

TEN PAO GROUP HOLDINGS LIMITED

天寶集團控股有限公司

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立的有限公司)
(Stock Code: 1979)

(股份代號:1979)

NOTIFICATION LETTER 通知信函

2 August 2024

Dear Registered Shareholders,

Ten Pao Group Holdings Limited (the "Company")

— Notification of publication of (i) the Company's circular dated 2 August 2024 relating to the "Revision of Annual Caps of Continuing Connected Transaction"; and (ii) the proxy form for the Company's Extraordinary General Meeting to be held on 23 August 2024 (collectively the "Current Corporate Communication")

The English and Chinese versions of the Company's Current Corporate Communication are now available on the Company's website at www.tenpao.com and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the "Website Version"). The Company recommends you to access the Website Version of the Current Corporate Communication and all future Corporate Communications' If you have elected to receive the Corporate Communications in printed form, the Current Corporate Communication is enclosed.

If you have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communications and would like to receive the Current Corporate Communication and all future Corporate Communications in printed form, please complete and sign the enclosed Reply Form and return it to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited (the "Branch Share Registrar") at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 1979-ecom@vistra.com. The Company will upon your request send the Corporate Communications to you in printed form free of charge.

It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing and signing the enclosed Reply Form and returning it to the Branch Share Registrar at the above-mentioned address by post or by email to 1979-ecom@vistra.com. If the Company does not have your functional email address, until such time that the functional email address is provided to the Branch Share Registrar, you will be unable to receive via email notices of publication of the Website Version of Corporate Communications ("Notice of Publication") and Actionable Corporate Communications in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

Should you have any queries relating to this notification, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Monday to Friday (excluding public holidays).

By order of the Board
Ten Pao Group Holdings Limited
Hung Kwong Yee
Chairman & Chief Executive Officer

Note:

Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; (g) a proxy form; and (h) Actionable Corporate Communications.

Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holders.

各位登記股東:

天寶集團控股有限公司(「本公司」)

— 刊發(i)日期為二零二四年八月二日,有關「修訂持續關連交易的年度上限」之本公司通函;及(ii)本公司將於二零二四年八月二十三日舉行之股東特別大會之委任代表表格(統稱「本次公司通訊」)之通知

本公司的本次公司通訊之中、英文版本已上載於本公司網站(www.tenpao.com)及香港聯合交易所有限公司之網站(www.hkexnews.hk)(「網站版本」)。我們建議 閣下閱覽本次公司通訊及日後的公司通訊(網維)的網站版本。如 閣下已選擇收取公司通訊的印刷本,隨函附上本次公司通訊。

如 閣下無法收取電子郵件通知或無法閱覽公司通訊的網站版本及欲索取本次公司通訊及日後公司通訊的印刷本,請填妥及簽署隨附之回條,並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處「**股份過戶登記分處**」)卓佳證券登記有限公司(地址為香港夏慤道16號遠東金融中心17樓)(如在香港投寄毋須貼上郵票),或電郵至1979-ecom@vistra.com。本公司會因應 閣下之要求寄上公司通訊的印刷本,費用全免。

登記股東有責任提供有效的電子郵件地址。如 閣下尚未提供 閣下之電子郵件地址予本公司,或需更新 閣下之電子郵件地址,本公司建議 閣下填妥及簽署隨附之回條,並按上述地址以郵寄方式交回股份過戶登記分處或以電郵方式發送至1979-ecom@vistra.com以提供 閣下的電子郵件地址。如果本公司沒有收到 閣下的有效電子郵件地址, 閣下將無法透過電子郵件方式收取以電子方式發送的公司通訊網站版本的登載通知(「登載通知」)及可供採取行動的公司通訊(關註),在這情況下,本公司只能向 閣下發送登載通知及可供採取行動的公司通訊(問註),在這情況下,本公司只能向 閣下發送登載通知及可供採取行動的公司通訊之印刷本,直至股份過戶登記分處收到 閣下有效的電子郵件地址為止。

