



February 24, 2025

Nathan James C. Rodriguez
Daniel Joseph B. Fernandez

Dear Researcher,

Greetings!

This is to inform you that REOC has recently reviewed your responses to the conditions placed upon the ethical approval for the project outlined below. Your research study protocol is now deemed to meet the requirements of the updated health-related ethical guidelines and approval for the issuance of Research Ethics Clearance has been granted.

Details of the approval are as follows:

WMSU REOC Code	2025-GS-0001
Study Protocol Title	Smart Document Management System for Research Ethics Review with Automated Notifications and Secure File Storage
Approval Period	February 24, 2025
Expiry date	February 24, 2026
Researcher	Nathan James C. Rodriguez Daniel Joseph B. Fernandez
Version No.	1

The **standard conditions** of this approval are:

1. Conduct the project strictly in accordance with the proposal submitted and granted ethics approval, including any amendments made to the proposal required by the REOC.
2. Advise the REOC office immediately of any complaints or other issues (*Protocol deviations/violations, SAEs/SUSARs/RNEs*) in relation to the project which may warrant review of the ethical approval of the project.
3. Make submission for approval of amendments to the approved project before implementing such changes.
4. Submit a progress report after the data gathering and a final report upon the completion of the study.
5. Advise in writing if the project has been discontinued.

Attached is the Research Ethics Clearance.

Very truly yours,

ANALYN D. SAAVEDRA, Ph.D.
REOC Chair