Report Component	Unsatisfactory	Excellent
Format **5%**	Serious deficiencies in formatting the report.	Summary, table of contents, introduction, discussion, conclusion, recommendations, appendices Pages are numbered and have running header or footer Each section begins on a separate page Each table and figure is numbered and has a title
Structure and presentation **10%**	Inappropriate use of English. Serious deficiencies in presentation	Text presented with **high standard of grammar and punctuation**. The report contains **correct technical terminology**, excellent and **clear style of expression in English**. Chapters presented according to given structure. Works Cited: Gives complete citations for all quoted, summarized and paraphrased sources.
Project Description/Proposal **5%**	Project is poorly described No clear objectives/plan.	**Clear statement** of project proposal. Excellent justification/rationale. Excellent knowledge Must have: The **purpose** of the project The **scope** of the project Background information (eg. a literature search or a review of similar existing projects or prototypes)
Software Engineering Methodologies **15%**	No understanding of agile methodology and incorrect use of methods.	**Correct use of methodology**. Full understanding of advantages and disadvantages of methods and techniques used
Requirements Analysis **15%**	Requirements are presented poorly and there is no understanding of functional or non-functional requirements	**Clear specification of system requirements** and correct classification of functional and non-functional requirements.
Application Design **20%**	Serious deficiencies in UML diagrams. Incomplete implementation of core requirements.	An **outstanding design**. The UML diagrams should be accurate. There should be full implementation of requirements.
Implementation (coding) and Testing **20%**	Serious deficiencies in test plans. Errors in code that cause application crashes.	**Error-free code** that fully implements application design. **Friendly** to use and **excellent look and feel** of user interface. Complete testing plans.
Recommendations **5%**	Fails to provide recommendations.	Answer the question "What next?" What are practical steps to implement, market, etc. the product completed in the project.

Note: User Manual should be submitted as a separate document – 5%