

M: Welcome on board.

E: Well, we've got some examples of how this phrase is used. So, let's listen to them to help us understand the meaning.

Voice: Example one.

A: Welcome on board, Sarah; if you have any questions, please feel free to ask me.

Voice: Example two.

B: We need to get a new office assistant on board as soon as possible.

Voice: Example three.

C: We decided to bring Melissa on board to join the marketing team.

M: So, basically it means...

E: Welcome to the company.

M: Welcome to the company.

E: Or.

M: The team.

E: Yeah.

M: Welcome on board.

E: So, "on board" is the same as "to the company".

M: I guess also when you get on a ship, they tell you "welcome on board".

E: Yes. That's where it comes from.

M: Or an airplane.

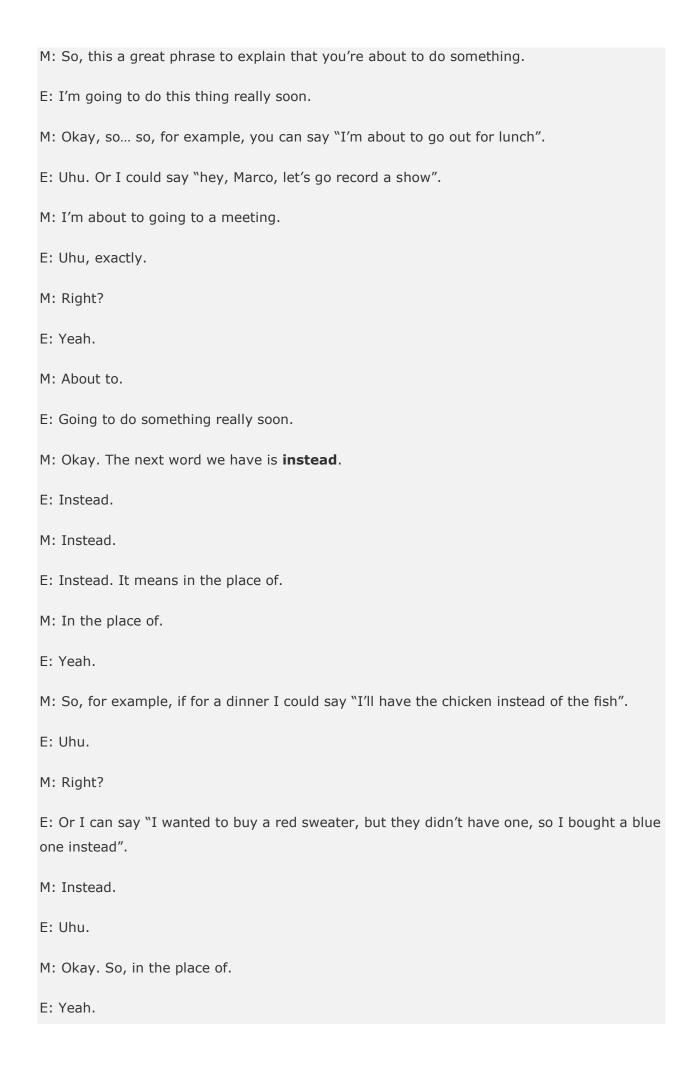
E: Yeah-yeah, yeah.

