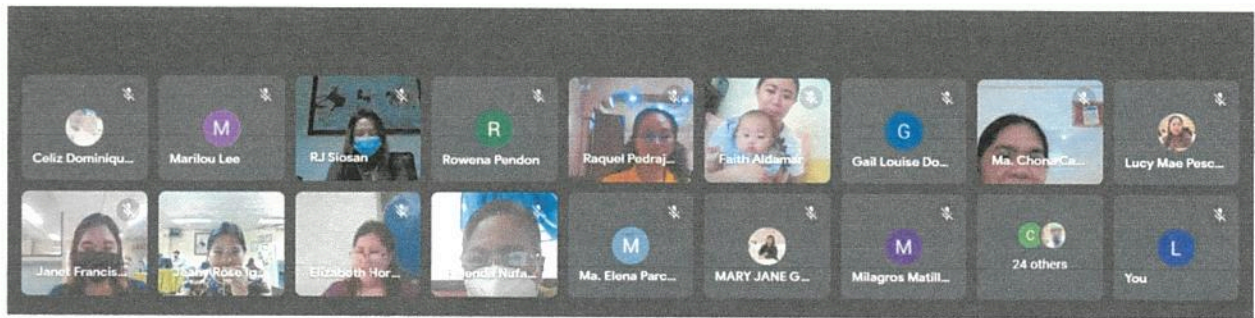
Agustin Verzo, Marnel Peñaranda, Rhenly Fango, Belenda Nufable, RJ Siosan, Milagros Matillano, 52 others, You

Celiz Dominiqu..., Alma Huyaban, Bernadette Ter..., Gail Louise Do..., Agustin Verzo, Naneth Anadon, MARY JANE G..., Rowena Pendon, Lucy Mao Pesc..., Janet Francis..., Jeany Rose Ign..., John Gilbert A..., Belenda Nufable, Ma. Elena Parc..., Marilou Lee, Pototan Finance, 20 others, You

Celiz Dominiqu..., Alma Huyaban, RJ Siosan, Gail Louise Do..., Agustin Verzo, Naneth Anadon, Ma. Chona Cat..., Rowena Pendon, Lucy Mao Pesc..., Janet Francis..., Belenda Nufable, Elizabeth Hor..., Ma. Elena Parc..., Marilou Lee, Pototan Finance, 21 others, You

Celiz Dominiqu..., Alma Huyaban, RJ Siosan, Faith Aldamar, Marilyn Moncal, MARY JANE G..., Jose phine Lav..., Ma. Chona Cat..., Lucy Mao Pesc..., Janet Francis..., Jeany Rose Ig..., Elizabeth Hor..., Belenda Nufable, Ma. Elena Parc..., Marilou Lee, Juliet Seniego, 21 others, You









**WEST VISAYAS STATE UNIVERSITY**  
**POTOTAN CAMPUS**  
Pototan, Iloilo

**School of Information and Communications Technology**  
in collaboration with  
**Research, Extension, and Training Office**

*award this*

# **Certificate of Appreciation**

*to*

## **POTOTAN PILOT ELEMENTARY SCHOOL**

for the support and collaboration with West Visayas State University-Pototan Campus  
School of Information and Communications Technology  
on the extension training on Google Workspace Apps Training  
held on September 8, 2021 virtually via Google Meet.

Given this 8<sup>th</sup> day of September 2021 at West Visayas State University - Pototan Campus,  
Pototan, Iloilo.

  
**ROSIE JANE P. SIOSAN, PhD**  
OIC-Director, SOICT

**VIRGINIA B. PARREÑAS, Ed. D.**  
Campus Administrator

  
**LAURO E. ESTECOMEN, Ed.D.**  
Head, Research, Extension, and Training





**WEST VISAYAS STATE UNIVERSITY**  
**POTOTAN CAMPUS**  
Pototan, Iloilo



School of Information and Communications Technology  
in collaboration with  
**Research, Extension, and Training Office**  
and  
**Pototan Pilot Elementary School**

*award this*


## **Certificate of Recognition**


**JANET A. FRANCISCO**

for sharing her precious time and expertise as **RESOURCE SPEAKER** on the Google Workspace Apps training held on September 8, 2021 virtually via Google Meet.

Given this 8<sup>th</sup> day of September 2021 at West Visayas State University - Pototan Campus,  
Pototan, Iloilo.

  
**ROSIE JANE P. SIOSAN, PhD**  
OIC, Director, SICT

  
**LAURO E. ESTECOMEN, Ed.D.**  
Head, Research, Extension, and Training

  
**VIRGINIA B. PARREÑAS, Ed. D.**  
Campus Administrator





**WEST VISAYAS STATE UNIVERSITY**

**POTOTAN CAMPUS**

Pototan, Iloilo

**School of Information and Communications Technology**

in collaboration with

**Research, Extension, and Training Office**

and

**Pototan Pilot Elementary School**

award this

## **Certificate of Recognition**

# **JEANY ROSE P. IGNACIO**

for sharing her precious time and expertise as **RESOURCE SPEAKER** on the Google Workspace

Apps training held on September 8, 2021 virtually via Google Meet.

Given this 8<sup>th</sup> day of September 2021 at West Visayas State University - Pototan Campus,  
Pototan, Iloilo.

  
**ROSIE JANE P. SIOSAN, PhD**  
OIC-Director, SICT

  
**LAURO E. ESTECOMEN, Ed.D.**

Head, Research, Extension, and Training

  
**VIRGINIA B. PARREÑAS, Ed. D.**

Campus Administrator