

# CS250: Group 5 Contract

Chloe Kershner, Winnie Thong, Khoi Tran

Team Name: Ctrl+Alt+Defeat

## Ground Rules:

1. Finish assignments on time.
2. Don't rush assignments last minute in order to ensure a finished product for all members.
3. If we get lost on the assignment, one of us should go to office hours or email the TA/professor.
4. Each member has a voice; if there is a conflict, we can ask the professor for help.
5. Keep each other updated on our progress. Don't ignore each others' concerns or messages when asked about assignments.
6. We should consider having work sessions outside of class - to catch each other on work done and plan out the remaining work
7. Falling behind happens - life gets in the way. But if the other members deem it to be excessive, we need to have a group meeting to discuss workload distribution and how to move forward.
8. We will meet at least once a week outside of class, whether through call or in person.
9. We can communicate through discord.
10. Exchange phone numbers just in case unreachable through Discord.
11. Khoi will be responsible for submitting final assignments.
12. Help each other.
13. Be mindful of the group.

## Avoid:

1. Late submissions - get together to work on assignment days before the due date
2. Poor quality in the work put in - review each others' work before submitting (leave time for review)
3. Uneven workload - agree to split work evenly and stick to our own tasks, unless someone cannot take on their tasks.

## Finish sentence:

Winnie:

I function best in groups when all members are communicative.

I really hope our group can get along.

Khoi:

I function best in groups when we communicate with each other but operate independently.

I really hope our group can work well together and shoot for the best work possible