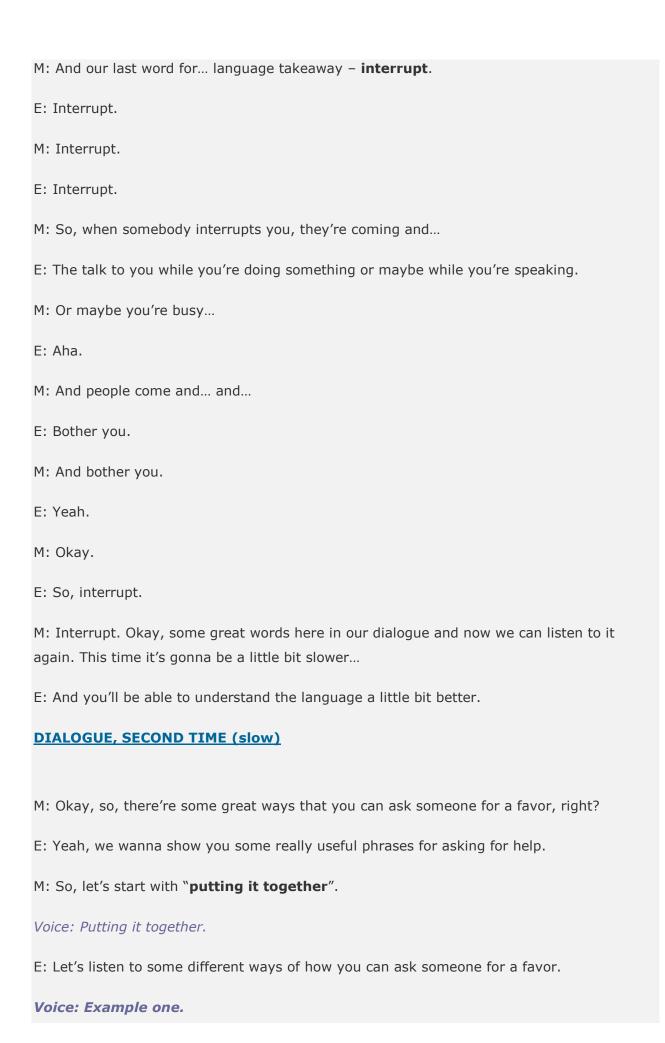
M: Welcome on board. Okay, let's take a look at our next word - **about to**.

E: About to.

M: I'm about to.

E: I'm about to.





A: May I get you to do me a favor? Can you carry this package and that suitcase for me? Voice: Example two. B: Can I ask you a favor? Can you just finish this report for me? Voice: Example three. C: Could you do me a favor and pass me that file. M: Okay, so, those were great examples of asking for a favor. E: Yeah. M: In our dialogue we heard "Can I ask you a favor". E: Uhu. But we could also say "Can I get you to do me a favor". M: Right, can I get you to do me a favor. E: Uhu. M: Also I could say "Will you do me a favor". E: Will you do me a favor. M: Right. So, those are different ways of asking for a favor. E: Let's say you want to ask someone for a favor, right? M: Uhu. E: But they're busy. M: Right. E: So, you'll need some phrases to help you do this. M: Exactly, you need some phrases to interrupt somebody. E: Aha. M: Right? So, let's listen to some examples of what phrases you can use to begin to talk to someone. E: Yeah, to interrupt them.

M: Okay.

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Example 1: I hate to bother you, but... I hate to bother you, but...
Example 2: I'm sorry to bother you, but... I'm sorry to bother you, but...
Example 3: I don't mean to bother you, but... I don't mean to bother you, but...
M: Okay, so, those are really nice and polite ways of beginning to talk to someone.
E: Exactly, they're really useful at the office.
M: So, maybe you wanna talk to your boss, you knock on his door, kind of open it a little bit
and say "I'm sorry to bother you, but I was wondering if you have time for meeting today".
E: Uhu. Or you could say "I hate to bother you, but do you have time for a meeting today".
M: Exactly.
E: Uhu.
M: So, those are great ways of starting up a conversation.
E: Yep.
M: And maybe setting it up to ask for a favor.
E: Uhu.
M: Right?
E: Uhu.
M: So, we can combine them. I could say "I hate to bother you, but can you do me a favor".
E: Perfect.
M: Right?
E: Yeah, really useful.
M: So, then... then you can ask someone for a favor.
E: Yep.
M: Okay, great stuff. So, I guess we can listen to our dialogue again.
E: Yeah, let's listen to our dialogue for the third time and this time I'm sure you'll
understand it a lot better.
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DIALOGUE, THIRD TIME

M: Alright, so, now you have all the vocabulary necessary the next time you need to ask someone for a favor.

E: Yes.

M: At the office, with your friends, with your family, anyone.

E: Well, everyone, we are out of time for today, but remember to visit our website at **englishpod.com**.

M: Exactly, at our website you'll find the script of the dialogue...

E: Uhu.

M: And also you'll find **intermediate lessons**, **upper intermediate** and even **advanced**.

E: Yeah, exactly, our website is a great resource for learning. Uh, Marco and I are always there to answer you questions and we also have lots of helpful users, who answer your questions.

M: Exactly, so, don't **miss out** come to our website at **englishpod.com** and we'll see you there. [NOTE: to **miss out** = to lose an opportunity]

E: Until next time...

M: Bye-Bye.

E: Bye.