	TRAINING/ACTIVITY REPORT	Document No.	WVSU-EDC-SOI-01-F04
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I. Title of Training/Activity:

Type of Training/Activity: (Please check)

- | | |
|---|---|
| <input type="checkbox"/> Agricultural Extension | <input type="checkbox"/> Tech/Voc |
| <input type="checkbox"/> Continuing Education for Professionals | <input checked="" type="checkbox"/> Others: (Specify): Driving Education for unemployed and out-of-school youth |

II. Objectives of the Training/Activity

Iloilo was put under General Enhanced Community Quarantine. Extension targets still have to be accomplished and work with community partners has to be continued but in a new normal environment. The role of transportation facilities in our life is crucial. It makes our life easy by providing means of mobility. Hence, Driving Education and Trouble shooting is one of the prime means for mobility and transportation this COVID-19 pandemic.

Specific Objectives for the Participants

At the end of the 42-hour training the participants must have:

1. learned to be responsible and skillful driver,
2. understand the vital principle of safe driving,
3. performed properly the forward, backward and parking,
4. performed continuous driving independently,
5. appreciated the importance of appropriate driving execution

III. COURSE/TRAINING CONTENT

Day 1

Topic 1 : Preliminaries in driving education

Duration : 1 hours

Objectives : **At the end of the session, the trainees must have:**

understand the basic principles of driving, appreciated the importance of driving in our daily life, understand the basic mechanism in driving.

Activities:

Conduct lecture:

The basic principle of driving, importance, jobs opportunities and occupations as a driver.
Different hazards and safety procedure.

Topic 2 : Driving operation, starting, driving forward

Duration : 5 hours

Objectives : **At the end of the session, the trainees must have:**

performed practicum in driving operation, executed starting, driving forward at low gear, slowing down and stop.

Activities:

Conduct lecture: lecture-demonstration and Hands-on in:

Driving Operations, Slowing down and stop, Driving backward.


Day 2

Topic 3 : Driving Operation and Practicum

Duration : 6 hours

Objectives : **At the end of the session, the trainees must have:**

performed practicum in driving operation, executed driving forward at high gear, low gear and stop driving on dips and humps.

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Activities:

Conduct lecture: lecture-demonstration and Hands-on in:
Driving operation, driving forward at high gear, driving on dips, humps and stop

Day 3

Topic 4 : Enhance Driving Education and Practicum

Duration : 6 hours

Objectives : **At the end of the session, the trainees must have:**

performed practice driving practicum, executed proper diagonal parking, turning, backing & stop

Activities:

Conduct lecture: lecture-demonstration and Hands-on in:
Proper technique in parallel parking in crowded area, practice diagonal parking, turning, backing and stop.

Day 4

Topic 5 : Driving Education and Practicum on Difficult Roadways

Duration : 6 hours

Objectives : **At the end of the session, the trainees must have:**

performed practice driving downhill, uphill, stop and crossing

Activities:

Conduct lecture: lecture-demonstration and Hands-on in:
Practice driving in difficult roadways, downhill, uphill, stop and crossing.

Day 5

Topic 6 : Driving Education and Practicum on Crowded Roadways

Duration : 6 hours

Objectives : **At the end of the session, the trainees must have:**

performed practice driving on crowded roadways, crossing, passing/overtaking

Activities:

Conduct lecture: lecture-demonstration and Hands-on in:
Practice driving on crowded roadways, crossing, passing/overtaking.

Day 6

Topic 7 : Enhance Skills in Driving Education and Practicum in Difficult Roadways

Duration : 6 hours

Objectives : **At the end of the session, the trainees must have:**

performed practice driving downhill, uphill, sudden stop, crossing and overtaking

Activities:

Conduct lecture: lecture-demonstration and Hands-on in:
Practice driving downhill, uphill, sudden stop, crossing and overtaking.

Day 7

Topic 8 : Enhance Skills in Driving Education and Practicum in Crowded Roadways


Duration : 6 hours

Objectives : **At the end of the session, the trainees must have:**

performed independent driving practice in crowded roadways, crossing, passing/overtaking and combination of different road situations

Activities:

Conduct lecture: lecture-demonstration and Hands-on in:
Independent driving practice in crowded roadways, crossing, passing/overtaking and combination of different road situations.

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IV. Methodology/Operating Details

The activity was the combination of on-site and self-paced modality. Lecture-Demonstration, Return Demonstration, Hands-on Activities, Experiential Learning and Self-Assessment were applied.

Controlled and regulated face-to-face activity with appropriate physical distancing and with proper sanitizing procedures were practiced during the training sessions. All participants observed proper health protocol, and used their own appropriate personal protective equipment during the training.

- A. Nature of Participants (e.g. teachers, students, young professionals, etc.): 10 participants from Brgy. Cau-ayan, neighboring barangays and other interested individuals.
- B. No. of Participants: 10
- C. Date: Sept. 27 - Oct. 16, 2021 (9:00AM-3:00PM)
- D. Venue: WVSU-PC premises/playground (WVSU-PC, Cau-ayan, Pototan)
- E. Sponsoring Agencies:
WVSU- Pototan Campus RET Office , WVSU-UEDC
Local Government Brgy. Cau-ayan & other participants – Php 10,000.00 for fuel and other consumable materials

Faculty/ Staff Involved

<i>Name</i>	<i>Nature of Involvement</i>	<i>No. of Hours</i>
1. Dr. Lauro E. Estecomen	Coordinator/Facilitator, Days 1-7	42
2. Dr. Belenda P. Nufable	Coordinator/Facilitator, Days 1-7	42
3. Dr. Pablo L. Lauro	Trainer, Days 1-7	42
4. Prof. Herminio A. Paches	Trainer, Days 2,3,4	18
5. Mr. Ramy A. Parrenas	Trainer, Facilitator, Days 3,4,5,6	24
6. Dr. Charlie D. Dormido	Facilitator/Extension Coordinator Days 1,4,5,6,7,	30
7. Ms. Ailyn S. Canete	Facilitator, Days 1-7	42
8. Dr. Juliet M. Seniego	Facilitator, Days 1-7	42
9. Mr. Edwin S. Pueyo	Trainer, Facilitator, Days 2,4,5,6	24

V. Evaluation/Result/s of the Training/Activity:

Quality of Training:

9 or 90.0% of the participants rated the training as "Best".
1 or 10.0% of the participants rated the training as "Better".

Relevance of Training:


10 or 100.0% of the participants rated the training as "Best".

Timeliness of the Training:

10 or 100% of the participants rated the training as "Best".

Professionalism and Courtesy of the Staff:

10 or 100% of the participants rated the training as "Best".

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VI. Actual Expenditures

A. Meals

Lunch and Snacks of participants and Trainers seven days	Php5,520.00
Supplies and materials	3,000.00
Maintenance and other operating expenses (counterpart)	13,000.00
Contingency and other related expenses	1,400.00
Total	Php 22,920.00

Prepared by:


LAURO E. ESTECOMEN, ED.D.
 Head, Research, Extension and Training

WVSU-PC SOIT Extension Activities

Motorcycle Operation and Maintenance

October 6, 2021- October 8, 2021







