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FedEx® Electronic Trade Documents

FedEx Ship Manager® Software version 2440 or higher

Submit your trade documents electronically — to save time, control costs and reduce risk.

Now you no longer have to print, sign and attach paper trade documents to your international shipments. Instead, simplify and streamline with FedEx Electronic Trade Documents — one of the few major new features of FedEx Ship Manager Software versions 2440 or higher.

With FedEx Electronic Trade Documents, you can:
- Complete electronic customs documents generated by FedEx, or upload your own documents in a format you prefer (PDF, Microsoft® Word, Microsoft® Excel).
- Set defaults for the customs documents you upload.
- Add your company letterhead and signature image to the Commercial Invoice or Proforma Invoice.
- Set preferences for the Customs screen.
- Submit your trade documents without having to print and attach them to your shipment.

Make processing faster and easier.

When you automate the flow of international documents, you can:
- Eliminate manual documentation.
- Create, save and re-use trade documentation easily and quickly.
- Skip the steps of printing and signing up to three copies of your trade documents per shipment.
- Speed up processing time.

Help control costs.

You'll operate more efficiently when you:
- Decrease paper usage and printing costs.
- Minimize labor costs associated with trade documentation.
- Reduce the cost of caged shipments.

Enjoy greater peace of mind.

Optimize the customs-clearance process with:
- Faster delivery of manifest and document images to Import Clearance Operations.
- Reduced risk of lost, missing or damaged documentation.
- Additional time to resolve any difficulties with documents before your shipment arrives.
- Earlier broker review, which enhances pre-clearance opportunities such as problem resolution and missing and/or needed information.

Be greener, too.

Make your operations more sustainable by:
- Using less paper.
- Lowering your carbon footprint.

Requirements and eligible shipments.

Please note the following:
- Before you can start using FedEx Electronic Trade Documents, your FedEx account executive must turn on the feature and you must accept the terms and conditions.
- You'll enjoy optimal performance from this feature when you have a broadband Internet connection. If you have dial-up, expect longer processing times.
- At this time, FedEx Electronic Trade Documents is not available for FedEx International Ground® shipments, FedEx International Priority DirectDistribution® shipments, FedEx® Transborder Distribution shipments, future-day shipments, dangerous goods, dry ice or group shipping.
- The FedEx Electronic Trade Documents feature can be turned on and off as needed.

Get started with FedEx Electronic Trade Documents.

Contact your FedEx account executive or customer technology consultant to turn on the FedEx Electronic Trade Documents feature in your FedEx Ship Manager Software. For instructions on using it, see the FedEx Electronic Trade Documents User Guide at **fedex.com/us/software/user_guide.html**.

Get more tips for working more efficiently.

To learn more about FedEx Ship Manager Software, go to **fedex.com/us/software/**. To access and download the latest support documentation, go to **fedex.com/us/software/user_guide.html**. You can also get help through the FedEx Ship Manager Technical Support Center at 1.877.FDX Assist 1.877.339.2774. Say "FedEx Ship Manager Software" when prompted.

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