倘 閣下對本通知有任何查詢,請於星期一至星期五(公眾假期除外)上午9時至下午6時(香港時間),致電股份過戶登記分處熱線(852)29801333。

承董事會命 天寶集團控股有限公司 主席兼行政總裁 洪光椅

二零二四年八月二日

REPLY FORM 回條

Тο Ten Pao Group Holdings Limited (the "Company") (Stock Code: 1979) (Incorporated in the Cayman Islands with limited liability) c/o Tricor Investor Services Limited

天寶集團控股有限公司 (「本公司」)(股份代號:1979) (於開曼群島註冊成立的有限公司) 經卓佳證券登記有限公司

| | 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong | | | | | | | | | | | | | | 香港复窓項16號 遠東金融中心17樓 | | | | | | | | | | | | | | | | | | | | | | | |
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| 股東姓名 | : | _ | | | | | | | | | | (| Pleas | e use | BL | OCK | LET | ГТЕ | RS | 請用」 | E楷 | 填寫 | 簽 | 名: | _ | | | | | | | | | | | | | |
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- Please complete and sign this form and return it by cutting and sticking the prepaid mailing label on an envelope to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited or via email
- 請填妥及簽署本表格,並以隨附已預付郵費的郵寄標籤貼於信封上,寄回本公司之香港股份過戶登記分處卓佳證券登記有限公司,或電郵至1979-ecom@vistra.com。 Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid.

 清清楚填寫本表格。回條上若未有作出選擇、沒有簽名或沒有正確地填寫,均屬無效。如屬聯名股東,則本回條須按本公司股東名冊上聯名持有之股份戶口,由其姓名列於首位的股東簽署,方為有效。
- The above instruction for Part A will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the Company's branch share registrar in Hong Kong or until expiry on 31 December 2025 (whichever is earlier), Further request in writing will be required if a shareholder prefers to continue receiving printed copy of future Corporate Communications. 上蛙甲部指示適用於本公司日後向 關下發出之所有公司通訊,直至 關下以合理時間書面通知本公司的香港股份過戶登記分處更改有關指示或直至2025年12月31日(以較早者為準)。如果股東希望繼續收到日後的公司通訊的印刷本,則需要再提出書面請求。
- It is the responsibility of the shareholders to provide an email address that is functional. If the Company does not possess the email address of a shareholder or the email address provided is not functional, such shareholder will be deemed, until such time when such shareholder has provided a valid and functional email address to the Company's branch share registrar in Hong Kong, to have elected to receive a notice of publication of the Corporate Communications by post. 股東有責任提供有效的電子郵件地址。倘若本公司並無股東的電子郵件地址或所提供的電子郵件地址無效,則該股東將被視為已選擇以郵寄方式接收公司通訊的發較通知,直至該股東向本公司的香港股份過戶登紀分處提供有效且可用的電子郵件地址為止。
- For the avoidance of doubt, we do not accept any special instructions written on this form 為免產生疑問,在本表格作出的任何額外手寫指示,公司將不予受理。
- 為死歷生疑问,任本表恰作出的任何觀介于為指示,公司蔣木丁受理。
 Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; (g) a proxy form; and (h) Actionable Corporate Communications.
 公司通报指本公司最出成群子爱出以供其任何藏券持有人或投资大果参照或某报行物的任何文件,其中包括但不限投合。]董事曾報告,公司年度服目建同核數節報告以及(如適用) 財務摘要報告;(b)中期報告及(如適用) 中期摘要報告;(c)季度報告(如有);(d)會議通告;(e)上市文件;(f)通函;(g)委任代表表格;及(h)可供採取行動的公司通訊。

Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holders.

可供採取行動的公司通訊是指任何涉及要求本公司的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料専明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its share registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Data Privacy Officer of Tricor Investor Services Limited at the above address.

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Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票。



Mailing Label 郵寄標籤

Tricor Investor Services Limited 卓佳證券登記有限公司 Freepost No. 簡便回郵號碼:10 GPO Hong Kong 香港